

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Special Meeting Minutes

Tuesday, May 13, 2025

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)**
Agency Designated Representative: City Manager, City Attorney and Director of Administrative Services
Employee Organization: Police Supervisors Association and Woodland Police Officers Association

JOINT SPECIAL CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:01 PM.

D. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Don Campbell.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City

Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. No public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

4. SUBJECT: Yolo Community Foundation 2025 State of the Sector Report
Yolo Community Foundation Executive Director Jessica Hubbard and Program Manager Carolina Valverde gave the presentation, received remarks and answered questions from Council.

I. CONSENT CALENDAR

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 5 through 17.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSENT: None

ABSTAIN: None

5. SUBJECT: Proclamation Declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Month"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Month".

Adopted a Proclamation declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Heritage Month".

Assessor/Clerk-Recorder/Registrar of Voters Jesse Salinas and Lisa Salinas were present to receive the Proclamation.

6. SUBJECT: Proclamation Declaring May 2025 as "Older Americans Month"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 2025 as "Older Americans Month".

Adopted a Proclamation declaring May 2025 as "Older Americans Month".

Commission on Aging Chair Don Campbell and Commissioner Katy Harryman were present to accept the Proclamation.

7. SUBJECT: Proclamation Declaring May 18–24, 2025 as "Public Works Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 18–24, 2025 as "Public Works Week".

Adopted a Proclamation declaring May 18–24, 2025 as "Public Works Week".

Director of Public Works Craig Locke was present to accept the Proclamation.

8. SUBJECT: Proclamation Declaring May 11–17, 2025 as "National Police Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 11–17, 2025, as "National Police Week".

Adopted a Proclamation declaring May 11–17, 2025 as "National Police Week".

Chief of Police Ryan Kinnan, Deputy Chief Dallas Hyde, Sergeant Richard Towle, Senior Detective Lilian Smith, Officer Kayla Schweitzer, and Officer Alejandro Yarza of the Woodland Police Department were present to accept the Proclamation.

9. SUBJECT: City Council Meeting Minutes of April 1, 2025 and April 15, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of April 1, 2025 and April 15, 2025.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of April 1, 2025 and April 15, 2025.

10. SUBJECT: Commission on Aging Meeting Minutes for February 20, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the February 20, 2025 Commission on Aging meeting minutes.

Received the February 20, 2025 Commission on Aging meeting minutes.

11. SUBJECT: Parks and Recreation Commission Meeting Minutes for March 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the minutes from the March 24, 2025 Parks and Recreation Commission Meeting.

Received the minutes from the March 24, 2025 Parks and Recreation Commission meeting.

12. SUBJECT: Community Services Department Quarterly Status Report for the Third Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

Received the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

13. SUBJECT: Approve a Professional Service Agreement with the Sacramento Metropolitan Officials Association

RECOMMENDATIONS FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving a professional service agreement with the Sacramento Metropolitan Officials Association in the amount of \$30,000 each year for providing officiating services of gym sports for a three-year agreement, with the option to extend the agreement for an additional two years; and 2) Authorize the City Manager to execute the agreement on behalf of the City.

Adopted RESOLUTION NO. 8474, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH THE OPTION TO EXTEND FOR TWO ADDITIONAL YEARS WITH THE SACRAMENTO METROPOLITAN OFFICIALS ASSOCIATION IN THE AMOUNT NOT TO EXCEED \$30,000 EACH FISCAL YEAR; and 2) Authorized the City Manager to execute the agreement on behalf of the City.

14. SUBJECT: Approve Amendments to Landscape Maintenance Services Agreements with Dominguez Landscape Services, Inc. and Figueroa Landscape Company

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____ and Resolution No. _____, authorizing the City Manager to execute the first contract amendments to two City Landscape Maintenance Services Agreements related to the terms and scope of services with Dominguez Landscape Services, Inc. and Figueroa Landscape Company.

Adopted RESOLUTION NO. 8475, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH DOMINGUEZ LANDSCAPE SERVICES, INC. FOR ZONES 1 & 3 and adopted RESOLUTION NO. 8476, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH FIGUEROA LANDSCAPE COMPANY FOR ZONE 2.

