



## City of Woodland

### Meeting Agenda

#### City Council

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695

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March 3, 2026  
6:00 PM

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#### CITY COUNCIL

#### CLOSED SESSION

5:30 PM

##### A. CALL TO ORDER

##### B. CLOSED SESSION

1. Conference with Labor Negotiators (Gov. Code §54957.6)  
Agency Designated Representative: City Manager and Director of Administrative Services  
Employee Organizations: Woodland Mid-Management Professional Association, Woodland City Employees Association, Woodland Police Mid-Management Unit, Woodland Police Officers' Association, Woodland Police Supervisors Association, Woodland Fire Mid-Management Association, and Woodland Professional Firefighters Association.

#### JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

##### C. CALL TO ORDER

##### D. ROLL CALL

##### E. PLEDGE OF ALLEGIANCE

*Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

##### F. COMMUNICATIONS - PUBLIC COMMENT

*This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to [CouncilMeetings@cityofwoodland.gov](mailto:CouncilMeetings@cityofwoodland.gov). Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not*

*be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

**G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

**H. CONSENT CALENDAR**

4. SUBJECT: Sustainability Advisory Committee Meeting Minutes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the meeting minutes for three recent Sustainability Advisory Committee Meetings.

5. SUBJECT: Proclamation Commemorating the Dedication of Holy Rosary's New Church on March 11, 2026

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation commemorating Holy Rosary Church dedication.

6. SUBJECT: Allocate funding and award contracts for the 2026 Water & Sewer Replacement Project, CIP 25-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- 1) Reallocate \$400,000 from the Annual Sewer Repair and Replacement Project, CIP 08-21, to the 2026 Water & Sewer Replacement Project, CIP 25-01;
- 2) Approve the construction contract for the 2026 Water & Sewer Replacement Project, CIP 25-01; award the construction contract in the amount of \$3,209,966.50 to R.J. Gordon Construction, Inc., authorize a contract contingency up to 20% of the base bid amount (\$641,993), and authorize the City Manager to execute the construction contract and change orders; and
- 3) Approve a consultant contract for construction inspection services with WSP USA, Inc., in the amount up to \$254,632, authorize a contract contingency of up to 10% (\$25,463), and authorize the City Manager to execute the contract and amendments.

7. SUBJECT: Approve Consultant Agreement for WPCF Levee Analysis Project, CIP 26-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- 1.) Approve the reallocation of \$300,000 of Sewer Enterprise Funds from WPCF Asset Replacement Project, CIP 14-02 to Water Pollution Asset Replacement (WPCF) Levee Analysis Project, CIP 26-12 for a total budget of \$300,000; and
- 2.) Authorize the City Manager to execute the consultant agreement with Wood Rodgers, Inc. in the amount of \$281,450 for the WPCF Levee Analysis Project, CIP 26-12.

8. SUBJECT: Support for SB 881

RECOMMENDATION FOR ACTION: Staff recommends that the City Council submit a letter of support for SB 881 (McNerney) to extend the sunset on the Farmer to Food Bank Tax Credit and the Emergency Food for Families Voluntary Tax Contribution Fund.

9. SUBJECT: Approve Sole Source Finding and WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to:

1. Approve the reallocation of \$200,000 of Sewer Enterprise Funds from WPCF Asset Replacement Project, CIP 14-02, to WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13 for a total budget of \$200,000;
2. Make a finding designating certain products by Evoqua Water Technologies LLC to be required for the continued functionality of the existing raw sewage headwork pumps, that a competitive market does not exist, and that no competitive advantage will be gained by the public bidding process; and
3. Authorize the City Manager to award a Purchase Order with Evoqua Water Technologies LLC ("Evoqua") in the amount of \$115,430.86 for the WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13.

10. SUBJECT: City Council Meeting Minutes of January 31, 2026, February 3, 2026, and February 17, 2026.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Special and Regular City Council/Woodland Finance Authority Meetings of January 31, 2026, February 3, 2026, and February 17, 2026.

## **I. REPORTS OF THE CITY MANAGER**

11. SUBJECT: Community Development Department Semiannual Report for July 2025 to December 2025.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the semiannual report from Community Development for the time period of July to December 2025.

12. SUBJECT: Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

13. SUBJECT: Fiscal Year 2025/26 Mid-Year Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing amendments to the Fiscal Year 2025/26 budget.

## **J. ADJOURN**

*I declare under penalty of perjury that the foregoing Agenda for the Joint Regular Meeting of the Woodland Finance Authority/ City Council of the City of Woodland scheduled for March 3, 2026 was posted on February 27, 2026 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.*

Marissa Kersey  
City Clerk

**Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.**

**Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.**



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: F.2  
SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.



Ken Hiatt  
City Manager

**Attachments:**

None



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: G.3  
SUBJECT: Long Range Calendar

**Recommendation for Action:** Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.



Ken Hiatt  
City Manager

**Attachments:**

1. Council Long Range Calendar

# CITY COUNCIL LONG RANGE CALENDAR

## **March 17th**

**REGULAR MEETING**

Hiddleson Park Improvements - Phase 1  
Yolo County Animal Services Presentation  
East Beamer Way Campus - Annual Report

## **April 7th**

**REGULAR MEETING**

Proclamation – Child Abuse Prevention Month  
Woodland Senior Center, Inc. 50th Anniversary  
Approve Kamstrup Water Meter Purchase for the Water Meter Replacement Project CIP 22-03  
Aquatics Facilities Use Agreement with WJUSD  
Approval of the SB707 Policy Regarding Disruption of Internet Service During Public Meetings  
Award Design Build Contract for Fire Station #4  
FY27 Budget Workshop

## **April 21st**

**(Capital to Capital) NO REGULAR MEETING**

## **May 5th**

**REGULAR MEETING**

Proclamation – Public Works Week  
Yolo Active Transportation Corridors Project Presentation  
Elkhorn Fire District – MOU with Yolo County  
General Plan Urban Limit Line Language Amendment - Final SEIR

## **May 19th**

**REGULAR MEETING**

Proclamation – Public Works Week  
FY27 Measure R Spending Plan  
FY27 Measure F Spending Plan  
FY27 Capital Budget  
YoloTD Short Range Transit Plan Presentation

### **Future Topics / Study Sessions:**

Urban Limit Line Amendment FEIR and General Plan Amendment (May/June) City Solar Arrays – Madison Energy PPA Buyout (TBD) Sewer and Water Rate Adjustment – 218 Hearing (TBD) Library Eave and Roof Replacement Project - Approve Plans and Authorize Bid (TBD)
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Updated 2/27/2026



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.4  
SUBJECT: Sustainability Advisory Committee Meeting Minutes

**Recommendation for Action:** Staff recommends that the City Council receive the meeting minutes for three recent Sustainability Advisory Committee Meetings.

**Staff Contact:**

Spencer Bowen, Communication & Strategic Policies Manager  
| [spencer.bowen@cityofwoodland.gov](mailto:spencer.bowen@cityofwoodland.gov), (530) 661-5808

**Discussion:**

Attached to this staff report are the approved minutes from the City of Woodland Sustainability Advisory Committee covering meetings from November 2024, June 2025, and September 2025. Discussion highlights included:

- Possibility of a future "green business" recognition program
- Coordination of continued "Green Drinks" series here in Woodland
- Emphasis on ad-hoc working groups; focus on areas of most impact

**Conclusion:**

Staff recommends that the City Council receive the meeting minutes for three recent Sustainability Advisory Committee Meetings.



Ken Hiatt  
City Manager

**Attachments:**

1. SAC Meeting Minutes 11.20.24
2. SAC Meeting Minutes 06.18.25
3. SAC Meeting Minutes 09.17.25



## Sustainability Advisory Committee Meeting Minutes

November 20, 2024 – 6:00 PM

### **A. CALL TO ORDER**

Meeting called to order at 6:04 PM.

### **B. ROLL CALL**

Present: Muñoz, Serena, Aulman, Cazares, Frankenbach, Perrin, Whitaker

Absent: Bellows

### **C. PUBLIC COMMENTS**

*This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to [SACmeetings@cityofwoodland.org](mailto:SACmeetings@cityofwoodland.org) and limited to three (3) minutes when read aloud.*

Member of the public articulates his involvement with the Woodland Tree Foundation and encourages SAC members to help the Woodland Tree Foundation by signing up to volunteer at [woodlandtree.org](http://woodlandtree.org).

### **D. MEMBER REPORTS**

*This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.*

Serena: Yolo County Climate Action and Adaptation Plan is going to the County Board of Supervisors for approval on December 3, 2024; encourages SAC members to give public comment in support of the plan at the meeting.

Frankenbach: Got saved piece of old Oak tree sanded and would like to establish a piece as an educational display that represents Woodland's history. First meeting of the Urban Forestry subcommittee of the Parks & Recreation Committee – whenever there is a proposed tree removal in public jurisdiction, it is required to go to the Urban Forest subcommittee for review. Rolf serves as the appointed SAC member on the subcommittee. There was a proposal to remove a Valley Oak and Rolf recommended preserving the tree through pruning.

Committee discusses history of Tree Ordinance and how the Urban Forest subcommittee (and the appointed SAC member) was created.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss possible applicants to the Committee's currently-vacant ninth position

SAC members can encourage people to apply for the ninth position and work with EnviroWoodland to promote.

#### **E. STAFF REPORTS**

RECCOMENDATION FOR ACTION: Staff recommends that the SAC receive updates from City of Woodland staff

Staff member Spencer Bowen presented on several topics, including staff work on Environmentally Preferred Purchasing Plan update (which will include a single-use plastics restriction), and ongoing regional grant programs, with a special highlight to the Zero Emission Vehicle Action Plan and the Regional Resilience Grant Program kicking off work with respective consultants soon. Clarifies that Measure U not passing will not impact \$400,000 in ARP funding for sustainability; and gives an update that the Waste Management facility now accepts paper cartons for recycling. City has received a grant from the Carton Council group to educate residents on how to properly recycle cartons. Lastly, City moved forward with the first hearing of the Construction & Demolition Ordinance – requires builders to demonstrate how they are diverting recyclable waste; moving forward with a more equitable and effective percentage-based payment approach. Mentions that Waste Management's performance evaluation period ends this year, and that there could be opportunities as residents to submit a public comment if the City decides to go to bid for a new waste contract.

#### **F. MINUTES**

RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its September 2024 meeting minutes

Frankenbach moves to approve, Serena seconds. Motion passes 7-0-0.

#### **G. BUSINESS ITEMS**

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss and enact a business / institution sustainability recognition program to begin in calendar year 2025

Committee decides to bring nominations to meeting in January and decide on frequency based on how many nominations they receive. Staff will prepare a resolution for City Council once decided.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive and approve its 2025 meeting calendar

Whitaker moves to approve, Serena seconds. Motion passes 7-0-0.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC follow-up on its discussion of the City's new Sustainability / CAP dashboard

Spencer points out some key updates: additional CAP history, local highlights section, less technical language to highlight key accomplishments at top of each subsection. Will send out the link again to committee for review.

Aulman notes that this tool is great for the City and that there needs to be a user-friendly “How to Save Money” focused on energy savings. Also discusses opportunities for City to adopt a “Green Team” model.

#### **H. WORK GROUP UPDATES**

No work group updates.

#### **I. LONG RANGE CALENDAR**

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long-Range Calendar for informational purposes only.

#### **J. ADJOURN**

Meeting adjourned at 7:36 PM.



## Sustainability Advisory Committee Meeting Minutes

June 18, 2025 – 6:00 PM

### **CALL TO ORDER**

Meeting called to order at 6:07 PM.

### **ROLL CALL**

Present: Muñoz, Serena, Aulman, Bellows, Perrin

Absent: Cazares, Frankenbach, Whitaker

### **PUBLIC COMMENTS**

None. One community member in attendance to listen.

### **MEMBER REPORTS**

*This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.*

- Dick - interested in another landfill tour; shared info on Bend, OR electrification initiative and encourages members to review items we shared
- Mark - continued interest in CAP progress webpage, wants to recruit an ad-hoc subcommittee to continue reviewing the webpage
- Adelita and Catalina - interested in Coastal Cleanup and next Green Drinks event at end of August, talked through logistics and promotion
- General interest in writing regular Op-Eds in the Daily Democrat
- General interest in a 2026 follow-up community input event led by the SAC; prepare updates for those in attendance, particularly on the items that were of importance at the SAC's previous community input event
- Adelita - update on SACOG Mobility Zones and their upcoming decision. Woodland zone is still in consideration.

- Craig - asks staff to investigate a "sustainability housing fund" to help lower-income folks and/or essential workers live closer to workplace
- Jake - reminder that members can email staff, Chair to request items on future agendas
- Mark - asks staff if the City intends to reinstitute a "Green Team" internally (yes, with additional staff resource coming on before end of year)

## **STAFF REPORTS**

- General questions about sustainability? Refer to staff via Spencer. Examples include "mow and sow," LED lightbulbs, etc.
- Formal ordinance recommendation requires an agendized vote, otherwise work with Spencer and Department Heads on questions, ideas, etc.
- Yolo County Regional Resilience Collaborative workshop meeting invite to SAC members
- Woodland Bike Loop progress update - first sign produced
- Yolobus transfer point trending towards near Fifth and Main St.
- Interest in future informational presentations or conversations with YoloTD, WM, and/or Yolo Central Landfill

## **BUSINESS ITEMS**

**SUBJECT:** Next Steps for the SAC

**RECOMMENDATION FOR ACTION:** Staff recommends that the SAC discuss and recommend their preferred path forward as an advisory group.

