



City of Woodland

Meeting Agenda

Sustainability Advisory Committee

Woodland Community & Senior
Center
Banquet Room 1
2001 East Street
Woodland, CA 95776

November 19, 2025 - 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

D. PRESENTATIONS

1. SUBJECT: Yolo County Central Landfill

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive a presentation from the Yolo County Central Landfill

E. MINUTES

2. RECOMMENDATION FOR ACTION: Staff recommends that the SAC review and approve its meeting minutes from September 17, 2025; June 18, 2025; and November 20, 2024

F. STAFF REPORTS

3. RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive an update from City staff.

G. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

H. WORK GROUP UPDATES

I. BUSINESS ITEMS

J. ADJOURN

NOTICE: Individuals who need special assistance or a disability-related accommodation in order to participate in this meeting should contact Spencer Bowen at least 48 hours in advance of the meeting. Spencer may be reached at (530) 661-5808 or by emailing spencer.bowen@cityofwoodland.org.



Sustainability Advisory Committee Meeting Minutes

June 18, 2025 – 6:00 PM

CALL TO ORDER

Meeting called to order at 6:07 PM.

ROLL CALL

Present: Muñoz, Serena, Aulman, Bellows, Perrin

Absent: Cazares, Frankenbach, Whitaker

PUBLIC COMMENTS

None. One community member in attendance to listen.

MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

- Dick - interested in another landfill tour; shared info on Bend, OR electrification initiative and encourages members to review items we shared
- Mark - continued interest in CAP progress webpage, wants to recruit an ad-hoc subcommittee to continue reviewing the webpage
- Adelita and Catalina - interested in Coastal Cleanup and next Green Drinks event at end of August, talked through logistics and promotion
- General interest in writing regular Op-Eds in the Daily Democrat
- General interest in a 2026 follow-up community input event led by the SAC; prepare updates for those in attendance, particularly on the items that were of importance at the SAC's previous community input event
- Adelita - update on SACOG Mobility Zones and their upcoming decision. Woodland zone is still in consideration.

- Craig - asks staff to investigate a "sustainability housing fund" to help lower-income folks and/or essential workers live closer to workplace
- Jake - reminder that members can email staff, Chair to request items on future agendas
- Mark - asks staff if the City intends to reinstitute a "Green Team" internally (yes, with additional staff resource coming on before end of year)

STAFF REPORTS

- General questions about sustainability? Refer to staff via Spencer. Examples include "mow and sow," LED lightbulbs, etc.
- Formal ordinance recommendation requires an agenda item, otherwise work with Spencer and Department Heads on questions, ideas, etc.
- Yolo County Regional Resilience Collaborative workshop meeting invite to SAC members
- Woodland Bike Loop progress update - first sign produced
- Yolo transfer point trending towards near Fifth and Main St.
- Interest in future informational presentations or conversations with YoloTD, WM, and/or Yolo Central Landfill

BUSINESS ITEMS

SUBJECT: Next Steps for the SAC

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss and recommend their preferred path forward as an advisory group.

Staff walks through the Woodland Climate Action Plan (CAP) and what areas might be impactful topics for possible ad-hoc subcommittees, organized by categories of the CAP:

Energy

E-3: Comprehensive Building Efficiency (Education)

E-6: Renewable Energy Generation & Procurement

Transportation & Land Use

T/LU-2: Infill Development, Redevelopment, and Repurposing

T/LU-5: Increased Mass Transit Use, Walking, and Bicycling (comment from Adelita, reminding about connection to possible SACOG Mobility Zone designation)

T/LU-7: Increased Use of Alternative-Fuel Vehicles

Urban Forest & Open Space

Heat Island, Transit, and Equity connection (connection to Woodland Tree Foundation survey of location "suitability")

Water & Solid Waste

W/W-2: Solid Waste Reduction and Waste Processing Improvements (specific discussion about proper waste sorting)

Public Involvement

PI-1: Citizen-Led Outreach

Municipal Operations

MO-3: Increased Energy Efficiency and Use of Renewable Energy (update on City considering PPA buyout or continuing "lease" of solar arrays)

- Discussion of proactive "what projects are in the pipeline" / "what are our collective goals" with grant and resources research
- Discussion of how diverse and numerous sustainability funding sources can be (State agencies, nonprofit, federal, etc.)
- Tentative discussion of the following ad-hoc groups:
- Public involvement / outreach?
- Policy research / grants?
- Urban forest and trees?
- Discussion of possible need for additional committee structure
- Reflection that SAC hasn't done too much except for community outreach in the recent past
- Discussion of how (and if) existing SAC Work Plan directly supports the CAP

ADJOURN

Meeting adjourned at 7:20 PM.



Sustainability Advisory Committee Meeting Minutes

September 17, 2025 – 6:00 PM

CALL TO ORDER

Meeting called to order at 6:00 PM.

