



City of Woodland

Meeting Agenda

Parks & Recreation Commission

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

November 24, 2025
6:30 PM

Please Note: The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for October 27, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the October 27, 2025 meeting.

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Standing Committee Report
 - Facilities Committee
 - Program & Department Evaluation
 - Budget & Finance Committee
 - Urban Forest Committee

- Volunteerism Committee

3. Approve Commissioner Absence Request

H. REPORT OF THE STAFF

4. SUBJECT: Community Services Department Staff report for November 24, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff Report for November 24, 2025

I. NEXT MEETING

5. The next meeting of the Parks & Recreation Commission is scheduled for January 26, 2026.

J. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland, scheduled for **NOVEMBER 24, 2025** was posted on **NOVEMBER 18, 2025** in the outside display cases at the Woodland Community & Senior Center, located at 2001 East Street, and City Hall, located at 300 1st Street. The agenda is also available online at www.cityofwoodland.gov.*

Community Services Program Manager, Kris Bain

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: November 24, 2025
ITEM #: D.1
SUBJECT: Parks & Recreation Commission Meeting Minutes for
October 27, 2025

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission receive the October 27, 2025, Parks & Recreation Commission Meeting Minutes.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

The Parks & Recreation Commission held the last Commission meeting on October 27, 2025.

Conclusion:

Staff recommends that the Parks & Recreation Commission receive the October 27, 2025, Parks & Recreation Commission Meeting Minutes.

Prepared by: Kris Bain, Community Services Program Manager

Attachments:

1. Parks & Recreation Commission Minutes October 27, 2025

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



CITY OF
WOODLAND
CALIFORNIA

Parks & Recreation Commission Meeting –

Monday, October 27, 2025

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 PM.

B. ROLL CALL

Commission Members Present: Vice Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

Absent:

Excused:

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for July 28, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the July 28, 2025 meeting minutes.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Jon-Paul Valcarengi, and carried on a 5-0 vote, the Parks and Recreation Commission approved the Parks and Recreation Commission Meeting Minutes for July 28, 2025.

AYES: Vice Chair Murrieta, Commissioner Martin, Commissioner Valcarengi, Commissioner White-Snyder

NOES:

ABSENT:

ABSTAIN:

E. COMMUNICATIONS - PUBLIC COMMENT

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F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

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G. PRESENTATION

H. BUSINESS ITEMS

2. Election of Officers

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin and carried on a 4-0 vote, the Parks and Recreation Commissioners appointed Vice Chair Murrieta to the Chair of the Parks and Recreation Commission.

AYES: Vice Chair Murrieta, Commissioner Martin, Commissioner Valcarengi, Commissioner White-Snyder

NOES:

ABSENT:

ABSTAIN:

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin, and carried on a 4-0 vote, the Parks and Recreation Commissioners appointed Commissioner White-Snyder Vice Chair of the Parks and Recreation Commission.

AYES: Vice Chair Murrieta, Commissioner Martin, Commissioner Valcarengi, Commissioner White-Snyder

NOES:

ABSENT:

ABSTAIN:

3. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

The Facilities committee discussed the project of touring the parks; so far, six parks have been toured. Commissioner White-Snyder said the tours have been educational. The facilities are very well taken care of and are highly utilized by the members of the public.

4. Approve Commissioner Absence Request

I. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff Report for October 27, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff report for October 27, 2025

Verbal updates provided by staff.

J. NEXT MEETING

6. The next meeting of the Parks & Recreation Commission is scheduled for November 24, 2025.

K. ADJOURN

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried on a 4-0 vote, Parks and Recreation Commissioners adjourned the meeting at 7:06 pm

AYES: AYES: Vice Chair Murrieta, Commissioner Martin, Commissioner Valcarengi, Commissioner White-Snyder

NOES:

ABSENT:

ABSTAIN:

FY26

Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4th Monday of each month 6:30 pm in Council Chambers
No meetings in August or December

FY 26 Commissioner Attendance

Commissioners	7/28/25	9/25/25	10/27/25	11/24/25	1/26/26	2/23/26	3/23/26	4/27/26	5/18/26	6/22/26
Magalean Martin	X	ABSENT	X							
Henry Murrieta	X	X	X							
Jon-Paul Valcarenghi	X	X	X							
Carla White-Snyder	X	EXCUSED	X							
Quorum	YES	NO	YES							

FY26 Commissioner Absence Request

Date Request Made

July 2025 9/25/25 - White-Snyder
September 2025
October 2025 No requests made
November 2025
January 2026
February 2026
March 2026
April 2026
May 2026
June 2026



Parks & Recreation Commission

2025-2026

NAME	E-MAIL ADDRESS	Term Expiration
Magalean Martin	loladyred@sbcglobal.net	6/30/2027
Henry Murrieta, Chair	h_murrieta@yahoo.com	6/30/2026
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.gov	6/30/2029
Carla White-Snyder, Vice Chair	whitesnyderc@gmail.com	6/30/2026