Staff walks through the Woodland Climate Action Plan (CAP) and what areas might be impactful topics for possible ad-hoc subcommittees, organized by categories of the CAP:

### Energy

E-3: Comprehensive Building Efficiency (Education)

E-6: Renewable Energy Generation & Procurement

### Transportation & Land Use

T/LU-2: Infill Development, Redevelopment, and Repurposing

T/LU-5: Increased Mass Transit Use, Walking, and Bicycling (comment from Adelita, reminding about connection to possible SACOG Mobility Zone designation)

T/LU-7: Increased Use of Alternative-Fuel Vehicles

## Urban Forest & Open Space

Heat Island, Transit, and Equity connection (connection to Woodland Tree Foundation survey of location "suitability")

## Water & Solid Waste

W/W-2: Solid Waste Reduction and Waste Processing Improvements (specific discussion about proper waste sorting)

## Public Involvement

PI-1: Citizen-Led Outreach

## Municipal Operations

MO-3: Increased Energy Efficiency and Use of Renewable Energy (update on City considering PPA buyout or continuing "lease" of solar arrays)

- Discussion of proactive "what projects are in the pipeline" / "what are our collective goals" with grant and resources research
- Discussion of how diverse and numerous sustainability funding sources can be (State agencies, nonprofit, federal, etc.)
- Tentative discussion of the following ad-hoc groups:
  - Public involvement / outreach?
  - Policy research / grants?
  - Urban forest and trees?
  - Discussion of possible need for additional committee structure
  - Reflection that SAC hasn't done too much except for community outreach in the recent past
  - Discussion of how (and if) existing SAC Work Plan directly supports the CAP

## **ADJOURN**

Meeting adjourned at 7:20 PM.



## Sustainability Advisory Committee Meeting Minutes

September 17, 2025 – 6:00 PM

### **CALL TO ORDER**

Meeting called to order at 6:00 PM.

### **ROLL CALL**

Present: Muñoz, Serena, Aulman, Bellows, Frankenbach, Perrin, Whitaker

Absent: Cazares

### **PUBLIC COMMENTS**

None.

### **MEMBER REPORTS**

*This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.*

- Outreach / Comms: Adelita and Catalina share that they are unable to push CA Coastal Cleanup, but remain interested in pursuing a cleanup at a different time
- Working on an October Green Drinks event at The HIVE
- Commit working with staff on possible dates for a spring 2026 community input event
- Mark and Rolf share an update on unfortunate removal of Cal Fire grant-funded trees in the First Street parking lot project; reemphasize the need for better coordination between community actors
- Also share update on the Bourn/Gum mobile home park heritage oak tree, which prompts expansive discussion of the Tree Ordinance and how it interacts with the State Department of Housing and Community Development (HCD)
- Committee votes to send along their desire to Council

- Examine the Conditional Use Permit (CUP) related to the removed oak tree at 907 Bourn Drive, and
- Consider amending the City's Tree Ordinance fee structure to increase penalties
- Craig provides an update on Miyawaki method (and its SB 1383 compost procurement benefits) and various afforestation efforts/research; eventually, expresses interest in pursuing grants and other funding options
- General discussion of Proposition 4 climate bond moneys; Jake commits to sharing what he finds with the group
- Dick Bellows re-shares Bend, OR electrification resolutions for consideration (challenges with recent ban on so-called "reach" codes)
- Broad discussion of EIFDs (Enhanced Infrastructure Financing Districts)

## **STAFF REPORTS**

- Committee members, please share feedback regarding new WM agreement, including new "At Your Door" hazardous waste service
- Beginning process of new City staff position related to SB 1383 compliance
- Yolo County Regional Resilience Collaborative update - good workshop, eventually trending towards priority projects list
- First "test" Bike Loop sign up on First Street
- YoloTD officially recommending that the intercity Yolobus transfer point should be relocated to near Fifth and Main
- Ask of committee members to share thoughts on YoloTD short term transit plan
- City solar arrays PPA update: still in progress, awaiting appraisals

## **ADJOURN**

Meeting adjourned at 7:20 PM.



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.5  
SUBJECT: Proclamation Commemorating the Dedication of Holy Rosary's New Church on March 11, 2026

**Recommendation for Action:** Staff recommends that the City Council adopt a proclamation commemorating Holy Rosary Church dedication.



Ken Hiatt  
City Manager

**Attachments:**

1. Proclamation - Holy Rosary Church Dedication

# Woodland

## PROCLAMATION COMMEMORATING THE DEDICATION OF HOLY ROSARY'S NEW CHURCH ON MARCH 11, 2026

**WHEREAS**, the planning for the new Holy Rosary Church construction began 25 years ago resulting in the redevelopment of a pastoral center, a remodeled Holy Rosary School, the completion of the Community Center, and the construction of the new church which began July 15, 2024; and

**WHEREAS**, the community had outgrown the old church and needed a bigger church for our growing parish. Additionally, ongoing maintenance and necessary repairs for the old church posed a significant financial burden. With the sale of the old church in 2022, masses have since celebrated in the Holy Rosary Community Center; and

**WHEREAS**, the new church will be the fifth Catholic Church building in Woodland retaining the historic stained-glass windows, statues and Stations of the Cross paintings from the previous church; and

**WHEREAS**, the first church was built in 1870, 2nd in 1874, 3<sup>rd</sup> in 1913, and the 4<sup>th</sup> in 1949. The Mass of Dedication will be held on Wednesday, March 11, 2026, at 12:00pm which is a very special ceremony and historic event. The last time Woodland witnessed such a ceremony was in 1949; and

**WHEREAS**, a very large crowd of parishioners and friends of Holy Rosary are expected given that the church's occupancy is 1,040 people. The main celebrant will be Most Reverend Jaime Soto, Bishop of Sacramento, concelebrated by invited Auxiliary Bishop Rey Bersabal and invited Bishop Emeritus William Weigand and the Priests of the Diocese of Sacramento; and

**WHEREAS**, the ceremony will include anointing of the altar which symbolizes Christ, the Anointed One, and the walls of the church signifying its sacredness as a place of worship.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Woodland hopes that this new church will serve the Catholic Community in Woodland for many, many decades into the future.

**DATED:** March 3, 2026



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Tom Stallard, Mayor

Mayra Vega, Mayor Pro Tempore  
Tania Garcia-Cadena, Council Member

David Moreno, Council Member  
Richard Lansburgh, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.6  
SUBJECT: Allocate funding and award contracts for the 2026 Water & Sewer Replacement Project, CIP 25-01

**Recommendation for Action:** Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- 1) Reallocate \$400,000 from the Annual Sewer Repair and Replacement Project, CIP 08-21, to the 2026 Water & Sewer Replacement Project, CIP 25-01;
- 2) Approve the construction contract for the 2026 Water & Sewer Replacement Project, CIP 25-01; award the construction contract in the amount of \$3,209,966.50 to R.J. Gordon Construction, Inc., authorize a contract contingency up to 20% of the base bid amount (\$641,993), and authorize the City Manager to execute the construction contract and change orders; and
- 3) Approve a consultant contract for construction inspection services with WSP USA, Inc., in the amount up to \$254,632, authorize a contract contingency of up to 10% (\$25,463), and authorize the City Manager to execute the contract and amendments.

**Staff Contact:**

Mark Miller, Associate Engineer, 530-661-5968, [mark.miller@cityofwoodland.gov](mailto:mark.miller@cityofwoodland.gov)

**Fiscal Impact:**

Funding for the 2026 Water & Sewer Replacement Project, CIP 25-01, (Project) is currently included in the Capital Budget with \$1,000,000 of Sewer Enterprise Funds and \$3,855,966 of Water Enterprise Funds. This funding was allocated prior to construction costs being known. Now that the bid period has closed, project costs can be more accurately summarized. The construction contract award, plus 20% construction contingency, inspection costs, design, and project management results in a total project cost of \$5,255,966. Staff is recommending the reallocation of \$400,000 of Sewer Enterprise funding from the Annual Sewer Repair and Replacement Project, CIP 08-21, to the 2026 Water & Sewer Replacement Project, CIP 25-01, to cover the costs of the sewer replacement work. This would bring the total project budget up from \$4,855,966 to \$5,255,966.

There is no impact to the General Fund.

**Background:**

CIP 25-01 was scoped as the tenth phase of a multi-year project where Engineering and Operations staff annually identify locations around the City that have the greatest occurrence of water main and water lateral breaks and leaks, and prioritize these locations for repair and replacement. The areas prioritized for replacement are predominantly streets with two-inch (2") or three-inch (3") cast iron water mains located behind sidewalks. These small-diameter, back-of-walk water mains have been experiencing an increasing number of breaks in recent years due to their location, bury depth, pipe material and aging condition. The existing water infrastructure in this area ranges between 60 and 72 years old. Just under one mile of Woodland's aging water distribution network will be eliminated with the 2026 Project, concurrent with the State of California's "Water Conservation as a Way of Life" legislation which obligates the City to continue reducing water main breaks and leaks, which account for a significant amount of lost water revenue.

Staff periodically evaluate the sewer collection system according to the Sewer System Management

Plan guidelines. Each sewer pipe in the city is attributed a condition rating that is regularly updated with a goal to eliminate sewer overflows and provide adequate sewer capacity to residents. The existing sewer pipes within the Project area are between 71 and 98 years old with an abundance of defects. Additionally, there are several sewer lateral lines that warrant full replacement due to their deteriorated condition. This Project will construct about 2,270 feet of new eight-inch diameter gravity main on Fiske Avenue and Frost Drive and connect them to the Beamer trunk sewer.

**Discussion:**

The City advertised for bids on January 27, 2026. On February 19, 2026, the City received 19 bids for CIP 25-01 in the amounts tabulated below:

Bid Number	Bidder's Name	Base Bid Amount
1	R.J. Gordon Construction, Inc.	\$3,209,966.50
2	Bay Pacific Pipeline Inc.	\$3,555,964.80
3	LaFleur Engineering, Inc.	\$3,619,259.00
4	R&R Pacific Construction	\$3,710,694.00
5	K.J. Woods Construction, Inc.	\$3,828,000.00
6	Team Ghilotti, Inc.	\$3,887,141.00
7	TerraCon Constructors, Inc.	\$3,961,683.00
8	SubTerra Construction, Inc.	\$3,975,726.00
9	WestRock Engineering	\$4,066,541.00
10	Cratus, Inc.	\$4,158,868.00
11	Argonaut Constructors	\$4,170,471.40
12	Cox & Cox Construction, Inc.	\$4,294,793.00
13	Soracco, Inc.	\$4,299,373.80
14	Ghilotti Construction Company	\$4,330,334.00
15	Site Work Solutions	\$4,499,720.92
16	Lund Construction Co.	\$4,701,294.90
17	Flowline Contractors, Inc.	\$5,116,486.50
18	California Trenchless Inc	\$5,710,086.00
19	Basset Engineering	\$6,991,985.00

The engineer's estimate for the Project's construction was \$4.3 million. Staff performed due diligence in reviewing the bids. R.J. Gordon Construction, Inc., has been determined to be the lowest responsive, responsible bidder and has complied with all bid submittal requirements.

The construction contract provides 175 working days for completion of the Project. Staff anticipates completion in late Fall of 2026. The Project will utilize City staff for construction management and contracting with WSP USA, Inc. for construction inspection. WSP USA, Inc. is one of 8 firms selected by the City for on-call construction inspection through a Quality-Based Selection process performed

in September 2018.

**Conclusion:**

Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- 1) Reallocate \$400,000 from the Annual Sewer Repair and Replacement Project, CIP 08-21, to the 2026 Water & Sewer Replacement Project, CIP 25-01;
- 2) Approve the construction contract for the 2026 Water & Sewer Replacement Project, CIP 25-01; award the construction contract in the amount of \$3,209,966.50 to R.J. Gordon Construction, Inc., authorize a contract contingency up to 20% of the base bid amount (\$641,993), and authorize the City Manager to execute the construction contract and change orders; and
- 3) Approve a consultant contract for construction inspection services with WSP USA, Inc., in the amount up to \$254,632, authorize a contract contingency of up to 10% (\$25,463), and authorize the City Manager to execute the contract and amendments.

Prepared by: Mark Miller, Associate Engineer

Reviewed by: Tim Busch, P.E., Utilities Engineering Manager  
Brent Meyer, P.E., Community Development Director/ City Engineer



Ken Hiatt  
City Manager

**Attachments:**

1. Proposal for Construction Inspection
2. Vicinity Map\_25-01
3. Proposed Resolution\_CIP 25-01

# COST PROPOSAL

FOR

## ***City of Woodland*** ***On-Call Professional Municipal Engineering Services***

CIP 25-01, 2026 Sewer and Water Repair and Replacement Project

From:



Approved: \_\_\_\_\_

Date: 2/17/2026

To:

***City of Woodland***

2/17/2026

Basis For Estimate

- 1 WSP Task Order contract is expected to start April 2026 and end in October 2026.
- 2 Construction duration, April 2026 through October 2026.
- 3 Estimate based on 175 WD of on-site construction work..
- 4 Based on full time CM and inspection services. CM services to be consistent with scope provided by the City
- 5 Rate escalations of 3.5% occur annually (with concurrence) in January and are included in this proposal, or in accordance with PW requirements.
- 6 Field office space not required.
- 7 Based on available Plans and Specifications.
- 8 No OT or night shift work is anticipated.
- 9 Material testing by others. Some special inspections by others, a detailed breakdown can be provided upon request.

