



City of Woodland

Meeting Agenda

Parks & Recreation Commission

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

July 28, 2025
6:30 PM

Please Note: The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for June 23, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the June 23, 2025 meeting minutes.

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Election of Officers
3. Standing Committee Report
 - Facilities Committee
 - Program & Department Evaluation
 - Budget & Finance Committee
 - Urban Forest Committee

- Volunteerism Committee

4. Approve Commissioner Absence Request

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff Report for July 28, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff report for July 28, 2025

6. SUBJECT: Community Services Department Quarterly Status Report for the Fourth Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission receive the Community Services Department Quarterly Status Report for the Fourth Quarter of FY25.

I. NEXT MEETING

7. The next Parks & Recreation Commission meeting is scheduled for September 22, 2025.

J. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland scheduled for **July 28, 2025** was posted on **July 23, 2025** in the outside display cases at the Woodland Community & Center, 2001 East Street, and at City Hall 300 1st Street, and online at www.cityofwoodland.gov.*

Kris Bain, Community Services Program Manager

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: July 28, 2025
ITEM #: D.1
SUBJECT: Parks & Recreation Commission Meeting Minutes for
January 27, 2025

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission approve the June 23, 2025 meeting minutes.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

The Parks & Recreation Commission held the last Commission meeting on June 23, 2025.

Conclusion:

Staff recommends that the Parks & Recreation Commission approve the June 23, 2025 meeting minutes.

Prepared by: Kris Bain, Community Services Program Manager

Attachments:

1. Parks & Recreation Commission Minutes June 23, 2025

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



CITY OF
WOODLAND
CALIFORNIA

Parks & Recreation Commission Meeting –

Monday, June 23, 2025

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 pm

B. ROLL CALL

Parks and Recreation Commissioners Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder
Absent: Commissioner Jon-Paul Valcarenghi
Excused:

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for May 19, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the May 19, 2025 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin, and carried on a 4-0 vote, Parks and Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for May 19, 2025.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder
Noes: None
Absent: Commissioner Jon-Paul Valcarenghi

E. COMMUNICATIONS - PUBLIC COMMENT

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F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

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G. BUSINESS ITEMS

- 2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

No updates were provided.

3. Election of Officers

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, the Parks and Recreation Commissioners voted to table the Election of officers until July's meeting, with the understanding that Commissioner Kirchgessner would not be present at that meeting.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

4. Committee Assignments

On a motion by Vice Chair Adam Kirchgessner, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, Parks and Recreation Commissioners approved the Committee assignments for the Fiscal Year 2026 as follows: Facilities Committee Valcarenghi and White-Snyder, Program and Department Evaluation Committee Murrieta and Martin, Budget and Finance Committee Martin and Kirchgessner, Urban Forestry Committee Valcarenghi and Kirchgessner, Volunteerism Committee Murrieta and Martin, and Ad Hoc Committee White-Snyder.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

5. Review and Approve Workplan for Commissioners

On a motion by Vice Chair Adam Kirchgessner, seconded by Commissioner Magalean Martin and carried on a 4-0 vote, Parks and Recreation Commissioners approved the FY26 Work Plan.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

6. Approve Commissioner Absence Request

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, Parks and Recreation Commissioners approved Commissioner Kirchgessner's absence on July 28, 2025.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

H. REPORT OF THE STAFF

7. SUBJECT: Community Services Department Staff report for June 23, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for June 23, 2025

Verbal updates were provided by staff.

I. NEXT MEETING

8. The next meeting of the Parks and Recreation Commission is scheduled for July 28, 2025.

J. ADJOURN

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chair Adam Kirchgessner and carried on a 4-0 vote, Parks and Recreation Commissioners adjourned the meeting at 7:01 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

FY26

Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4th Monday of each month 6:30 pm in Council Chambers
No meetings in August or December

FY 26 Commissioner Attendance

Commissioners	7/28/25	9/25/25	10/27/25	11/24/25	1/26/26	2/23/26	3/23/26	4/27/26	5/18/26	6/22/26
Adam Kirchgessner	EXCUSED									
Magalean Martin										
Henry Murrieta										
Jon-Paul Valcarenghi										
Carla White-Snyder										
Quorum										

