

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, June 3, 2025

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager, City Attorney and Director of Administrative Services
Employee Organization: Woodland Police Officers Association and Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Luz Maria Robles.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City

Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. No public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

4. SUBJECT: Sacramento-Yolo Mosquito & Vector Control District 2025 Update

RECOMMENDATION FOR ACTION: Staff recommend the City Council receive an update from Luz Maria Robles, Public Information Officer for the Sacramento-Yolo Mosquito & Vector Control District regarding current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus.

Sacramento-Yolo Mosquito & Vector Control District Public Information Officer Luz Maria Robles gave the presentation, received comments and answered questions from Council.

I. CONSENT CALENDAR

Mayor Lansburgh invited public comment. Speaking from the public regarding Item I.5. were Whit Manley, Marie Perea, and Xochitl Rodriguez Murillo. No further public comment was received.

On a motion by Councilmember Vega, seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 5 through 11.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

5. SUBJECT: Proclamation Declaring June 2025 as "Pride Month"

RECOMMENDATION FOR ACTION: Staff recommend the City Council adopt a proclamation declaring June 2025 as "Pride Month".

Adopted a proclamation declaring June 2025 as "Pride Month".

CommuniCare+OLE Director of Behavioral Services Allison Rodriguez and Project Coordinator of Elevate Queer Yolo at Communicare+OLE Akello Sladen were in attendance to accept the Proclamation.

6. SUBJECT: City Council Meeting Minutes of May 13, 2025 and May 20, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Special City Council/Woodland Finance Authority Meeting of May 13, 2025 and the Joint Regular City Council/Woodland Finance Authority Meeting of May 20, 2025.

Adopted the minutes of the Joint Special City Council/Woodland Finance Authority Meeting of May 13, 2025 and the Joint Regular City Council/Woodland Finance Authority Meeting of May 20, 2025.

7. SUBJECT: Parks and Recreation Commission Meeting Minutes for April 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes from the April 28, 2025, Parks and Recreation Commission Meeting.

Received the minutes from the April 28, 2025 Parks and Recreation Commission Meeting.

8. SUBJECT: Waiver of Second Reading of an Ordinance Repealing Chapter 2.04, Article 1 "Council Meetings" of the Woodland Municipal Code and Adoption of a Resolution Approving a City Council Handbook

RECOMMENDATION FOR ACTION: Staff recommends the City Council 1) Waive the second reading and adopt Ordinance No. _____, repealing Chapter 2.04, Article 1, Sections 2.04.010 through 2.04.200 "Council Meetings" of the Woodland Municipal Code; and 2) Adopt Resolution No. _____, approving a City Council Handbook establishing updated City Council policies and procedures.

1) Waived the second reading and adopted ORDINANCE NO. 1737, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA REPEALING CHAPTER 2.04, ARTICLE 1, SECTIONS 2.04.010 THROUGH 2.04.200 OF THE WOODLAND MUNICIPAL CODE RELATED TO CITY COUNCIL MEETING PROCEDURES; and 2) Adopted RESOLUTION NO. 8493, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ADOPTING THE CITY COUNCIL HANDBOOK AND ESTABLISHING UPDATED CITY COUNCIL POLICIES AND PROCEDURES.

9. SUBJECT: Approval of a Budget Request to Appropriate Fleet Funds and Fleet Maintenance Contract Increases

RECOMMENDATION FOR ACTION: Staff recommend the City Council 1) Adopt Resolution No. _____, to appropriate \$33,741 of Strike Team revenue from the General Fund, and appropriate \$193,259 of reserves collected from vehicle #828 in Equipment Replacement Fund 2012 to be transferred to the Fleet Maintenance Fund (2010), and appropriate the funding totaling of

\$227,000 from Fleet Maintenance Fund 2010 for contract services; 2) Adopt Resolution No. _____, approving the first amendment to an agreement with United Fleet Maintenance to increase the contract amount by \$12,000 for a total not to exceed amount of \$112,000; 3) Adopt Resolution No. _____, approving the first amendment to an agreement with Riverview International Trucks to increase the contract amount by \$140,000 for a total not to exceed amount of \$240,000; and 4) Adopt Resolution No. _____, approving the first amendment to an agreement with Golden State Emergency Services to increase the amount of the contract amount by \$75,000 for a total not to exceed amount of \$275,000.