**COST PROPOSAL SUMMARY**

**1) BURDENED LABOR COSTS (Includes Profit)**

REGULAR TIME	235,031	
OVERTIME	-	
PREMIUM TIME	-	
		<hr/>
<b>SUBTOTAL</b>		<b>235,031</b>

**2) SUBCONSULTANTS:**

No Subs.

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**3) MISCELLANEOUS EXPENSES**

19,601

<b>SUBTOTAL</b>		<b>19,601</b>
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Rate escalations of 3.5% occur annually (with concurrence) in January and are included in this prop

**TOTAL CONTRACT AMOUNT:** 254,632

**4) ADDITIONAL SERVICES (None)**



**WSP LABOR COSTS**  
 (REGULAR TIME)

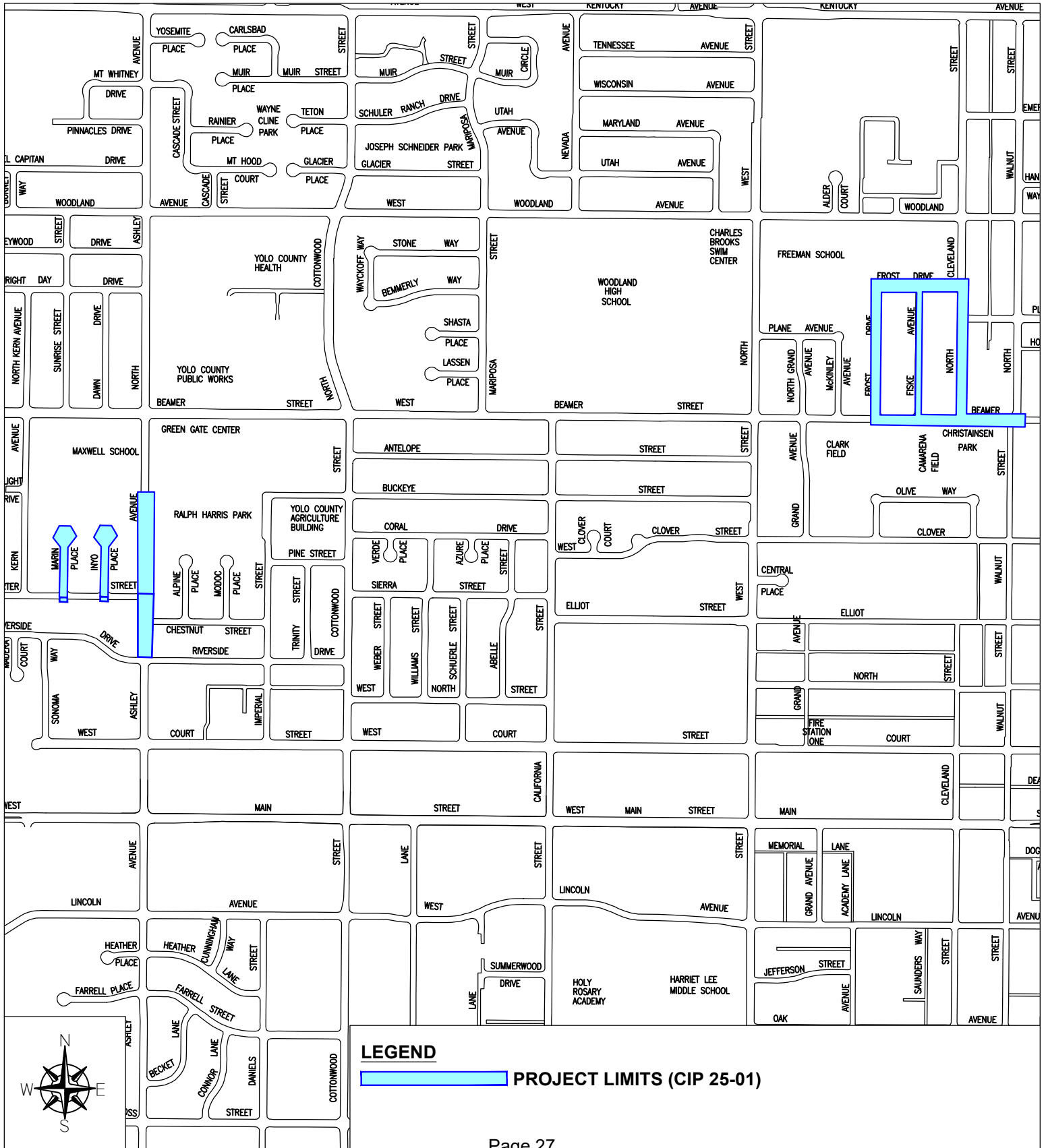
			2025			2026			2027		
			TOTAL HRS	BURDENED RATE	BURDENED WAGE COST	TOTAL HRS	BURDENED RATE	BURDENED WAGE COST	TOTAL HRS	BURDENED RATE	BURDENED WAGE COST
Project Manager	Bob Nichols	WSP	0	\$312	\$0	20	\$323	\$6,460	0	\$334	\$0
Inspector/ARE	TBD	WSP	0	\$196	\$0	0	\$203	\$0	0	\$210	\$0
Intern	TBD	WSP	0	\$55	\$0	0	\$57	\$0	0	\$59	\$0
Project Administration	Kavleen Kaur	WSP	0	\$167	\$0	7	\$173	\$1,211	0	\$179	\$0
OE	TBD	WSP	0	\$97	\$0	0	\$100	\$0	0	\$104	\$0
Senior Inspector*	Bo Peterson	WSP	0	\$196	\$0	1,120	\$203	\$227,360	0	\$210	\$0
Electrical Inspector	Shawn Bolich	WSP	0	\$196	\$0	0	\$203	\$0	0	\$210	\$0
	<b>TOTALS:</b>		<b>0</b>	<b>\$ -</b>		<b>1,147</b>		<b>\$ 235,031.00</b>	<b>0</b>		<b>\$ -</b>

**Total      \$ 235,031.00**

**WSP ESTIMATED MISCELLANEOUS EXPENSES**

			UNIT				
			UNIT	QTY	COST (\$)	SUBTOTAL (\$)	TOTAL (\$)
<b>A) FIELD COSTS</b>							
(Includes vehicles lease and O & M; digital cameras; video recorder; field, survey and safety equipment.)							
Total Hours for Field CM Staff							
Project Manager	Bob Nichols	Hours		20	\$15	\$300	
Inspector/ARE	TBD	Hours		0	\$15	\$0	
Intern	TBD	Hours		0	\$15	\$0	
Project Administration	Kavleen Kaur	Hours		7	\$0	\$0	
OE	TBD	Hours		0	\$15	\$0	
Senior Inspector*	Bo Peterson	Hours		1,120	\$15	\$16,800	
Electrical Inspector	Shawn Bolich	Hours		0	\$15	\$0	
							<u>\$17,100</u>
<b>B) OFFICE COSTS</b>							
Computers		Hour		1147	\$0.35	\$401	
Miscellaneous Supplies		Month		7.0	\$250	\$1,750	
Printing		Month		7.0	\$50	\$350	
							<u>\$2,501</u>
<b>Rate escalations of 3.5% occur annually (with concurrence) in January and at</b>							<b>19,601</b>
<b>TOTAL DIRECT EXPENSES</b>							<b><u>19,601</u></b>

**VICINITY MAP**  
**2026 WATER & SEWER REPLACEMENT PROJECT, CIP 25-01**



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND  
ALLOCATING PROJECT FUNDS, AWARDING A CONSTRUCTION CONTRACT TO  
R.J. GORDON CONSTRUCTION, INC., AND APPROVING A CONSULTANT  
AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES WITH WSP USA,  
INC., FOR THE 2026 WATER & SEWER REPLACEMENT PROJECT, CIP 25-01**

**WHEREAS**, on January 20, 2026, the City Council approved the plans and specifications for CIP 25-01, the 2026 Water & Sewer Replacement Project (the “Project”) and authorized advertisement for bids; and

**WHEREAS**, on January 27, 2026, the City of Woodland advertised for bids; and

**WHEREAS**, on February 19, 2026, the City of Woodland (the “City”) received 19 bids and R.J. Gordon Construction, Inc., (“RJ Gordon”) was determined to be the lowest responsible bidder submitting a responsive bid with a base bid amount of \$3,209,966.50; and

**WHEREAS**, the City wishes to approve the reallocation of \$400,000 of Sewer Enterprise Funds from the Annual Sewer Repair and Replacement Project, CIP 08-21, to CIP 25-01; and

**WHEREAS**, the City wishes to approve a construction contract in the amount of \$3,209,966.50 with RJ Gordon for construction of the Project and authorize a contract contingency of up to 20% (\$641,993); and

**WHEREAS**, the City wishes to approve a consultant agreement with WSP USA, Inc. (“WSP”) for construction inspection services for an amount up to \$254,632 and approve a contract contingency of up to 10% (\$25,463); and

**WHEREAS**, the City Council wishes to approve the construction contract with RJ Gordon, to approve the consultant agreement with WSP, and to authorize their execution through the adoption of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby authorizes the reallocation of \$400,000 of Sewer Enterprise Funds from the Annual Sewer Repair and Replacement Project, CIP 08-21, to the 2026 Water & Sewer Replacement Project, CIP 25-01.

SECTION 2. The City Council hereby approves the construction contract with R.J. Gordon Construction, Inc., in the amount of \$3,209,966.50. The City Manager is hereby authorized and directed to execute the contract and change orders up to 20% of the original contract amount (\$641,993), subject to City Attorney approval. The City Attorney is hereby authorized to make

clarifying and confirming changes so long as the total dollar amount authorized herein does not change.

SECTION 3. The City Council hereby approves the consultant agreement with WSP USA, Inc. in the amount of \$254,632. The City Manager is hereby authorized and directed to execute the agreement and amendments up to 10% of the original contract amount (\$25,463), subject to City Attorney approval. The City Attorney is hereby authorized to make clarifying and confirming changes so long as the total dollar amount authorized herein does not change.

SECTION 4. Copies of the Construction Contract and Consultant Agreement for Construction Inspection Services are available and on file in the City Clerk's office and are incorporated herein by reference and made a part of this Resolution.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 3<sup>rd</sup> day of March 2026, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Tom Stallard, Mayor

ATTEST:

APPROVED AS TO FORM:

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Marissa Kersey, City Clerk

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Ethan Walsh, City Attorney



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.7  
SUBJECT: Approve Consultant Agreement for WPCF Levee Analysis Project, CIP 26-12

**Recommendation for Action:** Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- 1.) Approve the reallocation of \$300,000 of Sewer Enterprise Funds from WPCF Asset Replacement Project, CIP 14-02 to Water Pollution Asset Replacement (WPCF) Levee Analysis Project, CIP 26-12 for a total budget of \$300,000; and
- 2.) Authorize the City Manager to execute the consultant agreement with Wood Rodgers, Inc. in the amount of \$281,450 for the WPCF Levee Analysis Project, CIP 26-12.

**Staff Contact:**

Tim Busch, PE, Utilities Engineering Manager, (530) 661-5963, tim.busch@cityofwoodland.gov

**Fiscal Impact:**

The City has an ongoing capital project, CIP 14-02, Water Pollution Asset Replacement Project, for the repair and replacement of major components of the City's Water Pollution Control Facility (WPCF). The current project budget for the Water Pollution Asset Replacement Project is approximately \$1,400,000, and is fully funded out of the sewer enterprise fund.

The proposed consultant agreement for the WPCF Levee Analysis Project, CIP 26-12, is for an amount of \$281,450. Staff is requesting approval to reallocate \$300,000 from CIP 14-02 to CIP 26-12 to cover the cost of this consultant agreement. A future capital project will fund the design and construction of any necessary levee work.

**Background:**

The WPCF is located within the floodplain for both Cache Creek and the Yolo Bypass. The flooding depth of the Yolo Bypass is expected to be approximately 1 foot less than flooding from Cache Creek. The WPCF currently has a ring levee encompassing both the mechanical portion of the WPCF and the 12 sludge treatment ponds. There is also a levee between the mechanical portion and the ponds. The mechanical portion of the WPCF is where the main treatment processes and administration building are located. In the past, there may have been different flood protection requirements for the mechanical portion and the sludge treatment ponds. The existing levee was constructed between 2003 and 2005 and met the standards at that time.

After Hurricane Katrina in 2005, the Federal regulations governing flood protection levees were updated to require underseepage evaluation and mitigation. The WPCF levee system has not been evaluated for underseepage. The State of California Urban Levee Design Criteria manual was finalized in May 2012. The WPCF levee system is required to meet both Federal and State levee requirements for an urban levee. A wind/wave analysis is required to determine whether wind-driven waves will overtop the levee during a flood event. The levees are required to be constructed to 3 feet above the 100-year flood water surface elevation or above the wind/wave elevation, whichever is higher.