FY26 Commissioner Absence Request

Date Request Made

July 2025

September 2025

October 2025

November 2025

January 2026

February 2026

March 2026

April 2026

May 2026

June 2026



Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Adam Kirchgessner, Vice Chair	Adam.kirch@yahoo.com	6/30/2028
Magalean Martin	loladyred@sbcglobal.net	6/30/2027
Henry Murrieta, Chair	h_murrieta@yahoo.com	6/30/2026
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.gov	6/30/2025
Carla White-Snyder	whitesnyderc@gmail.com	6/30/2026

Term duration = 4 years

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee
Valcarenghi, White-Snyder

Budget and Finance Committee
Martin, Kirchgessner

Program & Department Evaluation
Murrieta, Martin

Urban Forest Committee
Valcarenghi, Kirchgessner

Ad Hoc Committee
White-Snyder

Volunteerism Committee
Murrieta, Martin

Liaisons

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis: White-Snyder

* Bold indicates lead Commissioner for the Committee

* () Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.gov>

For additional information please call (530) 661-2000



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: July 28, 2025
ITEM #: H.5
SUBJECT: Community Services Department Staff Report for July 28, 2025

Subject: Community Services Department Staff Report for July 28, 2025

Recommendation for Action: Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for July 28, 2025

Staff Contact: Kris Bain, (530) 661-2002, kris.bain@cityofwoodland.gov

Background: The staff report covers the period since the last Parks & Recreation Commission meeting for the Community Services Department.

Conclusion: Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for July 28, 2025

Attachments:

1. CSD Staff Report July 2025

Parks & Recreation Commission Community Services Department Monthly Staff Report July 2025

Community Services Summer Civic Fellows

The Community Services Department has two Civic Fellows this summer. The Summer Civic Fellow program is a City-wide initiative offering an in-depth experience with City government while providing real-world applications for students. The two Civic Fellows in the Department are focusing their efforts on youth summer programs and outreach. The Civic Fellows participate in weekly field trips and meet with City staff leaders. Crystal is the Civic Fellow overseeing and managing the Summertime Fun Club, while Tanika focuses on community engagement and increasing social media presence. Both fellows have diligently worked on their assigned tasks and projects throughout the program.



Tanika Anubuchelvan
Sociology – Organizational Studies, UC Davis



Crystal Mendez
Child Development (graduated 2025), Sacramento State

Parks & Recreation Facility Updates

Community & Senior Center

Reservations since the last report

Reservations
Kiwanis Club Meeting (3)
Church Service (4)
Jr. Giants Meeting
Parking Lot – Preconstruction Meeting (3)
Sustainability Advisory Committee Meeting
WCEA Meeting
Flying Needles Quilters Guild Meeting
Martial Art School Celebration/Dinner
California Human Development Meeting
Baby Shower

Skip and Julie Davies Sports Park

Reservations since the last report

The Skip and Julie Davies Sports Park hosted four tournament weekend events in June. Over 70+ teams participated in competition, and the total revenue captured for these reservations was \$15,600. These tournaments were youth/teen baseball and softball.

Parks & Facility Projects

Projects completed since the last report

Park/Recreation Facility	Projects Completed
City Park	Repainted the vehicle entry gate and added reflective tape.
Community & Senior Center	Installed padding on basketball backboards.
Everman Park	Started on the removal of the cracked and broken concrete pathways.
Ferns Parks	Repainted the vehicle entry gate and added reflective tape.
Jack Slaven Park	Repaired vandalized restroom fixtures.
Regional Park	New signs were posted with the park's operational hours.
Sports Park	Repaired the stucco in the restroom.
Various landscapes	Replaced moss stones in the roundabout at the Co Rd 25A and Parkland. Power-washed and cleaned the trash cans on Main Street from 5th Street to Elm.

Cemetery

Three cremains' burials occurred in June, generating \$14,427 in sales.

Urban Forestry

Work Orders: Staff regularly assess different categories of work orders that still need to be completed. Staff are working with homeowners on tree replacements to identify the type of tree they would like to have planted. Then, as staffing levels and weather permit, staff will coordinate the planting of the tree (the Woodland Tree Foundation has also been assisting with these tree plantings).

Tree Plantings and Removals: For the 2025 calendar year, 88 trees were planted, and 39 were removed.

Month	New construction inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
24-June	0	0	19	1	0	1	6	0	1	0	12	0	40
24-July/August	0	1	45	10	0	1	17	0	1	0	22	0	97
24-September	0	2	70	2	0	1	17	0	0	0	22	0	114
24-October	0	1	70	1	0	0	18	1	1	0	38	0	130
24-November/December	0	1	43	2	0	1	10	0	2	0	40	0	99
25-January	0	0	27	2	0	1	7	0	0	0	64	0	101
25-February	0	0	18	2	0	1	7	0	0	0	45	0	73
25-March	0	0	16	1	0	1	6	0	0	0	44	0	68
25-April	0	0	11	1	0	1	5	1	0	0	44	0	63
25-May	0	1	25	3	0	1	3	2	0	0	32	0	67
25-June	0	1	38	7	0	1	6	0	0	1	46	0	99
Total completed	Work orders numbers for the reporting period: 49 Work Orders : 12 Service Request												

Recreation Activities, Events, and Programs

Independence Day Celebration

Woodland's 2025 Independence Day Celebration was a two-day event full of family-friendly fun on July 3 and 4. The annual fireworks display at Woodland High School kicked off the festivities on Thursday, July 3. On Friday, July 4, the celebration continued with the Firefighter Pancake Breakfast, Bike Parade and Party in the Park, Senior Center Ice Cream Social, and Swim Fest. All events were well-attended and enjoyed by many.



Photo of a Bike Parade contest winner holding a trophy

Fall Movie Series

The Fall Movie Series kicks off in August with free outdoor movie screenings at popular locations throughout Woodland, including the Charles Brooks Community Swim Center, Freeman Park, and Crawford Park. The series begins with a splash on August 22 with the Dive-In Movie at the pool. Then, the Movie in the Park is at Crawford Park on September 12. A new addition this year is Flashback Friday, featuring a classic throwback movie. Flashback Friday will be on September 26 at Freeman Park. The Fall Movie Series wraps up on October 10 with Movies on Main Street, also at Freeman Park.

Aquatics

Adult Swim Lessons: Instructor Rick Powers led a two-week session of adult swim lessons offered to the public. The class enrolled 12 students and was conducted in English and Spanish. Instruction focused on the students' improvement in the four main strokes: freestyle, breaststroke, backstroke, and butterfly.

Wreckers: The Woodland Wreckers recreational swim team had 139 swimmers this season, competing in six dual swim meets. The team concluded the season with the Championship meet on July 19, hosted at Charles Brooks Community Swim Center. This season, the Wreckers generated over \$24,000 in revenue.

Rentals: Since the last reporting period, the pool facility has hosted three major swim meets, attracting over 3,000 athletes and their families. Rental fees from these weekend events totaled more than \$12,000.

Contract Classes

Mad Science Camp: Mad Science held two camps in June, "Eureka!" and "Detective Madness." The camps brought in \$3,768 in revenue, accounting for 345 participant hours amongst 23 participants.

Play-Well TEK-nologies: Play-Well TEK-nologies held two Lego® Engineering camps in June, "STEM Discovery" and "STEM Innovations." The camps brought in \$4,920 in revenue, accounting for 360 participant hours amongst 24 participants.

Football Conditioning Class: In June, Pioneer High School Head Football Coach Matt Bryson held a football conditioning class. The program had 86 participants and 2,064 participant hours, and it collected \$1,764 in revenue.

Youth Recreation

Summer at City Hall: Summer at City Hall is a collaborative partnership between the City of Woodland and Woodland Joint Unified School District, designed to educate and empower high school students through civic engagement and public service learning. The 2025 program brought together 23 high school students from Woodland, Pioneer, Davis, and Da Vinci High Schools. This immersive civic engagement program offered participants the opportunity to learn about local government operations, develop leadership skills, explore community challenges, and engage in meaningful community advocacy. Throughout the program, students researched and developed advocacy projects addressing community issues, including safer streets in Woodland, support for undocumented individuals, homelessness, animal safety and welfare, mental health among middle and high school students, and smoking cessation programs for youth.

The program concluded on July 3, with the students presenting formal presentations on their advocacy projects to City staff and leadership, including the Mayor, the City Manager, and the participants' parents. The students' thoughtful proposals and insightful recommendations reflected their commitment to improving their community and highlighted the importance of youth engagement.