1) Adopted RESOLUTION NO. 8494, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING FUNDS FROM THE STRIKE TEAM REVENUE ACCOUNT AND VEHICLE 828 FUND TO THE FLEET MAINTENANCE FUND (2010);

2) Adopted RESOLUTION NO. 8495, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FIRST AMENDMENT TO AN AGREEMENT WITH UNITED FLEET MAINTENANCE FOR MAINTENANCE AND REPAIR SERVICES FOR FIRE APPARATUS;

3) Adopted RESOLUTION NO. 8496, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FIRST AMENDMENT TO AN AGREEMENT WITH RIVERVIEW INTERNATIONAL TRUCKS FOR MAINTENANCE AND REPAIR SERVICES FOR FIRE APPARATUS; and

4) Adopted RESOLUTION NO. 8497, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FIRST AMENDMENT TO AN AGREEMENT WITH GOLDEN STATE EMERGENCY SERVICES FOR MAINTENANCE AND REPAIR SERVICES FOR FIRE APPARATUS.

10. SUBJECT: Approval of Campus Resource Officer Agreement Between the City of Woodland/Woodland Police Department and Yuba Community College District

RECOMMENDATION FOR ACTION: Staff recommend the City Council adopt Resolution No. _____, to approve the Campus Resource Officer Agreement between the City of Woodland/Woodland Police Department and the Yuba Community College District for the provision of a full-time Campus Resource Officer at Woodland Community College, and authorize the City Manager to sign the Agreement.

Adopted RESOLUTION NO. 8498, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WOODLAND POLICE DEPARTMENT AND YUBA COMMUNITY COLLEGE DISTRICT FOR THE PROVISION OF A CAMPUS RESOURCE OFFICER, and authorized the City Manager to sign the Agreement.

11. SUBJECT: Approval of the List of Projects for FY 25/26 Funded by Senate Bill 1 Road Maintenance and Rehabilitation Account Funds

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving a list of projects for FY 25/26 funded by Senate Bill 1 Road Maintenance and Rehabilitation Account funds.

Adopted RESOLUTION NO. 8499, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ADOPT A LIST OF PROJECTS FOR FY 25/26 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

J. REPORTS OF THE CITY MANAGER

12. **SUBJECT: Woodland Tourism and Business Improvement District Annual Report and Resolution of Intention to Levy Annual Assessment for Fiscal Year 2025/2026**

RECOMMENDATION FOR ACTION: Staff recommend the City Council 1) Approve the Annual Report from the Advisory Board for the Woodland Tourism Business Improvement District; and 2) Adopt Resolution No. _____, with the intention to levy the annual assessment for Fiscal Year 2025/2026.

City Manager Ken Hiatt and Marketing & Business Relations Specialist Amanda Portier presented the item and answered questions from Council. Al Eby with VisitWoodland and the Woodland Hoteliers Group provided information on tourism activities planned for Fiscal Year 2025/2026 and received comments from Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members 1) Approved the Annual Report from the Advisory Board for the Woodland Tourism Business Improvement District; and 2) Adopted RESOLUTION NO. 8500, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DECLARING ITS INTENTION TO LEVY ANNUAL ASSESSMENTS FOR FISCAL YEAR 2025/2026 WITHIN THE WOODLAND TOURISM BUSINESS IMPROVEMENT DISTRICT (“WTBID”).

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSENT: None

ABSTAIN: None

13. **SUBJECT: Presentation of the FY2025/26 Proposed Budget**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the proposed budget for Fiscal Year 2025/26.

City Manager Hiatt introduced the item. Director of Administrative Services Kim McKinney and Financial Services Manager Karie Farnham presented the item. Director McKinney, Manager Farnham and City Manager Hiatt answered questions from Council.

Mayor Lansburgh invited public comment. Speaking from the public was Steven M. No further public comment was received.

Received a presentation on the proposed budget for Fiscal Year 2025/26.

K. ADJOURN

Meeting adjourned at 7:37 PM.

Respectfully submitted,

Sarah Lansburgh, CMC, City Clerk