Encroachments are items within the levee prism, such as pipelines, access control gates, and power

poles. There are several encroachments within the levee that require evaluation for compliance with levee requirements. The encroachments are necessary for WPCF operations, which may complicate the issue if they don't meet requirements. The scope of work will evaluate these items and identify any deficiencies that need to be corrected.

The WPCF operates under a National Pollution Discharge Elimination System (NPDES) permit administered through the Central Valley Regional Water Quality Control Board (RWQCB). The NPDES permit is renewed every 5 years. Each NPDES permit requires 100-year flood protection. Detailed levee analysis for the WPCF had been deferred for the past 10 years to allow for the Citywide flood protection to progress to a project which would have protected the entire City from flooding, including the WPCF. With the failure of Measure M and subsequent halt to the flood protection project, the RWQCB is requiring the WPCF to certify that it is protected from a 100-year storm. Staff have been able to negotiate that the levee analysis be completed first with a deadline of January 1, 2028. Certification of the levee system is not possible without the analysis and completion of construction to remedy any levee deficiencies.

**Discussion:**

Wood Rodgers was selected for the project through a quality-based selection process and has provided professional services for both flood protection and stormwater management for several years. The scope of work generally includes geotechnical investigations around the perimeter of WPCF within the levee footprint to evaluate the levees for underseepage or throughseepage concerns. The scope also includes an evaluation of the levee system to evaluate the levee for protection against the 100-year water surface elevation and wind/wave runup and an analysis of the encroachments within the levee prism. The scope includes preparation of cost estimates for any necessary levee work to meet the certification criteria. An earlier high-level evaluation of the WPCF levees had estimated the cost to address flood protection at the WPCF to exceed \$30 million.

After the analysis is completed, Staff will need to evaluate any necessary work for flood protection at the WPCF and plan for the CEQA compliance, design, and construction of work needed to certify that the WPCF is protected against a 100-year flood event. Both this flood protection analysis and the City's plan to provide flood protection for the WPCF will need to be reported to the RWQCB by January 1, 2028. If the City has a project to provide Citywide flood protection, the RWQCB may work with the City on implementation timelines.

**Conclusion:**

Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- 1.) Approve the reallocation of \$300,000 of Sewer Enterprise Funds from WPCF Asset Replacement Project, CIP 14-02 to Water Pollution Asset Replacement (WPCF) Levee Analysis Project, CIP 26-12 for a total budget of \$300,000; and
- 2.) Authorize the City Manager to execute the consultant agreement with Wood Rodgers, Inc. in the amount of \$281,450 for the WPCF Levee Analysis Project, CIP 26-12.

Prepared by: Tim Busch, PE, Utilities Engineering Manager

Reviewed by: Brent Meyer, PE, City Engineer/CDD Director



Ken Hiatt  
City Manager

**Attachments:**

1. Proposed Resolution\_CIP 26-12

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND  
APPROVING A CONSULTANT AGREEMENT FOR THE WPCF LEVEE ANALYSIS  
PROJECT, CIP 26-12**

**WHEREAS**, the WPCF is regulated under a National Pollution Discharge Elimination System permit (NPDES); and

**WHEREAS**, the NPDES permit requires an analysis of the levee system surrounding the WPCF and requires certification that the levee system provides protection against a 100-year flood event; and

**WHEREAS**, Wood Rodgers is experienced in levee analysis work; and

**WHEREAS**, the funding for the work is budgeted in the WPCF Asset Replacement Project, CIP 14-02; and

**WHEREAS**, the City Council wishes to reallocate \$300,000 in funds from the WPCF Asset Replacement Project, CIP 14-02 to the WPCF Levee Analysis Project, CIP 26-12; and

**WHEREAS**, the City of Woodland wishes to enter into a Consultant Agreement with Wood Rodgers to complete the Alternatives Analysis for an amount of \$281,450.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the reallocation of \$300,000 of Sewer Enterprise Funds from the WPCF Asset Replacement Project, CIP 14-02, to the WPCF Levee Analysis Project, CIP 26-12, for a total budget of \$300,000.

SECTION 2. The City Council hereby approves the Consultant Agreement and the City Manager is hereby authorized and directed to execute the Agreement with Wood Rodgers in the amount of \$281,450, subject to City Attorney approval. The City Attorney is hereby authorized to make clarifying changes so long as the total dollar amount authorized in the Agreement does not change.

SECTION 3. A copy of the Agreement is available and on file in the City Clerk's office and is incorporated herein by reference and made a part of this Resolution.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 3rd day of March 2026, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Tom Stallard, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Marissa Kersey, City Clerk

\_\_\_\_\_  
Ethan Walsh, City Attorney



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.8  
SUBJECT: Support for SB 881

**Recommendation for Action:** Staff recommends that the City Council submit a letter of support for SB 881 (McNerney) to extend the sunset on the Farmer to Food Bank Tax Credit and the Emergency Food for Families Voluntary Tax Contribution Fund.

**Staff Contact:**

Spencer Bowen, Communication & Strategic Policies Manager  
| [spencer.bowen@cityofwoodland.gov](mailto:spencer.bowen@cityofwoodland.gov), (530) 661-5808

**Background:**

The farmer-to-food bank tax credit was first established in 2011 and provides farmers who donate California-grown and produced foods to food banks with a tax credit worth 15% of the market value of their donation. The Emergency Food for Families Voluntary Tax Contribution fund allows Californians to choose to donate a portion of their tax refunds to food banks. Since 2015, Californians have donated over \$6.2 million to food banks through this program. These programs are currently scheduled to expire in 2027. This bill would extend the Farmer to Food Bank Tax Credit through 2032 and the Emergency Food for Families Voluntary Tax Contribution Fund through 2037.

**Discussion:**

Both programs directly address food insecurity and food waste and have proven impactful, especially as food bank needs have risen first with the effects of the pandemic and now with reduced federal support. Although California grows more than 75% of the country's fruits and nuts, hunger remains a persistent issue statewide. These programs also reduce food waste, which when sent to the landfill decomposes and generates methane, a potent greenhouse gas.

A proposed letter of support is attached to this staff report.

**Conclusion:**

Staff recommends that the City Council submit a letter of support for SB 881 (McNerney) to extend the sunset on the Farmer to Food Bank Tax Credit and the Emergency Food for Families Voluntary Tax Contribution Fund.



Ken Hiatt  
City Manager

**Attachments:**

1. City of Woodland SB 881 Support [DRAFT]



March 3, 2026

The Honorable Jerry McNerney, Chair  
Senate Committee on Revenue and Taxation  
State Capitol, 410  
Sacramento, CA 95814

Dear Senator McNerney,

The City of Woodland supports your bill, Senate Bill 881, to extend the sunset on the Farmer to Food Bank Tax Credit and the Emergency Food for Families Voluntary Tax Contribution Fund. Along with local partners here in Yolo County, we are committed to addressing food insecurity, reducing food waste, and supporting farmers in our state.

Despite our state's great productivity and prosperity, many Californians struggle to afford food and too much of the food our state produces goes to waste. [1 out of every 5 Californian households and 1 out of every 4 Californian households with children](#) are considered food insecure and [California's poverty rate remains tied for the highest in the nation](#). At the same time, [over 6 million tons of food are wasted each year in California](#). When food is sent to a landfill, it decomposes and generates methane, a potent greenhouse gas that accelerates climate change. Programs that redirect surplus food to Californians in need are therefore not only anti-hunger policies, but also climate solutions.

While the need continues to increase, food banks are also receiving less federal assistance through the USDA's Emergency Food Assistance Program, which provides American-grown foods to food banks for distribution. Food Banks received over 40% less food in 2025 than the previous year. By preventing edible food from being discarded and instead redirecting it to families in need, the state can address both environmental and social crises simultaneously.

The farmer-to-food bank tax credit was first established in 2011 and provides farmers who donate California-grown and produced foods to food banks with a tax credit worth 15% of the market value of their donation. This helps farmers cover the cost of harvesting and donating highly nutritious foods, including fresh fruits, nuts, vegetables, starches, proteins, and more.

Often, the foods donated are high-quality but too imperfect for grocery stores. The tax credit makes it possible for farmers to harvest this food rather than having it go to waste in the field. On top of quality and waste reduction, this program enables food banks to access these foods at an extremely low cost compared to other food sources.

The Emergency Food for Families Voluntary Tax Contribution fund is also essential to helping food banks serve their communities as need continues to rise. The fund allows Californians to choose to donate a portion of their tax refunds to food banks. Since 2015, Californians have donated over 6.2 million dollars to food banks through this program.

Extending the Farmer to Food Bank Tax Credit and the Emergency Food for Families fund supports California’s farmers, reduces food waste, fights climate change, and provides food banks with high-quality, low-cost California-produced foods.

For these reasons, we urge the Legislature to extend the sunset on these highly successful programs.

Signed on behalf of the City Council,

Tom Stallard  
Mayor

Mayra Vega  
Mayor Pro Tempore

Tania Garcia-Cadena  
Councilmember

David Moreno  
Councilmember

Rich Lansburgh  
Councilmember



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.9  
SUBJECT: Approve Sole Source Finding and WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13

**Recommendation for Action:** Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to:

1. Approve the reallocation of \$200,000 of Sewer Enterprise Funds from WPCF Asset Replacement Project, CIP 14-02, to WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13 for a total budget of \$200,000;
2. Make a finding designating certain products by Evoqua Water Technologies LLC to be required for the continued functionality of the existing raw sewage headwork pumps, that a competitive market does not exist, and that no competitive advantage will be gained by the public bidding process; and
3. Authorize the City Manager to award a Purchase Order with Evoqua Water Technologies LLC (“Evoqua”) in the amount of \$115,430.86 for the WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13.

**Staff Contact:**

Tim Busch, PE, Utilities Engineering Manager, (530) 661-5963, tim.busch@cityofwoodland.gov

**Fiscal Impact:**

The quote for the replacement upper bearing has a cost of \$115,430.86. The remainder of the project budget is for the installation work. With the submersible pumps installation being several months from completion and the existence of cracking in Screw Pump #3, City staff determined that the repair of Headworks Screw Pump #4 is an immediate need. The work is funded through the WPCF Asset Replacement Project, CIP 14-02, which is funded in the Council-approved Capital Budget with approximately \$1,400,000 of Sewer Enterprise Funds.

There is no impact to the General Fund.

**Background:**

City staff are continually reviewing the status of the City’s Water Pollution Control Facility (WPCF). Repair and replacement of WPCF components is based on information obtained from periodic assessments of the WPCF. The City’s WPCF has a total of three (3) headworks pumps to pump raw sewage into the facility for treatment. A project to install submersible pumps to replace former Screw Pump #1 is underway, but construction will not be completed until late 2026. Pumps #2 and #3 are the same size and #4 is a larger pump. Pump #2 was replaced in Fall 2025. Pump #3 has cracking in the drive shaft, but remains in operation. Pump #4 is a larger pump and is reserved for high flows. The facility can operate during normal operations with just one headworks pump but requires two for high demands (rainy days) or if a pump fails or is down for maintenance. Screw Pump #3 has cracking on the shaft. It is not known how much longer this pump can operate with the existing cracking. With the failure of the upper bearings on Screw Pump #4, the WPCF does not have backup pumping capacity. If Screw Pump #3 fails, there would not be adequate pumping capacity for peak flows.

City staff observed a failure of the Screw Pump #4 in late January 2026. The upper bearing of Screw

Pump #4 failed, making the pump inoperable. The majority of the cost to repair the pump is in the cost of the replacement upper bearing. The upper bearing cost is \$115,430.86 for manufacturing and shipping. The upper bearing is sourced from Evoqua, which is the pump manufacturer.

The upper bearing requires 28 weeks for manufacture and delivery. The City will contract separately for replacement of the upper bearing once a delivery date is determined. Based on the work schedule, Screw Pump #4 is expected to be in operation by the Fall 2026 rainy season.

**Discussion:**

Pursuant to Section 3.32.080 of the City’s Municipal Code, purchases of materials, supplies, and equipment exceeding \$100,000 are generally required to be awarded through the non-public project formal bidding procedures. However, Section 3.32.140(b) of the Municipal Code provides an exception where a competitive market does not exist, and no competitive advantage would be gained through the public bidding process. Moreover, applicable case law under Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal.App.3d 631 excuses compliance with competitive bidding requirements in exceptional circumstances, such as where requests for competitive bids would be futile, unavailing, or would not produce an advantage.

The upper bearing at issue is a component of the City’s existing screw pump, and the replacement bearing must be manufactured to fit that specific equipment. Evoqua is the only manufacturer in the United States that produces this specialized component and is therefore the sole available source for the required parts and associated services. Because the procurement involves highly specialized, proprietary equipment for which no competitive market exists, the City has worked directly with Evoqua to obtain a cost estimate for the necessary work.

On January 30, 2026, the City received a quote from Evoqua to provide the necessary replacement upper bearing. Staff has performed due diligence in reviewing the proposal and is asking City Council to find this purchase exempt from competitive bidding and authorize the City Manager to enter into a purchase order with Evoqua to acquire the equipment.