Summer at City Hall continues to serve as a powerful platform for empowering young leaders and fostering collaboration between local government and public education.



The 2025 Summer at City Hall cohort with City Manager Ken Hiatt

Youth Volleyball: The five-week Youth Volleyball Clinic for 4th–8th graders kicked off on Tuesday, July 8. This provided the 80 participants with an opportunity to learn the sport of volleyball and refine their skills through a mix of drills, skill stations, team practices, and recreational game play. Measure R sponsors this program.

Noteworthy Dates

August 1, 5:30 pm	Teen Pack Throw Down, Woodland Community & Senior Center
August 7, 4:00 pm	Dedication of the Skip & Julie Davies Sports Park
August 22, 6:00 pm	Dive-In Movie, Charles Brooks Community Swim Center
September 12, 6:00 pm	Park Movie Night, Crawford Park
September 26, 6:00 pm	Flash Back Friday, Freeman Park
October 4, 10:00 am	Trilogy Challenge Disc Golf Tournament, Ferns Park
October 10, 5:30 pm	Movies on Main, Freeman Park
October 24, 5:00 pm	Floating Pumpkin Patch, Charles Brooks Community Swim Center



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: July 28, 2025
ITEM #: H.6
SUBJECT: Community Services Department Quarterly Status Report
for the Fourth Quarter of FY25

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission receive the Community Services Department Quarterly Status Report for the Fourth Quarter of FY25.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

This Quarterly Status Report covers the period from April through June 2025. The report summarizes recreation programming, events, parks, recreation facility operations, and maintenance. The report also contains a narrative of major work performed and notable department highlights.

Conclusion:

Staff recommends that the Parks & Recreation Commission receive the Community Services Department Quarterly Status Report for the Fourth Quarter of FY25.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director

Attachments:

1. CSD Q4 FY25

Community Services Department Fourth Quarter Report FY25

The following summarizes the Community Service Department's programs, activities, and events for the fourth quarter of 2025, covering the period from April to June.

This report references participant hours. The methodology for calculating participant hours is explained at the end of the document. Participant totals (total number of participants and total participant hours) represent the overall number of participants and hours for the entire reporting period.

Quarterly Highlights

- Approximately 37,613 participant hours were recorded for aquatics; and youth, teen and adult recreation classes and sports.
- Approximately 10,781 participant hours were recorded for senior programs and senior events.
- Approximately 2,673 people attended events at the Community & Senior Center during facility rentals.



Gentlemen using the Senior Center Pool Room

Program Marketing

During this reporting period, the Department used the following marketing efforts to promote the recreation program offerings, community events, and senior programs.

- Direct Marketing: Digital flyers promoting the summer activities and programs were sent to current and past program participants. Banners and yard signs were strategically placed to promote seasonal hiring, adult sports, and Summer Teen Pack.

- Senior Newsletter: The “Senior Gram” newsletter is mailed to 760 households monthly and is available online at www.cityofwoodland.gov/seniors.
- Social Media: The Department utilizes Facebook, Instagram, and Nextdoor to advertise upcoming events and recreation programs.

Rec2Go

Rec2Go provided departmental outreach at several community events and activities such as the Dia de los Niños event at Ferns Park, the Read Rumble, and Rev event at the Library, Unidos Egg Hunt, Cesar Chavez Community School Easter Festival, Bayside Church Easter Egg Hunt, Woodland Little League, Regional Park Preserve Grand Opening, Woodland Downtown Farmer’s Market, Paletas con Policia, the Summer Reading Program Kick-off at the Library, and various school and park activities.

Parks & Recreation Facilities

Community & Senior Center Facility Reservations

The Community & Senior Center facility rental program is designed to both generate revenue for the City of Woodland and provide a location for community events. Types of rentals held at the Community Center include: meetings, parties (bridal and baby showers), weddings and receptions, quinceañeras, and business meetings. Reservations of the facility during the fourth quarter are shown below.

