



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

September 16, 2025
6:00 PM

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: Proclaim October 2025 as Breast Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation recognizing October 2025 as Breast Cancer Awareness Month and acknowledging the local efforts of Thriving Pink.

4. SUBJECT: Junior League Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a proclamation recognizing the contributions of the Junior League of Sacramento and declaring September 18 as "Find the Good Day"

5. SUBJECT: Proclaim September to be National Service Dog Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation declaring September to be National Service Dog Month.

6. SUBJECT: Resolution Authorizing the Acceptance and Appropriation of FY 2024 Homeland Security Grant Program Funds for Target Hazard Pre-Planning Project and Equipment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt resolution No. ____ authorizing the acceptance and appropriation of Fiscal Year 2024 Homeland Security Grant Program funds in the amount of \$31,238 to support the Target Hazard Pre-Planning Project and the purchase of related Global Information System-enabled equipment.

7. SUBJECT: Resolution Authorizing the Acceptance and Appropriation of the 2023 Homeland Security Grant Program Emergency Preparedness Intern Program.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____ authorizing the appropriation of \$10,240 to Fund 330 (Other Federal Grants Fund) for the implementation and administration of the Emergency Preparedness Intern Program, as awarded under the 2023 Homeland Security Grant Program.

8. SUBJECT: Approve Sole Source Finding and Goods Purchase Agreement for water meters and smartpoints with Aqua-Metric Sales Company for the Water Meter Replacement Project, CIP 22-03

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ for:

1. Making a finding designating certain products, brands, or services by Aqua-Metric Sales Company to be required for the continued functionality of the existing water meter infrastructure;
2. Authorizing the City Manager to execute a goods purchase agreement with Aqua-Metric Sales Company for water meters and smartpoints in

the amount of \$367,316.80 for the Water Meter Replacement Project, CIP 22-03.

9. SUBJECT: Development Agreement with Pacific Coast Producers — 1376 Lemen Avenue

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a second reading and adopt the following ordinance:
Ordinance No. _____, approving a Development Agreement by and between the City of Woodland and Pacific Coast Producers for the Lemen Avenue agricultural processing facility (1376 Lemen Avenue) and authorizing the execution of said agreement.

10. SUBJECT: Update and Approve a Drainage Basin Agreement with PCCP, LLC in the Northeast Industrial Area

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving the Drainage Basin Agreement with PCCP, LLC.

G. PUBLIC HEARINGS

11. SUBJECT: Woodland Municipal Code Title 17 "Zoning" Updates for Clarity and Usability

RECOMMENDATION FOR ACTION: Staff recommends that City Council hold a Public Hearing and take the following action:
Introduce and waive the first reading of an Ordinance amending Woodland Municipal Code Title 17 "Zoning" in multiple sections for enhanced clarity, usability, and State law conformity.

12. SUBJECT: Woodland Municipal Code Title 17, "Zoning" and Title 16, "Subdivision" Amendments related to Two-Unit projects and Urban Lot Splits

RECOMMENDATION FOR ACTION: Staff recommends that City Council hold a Public Hearing and take the following action:
Introduce and waive the first reading of an Ordinance amending Woodland Municipal Code Title 17, "Zoning", and Title 16, "Subdivision", Sections 17.84.380 and 16.90 related to Two-Unit projects and Urban Lot Splits.

13. SUBJECT: Urgency Ordinance Adopting Changes to the 2022 California Fire and Building Codes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. ____, an Urgency Ordinance amending Section 8.20.040 of Chapter 8.20 of Title 8, and Section 15.04.030(H) of Chapter 15.04 of Title 15, of the Woodland Municipal Code Relating to Amendments to the 2022 California Fire Code and the 2022 California Building Code.

14. SUBJECT: Public Hearing and Approval of Fiscal Year 2024/25 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Hold a public hearing to receive community input on the Fiscal Year (FY) 2024/25 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER); and
2. Adopt Resolution No.____, approving the FY2024/25 CDBG CAPER in substantially the same form presented to the City Council and incorporating public comments received at the public hearing; and
3. Authorize the City Manager or designee to finalize and submit the CAPER to the U.S. Department of Housing and Urban Development after the conclusion of the 15-day public comment period.

H. REPORTS OF THE CITY MANAGER

15. SUBJECT: Yolo Transit District Short-Range Transit Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Receive a presentation on the Yolo Short Range Transit Plan, and
2. Recommend the Yolo Transit District Board approve the proposed Short Range Transit Plan routing changes for Woodland for the purpose of preparing cost analysis and proceed with planning for the future transfer point on Main Street between 5th and 6th Street.

16. SUBJECT: Introduction and Waiver of First Reading on Ordinances Relating to Entertainment Zones; and Authorization for the City Manager, or their Designee, to Enter into a Memorandum of Understanding with Eligible Businesses that Wish to Participate in the Entertainment Zone.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Introduce and waive the first reading of an Ordinance amending Chapter 9.28 "Offenses - Miscellaneous" section 9.28.220, and Chapter 12.40 "Special Events" section 12.40.050, and adding Chapter 12.42 "Entertainment Zones", and
- 2) Adopt Resolution No. ____ authorizing the City Manager, or their designee, to enter into Memoranda of Understanding with participating businesses upon the establishment of a Downtown Entertainment Zone.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/ Woodland Finance Authority of the City of Woodland scheduled for September 16, 2025 was posted on September 12, 2025 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Marissa Kersey
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.