Staff anticipates a lead time of approximately seven months for this replacement part. Staff anticipates that the installation of the replacement part to take place late in Fall 2026. The City will separately contract for the installation work at that time when nearing the delivery date of the equipment. The purchase order contract with Evoqua is available for review at the City Clerk’s office.

**Conclusion:**

Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to:

1. Approve the reallocation of \$200,000 of Sewer Enterprise Funds from WPCF Asset Replacement Project, CIP 14-02, to WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13 for a total budget of \$200,000;
2. Make a finding designating certain products by Evoqua Water Technologies LLC to be required for the continued functionality of the existing raw sewage headwork pumps, that a competitive market does not exist, and that no competitive advantage will be gained by the public bidding process; and
3. Authorize the City Manager to award a Purchase Order with Evoqua Water Technologies LLC (“Evoqua”) in the amount of \$115,430.86 for the WPCF 2026 Headworks Screw Pump #4 Repair Project, CIP 26-13.

Prepared by: Tim Busch, PE, Utilities Engineering Manager

Reviewed by: Brent Meyer, PE, City Engineer/CDD Director



Ken Hiatt  
City Manager

**Attachments:**

1. Proposed Resolution\_CIP 26-13 Evoqua Purchase
2. Evoqua Proposal

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND  
AWARDING A PURCHASE ORDER FOR THE WPCF HEADWORKS SCREW PUMP  
#4 REPAIR PROJECT, CIP 26-13 TO EVOQUA WATER TECHNOLOGIES LLC**

**WHEREAS**, the City of Woodland (“City”) is a general law municipal corporation duly organized under the constitution and laws of the State of California; and

**WHEREAS**, City Council has reviewed the City’s current facilities, general contracts, plans, and specifications in order to evaluate the City’s need to establish uniform, complete, and compatible mechanical components at the Water Pollution Control Facility (WPCF) that are consistent with equipment being used for wastewater treatment systems for City-wide use in order to facilitate the most reliable, dependable, and cost efficient system throughout the City; and

**WHEREAS**, City has undertaken research of various options for the procurement and replacement of the damaged raw sewage pump upper bearing in order to determine the company that produced the pumps, Evoqua Water Technologies LLC, is best to repair the pumps; and

**WHEREAS**, “[a] public entity's award of a contract, and all of the acts leading up to the award, are legislative in character. [T]he letting of contracts by a governmental entity necessarily requires an exercise of discretion guided by consideration of the public welfare[]”. (*Mike Moore's 24-Hour Towing v. City of San Diego* (1996) 45 Cal.App.4th 1294, 1303); and

**WHEREAS**, pursuant to Section 3.32.080 of the City’s Municipal Code, purchases of materials, supplies, and equipment exceeding \$100,000 are generally required to be awarded through the non-public project formal bidding procedures; and

**WHEREAS**, Section 3.32.140(b) of the Municipal Code provides an exception to the formal bidding procedures where a competitive market does not exist and no competitive advantage would be gained through the public bidding process; and

**WHEREAS**, California case law excuses compliance with competitive bidding requirements in exceptional circumstances such as where requests for competitive bids would be futile, unavailing, or would not produce an advantage, including when there is only one contracting party who can complete the work (*Los Angeles Dredging Co. v. Long Beach* (1930) 210 Cal.348; *Grayson v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631); and

**WHEREAS**, City staff finds that the foregoing is true and correct, and that on that basis dispensing with competitive bidding and awarding the contract for the replacement the damaged Pump #4 upper bearing to Evoqua Water Technologies LLC in the form set forth in Exhibit A attached hereto and incorporated by reference as if fully set forth herein (the “Proposed Contract”) under these circumstances is in the best interest of the City (“Staff Findings”); and

**WHEREAS**, the City of Woodland wishes to enter into a Purchase Order with Evoqua Water Technology LLC for the replacement the damaged Pump #4 upper bearing at for an amount of \$115,430.86; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodland as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council hereby adopts the Staff Findings as its own.

SECTION 3. The City Council hereby approves the reallocation of \$200,000 of Sewer Enterprise Funds from the WPCF Asset Replacement Project, CIP 14-02, to the WPCF Headworks Screw Pump #4 Repair Project, CIP 26-13 for a total budget of \$200,000.

SECTION 4. The City, per Section 3.32.140(b) of the Municipal Code, intends to procure specialized parts and services for the Project that are consistent with services currently provided and the system currently being utilized at the WPCF without competitive bidding in order to facilitate the most reliable, dependable, and cost effective system throughout the City.

SECTION 5. Pursuant to Section 3.32.140(b) of the Municipal Code and applicable case law, the City Council finds that Evoqua Water Technology LLC is the only producer and repairer of the raw sewage pumps and, as such, bidding would be futile and unavailing as no other contractor can provide the replacement broken pump parts.

SECTION 6. City Council hereby authorizes the City Manager, or designee, to execute the Purchase Order, subject to City Attorney approval, with Evoqua Water Technology LLC for \$115,430.86 in the form consistent with the proposed purchase order set forth in Exhibit "A."

SECTION 7. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 8. The City Clerk shall certify to the adoption of this Resolution.

SECTION 9. This Resolution shall become effective upon its adoption.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 3rd day of March 2026, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Tom Stallard, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Marissa Kersey, City Clerk

---

Ethan Walsh, City Attorney

Attachments:

Exhibit "A": Evoqua Water Technologies LLC Purchase Order

**EXHIBIT "A"**  
**Evoqua Water Technologies LLC Purchase Order**



## Evoqua Products and Services Proposal

Prepared For:

### **CITY OF WOODLAND**

42929 County Road 24  
WOODLAND, CA 95776

**Quote #: 03360067**

Transforming Water. Enriching Life.®



Quote Number: 03360067

Account ID: 0001068386

CITY OF WOODLAND  
42929 County Road 24  
WOODLAND, CA 95776

Dear Josh Vieira,

Thank you for this opportunity to offer this proposal for your Parts and/or Services. Evoqua maintains a complete inventory of parts for immediate delivery to anywhere in the USA. Evoqua services can be provided from any of our 118 service branches located within 100 miles of nearly all major cities and industrial complexes across the USA. Evoqua can also offer third party parts at competitive prices.

Sincerely,

Jeffrey Long  
Phone: +12292278721  
Email: jeffrey.long@xylem.com

Proposal For: CITY OF WOODLAND  
 Josh Vieira  
 42929 County Rd 24  
 WOODLAND, CA 95776  
 Phone: 530-661-2051  
 josh.vieira@cityofwoodland.gov

Jeffrey Long  
 Evoqua Water Technologies  
 1828 Metcalf Avenue  
 Thomasville, GA 31792  
 +12292278721  
 jeffrey.long@xylem.com

## Item Pricing Summary

### Items

Item	Part No Description	Qty	Net Price	Ext Price
1	<b>W3T16105</b> New upper BRG ASSY 9010C replaced 2431D	1 EA	\$94,526.81	\$94,526.81
2	<b>W3T6313</b> 1 trip, 2 days onsite for technical assistance during contractor install	1 EA	\$12,000.00	\$12,000.00

Currency: USD

Lead time on item 1 is 22-24 weeks after receipt of approved PO.

Regarding line 2, scheduling with our field service crew must be completed immediately after the PO is issued.

Contact me directly [Jeffrey.long@xylem.com](mailto:Jeffrey.long@xylem.com) to assist with scheduling. Currently all field service personnel are booked through the end of 2026. We do occasionally have rescheduled appointments and cancellations, we will do everything we can to assist with timely scheduling of our services.

### Quote Totals

Item(s) Subtotal:	\$ 106,526.81
Tax:	\$7,562.15
Freight:	\$ 1,341.90
<b>Total Net Price:</b>	<b>\$ 115,430.86</b>

Our Manufacturing Rep in your area is:

Representative: Jim Zaiser  
 Company: JBI WATER & WASTEWATER EQUIPMENT IN  
 Address: 3386 TARTAN TRAIL  
 EL DORADO HILLS, CA, 95762-5634  
 Phone: (919) 205 5500  
 Email:

## **Material Escalation**

Due to volatility in steel costs, prices quoted in this proposal will be adjusted to reflect changes in the Metal and Metal Products Index (MMPI) published by the U.S. Department of Labor, Bureau of Labor Statistics. The most recent published MMPI is 310.045 for June 2024. If the MMPI exceeds 319.346 at the time the Equipment is released for manufacture, then the price will be increased by the same percentage as the MMPI exceeds 319.346.

Further Evoqua's price does not account for increased costs, delays and inefficiencies associated with current regulations and guidelines concerning COVID-19. Should these, or any additional, restrictions be implemented by any governing body, the CDC, or the customer or user of the Equipment to address COVID-19, Evoqua reserves the right to request a change order to the extent its costs or time for performance are increased by additional restrictions.

## Payment Terms and Delivery

### PO Terms

Purchaser acknowledges that Seller is required to comply with applicable export laws and regulations relating to the sale, exportation, transfer, assignment, disposal and usage of the goods and/or services provided under the Contract, including any export license requirements. Purchaser agrees that such goods and/or services shall not at any time directly or indirectly be used, exported, sold, transferred, assigned or otherwise disposed of in a manner which will result in non-compliance with such applicable export laws and regulations. It shall be a condition of the continuing performance by Seller of its obligations hereunder that compliance with such export laws and regulations be maintained at all times. PURCHASER AGREES TO INDEMNIFY AND HOLD SELLER HARMLESS FROM ANY AND ALL COSTS, LIABILITIES, PENALTIES, SANCTIONS AND FINES RELATED TO NON-COMPLIANCE WITH APPLICABLE EXPORT LAWS AND REGULATIONS.

### Shipping Information

- Prepaid and Add: Shipping and Handling Charge
- Incoterms: Free On Board
- Incoterms 2: FOB

### Terms

- This quote is valid until 02/26/26
- Payment terms are N30 - Net 30 days with proper credit, and are subject to the attached Evoqua Water Technologies Terms and Conditions

### Taxes, Tariffs and Duties

- The pricing provided in this proposal does not include applicable Sales Tax or GST.
- If your company is exempt from Sales Tax or GST, or eligible for a reduced rate of tax, a tax exemption certificate must be provided no later than with your purchase order.
- If a timely, valid exemption certificate or other documentation is not provided, any applicable Sales Tax or GST will be invoiced and payable.
- New customers may be required to supply a signed credit application to be approved for credit terms.
- **NOTE:** You may be assessed a 3% fee if paying via Credit Card. Find more info on our website here > <https://www.evoqua.com/en/about-us/terms-conditions-sale-products-services/credit-card-fee-faqs/>. Ask us how to avoid paying fees by migrating to ACH CTX payment type.
- Unless Seller's Documentation specifically provides otherwise, all taxes, levies, duties, tariffs and other governmental charges, and any incremental increases thereto, shall be paid by the Buyer. Seller reserves the right to adjust pricing and schedule of the affected goods to reflect any impact resulting from tariffs. Seller is not obligated to deliver the goods and/or services until an agreement on the new price and/or schedule has been reached.

### Purchase Order

- Customer must provide a VALID hard copy Purchase Order reflecting N30 - Net 30 days terms for all services/equipment. If a VALID hard copy Purchase Order cannot be provided, a credit card payment must be received in advance of the order.
- VALID hard copy Purchase Order should be sent to [jeffrey.long@xylem.com](mailto:jeffrey.long@xylem.com)
- If paying by credit card in lieu of Purchase Order, contact your Sales Representative.  
You may also mail to:  
Evoqua Water Technologies  
1828 Metcalf Avenue  
Thomasville, GA 31792  
Payment SHOULD NOT be sent to this above address.

## Evoqua Water Technologies Banking Details

### ACH - CTX

**Evoqua's preferred payment method is via ACH - CTX:**

JP Morgan Chase Bank  
Attn: Evoqua Water Technologies, LLC  
Account #: 603148011  
Swift Code: CHASUS33  
ACH Routing / ABA: 044000037  
Wire Routing / ABA: 021000021  
Remittance details should go to: [electronicfunds@evoqua.com](mailto:electronicfunds@evoqua.com)

### PAPER CHECKS VIA POSTAL SERVICE

**Paper checks via Postal Service:**

Send to our Lockbox, address is:  
Evoqua Water Technologies LLC  
28563 Network Place  
Chicago, IL 60673-1285

### PAPER CHECKS VIA OVERNIGHT / COURIER **Paper checks via Overnight / Courier:**

JP Morgan Chase Bank  
Attn: Evoqua Water Technologies Lockbox 28563  
131 S Dearborn, 6th Floor  
Chicago, IL 60603  
Remittance details should go to: [electronicfunds@evoqua.com](mailto:electronicfunds@evoqua.com)

**\*\* If ever instructed to change banking information, contact us immediately at 1-800-466-7873 \*\***

## 1. Agreement, Integration and Conflict of

**Terms.** "Proposal" means the Seller's quotation, proposal and/or sales form, including any special conditions expressly incorporated by reference, and these terms and conditions. "Seller" means the applicable affiliate of Xylem Inc. that is party to the Agreement. "Buyer" means the entity that is party to the Agreement with Seller. "Agreement" means the definitive agreement, comprised of the Proposal and any other documents expressly included or incorporated by reference will govern the Buyer and Seller relationship. Seller's Proposal is expressly conditioned on Buyer's acceptance of these terms and conditions. Any additional or different terms and conditions contained in Buyer's purchase order or other communication will have no effect on the Agreement unless specifically agreed to in writing by the parties; and Seller hereby objects, and any such proposed modifications will not constitute Seller's acceptance of any such modifications. Seller's commencement of performance or delivery will not be deemed or construed as acceptance of Buyer's additional or different terms and conditions. In the case of any conflict among the foregoing documents, these terms will take precedence with the exception of (i) price and delivery, which will be governed by the order acknowledgment (if any) and invoice; and (ii) the Warranty, which will be governed by Seller's product documentation. This Agreement supersedes all prior negotiations, representations, or agreements, either written or oral, between the parties and, further, can only be altered, modified or amended with the express written consent of Seller.