ROLL CALL

Present: Muñoz, Serena, Aulman, Bellows, Frankenbach, Perrin, Whitaker

Absent: Cazares

PUBLIC COMMENTS

None.

MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

- Outreach / Comms: Adelita and Catalina share that they are unable to push CA Coastal Cleanup, but remain interested in pursuing a cleanup at a different time
- Working on an October Green Drinks event at The HIVE
- Commit working with staff on possible dates for a spring 2026 community input event
- Mark and Rolf share an update on unfortunate removal of Cal Fire grant-funded trees in the First Street parking lot project; reemphasize the need for better coordination between community actors
- Also share update on the Bourn/Gum mobile home park heritage oak tree, which prompts expansive discussion of the Tree Ordinance and how it interacts with the State Department of Housing and Community Development (HCD)
- Committee votes to send along their desire to Council

- Examine the Conditional Use Permit (CUP) related to the removed oak tree at 907 Bourn Drive, and
- Consider amending the City's Tree Ordinance fee structure to increase penalties
- Craig provides an update on Miyawaki method (and its SB 1383 compost procurement benefits) and various afforestation efforts/research; eventually, expresses interest in pursuing grants and other funding options
- General discussion of Proposition 4 climate bond moneys; Jake commits to sharing what he finds with the group
- Dick Bellows re-shares Bend, OR electrification resolutions for consideration (challenges with recent ban on so-called "reach" codes)
- Broad discussion of EIFDs (Enhanced Infrastructure Financing Districts)

STAFF REPORTS

- Committee members, please share feedback regarding new WM agreement, including new "At Your Door" hazardous waste service
- Beginning process of new City staff position related to SB 1383 compliance
- Yolo County Regional Resilience Collaborative update - good workshop, eventually trending towards priority projects list
- First "test" Bike Loop sign up on First Street
- YoloTD officially recommending that the intercity Yolobus transfer point should be relocated to near Fifth and Main
- Ask of committee members to share thoughts on YoloTD short term transit plan
- City solar arrays PPA update: still in progress, awaiting appraisals

ADJOURN

Meeting adjourned at 7:20 PM.



Sustainability Advisory Committee Meeting Minutes

November 20, 2024 – 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:04 PM.

B. ROLL CALL

Present: Muñoz, Serena, Aulman, Cazares, Frankenbach, Perrin, Whitaker

Absent: Bellows

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

Member of the public articulates his involvement with the Woodland Tree Foundation and encourages SAC members to help the Woodland Tree Foundation by signing up to volunteer at woodlandtree.org.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

Serena: Yolo County Climate Action and Adaptation Plan is going to the County Board of Supervisors for approval on December 3, 2024; encourages SAC members to give public comment in support of the plan at the meeting.

Frankenbach: Got saved piece of old Oak tree sanded and would like to establish a piece as an educational display that represents Woodland's history. First meeting of the Urban Forestry subcommittee of the Parks & Recreation Committee – whenever there is a proposed tree removal in public jurisdiction, it is required to go to the Urban Forest subcommittee for review. Rolf serves as the appointed SAC member on the subcommittee. There was a proposal to remove a Valley Oak and Rolf recommended preserving the tree through pruning.

Committee discusses history of Tree Ordinance and how the Urban Forest subcommittee (and the appointed SAC member) was created.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss possible applicants to the Committee's currently-vacant ninth position

SAC members can encourage people to apply for the ninth position and work with EnviroWoodland to promote.

E. STAFF REPORTS

RECCOMENDATION FOR ACTION: Staff recommends that the SAC receive updates from City of Woodland staff

Staff member Spencer Bowen presented on several topics, including staff work on Environmentally Preferred Purchasing Plan update (which will include a single-use plastics restriction), and ongoing regional grant programs, with a special highlight to the Zero Emission Vehicle Action Plan and the Regional Resilience Grant Program kicking off work with respective consultants soon. Clarifies that Measure U not passing will not impact \$400,000 in ARP funding for sustainability; and gives an update that the Waste Management facility now accepts paper cartons for recycling. City has received a grant from the Carton Council group to educate residents on how to properly recycle cartons. Lastly, City moved forward with the first hearing of the Construction & Demolition Ordinance – requires builders to demonstrate how they are diverting recyclable waste; moving forward with a more equitable and effective percentage-based payment approach. Mentions that Waste Management's performance evaluation period ends this year, and that there could be opportunities as residents to submit a public comment if the City decides to go to bid for a new waste contract.

F. MINUTES

RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its September 2024 meeting minutes

Frankenbach moves to approve, Serena seconds. Motion passes 7-0-0.

G. BUSINESS ITEMS

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss and enact a business / institution sustainability recognition program to begin in calendar year 2025

Committee decides to bring nominations to meeting in January and decide on frequency based on how many nominations they receive. Staff will prepare a resolution for City Council once decided.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive and approve its 2025 meeting calendar

Whitaker moves to approve, Serena seconds. Motion passes 7-0-0.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC follow-up on its discussion of the City's new Sustainability / CAP dashboard

Spencer points out some key updates: additional CAP history, local highlights section, less technical language to highlight key accomplishments at top of each subsection. Will send out the link again to committee for review.

