



# City of Woodland

## Meeting Agenda

### Parks & Recreation Commission

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695

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May 19, 2025  
6:30 PM

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**Please Note:** The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PLEDGE OF ALLEGIANCE**

#### **D. APPROVAL OF MINUTES**

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for April 28, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the April 28, 2025 meeting.

#### **E. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.*

*Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to [WoodlandCSD@cityofwoodland.gov](mailto:WoodlandCSD@cityofwoodland.gov). Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

#### **F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

#### **G. PRESENTATION**

#### **H. BUSINESS ITEMS**

2. Standing Committee Report
  - Facilities Committee
  - Program & Department Evaluation
  - Budget & Finance Committee
  - Urban Forest Committee

- Volunteerism Committee

3. Approve Commissioner Absence Request

**I. REPORT OF THE STAFF**

4. SUBJECT: Community Services Department Staff report for May 19, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for May 19, 2025

5. SUBJECT: Community Services Department Quarterly Status Report for the Third Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

**J. NEXT MEETING**

6. The next meeting of the Parks & Recreation Commission is scheduled for June 23, 2025.

**K. ADJOURN**

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland scheduled for **MAY 19, 2025** was posted on **MAY 14, 2025**. The agenda and packet were posted and available to the public during normal business hours in the outside display case at City Hall, 300 1st Street, and at the Woodland Community & Senior Center, 2001 East Street. The agenda and the packet were also posted at [www.cityofwoodland.gov](http://www.cityofwoodland.gov).*

Kris Bain, Community Services Program Manager

**Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.**

**Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.**



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: May 19, 2025  
ITEM #: D.1  
SUBJECT: Parks & Recreation Commission Meeting Minutes for April 28, 2025

**Recommendation for Action:**

Staff recommends that the Parks & Recreation Commission receive the April 28, 2025, Parks & Recreation Commission Meeting Minutes.

**Staff Contact:**

Kris Bain, Community Services Program Manager, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Discussion:**

The Parks & Recreation Commission held the last Commission meeting on April 28, 2025.

**Conclusion:**

Staff recommends that the Parks & Recreation Commission receive the April 28, 2025, Parks & Recreation Commission Meeting Minutes.

**Prepared by:** Kris Bain, Community Services Program Manager

**Attachments:**

1. Parks & Recreation Commission Minutes April 28, 2025

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Parks & Recreation Commission Meeting –**

**Monday, April 28, 2025**

6:30 PM

**A. CALL TO ORDER**

The meeting was called to order at 6:30 pm.

**B. ROLL CALL**

**Parks and Recreation Commission Members Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi**

**Absent:**

**Excused: Commissioner Carla White-Snyder**

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF MINUTES**

- 1. SUBJECT: Approve Parks and Recreation Commission Meeting Minutes for March 24, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks and Recreation Commission approve the meeting minutes from the March 24, 2025 meeting.

**On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Vice Chair Adam Kirchgessner and carried on a vote, Parks and Recreation Commissioners approved the Parks and Recreation Commission Meeting Minutes for March 24, 2025.**

**Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi**

**Noes: None**

**Absent:**

**Excused: Commissioner Carla White-Snyder**

**E. COMMUNICATIONS - PUBLIC COMMENT**

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**F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

**G. BUSINESS ITEMS**

2. Standing Committee Report
  - Facilities Committee
  - Program & Department Evaluation
  - Budget & Finance Committee
  - Urban Forest Committee
  - Volunteerism Committee

**The Volunteerism Committee will volunteer at the Annual 4th of July Bike Parade.**

3. Approve Commissioner Absence Request  
**No absence requests were received.**

#### **H. REPORT OF THE STAFF**

4. SUBJECT: Community Services Department Staff Report for April 28, 2025

RECOMMENDATION FOR ACTION: The Parks and Recreation Commission will receive the CSD staff reports for April 28, 2025

**Staff provided verbal updates.**

#### **I. NEXT MEETING**

5. The next Parks and Recreation Commission meeting is scheduled for May 19, 2025.

#### **J. ADJOURN**

**On a motion by Vice Chair Adam Kirchgessner, seconded by Commissioner Magalean Martin and carried on a vote, Parks and Recreation Commissioners adjourned the meeting at 6:51 pm.**

**Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarengi**

**Noes: None**

**Absent:**

**Excused: Carla White-Snyder**

# FY25

## Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4<sup>th</sup> Monday of each month 6:30 pm in Council Chambers  
*No meetings in August or December*

### FY 24 Commissioner Attendance

Commissioners	7/22/24	9/23/24	10/28/24	11/25/24	1/27/25	2/24/25	3/24/25	4/28/25	5/19/25	6/23/25
Adam Kirchgessner	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	ABSENT	<i>present</i>	<i>present</i>		
Magalean Martin	<i>present</i>	EXCUSED	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	ABSENT	<i>present</i>		
Henry Murrieta	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	ABSENT	<i>present</i>	<i>present</i>	<i>present</i>		
Jon-Paul Valcarenghi	<i>present</i>	<i>present</i>	ABSENT	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>		
Carla White-Snyder	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	EXCUSED	<i>present</i>	<i>present</i>	EXCUSED		
<b>Quorum</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>		

### FY25 Commissioner Absence Request

**Date Request Made**

<b>July 2024</b>	Commissioner Martin 9/23/24
<b>September 2024</b>	No requests made
<b>October 2024</b>	Commissioner White Snyder 1/27/25
<b>November 2024</b>	Commissioner Murrieta 2/24/25
<b>January 2025</b>	No requests made
<b>February 2025</b>	Commissioner White Snyder 4/28/25
<b>March 2025</b>	No requests made
<b>April 2025</b>	No requests made
<b>May 2025</b>	
<b>June 2025</b>	



# Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Adam Kirchgessner, <b>Vice Chair</b>	Adam.kirch@yahoo.com	6/30/2028
Magalean Martin	loladyred@sbcglobal.net	6/30/2027
Henry Murrieta, <b>Chair</b>	h_murrieta@yahoo.com	6/30/2026
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.gov	6/30/2025
Carla White-Snyder	whitesnyderc@gmail.com	6/30/2026

*Term duration = 4 years*

## STANDING COMMITTEES

(Max. 2 commissioners)

**Facilities Committee**  
Valcarenghi, White-Snyder

**Budget and Finance Committee**  
Martin, Kirchgessner

**Program & Department Evaluation**  
Murrieta, Martin

**Urban Forest Committee**  
Valcarenghi, Kirchgessner

**Ad Hoc Committee**  
White-Snyder

**Volunteerism Committee**  
Murrieta, Martin

### **Liaisons**

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis: White-Snyder

\* Bold indicates lead Commissioner for the Committee

\* ( ) Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.gov>

For additional information please call (530) 661-2000



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: May 19, 2025  
ITEM #: I.4  
SUBJECT: Community Services Department Staff report for May 19, 2025

**Recommendation for Action:** Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for May 19, 2025

**Staff Contact:** Kris Bain, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Background:** The staff report covers the period for the Community Services Department since the Parks & Recreation Commission meeting.

**Conclusion:** Staff recommends that the Parks & Recreation Commission receive the Community Services staff reports for May 19, 2025

**Attachments:**

1. CSD Staff Report May 2025

**Parks & Recreation Commission  
Community Services Department  
Monthly Staff Report  
May 2025**

**City Council Updates**

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At the May 13, 2025 City Council meeting, the City Council approved the following three items:

- 1) Amendments to Landscape Maintenance Agreements – The City Council approved a change in the scope of services for the two existing landscape maintenance providers, as well as extended their contracts (extending the contracts was consistent with a previous council action taken in 2024). These agreements take effect on July 1.
- 2) An agreement with Sacramento Metropolitan Officials Association was approved. This organization provides officiators for City adult sports programs. This agreement takes effect on July 1.
- 3) A fundraising agreement between the City and the Woodland Tennis Club was approved. This agreement outlines various fundraising milestones for the Tennis Club to achieve to construct a 6-11 court tennis complex at the Woodland Community & Senior Center/Sports Park property.

**Parks & Recreation Facility Updates**

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**Community & Senior Center**

*Reservations since the last report*

Reservations
Wedding Reception
Church Gathering
Celebration of Life (2)
Café Yolo Dinner
Flying Needles Quilters Guild
Birthday Party (2)

**Skip and Julie Davies Sports Park**

*Reservations since the last report*

The Skip and Julie Davies Sports Park held 3 out of 4 tournament weekend events in April. Over 50 teams participated in competition. The total revenue captured for these reservations was \$11,700. These tournaments were youth/teen baseball and softball.

**Parks & Facility Projects**

*Projects completed since the last report*

Park/Recreation Facility	Projects Completed
Christiansen Park	Removed and replaced the old fill materials in the horseshoe pits, replaced damaged wood, and painted the back stops.
Community & Senior Center	Diagnosed and repaired offline security cameras. Worked with the new vendor for the installation of an access control system for the building.
Crawford Park	Replaced the gates on the restroom doors with new metal auto locks.

Jack Slaven Park	Repaired damaged tiles on the outdoor shower wall at Jack Slaven Park.
Skip and Julie Davies Sports Park	Repaired the netting behind Field E. Completed the repairs to three of the portable mounds.
Woodside Park	Pressure washed the tennis courts and began to repair the cracks in the court.

### Cemetery

Three burials and three cremains' burials occurred in April, generating \$7,298 in sales.

### Urban Forestry

**Work Orders:** Staff regularly assess different categories of work orders that still need to be completed. Staff are working with homeowners on tree replacements to identify the type of tree they would like to have planted. Then, as staffing levels and weather permit, staff will coordinate the planting of the tree (the Woodland Tree Foundation has also been assisting with these tree plantings).

**Tree Plantings and Removals:** For the 2025 calendar year, 60 trees were planted, and 9 were removed.

Month	New construction Inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
24-April	No Quorum												
24-May	0	0	10	0	0	1	6	0	1	0	7	0	<b>25</b>
24-June	0	0	19	1	0	1	6	0	1	0	12	0	<b>40</b>
24-July/August	0	1	45	10	0	1	17	0	1	0	22	0	<b>97</b>
24-September	0	2	70	2	0	1	17	0	0	0	22	0	<b>114</b>
24-October	0	1	70	1	0	0	18	1	1	0	38	0	<b>130</b>
24-November/December	0	1	43	2	0	1	10	0	2	0	40	0	<b>99</b>
25-January	0	0	27	2	0	1	7	0	0	0	64	0	<b>101</b>
25-February	0	0	18	2	0	1	7	0	0	0	45	0	<b>73</b>
24-March	0	0	16	1	0	1	6	0	0	0	44	0	<b>68</b>
24-April	0	0	11	1	0	1	5	1	0	0	44	0	<b>63</b>
Total completed	<b>Work orders numbers for the reporting period: 38 Work Orders : 4 Service Request</b>												

## Recreation Activities, Events, and Programs

### General Recreation

**Recreation Leadership Development:** The staff of the Community Services Department continued their commitment to workforce development by offering the 2025 “Recreation Leadership Development” program—a job readiness initiative designed for Community Services part-time staff and volunteers. This 8-part educational series provided participants with valuable skills in job applications, interviewing, event planning, and explored careers in Parks & Recreation. The final session took place on April 30, where 14 participants were recognized with a certificate of completion. The group included high school- and college-aged staff, many of whom were hired for their first jobs as camp leaders or lifeguard/swim instructors. All 14 participants are expected to return to their roles in summer 2025, bringing new leadership skills and continued enthusiasm to the Woodland community.



*Members of the 2025 Recreation Development program*

**Volunteer Opportunities for Teens:** Community Services offers volunteer opportunities during the summer for teens entering 7th-12th grades. Teens Helping Seniors is a program (supervised by program staff) in which the teens perform light housework, yard work, and other household projects for seniors within the community. Teens Helping Seniors volunteers can earn a day trip to the Santa Cruz Beach Boardwalk after completing a minimum number of volunteer hours. The Summertime Fun Club Volunteer program has volunteers who assist staff with the Summertime Fun Club summer day camp program. Both programs provide community service hours to the participants, and most participants receive 60 or more hours during the summer.

