



## City of Woodland

### Meeting Agenda

#### Parks & Recreation Commission

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695

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January 26, 2026  
6:30 PM

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**Please Note:** The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PLEDGE OF ALLEGIANCE**

#### **D. APPROVAL OF MINUTES**

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for November 24, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the November 24, 2025, meeting.

#### **E. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.*

*Written Public Comments: Public members are welcome to submit written comments before the meeting. Comments should be submitted by email to [WoodlandCSD@cityofwoodland.gov](mailto:WoodlandCSD@cityofwoodland.gov). Written comments received at least two (2) hours before the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting. Still, they will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you submit written comments on an item not listed on the agenda, please identify your e-mail/comment as a Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

#### **F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

#### **G. BUSINESS ITEMS**

2. Standing Committee Report
3. Appoint a commissioner to the Urban Forestry Subcommittee
4. Approve Commissioner Absence Request

## H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff report for January 26, 2026

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff Report for January 26, 2026

## I. NEXT MEETING

## J. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland, scheduled for **January 26, 2026** was posted on **January 21, 2026** in the outside display case at Woodland Community & Senior at 2001 East Street, at City Hall at 300 1st Street, and at [www.cityofwoodland.gov](http://www.cityofwoodland.gov). Agendas were also available to the public during normal business hours.*

Kris Bain, Community & Services Program Manager

**Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.**

**Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.**



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: January 26, 2026  
ITEM #: D.1  
SUBJECT: Parks & Recreation Commission Meeting Minutes for November 24, 2025

**Recommendation for Action:**

Staff recommends that the Parks & Recreation Commission receive the November 24, 2025, Parks & Recreation Commission Meeting Minutes.

**Staff Contact:**

Kris Bain, Community Services Program Manager, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Discussion:**

The Parks & Recreation Commission held the last Commission meeting on November 24, 2025.

**Conclusion:**

Staff recommends that the Parks & Recreation Commission receive the November 24, 2025, Parks & Recreation Commission Meeting Minutes.

**Prepared by:** Kris Bain, Community Services Program Manager

**Attachments:**

1. Parks & Recreation Commission Minutes November 24, 2025

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Parks & Recreation Commission Meeting –**

**Monday, November 24, 2025**

6:30 PM

**A. CALL TO ORDER**

Meeting called to order at 6:30 PM.

**B. ROLL CALL**

**Parks & Recreation Commissioners Present: Chair Henry Murrieta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Absent: Excused:**

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF MINUTES**

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for October 27, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the October 27, 2025 meeting.

**On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Vice Chair Carla White-Snyder and carried on a 4-0 vote, Parks & Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for October 27, 2025.**

**AYES: Chair Henry Murrieta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commission Jon-Paul Valcarenghi  
NOES:  
ABSENT:  
ABSTAIN:**

**E. COMMUNICATIONS - PUBLIC COMMENT**

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*Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

**F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

**Chair Henry Murrieta commented on the Beamer Park new pickleball lines and the change in the lighting.**

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

**G. BUSINESS ITEMS**

2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

**The Facilities Committee members, Vice Chair White-Snyder and Commissioner Valcarenghi, discussed the tours of the parks they have been to, including Beamer & Christiansen/Clark Field.**

3. Approve Commissioner Absence Request

**There were no absence requests.**

**H. REPORT OF THE STAFF**

4. SUBJECT: Community Services Department Staff report for November 24, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff Report for November 24, 2025

**Verbal updates provided by Council Members/Staff.**

**I. NEXT MEETING**

5. The next meeting of the Parks & Recreation Commission is scheduled for January 26, 2026.

**J. ADJOURN**

**On a motion by Commissioner Magalean Martin, seconded by Vice Chair Carla White-Snyder and carried on a 4-0 vote, the Parks & Recreation Commissioners adjourned the meeting at 6:47 PM.**

**AYES: Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commission Jon-Paul Valcarenghi**

**NOES:**

**ABSENT:**

**ABSTAIN:**



# Parks & Recreation Commission

## 2025-2026

NAME	E-MAIL ADDRESS	Term Expiration
Magalean Martin	loladyred@sbcglobal.net	6/30/2027
Henry Murrieta, <b>Chair</b>	h_murrieta@yahoo.com	6/30/2026
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.gov	6/30/2029
Carla White-Snyder, <b>Vice Chair</b>	whitesnyderc@gmail.com	6/30/2026