Term duration = 4 years

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee
Valcarenghi, **White-Snyder**

Budget and Finance Committee
Martin, Kirchgessner

Program & Department Evaluation
Murrieta, **Martin**

Urban Forest Committee
Valcarenghi, Kirchgessner

Ad Hoc Committee
White-Snyder

Volunteerism Committee
Murrieta, Martin

Liaisons

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis: White-Snyder

* Bold indicates lead Commissioner for the Committee

* () Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.gov>

For additional information, please call (530) 661-2000



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: November 24, 2025
ITEM #: H.4
SUBJECT: Community Services Department Staff report for March 24, 2025

Subject: Community Services Department Staff Report for November 24, 2025

Recommendation for Action: Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for November 24, 2025

Staff Contact: Kris Bain, (530) 661-2002, kris.bain@cityofwoodland.gov

Background: The staff report covers the period for the Community Services Department since the Parks & Recreation Commission meeting.

Conclusion: Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for November 24, 2025

Attachments:

1. CSD Staff Report November 2025

Community Services Department Monthly Staff Report
Parks & Recreation Commission
November 24, 2025



This photo was taken by Woodland resident, Karen Richardson in Bopama Park on Nov. 8 of an Anna's Hummingbird. Anna's Hummingbirds are the most common year-round hummingbird species in Woodland and throughout much of California's Central Valley. Key features of this hummingbird include: Brilliant green back and sides with a slightly grayish underside, dark head and throat area that can flash iridescent rose-pink when sunlight hits it, medium-sized with a relatively straight bill, and is one of Woodland's many pollinators.

Parks & Recreation Facility Updates

Project Updates

Aquatics Center Update: Construction at the new aquatics center is scheduled to wrap up by the end of the year. PG&E electrical service remains the critical path to completion. PG&E is scheduled to set the new transformer and provide power on 11/25. This work will require a power outage at the community center for the overnight hours starting at 9:00 pm on 11/24, with power expected to be restored by 5:00 am on 11/25. Plastering of the pools is scheduled for the first week of December. The concrete pool deck is approximately halfway complete, with the remaining concrete around the activity pool expected to be poured within the next two weeks. All landscape irrigation main lines have been laid. The perimeter fencing is also being installed. The interior spaces of the pool building are expected to be completed by Thanksgiving. The rest of the site improvements and pools will be largely complete by Christmas, with testing and commissioning of the equipment bleeding into January. The facility is expected to be available for use by February for the start of the high school swim team season.

Community Center Parking Expansion Update: Parking lot improvements are nearly complete. All landscaping and irrigation improvements have been installed. Striping is scheduled for the week of 11/17, weather permitting. Punch list inspections will commence this week. Once the lot is striped and all punch list corrections have been made, the parking lot will be opened to the public for use. It is expected that the lot will be available for use by Thanksgiving. The project also includes an electric vehicle charging requirement per the CA building code. The project will provide four charging stations and will also provide infrastructure for an additional 14 public charging stations to be equipped in the future. Electrical switchgear is a long lead item that will not be delivered until spring/summer. Staff anticipates a recommendation to the City Council for partial acceptance of the parking lot improvements in December or January. Acceptance of the EV improvements will be deferred to summer 2026 once all equipment has been delivered, installed, and energized.

Community & Senior Center

Reservations since the last report

Reservations
Preconstruction Meeting (5)
Church Service (5)
Kiwanis Club Meeting (2)
Woodland Fire Department Training
Concilio of Yolo County
League of Women Voters of Yolo County
Flying Needles Quilters Guild Meeting
Baby Shower
Celebration of Life
YCPARMIA Training - HR
Woodland Police Department Training

Parks & Facility Projects

Projects completed since the last report

Park/Recreation Facility	Projects Completed
Beamer Park	Repainted the pickleball lines orange.
Community & Senior Center	Installed drop plate and door closer on Fitness Center doors.
Cline Park	Repaired the rubber surfacing and resealed it for longevity.
Roddy Park	Repaired the rubber surfacing and resealed it for longevity.

Cemetery

One cremains' burial and two full burials occurred in September, generating \$12,951 in sales.

Urban Forestry

Work Orders: Staff regularly assess different categories of work orders that still need to be completed. Staff are working with homeowners to identify the type of tree they would like to have planted as part of the tree replacement process. As staffing levels and weather permit, staff coordinate the planting of the trees (the Woodland Tree Foundation has also been assisting with these tree plantings).

Tree Plantings and Removals: For the 2025 calendar year, 124 trees were planted, and 78 were removed.