## 2. Proposal, Withdrawal, Expiration.

Unless otherwise stated in writing, Proposals are valid for thirty (30) calendar days from the date of issuance, unless otherwise provided therein. Seller reserves the right to cancel or withdraw the Proposal at any time with or without notice or cause prior to acceptance by Buyer to the Proposal terms, or after Buyer's acceptance if Buyer fails to complete any actions required by the Proposal for Seller to proceed. Seller nevertheless reserves its right to accept any contractual documents received from Buyer after this 30-day period.

**3. Prices.** Prices apply to the specific quantities stated in the Proposal. Prices include handling fees and standard packing according to Seller's specifications for delivery. Buyer will, as an additional charge, pay all costs and taxes for special packing requested by Buyer, including packing for exports. To the extent allowed under law, prices are subject to change without notice. The price for the goods does not include any applicable sales, use, excise, Goods and Services Tax, Value Added Tax, or similar tax, duties, tariffs, or other governmental charges. Buyer will have the responsibility for the payment of all such applicable levies.

**4. Payment Terms.** Seller reserves the right to require payment in advance or C.O.D. and otherwise modify credit terms should Buyer's credit standing not meet Seller's acceptance. Unless different payment terms are expressly set forth in the applicable Proposal or order acknowledgment or Sales Policy Manual, goods will be invoiced upon shipment. Buyer's payment must be in Seller's local currency, as determined by Seller's office location to which the order has been submitted. Any payment amount made by Buyer via credit card will be subject to a 3.0% charge. Payment in full is due within thirty (30) days from the invoice date ("**Payment Due Date**"), unless otherwise stated in Seller's documentation. Any Buyer-requested delivery delay solely affects delivery date and will not in any way alter the original Payment Due Date. If Buyer fails to make payment when due, Buyer agrees that Seller may apply a service or finance charge of the lesser of (i) one and one-half percent (1.5%) per month (eighteen percent (18%) per annum), or (ii) the highest rate permitted by applicable law, on the unpaid balance of the invoice from and after the invoice due date. Buyer is responsible for all costs and expenses associated with any checks returned due to insufficient funds. All credit sales are subject to prior approval of Seller's credit department. Export shipments will require payment prior to shipment or an appropriate Letter of Credit. If, during the performance of the Agreement, the financial responsibility or condition of Buyer is such that Seller in good faith deems Buyer insecure, Seller may: (a) request financial assurances; (b) suspend performance and

will not be obligated to continue performance under the Agreement; (c) stop goods in transit and defer or decline to make delivery of goods, except upon receipt of satisfactory security or cash payments in advance; and/or (d) terminate the order per Article 11. Seller also retains any/all rights to enforce payment defaults to the full price of the work completed and in process. Upon default by Buyer in payment when due, if Buyer fails to immediately and without demand pay to Seller the entire amount in default for any and all shipments made to Buyer, irrespective of the applicable terms and/or contract under which those shipments were as a debt due to Seller, Seller may withhold all subsequent shipments until the full amount in default is settled. Acceptance by Seller of less than full payment will not be a waiver of any of its rights hereunder. Buyer may not assign or transfer this Agreement or any interest in it, or monies payable under it, without the prior written consent of Seller and any assignment made without this consent will be null and void.

## 5. Title, Delivery, Risk of Loss, Delay.

Delivery dates are estimates, and time is not of the essence. Unless otherwise specified by Seller, delivery and transfer of risk of loss for shipments to Buyers that are not Related Party Buyers will be made Ex Works (Incoterms 2020), Seller's plant or Distribution Center. Title will pass when risk of loss transfers. If Seller is required to warehouse or store goods on behalf of Buyer, due to a Buyer delay or request (see Article 23), warehouse and storage fees will be applied and payable upon invoice, as will any required maintenance throughout the delay. Risk of loss for all stored goods will be borne by Buyer from the start of this period. Seller has no obligation to the Buyer to arrange insurance while Buyer's goods are in storage at named place, with all such responsibility and insurance to be borne by Buyer accordingly. Seller will not be responsible to Buyer for any loss, whether direct, indirect, incidental or consequential in nature, or for any loss of profits or revenue, or liquidated damages, arising out of or relating to any failure of the goods to be delivered by the specified delivery date. In the absence of specific instructions, Seller will select the carrier. Buyer will reimburse

Seller for the additional cost of its performance resulting from inaccurate or lack of delivery instructions, or by any act or omission on Buyer's part. Any such additional cost may include storage, insurance, protection, re-inspection and delivery expenses. Buyer further agrees that any payment due on delivery will be made on delivery into storage as though goods had been delivered in accordance with the order.

**"Related Party Buyers"** means Buyers, directly or indirectly, owned more than fifty percent (50%) by Xylem Inc. or under significant or joint control by Xylem Inc. For export shipments from the U.S.A. to Related Party Buyers, delivery and transfer of risk of loss for the goods will be DAP (Incoterms 2020), port of destination unless otherwise specified. Related Party Buyer will be importer of record for any customs clearance. For shipments to Related Party Buyers that are not export shipments from the U.S.A., delivery and transfer of risk of loss will be FCA (Incoterms 2020), Seller's plant or Distribution Center unless otherwise specified. For all Related Party Buyer transactions, title will pass to Buyer when risk of loss passes to Buyer.

Buyer grants to Seller a continuing security interest in and a lien upon the goods supplied by Seller under this Agreement and the proceeds thereof (including insurance proceeds), as security for the payment of all such amounts and the performance by Buyer of all of its obligations to Seller under the Agreement and all such other sales, and Buyer will have no right to sell, encumber or dispose of the goods. Buyer's respective insurance policy for any such Seller claim will include a waiver of subrogation in favor of Seller. Buyer will execute any and all financing statements and other documents and instruments and do and perform any and all other acts and things which Seller may consider necessary, desirable, or appropriate to establish, perfect or protect Seller's title, security interest and lien. In addition, Buyer authorizes Seller and its agents and employees to execute any and all such documents and instruments and do and perform any and all such acts and things, at Buyer's expense, in Buyer's name and on its behalf. Such documents and

instruments may also be filed without the signature of Buyer to the extent permitted by law.

**6. Warranty.** Except as provided above, for goods sold by Seller to Buyer(s) that are used by Buyer for personal, family or household purposes, Seller warrants the goods to Buyer on the terms of Seller's limited warranty available on Seller's website. For any other purpose, Seller warrants that the goods sold to Buyer under the Agreement (with the exception of software, membranes, seals, gaskets, elastomer materials, coatings and other "wear parts" or consumables all of which are not warranted except as otherwise provided in the Proposal) will be (i) built in accordance with the specifications referred to in the Proposal, if such specifications are expressly made a part of the Agreement, and (ii) free from defects in material and workmanship for a period of one (1) year from the date of installation or eighteen (18) months from the date of shipment (which date of shipment will not be greater than thirty (30) days after receipt of notice that the goods are ready to ship), whichever occurs first, unless a longer or shorter period is specified in the product documentation (the **"Warranty"**). For services, the warranty period will be three (3) months from the date the services are performed unless otherwise expressly set forth in the Proposal or sales form or order acknowledgment.

Seller will, at its option, either repair or replace any goods which fails to conform with the Warranty; provided, however, that under either option, Seller will not be obligated to remove the defective goods or install the replaced or repaired goods and Buyer will be responsible for all other costs, including service costs, shipping fees and expenses.

Buyer's failure to comply with Seller's repair or replacement advice will constitute a waiver of Buyer's rights and render all warranties void. Any parts repaired or replaced by Seller under the Warranty are warranted only for the remaining balance of the warranty period. The Warranty is conditioned on Buyer giving written notice to Seller of any defects in material or

workmanship of warranted goods within ten (10) days, or shorter period as dictated by the issue, of the date when any defects are first manifest. Seller will have no warranty obligations to Buyer with respect to any goods or parts of the goods that: (a) have been repaired by third parties other than Seller or without Seller's written approval; (b) have been subject to misuse, misapplication, neglect, alteration, accident, or physical damage; (c) have been used in a manner contrary to Seller's instructions for installation, operation and maintenance; (d) have been damaged from ordinary wear and tear, corrosion, or chemical attack; (e) have been damaged due to abnormal conditions, vibration, failure to properly prime, or operation without flow; (f) have been damaged due to a defective power supply or improper electrical protection; (g) have been damaged resulting from the use of accessory equipment not sold by Seller or not approved by Seller in connection with goods supplied by Seller hereunder; or (h) not sold by Seller or its authorized supplier. In any case of goods not manufactured by Seller, there is no warranty from Seller; however, Seller will extend to Buyer any warranty received from Seller's supplier of such goods.

**THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ANY AND ALL OTHER EXPRESS OR IMPLIED WARRANTIES, GUARANTEES, CONDITIONS OR TERMS OF WHATEVER NATURE RELATING TO THE GOODS PROVIDED HEREUNDER, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED AND EXCLUDED. BUYER'S EXCLUSIVE REMEDY AND SELLER'S AGGREGATE LIABILITY FOR BREACH OF ANY OF THE FOREGOING WARRANTIES ARE LIMITED TO REPAIRING OR REPLACING THE GOODS AND WILL IN ALL CASES BE LIMITED TO THE AMOUNT PAID BY THE BUYER HEREUNDER.**

**7. Inspection.** Buyer will have the right to inspect the goods upon their receipt. When delivery is to Buyer's site or to a project site, Buyer will notify Seller in writing of any

apparent shipment shortages, damages, or nonconformity of the goods within three (3) days from receipt by Buyer, unless a shorter period is required in Seller's Proposal. For all other deliveries, Buyer will notify Seller in writing of any nonconformity with this Agreement within fourteen (14) days from receipt by Buyer. Failure to give such applicable notice will constitute a waiver of Buyer's right to inspect and/or reject the goods for nonconformity and will be equivalent to an irrevocable acceptance of the goods by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller unless different terms are expressly set forth in Seller's Proposal

**8. SELLER'S LIMITATION OF LIABILITY. EXCEPT AS OTHERWISE PROVIDED BY LAW, IN NO EVENT WILL SELLER'S LIABILITY EXCEED THE AMOUNT PAID BY BUYER UNDER THIS AGREEMENT. SELLER WILL HAVE NO LIABILITY FOR LOSS OF PROFIT, LOSS OF ANTICIPATED SAVINGS OR REVENUE, LOSS OF INCOME, LOSS OF BUSINESS, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY, LOSS OF REPUTATION, LIQUIDATED, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE, TREBLE, OR EXEMPLARY DAMAGES. THE FOREGOING LIMITATIONS OF LIABILITY WILL BE EFFECTIVE WITHOUT REGARD TO SELLER'S ACTS OR OMISSIONS OR NEGLIGENCE OR STRICT LIABILITY IN PERFORMANCE OR NON-PERFORMANCE HEREUNDER.**

To the extent the Agreement provides a specified remedy for a default or breach, the given remedy will be Seller's sole liability and Buyer's sole and exclusive remedy for the default or breach to the exclusion of any and all other remedies that may be available at law, in equity, or otherwise. The terms of this Article 8 survive expiry or termination of the Agreement and prevail over all other provisions contained in the Agreement.

**9. USED GOODS. USED GOODS ARE SOLD IN AN AS IS, WHERE IS CONDITION. SELLER MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, AS TO THE NATURE, QUALITY OR CONDITION OF THE GOODS,**

**OR ITS SUITABILITY FOR ANY USE, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS EXPRESSLY AGREED UPON IN WRITING BETWEEN THE PARTIES. SELLER WILL HAVE NO LIABILITY TO BUYER HEREUNDER OR IN CONNECTION WITH THE GOODS, INCLUDING WITHOUT LIMITATION, FOR LOSS OF PROFIT, LOSS OF INCOME, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR EXEMPLARY DAMAGES.**

**10. Force Majeure.** Seller may cancel, terminate, or suspend this Agreement and Seller will have no liability for any failure to deliver or perform, or for any delay in delivering or performing any obligations, due to acts or omissions of Buyer and/or its contractors, or due to Force Majeure. "Force Majeure" means any event or circumstance beyond Seller's reasonable control, including but not limited to: (A) acts of God, such as natural disasters, drought, fire, flood, earthquake, tsunami; (B) war (declared or undeclared), riots, insurrection, rebellion, acts of the public enemy, acts of terrorism, sabotage, blockades, governmental authorities acts or inactions, embargoes; (C) disease, pandemics, epidemics; (D) currency restrictions; and (E) labor shortages or disputes, unavailability of components, materials, or parts, fuel, power, energy or transportation facilities; failures of suppliers or subcontractors to effect deliveries. In all such cases, the time for performance will be extended in an

amount equal to the period necessary for Seller to recover from the event, provided that Seller will, as soon as reasonably practicable after it has actual knowledge of the beginning of any excusable delay, notify Buyer of the delay and of the anticipated duration and consequence thereof; and, to the extent the Force Majeure impacts the pricing specified in the Proposal or Agreement, as the case may be, Seller will notify Buyer of the revised pricing and its basis. Should Buyer reject any such Force Majeure-related pricing increase, the parties will resolve in accordance with the Agreement's dispute resolution process. Seller will resume performance of its obligations hereunder with the least

possible delay.

