

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



CITY OF
WOODLAND
CALIFORNIA

Parks & Recreation Commission Meeting –

Monday, July 28, 2025

6:30 PM

A. CALL TO ORDER

6:30 pm

B. ROLL CALL

Parks & Recreation Commissioners Present: Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Absent:

Excused: Vice Chair Adam Kirchgessner

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for June 23, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the June 23, 2025 meeting minutes.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin and carried on a 4-0 vote, Parks & Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for June 23, 2025

AYES: Chair, Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

NOES:

ABSENT:

EXCUSED: Vice Chair, Adam Kirchgessner

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

Commissioner White-Snyder addressed the need for maintenance on Ferns Park's horseshoe pits. Chair Murrieta addressed the cracks at Beamer Park's tennis courts.

G. BUSINESS ITEMS

2. Election of Officers

On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, the Parks & Recreation Commissioners appointed Commissioner Kirchgessner to the chair of the Parks & Recreation Commission through June 30, 2026.

AYES: Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Carla White-Snyder

NOES:

ABSENT:

EXCUSED: Commissioner Kirchgessner

On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, the Parks & Recreation Commissioners appointed Commissioner Murrieta to the vice chair of the Parks & Recreation Commission through June 30, 2026.

AYES: Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Carla White-Snyder

NOES:

ABSENT:

EXCUSED: Commissioner Kirchgessner

3. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

The Facilities Committee will connect with staff to coordinate monthly park tours for the upcoming year.

4. Approve Commissioner Absence Request

On a motion by Commissioner Magalean Martin, seconded by Commissioner Jon-Paul Valcarenghi and carried on a 4-0 vote, Parks & Recreation Commissioners approved Commissioner White-Snyder's absence from the September meeting on September 22, 2026.

AYES: Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

NOES:

ABSENT:

EXCUSED: Vice Chair Kirchgessner

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff Report for July 28, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff report for July 28, 2025

Staff provided verbal updates.

6. SUBJECT: Community Services Department Quarterly Status Report for the Fourth Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission receive the Community Services Department Quarterly Status Report for the Fourth Quarter of FY25.

Staff provided verbal updates.

I. NEXT MEETING

7. The next Parks & Recreation Commission meeting is scheduled for September 22, 2025.

J. ADJOURN

On a motion by Commissioner Jon-Paul Valcarengi, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, the Parks and Recreation Commissioner adjourned the meeting at 7:00 pm.

AYES: Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

NOES:

ABSENT:

EXCUSED: Vice Chair Kirchgessner