City of Woodland

Meeting Agenda

Planning Commission

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 5, 2025
6:30 PM

***Please Note**: The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 10:30 pm unless unanimous consent exists to continue.*

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. STAFF AND COMMISSIONER COMMENTS

This is an opportunity for the Planning Commission members and staff to make comments and announcements to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.

E. SUBCOMMITTEE REPORTS

F. COMMUNICATIONS FROM THE PUBLIC

This is an opportunity for the public to speak to the Planning Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to planningcommissionmeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the Planning Commission meeting will be provided to the Commissioners and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Planning Commission meeting and during the meeting will be provided to the Commissioners the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

G. APPROVAL OF MINUTES

1. SUBJECT: Planning Commission Meeting Minutes of March 20, 2025

   RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission receive and approve the Planning Commission Meeting Minutes of March 20, 2025.

H. PUBLIC HEARING

2. SUBJECT: Heaton/Bullseye Tentative Parcel Map No. 5264

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission: (1) receive the staff report; (2) hold a public hearing; (3) adopt Planning Commission Resolution No. PC 25-06 in support of Tentative Parcel Map No. 5264 for the division of property located at the southeast corner of Highway 113 and County Road 25A (three existing parcels, APNs 041-020-030, -031, and -042) into six (6) parcels consisting of approximately 5.70, 15.27, 5.92, 7.40, 5.96, and 22.18 acres and two (2) remainder parcels consisting of approximately 41.66 and 123.68 acres respectively, in the Woodland Research and Technology Park Specific Plan area, Research and Technology Park / Research Flex Overlay (RTP/RFO) and Highway Commercial (HC) zoning districts.

3. SUBJECT: Ordinance Amending Woodland Municipal Code Sections 17.84.380 and 16.90 related to Two-Unit projects and Urban Lot Splits

   RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission: (1) hold a public hearing to receive testimony regarding a proposed ordinance amending City of Woodland Municipal Code sections 17.84.380 and 16.90 related to two-unit projects and urban lot splits, (2) find that the adoption of the proposed ordinance is statutorily exempt from review under the California Environmental Quality Act("CEQA") under Public Resources Code section 21080.17, and (3) adopt Planning Commission Resolution No. PC25-07 recommending that the City Council adopt the proposed ordinance that is attached as Attachment 2.

I. BUSINESS ITEMS

4. SUBJECT: FY2025 - FY2026 Capital Improvement Plan

   RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission:
   1.) Review the proposed City of Woodland Capital Improvement Program (CIP) for FY2025 - FY2026, and
   2.) Make a finding that the Proposed CIP for FY2025 - FY2026 conforms with the 2035 General Plan.

5. SUBJECT: 2025 Heritage Home and Historic Preservation Award Nominations

   RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission review and confirm Heritage Home and Historic Preservation Award nominations for the 2025 awards cycle.

J. STAFF OR COMMISSIONER COMMENTS

K. ADJOURNMENT

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.