**11. Cancellation; Termination.** Except as otherwise provided in this Agreement, no order may be cancelled on special or made-to-order goods or unless otherwise requested in writing by either party and accepted in writing by the other. If a cancellation is requested by Buyer, Buyer will, within thirty (30) days of such cancellation, pay Seller a cancellation fee, which will include all costs and expenses incurred by Seller prior to the receipt of the request for cancellation including, but not limited to, all commitments to its suppliers, subcontractors and others, all fully burdened labor and overhead expended by Seller, plus a reasonable profit charge. Return of goods will be in accordance with Seller's most current Return Materials Authorization and subject to a minimum fifteen percent (15%) restocking fee, unless otherwise specified.

Notwithstanding anything to the contrary in the Agreement, if the commencement by or against Buyer of any voluntary or involuntary proceedings in bankruptcy or insolvency, or if Buyer will be adjudged bankrupt, make a general assignment for the benefit of its creditors, or if a receiver will be appointed on account of Buyer's insolvency, Seller may, upon providing Buyer notice that has immediate effect upon issuance, terminate the Agreement. If Buyer fails to make any payment when due under this Agreement, or if Buyer does not correct or, if immediate correction is not possible, commence and diligently continue action to correct any default of Buyer to comply with any of the provisions or requirements of this Agreement within ten (10) calendar days after being notified in writing of such default by Seller, Seller may, by written notice to Buyer, without prejudice to any other rights or remedies which Seller may have, terminate its further performance of this Agreement. If any termination under this Article 11, Seller will be entitled to receive payment as if Buyer has cancelled the Agreement as per the preceding paragraph immediately and without notice as a debt due. Seller may nevertheless elect to complete its performance of this Agreement by any means it chooses. Buyer agrees to be responsible for any additional

costs incurred by Seller in so doing. Upon termination of this Agreement, the rights, obligations and liabilities of the parties which will have arisen or been incurred under this Agreement prior to its termination will survive such termination.

**12. Drawings.** All drawings are the property of Seller. Seller does not supply detailed or shop working drawings of the goods; however, Seller will supply necessary installation drawings. The drawings and bulletin illustrations submitted with Seller's Proposal show general type, arrangement and approximate dimensions of the goods to be furnished for Buyer's information only and Seller makes no representation or warranty regarding their accuracy. Unless expressly stated to the contrary within the Proposal, all drawings, illustrations, specifications or diagrams form no part of this Agreement. Seller reserves the right to alter such details in design or arrangement of its goods which, in its judgment, constitute an improvement in construction, application or operation. After Buyer's acceptance of this Agreement, any changes in the type of goods, the arrangement of the goods, or application of the goods requested by Buyer will be made at Buyer's expense.

**13. Confidential Information.** Seller's designs, illustrations, drawings, specifications, technical data, catalogues, "know-how", economic or other business or manufacturing information (collectively, "**Confidential Information**") disclosed to Buyer will be deemed proprietary and confidential to Seller. Buyer agrees not to disclose, use, or reproduce any Confidential Information without first having obtained Seller's written consent. Buyer's agreement to refrain from disclosing, using or reproducing Confidential Information will survive completion of the work under this Agreement. Buyer acknowledges that its improper disclosure of Confidential Information to any third party will result in Seller's suffering irreparable harm. Seller may also seek injunctive or equitable relief to prevent Buyer's unauthorized disclosure.

**14. Installation and Start-up.** Unless otherwise agreed to in writing by Seller, installation will be the sole responsibility of

Buyer. Where start-up service is required with respect to the goods purchased hereunder, it must be performed by Seller's authorized personnel or agents; otherwise, the warranty is void. If Buyer has engaged Seller to provide an engineer for start-up advisory services such engineer will function in an advisory capacity only and Seller will have no responsibility for the quality of workmanship of the installation. In any event, Buyer understands and agrees that it will furnish, at Buyer's expense, all necessary foundations, supplies, labor and facilities that might be required to install and operate the goods.

**15. Specifications; Back-charges.** Changes in specifications requested by Buyer are subject to Seller's written approval. If such changes are approved, the price for the goods and the delivery schedule will be changed to reflect such changes. Buyer will not make purchases, nor will Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

**16. Buyer's Warranty.** Buyer warrants the accuracy of any and all information relating to the details of its operating conditions, including influent quality, temperatures, pressures, and where applicable, the nature of all hazardous materials. Seller can justifiably rely upon the accuracy of Buyer's information in its performance. Should Buyer's information prove inaccurate, Buyer agrees to reimburse Seller for any losses, liabilities, damages and expenses that Seller may have incurred as a result of any inaccurate information provided by Buyer to Seller.

**17. Product Recalls.** In cases where Buyer purchases for resale, Buyer will take all reasonable steps (including those measures prescribed by the Seller) to ensure: (a) all customers of the Buyer and authorized repairers who own or use affected goods are advised of every applicable recall campaign of which the Buyer is notified by the Seller; and (b) modifications notified to Buyer by Seller by means of service campaigns, recall campaigns, service programs or otherwise are made with respect to any goods sold or serviced by Buyer to its customers or authorized

repairers. Should Buyer fail to perform any of the actions required under this obligation, Seller will have the right to obtain names and addresses of the Buyer's customers from Buyer and Seller will be entitled to get into direct contact with such customers.

**18. GOVERNING LAW.** THE TERMS OF THIS AGREEMENT AND ALL RIGHTS AND OBLIGATIONS HEREUNDER WILL BE GOVERNED BY THE LAWS OF THE JURISDICTION WHERE SELLER'S OFFICE IS LOCATED TO WHICH THIS ORDER HAS BEEN SUBMITTED (WITHOUT REFERENCE TO PRINCIPLES OF CONFLICTS OF LAWS). THE RIGHTS AND OBLIGATIONS OF THE PARTIES HEREUNDER WILL NOT BE GOVERNED BY THE 1980 U.N. CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS. THIS ARTICLE 18 WILL SURVIVE ANY TERMINATION, CANCELLATION, OR EXPIRATION OF THE AGREEMENT.

**19. DISPUTE RESOLUTION.** Prior to the commencement of any litigation, in the event of any dispute between the Buyer and Seller arising out of or in connection with the Agreement or the good or services contemplated therein; Buyer and Seller agree to first make a good faith effort to resolve the dispute informally. The first attempt at dispute resolution shall be made by the technical project managers (or equivalent) of the parties. Should resolution not be reached within ten (10) business days, senior management of both parties will attempt to resolve the dispute. If the parties are still unable to resolve the dispute, the dispute will be sent to litigation. TO ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY IRREVOCABLY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS AGREEMENT

**20. Compliance.** Buyer shall adhere to all laws, rules and regulations applicable to both itself and the commercial relationship with Seller, such as anti-boycott provisions and compliance with the U.S. Foreign Corrupt Practices Act. Seller's goods, including any software, documentation and any related technical data included with, or contained in, or utilized by such goods or



deliverables, may be subject to applicable export laws and regulations, including United States Export Administration Regulations and Buyer will comply with all such applicable laws and regulations. In particular, the Buyer will not, and will not permit any third parties to, directly or indirectly, export, re-export or release any goods to any jurisdiction or country to which, or any party to whom, the export, re-export or release of any goods is prohibited by applicable law, regulation or rule. The Buyer will be responsible for any breach of this Article 20.

**21. Privacy and Customer Data.** Buyer acknowledges that Seller may collect and process personal data for the purposes outlined in the Agreement. Seller’s data privacy policy is available at <https://www.xylem.com/en-us/support/privacy/>. Buyer acknowledges that it has read and understood Seller’s privacy policy and agrees to the use of personal data outlined herein. The collection and use of personal data by Buyer is Buyer’s responsibility. Some Seller goods are equipped with cloud communication capability resulting in these goods automatically transmitting, on an encrypted basis, data to Seller’s X-Cloud. Unless otherwise specified in the Agreement, Buyer agrees and authorizes Seller to indefinitely store any data collected from Seller goods (“**Customer Data**”) on Seller’s hardware, software, networking, storage, and related technology. Buyer grants Seller and Seller’s affiliates a worldwide, royalty-free, non-exclusive, irrevocable right and license to access, store and use such Customer Data to: (a) provide services; (b) analyze and improve services; (c) analyze and improve any Seller or affiliate goods or software; and (d) for any other internal use, provided any such internal use is limited to using the Customer Data in an aggregated and anonymized manner that cannot be reconstituted as Buyer’s Customer Data.

**22. Titles; Waiver; Severability.** The article titles are for reference only and will not limit or restrict the interpretation or construction of this Agreement. Seller’s failure to insist, in any one or more instances, upon Buyer’s performance of this Agreement, or to

exercise any rights conferred, will not constitute a waiver or relinquishment of any such right or right to insist upon Buyer’s performance in any other regard. The partial or complete invalidity of any one or more provisions of this Agreement will not affect the validity or continuing force and effect of any other provision.

**23. Changes.** Any requested change(s) to the work set forth in this Agreement, including to the delivery schedule, requires the parties to enter into a written change order that contains a description of the change(s) and all other applicable terms, including change in price, storage fees, and/or delivery schedule (“**Change Order**”). A Change Order may be requested by either party. For any Buyer-related change to the delivery schedule, including any due to a Buyer delay, the parties will enter into a Change Order and any such Change Order will state the revised delivery date(s), the revised Agreement price, storage and maintenance fees, and all other respective revisions. Seller will not be obliged to proceed with any change and no such change will be binding or have any effect on Seller or this Agreement unless/until the parties enter into a Change Order; provided, however, that if Seller must store goods due to a buyer delay, all associated risk, expenses, and fee will nonetheless be borne by Buyer from the beginning of the delay period. Should Seller’s ability to proceed with the work be altered by Buyer’s delay in entering into a Change Order, Seller also will be entitled to assess late fees and suspend performance of all work for the period of delay.

**Agreed to by:** \_\_\_\_\_  
**Signature**



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: H.10  
SUBJECT: City Council Meeting Minutes of January 31, 2026,  
February 3, 2026, and February 17, 2026.

**Recommendation for Action:** Staff recommends the City Council adopt the minutes of the Joint Special and Regular City Council/Woodland Finance Authority Meetings of January 31, 2026, February 3, 2026, and February 17, 2026.



Ken Hiatt  
City Manager

**Attachments:**

1. Draft Special Meeting Minutes from January 31, 2026
2. Draft Meeting Minutes from February 3, 2026
3. Draft Meeting Minutes from February 17, 2026

# **City of Woodland**

Woodland Community and Senior Center  
2001 East Street  
Woodland, CA 95776



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Special Meeting Minutes**

**Saturday, January 31, 2026**

9:00 AM

**City Council**

# JOINT SPECIAL CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

9:00 AM

## A. CALL TO ORDER

Meeting called to order at 9:06 AM.

## B. ROLL CALL

Councilmembers present: Councilmembers Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard.

## C. PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Mayor Stallard.

*Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

## D. COMMUNICATIONS - PUBLIC COMMENT

*This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

**No public comment was received.**

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

## E. REPORTS OF THE CITY MANAGER

2. SUBJECT: City Council Study Session / Retreat

**Introduction and presentation provided by City Manager Ken Hiatt. Communications and Strategic Policy Manager Spencer Bowen provided an additional presentation and**

answered questions from Council. Council discussed the goals and made recommendations on additional goals.

**F. CLOSED SESSION**

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code §54957)  
Title: City Manager

**G. REPORTS OF THE CITY MANAGER**

4. SUBJECT: Reconvene City Council Study Session / Retreat  
The Council reconvened following closed session.

**H. ADJOURN**

Meeting adjourned at 12:12 PM.

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Regular Meeting Minutes**

**Tuesday, February 3, 2026**

6:00 PM

**City Council**

**CITY COUNCIL**

**CLOSED SESSION  
5:30 PM**

**A. CALL TO ORDER**

**B. CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)  
Property: Assessor's Parcel Number 064-170-051-000  
Agency Negotiators: City Manager  
Negotiating Parties: Tower Investments, LLC  
Under Negotiation: Price and Terms of Payment
  
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)  
Property: Assessor's Parcel Number 027-390-20, 027-390-22, and 027-390-23  
Agency Negotiators: City Manager  
Negotiating Parties: Pacific Coast Producers  
Under Negotiation: Terms of Lease

**JOINT REGULAR CITY COUNCILWOODLAND FINANCE AUTHORITY MEETING  
6:00 PM**

**C. CALL TO ORDER**

Meeting called to order at 6:01 PM.