**Rec2Go:** April marked the beginning of a busy season for Rec2Go's outreach activities and events in the community. The mobile program participated in several city-related events, including the Concert on Court, the Unidos Egg Hunt at Ferns Park, and Read, Rumble, and Rev at the Woodland Public Library. In addition, Rec2Go provided outreach at the Cesar Chavez Community School Spring Festival, Bayside Church's Egg Hunt at Jack Slaven Park, various school open houses, and the Día de los Niños celebration at Ferns Park. Rec2Go is sponsored by Measure R.

### **Adult Sports**

**Basketball:** The Spring Adult Basketball league hosted 21 teams competing on Monday and Wednesday evenings. Monday night featured two divisions: a 30+ age group with 6 teams and a 50+ age group with 5 teams. The Wednesday Open Division included 10 teams, and playoffs will be organized into upper and lower brackets. The spring league concluded last week.

**Softball:** The Spring Adult Softball League, which finished last week, included 18 men's teams competing in three divisions on Thursday nights and 10 coed teams playing in a single division on Friday nights.

**Volleyball:** The Spring Volleyball League consisted of 6 women's teams competing in a single division and ended the last week of April.

### **Aquatics**

**Water Polo:** The Spring Clinic for youth water polo was held on Mondays and Wednesdays from 7:00 to 8:00 pm with 17 participants. Pioneer High School water polo coach Mary Park led the program, which was supported by volunteer coach Mike Dosa.

**Woodland Wreckers Swim Team:** The Woodland Wreckers, the City's recreational swim team, started practices on April 28 with 132 swimmers enrolled. During June and July, the Wreckers will participate

in six meets as part of the Valley Foothill Competitive Aquatics League. The season will culminate in the championship meet hosted at the Charles Brooks Community Swim Center on July 19.

**WJUSD High School Swimming:** Woodland and Pioneer High School swim teams utilized 50% of the Charles Brooks Community Swim Center for practices and meets from February through early May. Pioneer High School had 51 athletes, while Woodland High School had 16. Woodland introduced diving this season and had 1 diver athlete. The GEL (Woodland's) league championship meet was held on April 24 at the Charles Brooks Community Swim Center.

### **Contract Classes**

**Cello Tennis:** The Cello Tennis program collected \$5,000 in revenue during April. \$2,356 of the revenue accounted for the upcoming summer camp sessions. Four one-week-long summer sessions are available for children ages 6-17, offered Monday through Friday from 9:00 am to 12:00 pm.

**Scottish Country Dance:** Michael Gregg leads a six-week session of Scottish Country Dance. The class meets on Mondays and includes time for both beginner and advanced dancers. The most recent session ended in April with 21 participants who recorded 294 hours. The group performed at the Celtic Festival on April 26 for the third year.



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: May 19, 2025  
ITEM #: I.5  
SUBJECT: Community Services Department Quarterly Status Report for the Third Quarter of FY25

**Recommendation for Action:** Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

**Staff Contact:**

Kris Bain, Community Services Program Manager, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Discussion:**

This Quarterly Status Report covers the period from January through March 2025. It summarizes recreation programming, events, parks, recreation facility operations, and maintenance. The report also contains a narrative of major work performed and notable department highlights.

**Conclusion:**

Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Engel, Community Services Director

**Attachments:**

1. CSD Quarter 3 FY25

## Community Services Department Quarterly Status Report Third Quarter FY25

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The following is a summary of the programs, activities, and events organized by the Community Services Department for the third quarter of FY25, covering the period from January to March 2025.

This report references participant hours. The methodology for calculating participant hours is explained at the end of the document. Participant totals (total number of participants and total participant hours) represent the overall number of participants and hours for the entire reporting period.

### Quarterly Highlights

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- Approximately 30,636 participant hours were recorded for aquatics, youth, teen, and adult recreation activities and classes.
- Approximately 2,020 people attended events at the Community & Senior Center during facility rentals.
- Over 1,926 people participated in events such as the Polar Bear Plunge, MLK Youth Essay and Visual Art Contest, Game On, Valentine's Cookie Decorating, Woodland Writes, and the César Chávez Celebration.
- Approximately 10,782 participant hours were recorded for senior programs and events.