*Term duration = 4 years*

### STANDING COMMITTEES

(Max. 2 commissioners)

**Facilities Committee**  
Valcarenghi, **White-Snyder**

**Budget and Finance Committee**  
**Martin, Kirchgessner**

**Program & Department Evaluation**  
Murrieta, **Martin**

**Urban Forest Committee**  
**Valcarenghi, Kirchgessner**

**Ad Hoc Committee**  
**White-Snyder**

**Volunteerism Committee**  
**Murrieta, Martin**

#### **Liaisons**

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis: White-Snyder

\* Bold indicates lead Commissioner for the Committee

\* ( ) Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.gov>

For additional information, please call (530) 661-2000

# FY26

## Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4<sup>th</sup> Monday of each month 6:30 pm in Council Chambers  
*No meetings in August or December*

### FY 26 Commissioner Attendance

Commissioners	7/28/25	9/25/25	10/27/25	11/24/25	1/26/26	2/23/26	3/23/26	4/27/26	5/18/26	6/22/26
Magalean Martin	X	ABSENT	X	X						
Henry Murrieta	X	X	X	X						
Jon-Paul Valcarenghi	X	X	X	X						
Carla White-Snyder	X	EXCUSED	X	X						
<b>Quorum</b>	<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>YES</b>						

### FY26 Commissioner Absence Request

**Date Request Made**

**July 2025** 9/25/25 - White-Snyder  
**September 2025** No requests made  
**October 2025** No requests made  
**November 2025** No requests made  
**January 2026**  
**February 2026**  
**March 2026**  
**April 2026**  
**May 2026**  
**June 2026**



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: January 26, 2026  
ITEM #: H.5  
SUBJECT: Community Services Department Staff report for January 26, 2026

**Subject:** Community Services Department Staff Report for January 26, 2026

**Recommendation for Action:** Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for January 26, 2026

**Staff Contact:** Kris Bain, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Background:** The staff report covers the period for the Community Services Department since the Parks & Recreation Commission meeting.

**Conclusion:** Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for January 26, 2026

**Attachments:**

1. CSD Staff Report January 2026

# Community Services Department Monthly Staff Report

## Parks & Recreation Commission

### January 26, 2026

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## Parks & Recreation Facility Updates

### Woodland Aquatics Center Nearly Complete

The Woodland Aquatic Center project reached another major milestone, as the final plaster coating was applied to both the competition and activity pools and the pools were filled with water (total of 350,000 gallons). The contractor will continuously monitor the cure process for the next 14 days, sweeping the pools 2-3 times a day to ensure that no debris compromises the plaster finish. Landscape planting is also nearly complete, and sod was placed just before Christmas. Final painting, touch-up, and punch list corrections will continue through the end of the month. City staff will receive training for operating the new equipment on 1/27. All work is expected to be completed prior to the first practice of the high school swim season on February 9.



*Filling the Woodland Aquatic Center with water on January 12, 2026*

**Community & Senior Center**  
*Reservations since the last report*

Reservations
Kiwanis Club Meeting (2)
Church Service (3)
Zenith Insurance Company Meeting
WCMG Shareholders Meeting
Sustainability Advisory Committee Meeting
Flying Needles Quilters Guild Meeting
WCEA General Members Meeting

**Parks & Facility Projects**  
*Projects completed since the last report*

Park/Recreation Facility	Projects Completed
Community & Senior Center	Repaired kitchen appliances, including refrigerator, convection oven, reverse osmosis system, dishwasher, and coffee maker. Installed automatic door openers on all 4 public restrooms.
Springlake landscapes	Four new garbage cans were placed in the following locations: two on the pathway of County Road 102 and two on County Road 25A.



*One of four new trash cans placed in the Springlake area along the walkways*

**Cemetery**

Seven cremains' burials and three full burials occurred during November and December, generating \$21,765.00 in sales.

**Urban Forestry**

**Work Orders:** Staff regularly assess different categories of work orders that still need to be completed. Staff are working with homeowners to identify the type of tree they would like to have planted as part

of the tree replacement process. As staffing levels and weather permit, staff coordinate the planting of the trees (the Woodland Tree Foundation has also been assisting with these tree plantings).