	General Facility Rentals <i>Includes rentals receiving discounts</i>	Facility Rentals <i>with Fees Waived</i>
Number of Rentals	21	19
Approximate Participants	1,957	716
Total Fees	\$24,649	\$15,424 (waived)

Skip and Julie Davies Sports Park Tournament Reservations

Tournament rentals are available at Skip and Julie Davies Sports Park. During the tournament weekend allocation period each August, local tournament directors have the first choice of dates for the following year. During the fourth quarter, the Sports Park was reserved for youth baseball, softball, and soccer tournaments.

Skip and Julie Davies Sports Park Tournament Reservations	
Number of Rentals	11
Number of Teams	198
Total Fees Collected	\$40,950

Parks and Recreation Facility Maintenance and Improvement Projects

Park/Recreation Facility	Projects Completed
Beamer Park	Replaced the barbecue at the picnic station.
Clark Ballfield	Replaced sixty-three bleacher boards.
Community & Senior Center	Installed padding on basketball backboards. Repaired roof leak and damaged ceiling tiles. Diagnosed and repaired offline security cameras. Worked with the new vendor to install an access control system for the building.

Crawford Park	Worked to combat vandalism to the light controller for the pickleball courts. Rebuilt the air pump at the bike station. Replaced the gates on the restroom doors with new metal auto locks. Performed deep cleaning, including pressure washing the building, eaves, trash cans, sidewalks, and windows.
Christiansen Park	Performed thorough maintenance on the horseshoe pits by replacing the fill materials and replacing the wood backstops.
Ferns Park	Repainted the park sign. Replaced the sound play musical handles at the playground. Replaced the baby changing station in one of the restrooms.
Heritage Plaza	Replaced the clock pole after the original was damaged.
Jack Slaven Park	Repaired women's restroom stalls.
Woodside Park	Prepped and repaired the cracks in the tennis court surface.
Other City locations	
Regional Park	Added siding to the interior of the shed and placed shelving peg boards. Stained the kiosk at the pathway entrance. Cleaned up the space for the Grand Opening event.

Recreation Activities – Special Events

Event	Event Date	Total Participants	Participant Hours	Fees Collected
Concert on Court	Apr. 11	450	900	Free event
Total Participants		450	900	Free event



Photos from Concert on Court, April 11, 2025

RECREATION ACTIVITIES - Aquatics

All aquatic programs are held at the Charles Brooks Community Swim Center. Aquatic programming is available for children as young as six months old through seniors and includes swimming lessons,

lifeguard training, recreation swimming, recreation swim teams, lap swim and water aerobics. During the spring, the primary programming at the pool is lap swim, water aerobics, and the use of the pool by the Woodland Swim Team and the Woodland and Pioneer High Schools.

Aquatics Program	Total Participants (3 months)	Participant Hours (3 months)	Fees Collected (3 months)
Lap Swim & Water Aerobics	9,346	9,346	\$3,332
Lifeguard Training	18	720	\$2,256
Water Polo Clinic	17	272	\$1,564
Rentals	N/A	N/A	\$10,586
Total	9,381	10,338	\$17,738

Rentals

During non-programmed hours, the Charles Brooks Community Swim Center is available to reserve for other aquatic activities not affiliated with the City of Woodland. Pool reservation fees account for the facility and safety personnel on-site during the scheduled event. Fees collected during the fourth quarter included \$4,856 for general swim meet reservations and \$5,730 from the Woodland Swim Team.



Lap Swim participant at the pool

RECREATION ACTIVITIES - Youth & Teen

The department offers a variety of youth and teen recreation programs year-round; however, many programs are offered during the summer. In addition to the programs listed below, please refer to the Contract Classes section for other program offerings for youth and teens.

Youth Recreation Program	Total Participants (3 months)	Participant Hours (3 months)	Fees Collected (3 months)
After School Teen Pack - Measure R	1,153	2,858	Free program
Rec2Go - Measure R	1,625	4,295	Free program
Summer at City Hall - Measure R	23	966	Free Program
You've Been Egged -Measure R	18	0	\$475
Total	2,819	8,119	\$475



Summer at City Hall 2025 cohort

RECREATION ACTIVITIES - Contract Classes

The City contracts with outside instructors to teach recreation and leisure classes for people of all ages. For all classes except tennis and boxing, the City keeps 30% of the fees collected and non-resident fees. For the tennis program, the City keeps 10% of the fees. As for boxing, the City supplements this program and pays the two contractors a monthly stipend.