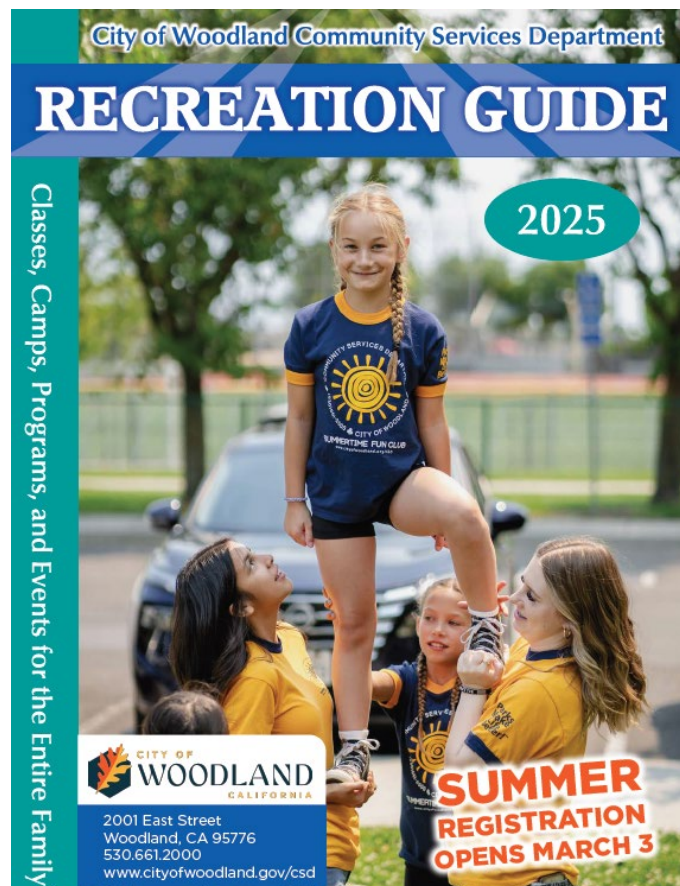
*César Chávez Celebration, March 27, 2025*

## Program Marketing

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During this reporting period, the Department used the following marketing efforts to promote the recreation program offerings, community events, and senior programs.

- Direct Marketing: Staff promoted activities to current and past participants for Camperships and summer hiring through flyers, digital flyers, emails, and banners.
- Recreation Guide Release: The 2025 Rec Guide was released in early February. The Rec Guide was mailed to 5,700 households in Woodland and is available on the City's website.
- Senior Newsletter: The Senior Gram newsletter is mailed to 790 households monthly and is available online at [www.cityofwoodland.gov/seniors](http://www.cityofwoodland.gov/seniors).
- Social Media: The Department utilizes Facebook, Instagram, and Nextdoor to advertise upcoming events and recreation programs.
- Rec2Go: Rec2Go provided departmental outreach at community events and activities, including the Woodland Public Library Bookmobile Kickoff, Rev & Rumble at the Rainbow School, and the Spring Fling at Woodland Regional Park.



2025 Recreation Guide

## Parks & Recreation Facilities

### Community & Senior Center Facility Reservations

The Community & Senior Center's facility rental program is intended to generate revenue for the City of Woodland and offer a venue for community events. Rentals at the Community Center include meetings, parties (such as bridal and baby showers), weddings and receptions, quinceañeras, and business meetings. Reservations for the facility during the third quarter are listed below.

	<b>General Facility Rentals</b> <i>Includes rentals receiving discounts</i>	<b>Facility Rentals</b> <i>with Fees Waived</i>
Number of Rentals	16	13
Approximate Participants	1,240	780
<b>Total Fees</b>	<b>\$14,810</b>	<b>\$19,985 (waived)</b>

### Skip and Julie Davies Sports Park Tournament Reservations

Tournament rentals are available for the Skip and Julie Davies Sports Park. Local tournament directors have the first choice of dates for the following year during the tournament weekend allocation period, which occurs in August. During the third quarter, the Sports Park was reserved for youth baseball, softball, and soccer tournaments.

