



City of Woodland
Meeting Agenda
City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

December 16, 2025
6:00 PM

CITY COUNCIL

CLOSED SESSION
5:45 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Sec. 54956.9)
Name of Case: Mark Baker v. City of Woodland (Yolo County
Superior Court Case No. CV 2025-3624)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: Main Street Complete Streets CIP 22-13; Approve Consultant Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to authorize the City Manager to negotiate and execute a consultant services contract with Bennett Engineering Services in an amount not to exceed \$332,000 and authorize a contract contingency up to 10% (\$33,200) of the agreement amount for the Main Street Complete Streets Project CIP 22-13.

5. SUBJECT: Commission on Aging Meeting Minutes for September 18, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 18, 2025 Commission on Aging meeting minutes.

6. SUBJECT: Safety Action Plan CIP 25-03; Approve Consultant Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services contract with Fehr & Peers, in the amount of \$200,000 and authorize the City Manager to execute the agreement and amendments as necessary up to 10% (\$20,000) of the agreement amount for the Safety Action Plan CIP 25-03.

7. SUBJECT: Parks and Recreation Commission Meeting Minutes for October 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes from the October 27, 2025, Parks and Recreation Commission Meeting.

8. SUBJECT: Spring Lake Maintenance and Prudler CFD Annual Accountability Reports

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Spring Lake Maintenance and Prudler Community Facilities District

Local Agency Special Tax and Bond Accountability Reports for the Fiscal Year Ended June 30, 2025.

9. SUBJECT: Seventh Amendment to the Security Professional Service Agreement with Allied Universal Security Services for Woodland Public Library

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the City Manager to execute the seventh amendment to the Security Professional Service Agreement with Allied Universal Security Services for the Woodland Public Library.

10. SUBJECT: Second Amendment to the Operating Agreement with Woodland Opera House, Incorporated

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the City Manager to execute the Second Amendment to the Operating Agreement with Woodland Opera House, Incorporated.

11. SUBJECT: Fiscal Year 2024/25 AB1600 Annual Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, accepting the AB1600 Annual Report for the year ended June 30, 2025.

12. SUBJECT: Approval of Job Description for Utilities Engineering Manager and Updated Salary Schedule

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. ____, approving the Job Description for the Utilities Engineering Manager, authorizing changes to the Approved Full-Time Equivalent Listing, and updating the Salary Schedule.

I. REPORTS OF THE CITY MANAGER

13. SUBJECT: Woodland Cemetery

RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) receive an update on Woodland Cemetery operations and maintenance, and 2) provide direction to staff on future actions to help balance the operations and maintenance budget for the facility.

14. SUBJECT: Measure F Annual Report for the Fiscal Year Ending June 30, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure F Annual Report for Fiscal Year ending June 30, 2025, and direct staff to publish the required excerpts from the report in the Daily Democrat and on the City's website.

15. SUBJECT: Annual Measure R Report for Fiscal Year Ending June 30, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Report for Measure R for the Fiscal Year ending June 30, 2025, and direct staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

16. SUBJECT: Revision to Council Committee Assignments

RECOMMENDATION FOR ACTION: Staff recommends that the Council approve the attached City Council Assignments for 2026.

17. SUBJECT: City Council Meeting Schedule for 2026

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve its meeting schedule for 2026.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/ Woodland Finance Authority of the City of Woodland scheduled for December 16, 2025 was posted on December 12, 2025 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Marissa Kersey
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.