Humbert H. Humphrey Fellowship Tree Planting: Staff and the Woodland Tree Foundation partnered to host Humphrey Fellows from UC Davis for a tree planting. Eight fellows from all over the world (including Pakistan, South Korea, Estonia, Ecuador, Mali, and Eswatini) planted ten trees at Spring Lake Park. The Tree Foundation provided trees for the event through a grant from PG&E. The morning began with a brief presentation at the Community Center. Then, the group walked over the bike and pedestrian overcrossing to Spring Lake Park. Following the tree planting, the fellows and volunteers were provided lunch by Tom Stallard at Steve's Place. The City, the Woodland Tree Foundation, and UC Davis have collaborated on tree plantings with fellows for approximately ten years.



Tree Planting at Spring Lake Park on November 7, 2026

Month	New construction inspections	Investigations	Planting	Pruning	Pruning- City Contract	Pruning- Maintenance only	Removal Program	Removal Program- City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
24-September	0	2	70	2	0	1	17	0	0	0	22	0	114
24-October	0	1	70	1	0	0	18	1	1	0	38	0	130
24-November/December	0	1	43	2	0	1	10	0	2	0	40	0	99
25-January	0	0	27	2	0	1	7	0	0	0	64	0	101
25-February	0	0	18	2	0	1	7	0	0	0	45	0	73
25-March	0	0	16	1	0	1	6	0	0	0	44	0	68
25-April	0	0	11	1	0	1	5	1	0	0	44	0	63
25-May	0	1	25	3	0	1	3	2	0	0	32	0	67
25-June	0	1	38	7	0	1	6	0	0	1	46	0	99
25-July/August	0	0	58	3	0	1	11	0	0	0	63	0	137
25-September	0	1	81	19	0	1	24	2	0	0	80	0	208
25-October	0	1	63	7	0	2	17	1	0	0	74	0	165
Total completed	Work orders numbers for the reporting period: 65 Work Orders : 5 Service Request												

Recreation Activities, Events, and Programs

Events

Floating Pumpkin Patch: The Annual Floating Pumpkin Patch returned, attracting over 100 participants. Pumpkins were placed in both pools at the Charles Brooks Swim Center for participants to retrieve during their 30-minute swim sessions. Additionally, attendees enjoyed a craft activity and hot apple cider.



Participant of the Floating Pumpkin Patch, October 24

Adult Sports

Fall Adult Basketball: The Fall Adult Basketball League featured 18 teams within three age divisions: 8 teams in the 18+ division, 5 teams in the 30+ division, and 5 teams in the 50+ division. The season ran from September 3 through November 24.



Adult Basketball League Fall 2025 18 & Over Division Champions

Fall Adult Softball League: The Fall Adult Softball League continues to be one of the most popular Adult programs, with 30 teams participating during the Fall season. The Men's League hosted 18 teams across three divisions on Thursday nights, while the Coed League featured 12 teams across two divisions on Friday nights.



Adult Softball League Fall 2025 Coed Division Champions

Fall Women's Volleyball League: The Fall Women's Volleyball League ran from August 26 through October 28, featuring 8 teams competing in a single division on Tuesday evenings.



Adult Volleyball League Fall 2025 Women's Division Champions

Contract Recreation

Woodland Little League Challengers: The Woodland Little League Challengers Group collaborates with Community Services to offer the Woodland Little League Challenger Division, Little League's adaptive baseball program, for individuals with physical and intellectual disabilities. Throughout October, 20 participants practiced on Thursdays at the Kevin & Lorie Haarberg Gymnasium. Staff is also coordinating with the group for a location for a holiday party in December.

Youth Basketball 2v2 Skills & Tournament: The Youth Basketball 2v2 Skills & Tournament program, led by Coach Scott Decker, was held on Saturday mornings in the Fitness Center gym at the Community & Senior Center. The program consisted of two, 2-day sessions designed to teach participants the fundamentals of the pick and roll, along with 2v2 offensive and defensive strategies. The first session enrolled 29 participants, and the second session enrolled 18. The program generated \$498 in revenue and provided 188 participant hours.

Youth Recreation

Teens Helping Seniors (Fall): A Fall session of Teens Helping Seniors kicked off on Saturday, November 1. The program typically takes place during the summer but was extended into the fall and winter to provide additional opportunities for students and to continue supporting older adults within the community. Teens Helping Seniors provides volunteer opportunities for teens ages 13 to 17 to earn community service hours for school. So far, the program has completed 10 job requests, performing tasks such as raking leaves, pulling weeds, sweeping, washing windows, and even fixing a broken recliner.



Teens Helping Seniors participants fixing a recliner

Noteworthy Community Services Dates

December 3, 4:00 pm Cocoa with Santa Paws, Woodland Community & Senior Center parking lot
December 12, 5:00 pm Parents' Night Out, Woodland Community & Senior Center
January 1, 11:00 am Polar Bear Plunge, Charles Brooks Community Swim Center