<b>Skip and Julie Davies Sports Park Tournament Reservations</b>	
Number of Rentals	10
Number of Teams	163
<b>Total Fees Collected</b>	<b>\$37,700</b>

### Parks and Recreation Facility Improvement Projects

<b>Park/Recreation Facility</b>	<b>Projects Completed</b>
Beamer Park	Replaced tennis court light bulbs.
Campbell Park	Replaced broken elements in the dog agility area.
Community & Senior Center	Installed padding on basketball backboards. Repaired roof leak and damaged ceiling tiles.
City Park	Replaced damaged swing.
Crawford Park	Repaired and refreshed the walking path with more decomposed granite. Replaced a damaged light pole. Installed concrete and conduit on the north side of the pickleball court.
Dave Douglass Park	Repaired the decomposed granite pathway around the park.
Everman Park	Installed the Daughters of the American Revolution plaque.
Harris Field	Replaced home plate and added new infield mix.
Jack Slaven Park	Replaced the barbecues.
Pioneer Park	Installed a new slide.
Rick Gonzales Sr Park	Reseeded the grass area and moved goals to allow for worn areas to fill in.
Skip and Julie Davies Sports Park	Installed safety fence tops to the ball field outfield fences. Installed new display cases.
Other City locations Regional Park Pedestrian Overcrossing Main Street City Parking Lot	Performed weed abatement throughout the park. Installed cement pad and permanent garbage can. Power-washed trash cans. Repaired vinyl fencing.

## Recreation Activities – Special Events

Event	Event Date	Total Participants	Participant Hours	Fees Collected
Polar Bear Plunge	Jan. 1	86	86	\$510
MLK Youth Essay Writing Contest	Due Jan. 17	71	71	Free event
Game On!*	Jan. 31	60	180	\$420
Valentine’s Day Cookie Decorating*	Feb. 7	159	159	\$270
Woodland Writes*	Due Feb. 12	1,300	1,300	Free event
César Chávez Celebration	March 27	250	250	Free event
<b>Total Participants</b>		<b>1,926</b>	<b>2,046</b>	<b>\$1,200</b>

\* Event funded by Measure R



Participants at the February 7 Valentine’s Day Cookie Decorating event

## Recreation Activities - Aquatics

All aquatic programs are held at the Charles Brooks Community Swim Center. During the winter months and early spring, the primary programming at the pool consists of lap swimming, water aerobics, and the use of the pool by the Woodland Swim Team and Woodland Joint Unified School District for Woodland and Pioneer High Schools.

Aquatics Program	Total Participants	Participant Hours	Fees Collected
Lap Swim & Water Aerobics	6,182	6,182	\$1,552
Lifeguard Training	17	560	\$2,401
Rentals	n/a	n/a	\$7,347
<b>Total</b>	<b>6,199</b>	<b>6,742</b>	<b>\$11,300</b>

*Rentals*

During non-programmed hours, the Charles Brooks Community Swim Center is available to reserve for other aquatic activities not affiliated with the City of Woodland. Pool reservation fees account for the facility and safety personnel on-site during the scheduled event. Fees collected during the third quarter included \$1,647 for general swim meet reservations and \$5,730 from the Woodland Swim Team.



*Pioneer High School Swim Team, Spring 2025*

**Recreation Activities - Youth & Teen Recreation**

The department offers a variety of youth and teen recreation programs year-round; however, the majority of the programs are offered during the summer. In addition to the programs listed below, please refer to the Contract Classes section for other program offerings for youth and teens.

Youth Recreation Program	Total Participants	Participant Hours	Fees Collected
After School Teen Pack*	1,556	3,770	Free Program
Rec2Go*	217	217	Free Program
Youth Basketball League	345	8,280	\$41,070
<b>Total</b>	<b>2,118</b>	<b>12,267</b>	<b>\$41,070</b>

\*Program funded by Measure R



A 10U Girls Basketball team from YBL

### Recreation Activities - Contract Classes

The City contracts with outside instructors to teach recreation and leisure classes for people of all ages. For all classes except tennis and boxing, the City retains 30% of the collected fees, including non-resident fees. For the tennis program, the City keeps 10% of the fees. The City supplements the boxing programs (utilizing recreation program revenue and Measure R to assist with paying the contractors).

