



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

October 21, 2025
6:00 PM

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: Proclamation for World Polio Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing October 24th, 2025 as World Polio Day.

4. SUBJECT: Proclamation Recognizing the 75th Anniversary of Yolo County Housing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing the 75th anniversary of Yolo County Housing.

5. SUBJECT: Proclamation - Friends of Libraries Week

RECOMMENDATION: Staff recommends that the City Council adopt a proclamation recognizing October 19th through the 25th as Friends of Libraries Week.

6. SUBJECT: Commission on Aging Meeting Minutes for May 15, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the May 15, 2025 Commission on Aging meeting minutes.

7. SUBJECT: Allocate Funding and Authorize a Contract Amendment for the Grit System and Screw Pump Rehabilitation Project, CIP 24-12.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to:

1. Reallocate \$100,000 from the WPCF Asset Replacement Project, CIP 14-02, to the Grit System and Screw Pump Rehabilitation Project, CIP 24-12, also known as the WPCF Influent Pump Station and Grit Facility Improvements Project, and
2. Authorize the City Manager to execute Amendment No. 1 to the professional services agreement with West Yost for the Grit System and Screw Pump Rehabilitation Project, CIP 24-12, for an additional amount up to \$194,906 and up to 10% total contract contingency (\$54,783).

8. SUBJECT: Carry-Over Unencumbered Appropriations from Fiscal Year 2024/25 to Fiscal Year 2025/26

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the carry-over of unencumbered appropriations from fiscal year 2024/25 to fiscal year 2025/26, totaling \$4,990,201.

9. SUBJECT: Authorization to Purchase a Crane Truck and Appropriate Funds in the Sewer Enterprise Fund (2220) and the Vehicle Replacement Fund (2012)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____:

1. Approving the purchase of a Crane Truck for the Water Pollution Control Facility (WPCF) in the amount of \$300,000;
2. Approving the appropriation of \$300,000 from the Sewer Enterprise Fund (2220) and the transfer of those same funds into the Vehicle Replacement Fund (2012);
3. Approving the appropriation of \$300,000 in the Vehicle Replacement Fund (2012) for the purchase of the WPCF Crane Truck; and
4. Authorizing the City Manager to execute all documents necessary to complete the purchase through Inland Kenworth (US) Inc. via the Sourcewell cooperative purchasing program.

10. SUBJECT: Amendment to Previously Approved Vehicle Purchase for Community Services Department's New Pool and Recreation Facilities Technician Position – Change in Vehicle Type and Total Cost

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No ____:

1. Authorizing the purchase of a Ford Lightning electric truck to support the maintenance operations of the Woodland Aquatic Center and other recreation facilities, as opposed to the vehicle previously approved by Council for the Pool and Recreation Facilities Technician position;
2. Approving an increase in the total purchase amount from \$40,000 to \$62,000;
3. Approving the appropriation of an additional \$22,000 in the Vehicle Replacement Fund (2012); and
4. Authorizing the City Manager to execute all documents necessary to complete the purchase.

11. SUBJECT: Fire Station #4 – Approve Owner’s Representative Contract with Kitchell

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to authorize the City Manager to execute a Consultant Agreement with Kitchell in an amount not to exceed \$850,000 and approve a contract contingency of 15% (127,500) for owner’s representative services for the progressive design-build project to construct Fire Station #4 (CIP #16-10).

12. SUBJECT: Salary Schedule - October 1, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve the City of Woodland Salary Schedule effective October 1, 2025.

13. SUBJECT: Approval of Research and Technology Infrastructure Fee (RTIF) Reimbursement Agreement #1 for CIP Modifications and Master Planning and Design Costs.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the RTIF Reimbursement Agreement in the amount of \$216,916 for CIP Modifications and Master Planning and Design Costs and authorizing the City Manager to sign on behalf of the City.

14. SUBJECT: Approval of a Contract for Fire Station 3 Alerting System Replacement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the replacement of the Fire Station 3 Alerting System and approving a contract with US Digital Designs by Honeywell, in the amount of \$151,804.27, for the purchase, installation, and integration of the new system.

15. SUBJECT: Introduction of an Ordinance Adopting the 2025 California Fire Code and Related Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce, waive the first reading and read by title only an Ordinance AMENDING CHAPTER 8.20 OF TITLE 8 OF THE WOODLAND MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2025 CALIFORNIA FIRE CODE IN ITS ENTIRETY (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), BASED ON THE INTERNATIONAL FIRE CODE, 2024 EDITION, WITH ERRATA, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, TOGETHER WITH THE ADMINISTRATIVE CHAPTERS 1, 2, AND APPENDIX B, APPENDIX C, APPENDIX D, AND APPENDIX E, APPENDIX G, AND APPENDIX P, , AND CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO, AND AMENDING SECTION 15.04.030 OF THE WOODLAND MUNICIPAL CODE AMENDING CERTAIN SECTIONS OF THE 2025 CALIFORNIA BUILDING CODE RELATED TO FIRE PROTECTION SYSTEMS, and schedule a public hearing and second reading for November 18, 2025.

16. SUBJECT: Introduction and First Reading of an Ordinance Amending Title 15 of the Woodland Municipal Code and adopting the California Building Standards Code and Uniform Codes.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce, waive the first reading and read by title only AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING CHAPTER 15.04 OF THE WOODLAND MUNICIPAL CODE AND ADOPTING BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), INCLUDING THE 2025 CALIFORNIA BUILDING CODE, THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA MECHANICAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA ENERGY CODE, THE 2025 CALIFORNIA EXISTING CODE, AND THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, AND THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, THE 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, THE 1997 EDITION OF THE UNIFORM HOUSING CODE, AND THE 1997 EDITION OF THE UNIFORM SECURITY CODE, TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO, and set a public hearing for November 18, 2025 regarding the adoption of the ordinance.

G. REPORTS OF THE CITY MANAGER

17. SUBJECT: Road Maintenance Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Road Maintenance Program.

H. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/ Woodland Finance Authority of the City of Woodland scheduled for October 21, 2025 was posted on October 17, 2025 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Marissa Kersey
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.