**Tree Plantings and Removals:** For the 2025 calendar year, 124 trees were planted, and 78 were removed. So far in January, 17 trees were planted and zero have been removed.

Month	New construction inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
24-November/December	0	1	43	2	0	1	10	0	2	0	40	0	99
25-January	0	0	27	2	0	1	7	0	0	0	64	0	101
25-February	0	0	18	2	0	1	7	0	0	0	45	0	73
25-March	0	0	16	1	0	1	6	0	0	0	44	0	68
25-April	0	0	11	1	0	1	5	1	0	0	44	0	63
25-May	0	1	25	3	0	1	3	2	0	0	32	0	67
25-June	0	1	38	7	0	1	6	0	0	1	46	0	99
25-July/August	0	0	58	3	0	1	11	0	0	0	63	0	137
25-September	0	1	81	19	0	1	24	2	0	0	80	0	208
25-October	0	1	63	7	0	2	17	1	0	0	74	0	165
26-November/December	0	1	14	7	0	2	12	1	0	0	45	0	82
Total completed	<b>Work orders numbers for the reporting period: 104 Work Orders : 3 Service Request</b>												

## Recreation Activities, Events, and Programs

### Contract Recreation

**Socceroo:** Instructor Carlos Schulze teaches Socceroo soccer training for kids aged 4-8 on Saturdays. His last session lasted 8 weeks and included 24 participants. The program collected \$2,934 in revenue.

**Scottish Country Dance:** Instructor Michael Gregg leads Scottish Country Dance. The program runs on Mondays for ages 16 and up. Beginners attend from 6:00 to 7:30 pm, and more experienced dancers attend from 7:00 to 9:00 pm. The session ran from November to December, with 19 participants, totaling 228 participant hours and bringing in \$652.

**Tai Chi:** Tina Duan teaches the beginner and beginner/intermediate Tai Chi classes. In December, she had 32 participants, totaling 136 participant hours and \$1,446 in revenue. She also offers a Strength & Conditioning class on Monday mornings at 10:00 am.

### Events

**Cocoa with Santa Paws:** The Cocoa with Santa Paws event was held on Wednesday, December 3, from 4:00–6:00 pm at the Woodland Dog Park. This festive event is designed for dogs and their owners to showcase their holiday spirit while enjoying hot cocoa, dog treats, seasonal crafts, and photo opportunities with Santa. Dogs dressed in festive attire were invited to participate in the Festive Fido costume contest for a chance to win raffle prizes. The event was well attended, with 86 participants, and continues to be a popular seasonal tradition for the community.



*Cocoa with Santa Paws participants*

**Polar Bear Plunge:** The annual Polar Bear Plunge welcomed 88 participants despite a brisk water temperature of 54 degrees. Attendance for this event has continued to grow, with an increase in spectators following last year's trend of friends and family coming out to support and watch participants take the cold plunge. This year also incorporated the floating obstacle course, which added an extra element of challenge and excitement for participants. The event generated \$440 in revenue.



*Participants of the Polar Bear Plunge, January 1, 2026*

## Youth Recreation

**Parents' Night Out:** Parents' Night Out was held on Friday, December 12, to give parents an opportunity to go shopping or have a date night and to give the kids a few hours of fun. Forty-one kids from ages 5 to 12 attended the winter-themed event, which included games and activities, crafts, a movie, and dinner.



*Participants at Parents' Night Out*

**Thanksgiving Break Holiday Camp:** Offered to students in grades 1-6 during the Thanksgiving recess, the Thanksgiving Holiday camp served 20 participants. Campers participated in a variety of creative arts and crafts activities and engaged in active group games.

**Winter Break Holiday Camp:** A week-long camp was held January 5–9 for students in grades 1–6, coinciding with WJUSD's 3<sup>rd</sup> week of the holiday break. This new program provided full-day supervised recreation from 8:00 am to 4:00 pm and served 13 participants. Camp activities included games, sports, icebreakers, parachute play, and arts and crafts projects. The program offered a safe, engaging environment for participants during the winter school break.

## Noteworthy Community Services Dates

January 20-February 10	Woodland Writes Valentine's Collections
January 30, 6:00 pm	Game On!
February 6, 4:30 pm	Valentine's Day Cookie Decorating
March 7, 8:00 am	Arbor Day Celebration