

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



CITY OF
WOODLAND
CALIFORNIA

Parks & Recreation Commission Meeting –

Monday, June 23, 2025

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 pm

B. ROLL CALL

Parks and Recreation Commissioners Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder
Absent: Commissioner Jon-Paul Valcarenghi
Excused:

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for May 19, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the May 19, 2025 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin, and carried on a 4-0 vote, Parks and Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for May 19, 2025.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder
Noes: None
Absent: Commissioner Jon-Paul Valcarenghi

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

- 2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

No updates were provided.

3. Election of Officers

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, the Parks and Recreation Commissioners voted to table the Election of officers until July's meeting, with the understanding that Commissioner Kirchgessner would not be present at that meeting.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarengi

4. Committee Assignments

On a motion by Vice Chair Adam Kirchgessner, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, Parks and Recreation Commissioners approved the Committee assignments for the Fiscal Year 2026 as follows: Facilities Committee Valcarengi and White-Snyder, Program and Department Evaluation Committee Murrieta and Martin, Budget and Finance Committee Martin and Kirchgessner, Urban Forestry Committee Valcarengi and Kirchgessner, Volunteerism Committee Murrieta and Martin, and Ad Hoc Committee White-Snyder.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarengi

5. Review and Approve Workplan for Commissioners

On a motion by Vice Chair Adam Kirchgessner, seconded by Commissioner Magalean Martin and carried on a 4-0 vote, Parks and Recreation Commissioners approved the FY26 Work Plan.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarengi

6. Approve Commissioner Absence Request

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, Parks and Recreation Commissioners approved Commissioner Kirchgessner's absence on July 28, 2025.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarengi

H. REPORT OF THE STAFF

7. SUBJECT: Community Services Department Staff report for June 23, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for June 23, 2025

Verbal updates were provided by staff.

I. NEXT MEETING

8. The next meeting of the Parks and Recreation Commission is scheduled for July 28, 2025.

J. ADJOURN

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chair Adam Kirchgessner and carried on a 4-0 vote, Parks and Recreation Commissioners adjourned the meeting at 7:01 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi