City of Woodland

300 First Street
Woodland, CA 95695

Meeting Minutes - Final

Tuesday, August 19, 2014

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
AUGUST 19, 2014
6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

Present: 5 - Mayor Tom Stallard, Mayor Pro Tem William Marble, Council Member Jim Hilliard, Council Member Sean Denny and Council Member Angel Barajas

C. PLEDGE OF ALLEGIANCE

Led by Boy Scout Justin Davis.

D. COMMUNICATIONS-PUBLIC COMMENT

Cynthia Castaneda addressed the Council with concerns related to parking at Tafoya Elementary School.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

14-333 SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Council received the Long Range Calendar as presented.

COMMITTEE REPORTS

14-298 SUBJECT: Commission on Aging Meeting Minutes for June 12, 2014

Recommendation for Action: Staff recommends that the City Council receive the June 12, 2014 Commission on Aging Minutes that were approved on July 10, 2014.

Council received the Commission on Aging Meeting Minutes.

F. MINUTES

1. 14-321 SUBJECT: Council Meeting Minutes

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance

Authority meetings of July 1, 2014 and July 15, 2014.

On a motion by Council Member Jim Hilliard , seconded by Council Member Sean Denny, the Minutes were adopted. The motion carried by the following vote:

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

G. PRESENTATIONS

2. 14-326

SUBJECT: Adopt Resolution in Support of Measures "S" and "T", the "Save our Schools" Facilities Bond Measures

Recommendation for Action: Staff recommends that the City Council Adopt Resolution No. _____, A Resolution of the City Council of the City of Woodland in Support of Measures "S" and "T", the "Save our Schools" Facilities Bond Measures to Improve School Facilities within the Woodland Joint Unified School District.

On a motion by Council Member Barajas, seconded by Council Member Denny, Council adopted Resolution No. 6301, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND IN SUPPORT OF MEASURES "S" AND "T", THE "SAVE OUR SCHOOLS" FACILITIES BOND MEASURES TO IMPROVE SCHOOL FACILITIES WITHIN THE WOODLAND JOINT UNIFIED SCHOOL DISTRICT. The motion carried by the following vote:

Ayes: 4 - Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

Nayes: 1 - Council Member Hilliard

3. 14-310

SUBJECT: Update on the Lower Sacramento Delta North Regional Flood Management Plan and CIP#09-15 Lower Cache Creek Flood Study

Recommendation for Action: Staff recommends that City Council receive a presentation at its August 19th meeting as an update on the status of the Lower Sacramento/Delta North Regional Flood Management Plan (RFMP) and the City's flood control efforts.

Council Members received an update/status reprt on the Lower Sacramento Delta North Regional Flood Management Plan and CIP #09-15 Lower Cache Creek Flood Study from Cindy Tuttle, Intergovernmental Relations Manager with Yolo County and Rick Reinhart with BMK Engineers.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

H. CONSENT CALENDAR

Approval of the Consent Agenda

On a motion by Mayor Pro Tem Marble, seconded by Council Member Hilliard, Consent Calendar Items No. 4 through 14 were approved. The motion carried by the following vote:

Ayes: 5 - Mayor Stallard, Mayor Pro Tem Marble, Council Member Hilliard, Council Member Denny and Council Member Barajas

4. 14-299

SUBJECT: Receive Annual Report from the Manufactured Home Fair Practices Commission

Recommendation for Action: Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2013 program year and receive a summary update on the 2014 program year.

This item was approved on the Consent Agenda.

5. 14-300

SUBJECT: Approval of $5,000 in Additional Funds for FY 2013-14 CDBG Project - Site Preparation of 1224 Lemen Avenue Education, Recreation, and Boxing Club Facility

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving $5,000 in additional Community Development Block Grant funds for Yolo County Housing's site preparation of its New Education, Recreation, and Boxing Club Facility at 1224 Lemen Avenue.

This item was approved on the Consent Agenda. Resolution No. 6302, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING ADDITIONAL CDBG FUNDS OF $5,000 FOR THE SITE PREPARATION OF YOLO COUNTY HOUSING'S NEW EDUCATION, RECREATION, AND BOX CLUB FACILITY AT 1224 LEMEN AVENUE

6. 14-302

SUBJECT: Renewal of a ten year Right-of-Way Easement with UNAVCO for PBO Monitoring Station P 271

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, which will authorize the City Manager to execute the necessary documents to grant a renewal of a ten year Right-of-Way Easement at the Waste Water Treatment Plant to UNAVCO for the Plate Boundary Observation and Monitoring Station for scientific data collection.

This item was approved on the Consent Agenda. Resolution No. 6303, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH FOR A LONG TERM LAND USE PERMIT.

7. 14-309

SUBJECT: Authorize Contract Amendment with Wood Rodgers for Floodsafe Yolo/Lower Cache Creek Feasibility Study, CIP 09-15

Recommendation for Action: Staff recommends that the City Council authorize the City Manager to execute Amendment to the consultant services agreement with Wood Rodgers for the Floodsafe Yolo/Cache Creek Feasibility Study, CIP 09-15, for an additional amount not to exceed $75,000.

This item was approved on the Consent Agenda.

8. 14-313 SUBJECT: Approval of Resolution Adopting the new Public Employees' Medical and Hospital Care Act (PEMHCA) Contribution Rate for Calendar Year 2015.

Recommendation for Action: Staff recommends that the City Council approve the Resolution No. _____ adopting the new Public Employees' Medical and Hospital Care Act (PEMHCA) contribution rate of $122.00 per month for calendar year 2015.

This item was approved on the Consent Agenda. Resolution No. 6304, RESOLUTION FOR ADOPTING THE NEW PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA) FOR THE CALENDAR YEAR 2015 OF $122 PER MONTH

9. 14-316 SUBJECT: Community Development Department's Quarterly Status Report

Recommendation for Action
Staff recommends that the City Council receive the Community Development Department's Quarterly Status report.

This item was approved on the Consent Agenda.

10. 14-317 SUBJECT: Approval to Release Homebuyer Consultant Request for Proposals

Recommendation for Action: Staff recommends that the City Council take the following actions.
1. Adopt Resolution No. _____, authorizing:
a. the release of a Request for Proposals (RFP) for homebuyer consulting; and
b. authorizing the City Manager to execute a contract with the selected subcontractor, in an amount not-to-exceed $30,000 over a three-year term, and amend the budget as necessary.

This item was approved on the Consent Agenda. Resolution No. 6305, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE RELEASE OF A REQUEST FOR PROPOSALS FOR HOMEBUYER CONSULTING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE SELECTED CONSULTANT.

11. 14-318 SUBJECT: Approve Amendment #3 to Agreement with the

Ferguson Group for Federal Representation and Advocacy Services for Flood Mitigation

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____ authorizing Amendment #3 to extend the Ferguson Group agreement for an additional 12 months for an amount not to exceed $40,000.

This item was approved on the Consent Agenda. Resolution No. 6306, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #3 WITH THE FERGUSON GROUP FOR FEDERAL REPRESENTATION AND ADVOCACY SERVCIES FOR FLOOD MITIGATION.

12. 14-319 SUBJECT: Ordinance to Amend Sections 15-40, 15-41, and 15-42 of the Woodland Municipal Code Relating to Electronic Cigarettes

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1567 amending various sections of the Woodland Municipal Code to modify regulations related to electronic cigarettes.

This item was approved on the Consent Agenda.

13. 14-322 SUBJECT: Public Safety Department (Police and Fire) Quarterly Status report for the period of April 2014 through June 2014

Recommendation for Action: Staff recommends that the City Council accept the Public Safety Department Quarterly Status Report for April 2014 through June 2014.

This item was approved on the Consent Agenda.

14. 14-328 SUBJECT: Board and Commission Reappointments and Resignations

Recommendation for Action: Staff recommends that the City Council reappoint members to the Board of Building Appeals, Historical Preservation Commission, Library Board and Planning Commission and accept the resignations of Lucinda Talkington from the Commission on Aging, Keith Quigley and Bud Goding from the Library Board and Nathan Stephens from the Parks and Recreation Commission.

This item was approved on the Consent Agenda.

I. PUBLIC HEARINGS

15. 14-323 SUBJECT: Woodland Visitor Attraction District Assessment-

Ordinance Amendment

Recommendation for Action: Staff recommends that the City Council:
1. Conduct a public hearing; and
2 Waive the first reading and read by title only, an ordinance amending Section 23-92 relating to the computation of the Visitor Attraction District Assessment; and
3. Schedule the second reading and adoption of Ordinance No.______ for the September 2, 2014 City Council meeting.