Contract Class	Total Participants (3 months)	Participant Hours (3 months)	Fees Collected (3 months)	Total Expense (3 months)	Net Revenue (3 months)
Boxing Youth	132	1320	\$1,990	\$4,200	-\$2,210
Boxing Adult	58	580	\$1,465	\$4,800	-\$3,335
Cello Tennis Academy	253	1398	\$17,418	\$15,240	\$2,178
Cheer 530	34	816	\$4,890	\$3,360	\$1,530
Country Line Dance	261	391.5	\$1,566	\$1,096	\$470
Cuban Salsa	13	52	\$454	\$308	\$146
Dance Fitness & Tai Chi	126	567	\$5,678	\$3,766	\$1,912
Golf Lessons Youth	10	100	\$1,040	\$700	\$340
Mad Science	23	345	\$3,768	\$2,528	\$1,240
National Academy of Athletics	9	54	\$594	\$0	\$594
Pioneer Football Conditioning	86	2064	\$1,764	\$1,218	\$546
Play-Well Lego Engineering	24	360	\$4,920	\$2,688	\$2,232
Rock Steady Boxing	40	560	\$800	\$650	\$150
Scottish Country Dance	35	490	\$1,111	\$746	\$365
Socceroo	26	121.5	\$3,201	\$2,163	\$1,038

Yoga	41	328	\$1,664	\$1,120	\$544
Zumba Kids	22	66	\$846	\$567	\$279
Total	1,193	9,613	\$53,169	\$45,150	\$8,019

RECREATION ACTIVITIES - Adult Sports

Adult sports activities are offered through the City. Activities include drop-in sports as well as organized softball, basketball, and volleyball leagues. Drop-in basketball (open gym) numbers are not reported; however, participation for the other programs is listed below.

Drop-In Participation	Sign-Ins	Participant Hours	Fees Collected
Badminton	1,168	3,504	Free Program
Pickleball	25	75	Free Program
Total	1,193	3,579	No fees collected

Sports League Participation	Teams	Participants	Participant Hours	Fees Collected
Basketball (spring league)	20	200	1,800	\$12,500
Softball (spring league)	28	420	3,780	\$18,200
Volleyball (spring league)	6	48	384	\$2,520
Total	54	668	5,964	\$33,220



Spring 2025 Women's Volleyball Champions

RECREATION ACTIVITIES – Senior Activities

Programs at the Woodland Senior Center include art classes, exercise classes, games, leisure programs and activities, education resources, support groups, and special events, resulting in 10,781 participant hours during the fourth quarter.

Senior Programs

Program	Total Sign-ins	Participant Hours	Fees Collected
Art Groups	575	1,640	Free Programs
Exercise Classes	3,160	2,044	Free Programs
General Programs	412	1,928	Free Programs
Support Groups	234	451	Free Programs
Games	1,182	3,834	Free Programs
Total	5,563	9,897	No fees collected

Senior Events

Event	Total Participants	Participant Hours	Fees Collected
Senior Center Inc. Installation Dinner	178	534	Free Program
Senior Resource Fair	350	350	Free Program
Total	528	884	No fees collected



Members of the Writing Life Stories class at the Senior Center

Participant Hours Calculation

The Community Services Department measures programs through “participant hours”. Participant hours are a calculation of total program hours multiplied by the total number of unique participants within a program. Total participant hours reports how much time participants spend within each program. The measurement breaks down to 1 person x 1 hour = 1 Participant Hour. It should be noted that a higher number of participant hours is not, by itself, a measurement of greater program success compared to the participant hours of another program. Participant Hours (PH) is calculated by:

Drop-In Programs

1 Class meeting (in hours) x Total sign-ins

Examples include Water Aerobics & Lap Swim, and Badminton

Classes/Camps/Leagues

Total unique participants x total class time (in hours)

Examples include: Swim Lessons, Mad Science

Individual Entry

Each class meeting (in hours) x Total in attendance (adding each day)

Examples include: Teens Helping Seniors

Events

Total Attendees x Average Time

Examples include: Concert on Court, 4th of July

Participant hours and participants in this report are listed for the three-month reporting period; therefore, if 100 participants are listed, the 100 refers to the total participants for the three-month period and could double or triple count the same participants if they participated each month (i.e. drop in Lap Swim).