Aulman notes that this tool is great for the City and that there needs to be a user-friendly “How to Save Money” focused on energy savings. Also discusses opportunities for City to adopt a “Green Team” model.

H. WORK GROUP UPDATES

No work group updates.

I. LONG RANGE CALENDAR

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long-Range Calendar for informational purposes only.

J. ADJOURN

Meeting adjourned at 7:36 PM.

DRAFT

SUSTAINABILITY PROJECTS		
Project Name	Description	Status
KUIC "Hometown Green"	Radio ads to encourage listeners to incorporate sustainability practices into their everyday life	City staff recently re-upped our agreement for FY 2026. Topics will include oil disposal and recycling, water waste, battery disposal, and active transit. Currently scheduling updated "reads."
City / WM Agreement	The City of Woodland extended its waste-hauling agreement with WM, effective September 1, 2025	Updated service includes "At Your Door" a la carte pickup for household hazardous waste as well as expanded customer service. New agreement also allows City the flexibility to recruit an additional Conservation Coordinator position to better implement the requirements of SB 1383. Final interviews for this position occurred on Friday, November 14. First "At Your Door" report for October 2025: 19.47% chemicals, 38.33% electronics, 18.46% "Not classified" (mostly paint), and 3.74% "universal" (including batteries and lightbulbs) Total pounds collected: 2,456 lbs.
Regional Resilience Grant Program	County-wide effort to create a Yolo Regional Resilience Collaborative that will position us for better collaboration on regional projects and additional funding; state funded through Governor's Office of Planning & Research (OPR).	Many SAC members attended first YRRC community workshop on July 24 Next steps include formalizing a governance structure and selecting regional priority efforts/projects In-person meeting of leadership group on November 19; Woodland project nominations included flood protection, ASR wells, and Yolo Active Transportation Corridors
Zero Emission Vehicle (ZEV) Action Team	County-wide effort to perform an analysis fo the county's ZEV infrastructure needs, positioning us better for future grant applications and investments; each member will work with selected consultant on a municipal fleet transition plan.	DKS consultant team currently analyzing EV needs and potential sites to inform plans. Plan is county-wide, but will have specific recommendations per City. Staff provided fleet data for fleet transition plan, which is also in progress.
City-County Climate Working Group	Regional climate and sustainability collaboration: Local city and county staff in Yolo and Sacramento counties	City is a member and staff are actively attending meetings.
Capital Regional Climate Resilience Collaborative (CRCRC)	Sacramento region-wide (six county) group to share best practices and coordinate efforts.	Spencer Bowen on the CRCRC Steering Committee for four years; CRCRC activities helped in efforts such as the above OPR grant application and Federal EPA CPRG program. CRC hosted a sustainability workshop at the October 1 "Livability Summit" presented by Valley Vision Also recently hosted a Biomass event and a watershed / salmon run event
ZEV support	Installation of ZEV infrastructure and procurement of vehicles	All downtown chargers updated to new technology (Charge Point) Fleet services complying with State's "Green Fleets" rules and participating in ZEV Action Team (see above) New parking lot project at the Community Center will include EVCS and wiring for additional expansion; project is on track for completion in the coming months
Woodland Bike Loop	Identify and promote a citywide bike loop to promote active transporation	City approved and identified loop location in March 2024 City received YSAQMD funding for signage and promotion Staff refining pole locations and signage with Transportation and Signs & Marketing team. Anticipate completion before May 2025.
Woodland Bike Locker Project	Install bike lockers in key areas throughout the City.	Three bike lockers installed on the west side of City Hall. Completed a pilot program to test out the reservation software and have begun promoting the program to City staff.
Woodland Geoportal	The Woodland GeoPortal page contains GIS data layers that are available for download, the interactive map library and various mapping applications that were built on GIS technology.	Maps include: Woodland Bicycle Map, City of Woodland Trees, Woodland Conservation Efforts, Woodland Parks, & more.
Woodland Transfer Point Relocation	The Yolo Transportation District (Yolo TD) and City are studying options for a new bus transfer point in Downtown Woodland. The new transit center would improve connectivity between Downtown and key regional destinations, and would replace the outdated and unsafe transit center in the County Fair Mall.	New transfer point planned for near Fifth and Main in front of the Yolo County Courthouse.
Greenhouse Gas (GHG) Emissions Inventory Update	Tool used to track emissions throughout the City.	City staff faced challenges due to 15/15 privacy rule, the addition of Valley Clean Energy (VCE), and VCE's power content label. In the meantime, staff also actively participates in UC Berkeley Climate Action Data Committee for statewide solutions.