Contract Class	Total Participants (3 months)	Participant Hours (3 months)	Fees Collected (3 months)	Total Expense (3 months)	Net Revenue (3 months)
Boxing Youth	105	1050	\$1,845	\$4,200	-\$2,355
Boxing Adult	73	730	\$1,975	\$4,800	-\$2,825
Cello Tennis Academy	211	743.5	\$9,962	\$8,928	\$1,034
Country Line Dance	235	352	\$1,410	\$987	\$423
Cuban Salsa	38	152	\$1,435	\$931	\$504
Dance Fitness & Tai Chi	92	382	\$4,138	\$2,696	\$1,442
Pilates	10	80	\$227	\$145	\$82
Pioneer Football Conditioning	92	2760	\$1,960	\$1,344	\$616
Rock Steady Boxing	44	616	\$880	\$650	\$230
Scottish Country Dance	17	238	\$437	\$286	\$151
Socceroo	32	142.5	\$3,582	\$2,468	\$1,115
Yoga	35	256	\$1,341	\$924	\$417
Zumba Kids	21	63	\$724	\$497	\$227
<b>Total</b>	<b>1,005</b>	<b>7,565</b>	<b>\$29,916</b>	<b>\$28,856</b>	<b>\$1,061</b>

## Recreation Activities - Adult Sports

Adult sports activities are offered through the City. Activities include drop-in sports and organized leagues for softball, basketball, and volleyball. Drop-in basketball (open gym) numbers are not reported; however, participation in the other programs is listed below.

Open Gym	Total Sign-Ins	Participant Hours	Fees Collected
Badminton	1,101	3,303	Free
Pickleball	253	759	Free
<b>Total</b>	<b>1,354</b>	<b>4,062</b>	<b>\$0</b>

## Recreation Activities – Senior Activities

Programs at the Woodland Senior Center include art classes, exercise classes, games, leisure programs and activities, education resources, support groups, and special events, resulting in 10,782 participant hours during the third quarter.

### Senior Programs

Programs	Total Sign-Ins	Participant Hours	Fees Collected
Art Classes	543	1,532	Free Programs
Exercise Classes	2,871	1,706	Free Programs
Games	997	3,228	Free Programs
General Programs	908	3,420	Free Programs
Support Groups	175	332	Free Programs
<b>Total</b>	<b>5,494</b>	<b>10,218</b>	<b>\$0</b>

### Senior Events

Programs	Date	Participants	Participant Hours
Valentine's Dinner and a Movie	Feb. 13	71	284
Hand & Foot Card Party	Mar. 22	58	280
<b>Total</b>		<b>129</b>	<b>564</b>

## Participant Hours Calculation

The Community Services Department measures programs in terms of “participant hours.” Participant hours are calculated by multiplying the total program hours by the total number of unique participants within a program. The total participant hours report indicates the amount of time participants spend within each program. The measurement breaks down to 1 person x 1 hour = 1 Participant Hour. It should be noted that a higher number of participant hours is not, by itself, a measurement of greater program success compared to the participant hours of another program.

Participant Hours (PH) is calculated by:

- Drop-In Programs: 1 Class meeting (in hours) x Total sign-ins  
Examples include Water Aerobics & Lap Swim, Badminton
- Classes/Camps/Leagues: Total unique participants x total class time (in hours)  
Examples include Swim Lessons, Mad Science
- Individual Entry: Each class meeting (in hours) x Total in attendance (adding each day)  
Examples include Teens Helping Seniors, Teen Pack
- Event: Total Attendants x Average Time  
Examples include Dive-In Movie, 4<sup>th</sup> of July, Rec2Go visits

*Participant hours and participants in this report are listed for the three-month reporting period; therefore, if 100 participants are listed, this refers to the total number of participants for the entire three-month period. The same participants could be counted multiple times if they participated each month (e.g., drop-in lap swim).*