On a motion by Council Member Denny, seconded by Mayor Pro Tem Marble, the Public Hearing Item was approved. The motion carried by the following vote:

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

16. 14-324 SUBJECT: Resolution to Invoke the City's Water Shortage Contingency Plan in Compliance with the State Emergency Regulation for Statewide Urban Water Conservation

Recommendation for Action:
Staff recommends that the City Council:
1) Adopt Resolution No. _____ proclaiming a Stage One, Water Alert, as described in Section 23C-11-4 of the City of Woodland Municipal Code, and

2) In order to comply with the full extent of the State's emergency water conservation regulations, staff recommends the City Council also:
a. prohibit the use of potable water in a fountain or other decorative water features except where the water is part of a recirculating system, and
b. require that water users meet the required mandatory 10% reduction in water use wholly or partly through reductions in outdoor irrigation of ornamental landscapes or turf with potable water during months when irrigation is being applied to outdoor landscaping.

On a motion by Mayor Pro Tem Marble, seconded by Council Member Hilliard, Resolution No. 6307, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO INVOKE THE CITY'S WATER SHORTAGE CONTINGENCY PLAN IN COMPLIANCE WITH THE STATE EMERGENCY REGULATION FOR STATEWIDE URBAN WATER CONSERVATION was approved. The motion carried by the following vote:

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

J. REPORTS OF THE CITY MANAGER

17. 14-320 SUBJECT: Approve application for State Revolving Fund financing of the Industrial Park Recycled Water Project and resolutions in support of application

Recommendation for Action: Staff recommends that the City Council approve the application for State Revolving Fund (SRF) financing of the Industrial Park Recycled Water Project and the following resolutions:

1. Resolution No. _____ for the City Manager to be the “Authorized Representative” or designee to sign and file, for and on behalf of the City of Woodland, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the City of Woodland Industrial Park Recycled Water Project (the “Project”),
2. Resolution No. _____ for Reimbursement of the SRF Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds,
3. Resolution No. _____ for the City of Woodland to dedicate and pledge Water Enterprise funds (Fund 210) to payment of any and all Clean Water State Revolving Fund Program financing for the Industrial Park Recycled Water Project.

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Resolution No. 6308, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PLEDGING REVENUES FOR REPAYMENT OF CLEAN WATER STATE REVOLVING FUND OBLIGATIONS FOR THE RECYCLED WATER PROJECT was adopted. On a motion by Vice Mayor Marble, seconded by Council Member Denny and carried unanimously, Resolution No. 6309, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPLICATION TO THE STATE WATER RESOURCES CONTROL BOARD AND EXECUTION OF A FINANCING AGREEMENT FOR FINANCIAL ASSISTANCE UNDER THE STATE REVOLVING FUND LOAN AND GRANT PROGRAM FOR THE PLANNING, DESIGN AND CONSTRUCTION OF WASTEWATER INFRASTRUCTURE IMPROVEMENTS was adopted. On a motion by Council Member Hilliard, seconded by Council Member Barajas and carried unanimously, Resolution No. 6310, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPLICATION TO THE STATE WATER RESOURCES CONTROL BOARD AND EXECUTION OF A FINANCING AGREEMENT FOR FINANCIAL ASSISTANCE UNDER THE STATE REVOLVING FUND LOAN AND GRANT PROGRAM FOR THE PLANNING, DESIGN AND CONSTRUCTION OF WASTEWATER INFRASTRUCTURE IMPROVEMENTS was adopted.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

18. 14-312 SUBJECT: Approve Contract with Kennedy/Jenks for Industrial Park Recycled Water Project, CIP 15-10

Recommendation for Action: Staff recommends that the City Council approve the engineering design contract with Kennedy/Jenks for the Industrial Park Recycled Water Project, CIP 15-10, and authorize the

City Manager to execute the consultant services agreement for an amount not to exceed $385,903.

On a motion by Council Member Barajas, seconded by Council Member Denny, the Report of the City Manager was approved. The motion carried by the following vote:

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

19. 14-331 SUBJECT: $2,902,500 City of Woodland Community Facilities District 2004-1 (Spring Lake) Subordinate Special Tax Bonds, Series 2014C

Recommendation for Action: Staff recommends that the City Council approve Resolution No. ____ Authorizing the Execution and Delivery of a Bond Issuance Agreement, Authorizing the Issuance of Subordinate Special Tax Bonds, and Approving Certain Other Actions Related Thereto.

On a motion by Mayor Pro Tem Marble, seconded by Council Member Denny, Resolution No. 6311, CITY OF WOODLAND, COMMUNITY FACILITIES DISTRICT NO. 2004-1, (SPRING LAKE), RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND ISSUANCE AGREEMENT; AUTHORIZING THE ISSUANCE OF SUBORDINATE SPECIAL TAX BONDS; AND APPROVING CERTAIN OTHER ACTIONS RELATED THERETO was approved. The motion carried by the following vote:

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

K. ADJOURNED at 7:38PM

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: September 2, 2014