15. SUBJECT: Modification of the Existing Loans Held by the City of Woodland for the Hotel Woodland Development Project

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving amendments to the existing four Community Development Block Grant loans and one Tax Increment loan for the Hotel Woodland project for the forgiveness of all accrued interest, allowance of an interim 5-year residual receipts deferral, and to extend the term of the loans for twenty years; 2) Approving a consolidated loan agreement for the five aforementioned loans into one loan agreement, for which all of the terms and conditions of all five notes shall be ratified into one existing note and

confirmed in all respects by the parties hereto; and 3) Authorizing the City Manager to execute the consolidated loan agreement and regulatory agreement in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to convey the subject property to Synergy Community Development Corporation.

Adopted RESOLUTION NO. 8477, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO AND SUBSEQUENT CONSOLIDATED LOAN AGREEMENT FOR THE FIVE INDIVIDUAL LOANS HELD BY THE CITY OF WOODLAND TO FINANCE THE HOTEL WOODLAND REHABILITATION; 2) Approved a consolidated loan agreement for the five aforementioned loans into one loan agreement, for which all of the terms and conditions of all five notes shall be ratified into one existing note and confirmed in all respects by the parties hereto; and 3) Authorized the City Manager to execute the consolidated loan agreement and regulatory agreement in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to convey the subject property to Synergy Community Development Corporation.

16. SUBJECT: Approve the Plans, Specifications, and Bid Authorization for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and First Street Parking Lot Rehabilitation Project, CIP 24-13

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the project plans and specifications; and 2) Authorizing the bid for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and the First Street Parking Lot Rehabilitation Project, CIP 24-13.

Adopted RESOLUTION NO. 8478, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE DOWNTOWN PARKING LOT REHABILITATION PROJECT (CIP 24-09) AND FIRST STREET PARKING LOT REHABILITATION PROJECT (CIP 24-13); AND AUTHORIZING BID ADVERTISEMENT.

17. SUBJECT: FY25 Vehicle Purchases and Appropriation

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the purchase of six replacement vehicles utilizing the City of Sacramento Ford Police Interceptor Utility Vehicles Cooperative Purchasing Contract; 2) Appropriate two vehicle insurance payouts totaling \$110,447.04 as follows: a) Allocate \$45,388.67 to the Vehicle Lease Fund (2014) to pay off the remaining lease balance of totaled vehicle 7-008, b) Allocate \$65,058.37 to the Vehicle Replacement Fund (2012) to assist in the purchasing of the six replacement vehicles; 3) Appropriate \$8,239.00 to the reserve balance of 7-008 to the Vehicle Replacement Fund (2012); and 4) Approve the unfitting of the six replacement vehicles to not exceed \$330,000.

Adopted RESOLUTION NO. 8479, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE PURCHASE OF SIX REPLACEMENT VEHICLES, APPROPRIATE TWO VEHICLE INSURANCE PAYOUTS TOTALING \$110,447.04, APPROPRIATE THE RESERVE BALANCE OF 7-008 TO THE VEHICLE REPLACEMENT FUND (2012), AND APPROVE THE UPFITTING OF THESE SIX REPLACEMENT VEHICLES NOT TO EXCEED \$330,000.

J. REPORTS OF THE CITY MANAGER

18. SUBJECT: Approve an Agreement Between the City of Woodland and the Woodland Tennis Club for Woodland Tennis Complex Fundraising

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to approve the Agreement for Tennis Complex Fundraising between the City of Woodland and the Woodland Tennis Club.

City Manager Hiatt introduced the item. Community Services Director Christine Ferrara presented the item and answered questions from Council.

Mayor Lansburgh invited public comment. Speaking from the public were Lisa Lance, James Ousey, Phil Sello, and Marvail McWilliams.

No further public comments were received.

On a motion by Councilmember Vega, seconded by Mayor Pro Tem Stallard and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8480, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ENTER INTO AN AGREEMENT FOR TENNIS COMPLEX FUNDRAISING WITH THE WOODLAND TENNIS CLUB.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN None

ABSENT: None

19. SUBJECT: Fiscal Year 2025/26 Capital Improvement Program Review

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive an update on the five-year Capital Improvement Program for Fiscal Years FY2025/26 - FY2029/30.

Administrative Services Director Kim McKinney presented the item and answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

Council received an update on the five-year Capital Improvement Program for Fiscal Years 2025/26 - FY 2029/30.

K. ADJOURN

Meeting adjourned at 7:17 PM.

Respectfully submitted,

Sarah Lansburgh, CMC, City Clerk