**D. ROLL CALL**

**Council Members Present: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard**  
**Absent: None.**

**E. PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance led by Erika Bumgardner.**

*Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

**F. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

3. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

**Mayor Stallard invited public comment. No public comment was received.**

**G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

**Verbal updates provided by Council Members/ Staff.**

4. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

**Received the Long Range Calendar for informational purposes only.**

**H. CONSENT CALENDAR**

**Councilmember Moreno requested that item H.6. be removed for further discussion.**

**Councilmember Lansburgh provided comments on item H.11.**

**Mayor Stallard invited public comment. Speaking from the public was James Vorhees. No further public comment was received.**

**On a motion by Councilmember Lansburgh, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members approved Consent Calendar items No. 5, and 7 through 19.**

**AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.**

**NOES: None.**

**ABSENT: None.**

**ABSTAIN: None.**

5. SUBJECT: Changes to Woodland Cemetery Fee Schedule

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_ to revise the fee schedule for the Woodland Cemetery regarding standard graves and the ossuary.

**Adopted Resolution No. 8608 to revise the fee schedule for the Woodland Cemetery regarding standard graves and the ossuary.**

6. SUBJECT: Authorize the City Manager to Enter a New Co-Termed Contract for the Existing Flock License Plate Readers

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ to:

- (1) Authorize the City Manager to enter into a 2-year contract for goods and services with Flock Group, Inc. for an amount not to exceed \$300,000;
- (2) Allocate an additional \$80,000 in revenue from the Woodland Cannabis Dispensary Agreements into the General Fund (Fund 1101); and
- (3) Appropriate the same \$80,000 in additional expenditures to the Police department budget in Fund 1101.

**This item was removed from the Consent Calendar as requested by Councilmember Moreno. Police Chief Kinnan and Lieutenant Parsons provided additional information regarding the item and answered questions from Council.**

**Mayor Stallard invited public comment. Speaking from the public was Jessica Martinez, James Vorhees, Maya Burr, Jolene, Haroun Wadoof, and Serena Durant. No further public comment was received.**

**Further discussion was engaged by the Council following public comment.**

**On a motion by Mayor Pro Tem Vega, seconded by Councilmember Lansburgh and carried on a 5-0 vote, Council Members adopted Resolution No. 8609 to: (1) Authorize the City Manager to enter into a 2-year contract for goods and services with Flock Group, Inc. for an amount not to exceed \$300,000; (2) Allocate an additional \$80,000 in revenue from the Woodland Cannabis Dispensary Agreements into the General Fund (Fund 1101); and (3) Appropriate the same \$80,000 in additional expenditures to the Police department budget in Fund 1101.**

**AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.**

**NOES: None.**

**ABSENT: None.**

**ABSTAIN: None.**

**Following the vote on this item the Mayor called for a 5-minute adjournment.**

7. SUBJECT: Commission on Aging Meeting Minutes for September 18, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 18, 2025 Commission on Aging meeting minutes.

**Receive the September 18, 2025 Commission on Aging meeting minutes.**

8. SUBJECT: Increase in Construction Contingency for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, (1) Reallocating \$250,000 from the WPCF Asset Replacement Project, CIP 14-02, to the WPCF Influent Pump Station & Grit

Facility Improvements Project, CIP 24-12, and (2) Approving an increase in construction contingency up to \$567,720 for a total contract amount of up to \$3,744,920 for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12.

**Adopted Resolution No. 8610, (1) Reallocating \$250,000 from the WPCF Asset Replacement Project, CIP 14-02, to the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12, and (2) Approving an increase in construction contingency up to \$567,720 for a total contract amount of up to \$3,744,920 for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12.**

9. SUBJECT: 2026 Lighting Efficiency Replacement Project

RECOMMENDATION FOR ACTION: Staff recommends that the Woodland City Council approve Resolution No. \_\_\_\_ authorizing staff to request bids for the 2026 Lighting Efficiency Replacement project.

**Approved Resolution No. 8611 authorizing staff to request bids for the 2026 Lighting Efficiency Replacement project.**

10. SUBJECT: Affordable Housing and Sustainable Communities (AHSC) Grant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ authorizing the acceptance of the Affordable Housing and Sustainable Communities Program grant funds and execution of associated standard agreements by the City Manager for the provision of bicycle lanes and sidewalk infrastructure in the Armfield-Lemen neighborhood.

**Adopted Resolution No. 8612 authorizing the acceptance of the Affordable Housing and Sustainable Communities Program grant funds and execution of associated standard agreements by the City Manager for the provision of bicycle lanes and sidewalk infrastructure in the Armfield-Lemen neighborhood.**

11. SUBJECT: Public Works Semi-Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Semi-annual Status Report for the period of July 2025 through December 2025.

**Accepted the Public Works Semi-annual Status Report for the period of July 2025 through December 2025.**

12. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Revising Section 9.48, Camping within the City Limits

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. \_\_\_\_\_, revising sections within Chapter 9.48, "Camping within the City Limits," of Title 9 of the Woodland Municipal Code.

**Waived the second reading and adopted Ordinance No. 1747, revising sections within Chapter 9.48, "Camping within the City Limits," of Title 9 of the Woodland Municipal Code.**

13. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Revising Section 9.12, "Regulation of Shopping Carts"

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. \_\_\_\_\_, revising sections

within Chapter 9.12, "Regulation of Shopping Carts," of Title 9 of the Woodland Municipal Code.

**Waived the second reading and adopted Ordinance No. 1748, revising sections within Chapter 9.12, "Regulation of Shopping Carts," of Title 9 of the Woodland Municipal Code.**

14. SUBJECT: 345 W. Court Street – Exempt Surplus Land Determination

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_, declaring a former City-owned well site property located at 345 W. Court Street (APN 064-170-051) to be exempt surplus land.

**Adopted Resolution No. 8613, declaring a former City-owned well site property located at 345 W. Court Street (APN 064-170-051) to be exempt surplus land.**

15. SUBJECT: Authorization to Appropriate Funds and Purchase a Vac-con Hydroexcavator Under Sourcewell Contract for the Water Division

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_ to:

1. Authorize the appropriation of \$630,242 from the Water Enterprise Fund (2210) balance for transfer to the Equipment Replacement Fund (2012) to fully fund the out-of-cycle replacement; and
2. Authorize the appropriation of \$670,000 in the Equipment Replacement Fund (2012) for the purchase of the replacement vehicle; and
3. Authorize the City Manager, or designee, to execute all purchasing documents related to Sourcewell Contract No. 101221-VAC for the purchase of a Vac-Con Hydroexcavator from MME Equipment of Sacramento in an amount not to exceed \$670,000.

**Adopted Resolution No. 8614 to: 1. Authorize the appropriation of \$630,242 from the Water Enterprise Fund (2210) balance for transfer to the Equipment Replacement Fund (2012) to fully fund the out-of-cycle replacement; and 2. Authorize the appropriation of \$670,000 in the Equipment Replacement Fund (2012) for the purchase of the replacement vehicle; and 3. Authorize the City Manager, or designee, to execute all purchasing documents related to Sourcewell Contract No. 101221-VAC for the purchase of a Vac-Con Hydroexcavator from MME Equipment of Sacramento in an amount not to exceed \$670,000.**

16. SUBJECT: Replacement of Public Works Electrical Division Vehicle 5-001 and Appropriation of Vehicle Replacement and Water Enterprise Funds

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_ to:

1. Appropriate \$10,798 from Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012); and
2. Appropriate \$61,264 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and
3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to

complete the vehicle acquisition in accordance with City policies and procedures.

**Adopted Resolution No. 8615 to: 1. Appropriate \$10,798 from Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012); and 2. Appropriate \$61,264 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and 3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to complete the vehicle acquisition in accordance with City policies and procedures.**

17. SUBJECT: Authorize Appropriations for the Replacement of Water Division Vehicle 3-003

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_ to:

1. Appropriate \$15,995 from the Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012), to fully fund the out-of-cycle replacement of vehicle 3-003; and
2. Appropriate \$65,024 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and
3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to complete the vehicle acquisition in accordance with City policies and procedures.

**Adopt Resolution No. 8616 to: 1. Appropriate \$15,995 from the Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012), to fully fund the out-of-cycle replacement of vehicle 3-003; and 2. Appropriate \$65,024 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and 3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to complete the**

18. SUBJECT: Authorization to Appropriate Funds and Purchase a Fully Up-fitted Aries Industries CCTV Van Under Sourcewell Contract for the Replacement of Vehicle 2-007

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopted Resolution No. \_\_\_ to:

1. Authorize an appropriation of \$147,000 from Sewer Enterprise Fund (2220) fund balance and transfer to the Equipment Replacement Fund (2012); and
2. Authorize a transfer of \$118,000 from the existing Sewer Enterprise Fund (2220) FY2025/26 operating budget to the Equipment Replacement Fund (2012); and
3. Authorize the appropriation of \$265,000 in the Equipment Replacement Fund (2012) to fully fund the total project cost; and
4. Authorize the City Manager, or designee, to execute all purchasing documents related to the purchase of a fully up-fitted Aries Industries CCTV van under Sourcewell Contract #120721-ARS to replace Vehicle 2-007 and match the Division's primary CCTV van; and

5. Authorize the disposal of surplus property, specifically the sewer department's 2019 Ford Sprinter CCTV van (Vehicle 2-007), as a trade-in for credit against the purchase, finding that the sale in such alternative manner is in the best interest of the City and is supported by documentation sufficient to establish that the City is receiving compensation at least equal to the fair market value of the materials, supplies or equipment.

**Adopted Resolution No. 8617 to: 1. Authorize an appropriation of \$147,000 from Sewer Enterprise Fund (2220) fund balance and transfer to the Equipment Replacement Fund (2012); and 2. Authorize a transfer of \$118,000 from the existing Sewer Enterprise Fund (2220) FY2025/26 operating budget to the Equipment Replacement Fund (2012); and 3. Authorize the appropriation of \$265,000 in the Equipment Replacement Fund (2012) to fully fund the total project cost; and 4. Authorize the City Manager, or designee, to execute all purchasing documents related to the purchase of a fully up-fitted Aries Industries CCTV van under Sourcewell Contract #120721-ARS to replace Vehicle 2-007 and match the Division's primary CCTV van; and 5. Authorize the disposal of surplus property, specifically the sewer department's 2019 Ford Sprinter CCTV van (Vehicle 2-007), as a tradein for credit against the purchase, finding that the sale in such alternative manner is in the best interest of the City and is supported by documentation sufficient to establish that the City is receiving compensation at least equal to the fair market value of the materials, supplies or equipment.**

19. SUBJECT: City Council Meeting Minutes of January 20, 2026.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Special and Regular City Council/Woodland Finance Authority Meeting of January 20, 2026.

**Adopted the minutes of the Joint Special and Regular City Council/Woodland Finance Authority Meeting of January 20, 2026.**

## **I. PUBLIC HEARINGS**

20. SUBJECT: Accessory Dwelling Unit (ADU) Ordinance Updates

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public hearing and take the following action: Introduce and waive the first reading of an ordinance amending Section 17.84.030 of the Woodland Municipal Code regarding accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).

**Assistant Planner Hadlie Ward along with Community Development Deputy Director Erika Bumgardner provided a presentation on the item and answered questions from Council.**

**Mayor Stallard opened the public hearing. No public comment was received. Mayor Stallard closed the public hearing.**

**On a motion by Mayor Pro Tem Vega, seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members held a public hearing and introduced and waived the first reading of an ordinance amending Section 17.84.030 of the Woodland Municipal Code regarding accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).**

**AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.**  
**NOES: None.**  
**ABSENT: None.**  
**ABSTAIN: None.**

**J. REPORTS OF THE CITY MANAGER**

21. SUBJECT: Fire Station #4 – Authorization to Advertise Requests for Qualifications

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_ to authorize staff to proceed with advertising a Request for Qualifications (RFQ) for the Design-Build team to design and construct Fire Station #4.

**City Manager Ken Hiatt introduced the item. Principal Civil Engineer Ed Wisniewski provided a presentation and answered questions from Council along with Fire Chief Eric Zane.**

**Mayor Stallard invited public comment. No public comment was received.**

**On a motion by Mayor Pro Tem Vega, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members adopted Resolution No. 8618 to authorize staff to proceed with advertising a Request for Qualifications (RFQ) for the Design-Build team to design and construct Fire Station #4.**

**AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.**  
**NOES: None.**  
**ABSENT: None.**  
**ABSTAIN: None.**

**K. ADJOURN**

**Meeting adjourned at 7:50 PM.**

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Regular Meeting Minutes**

**Tuesday, February 17, 2026**

6:00 PM

**City Council**

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING  
6:00 PM**

**A. CALL TO ORDER**

Meeting called to order at 6:01 PM.

**B. ROLL CALL**

Council members present: Councilmembers Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard

Absent: None.

**C. PLEDGE OF ALLEGIANCE**

Pledge of allegiance led by Wayne Ginsburg.

*Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

**D. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

**Mayor Stallard invited public comment. Speaking from the public was Joaquin Ortiz, Shaunese Lambel, Kris Irwin, Naomi Scher, Jessica, Maya Burr, Shelby Dreyer, Dee, Matt Seelke, Amanda Escalante, Jesse Foster, Marty Bush, and James Vorhees. No further public comment was received.**

**E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

**Verbal updates provided by Council Members/ Staff.**

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

**Received the Long Range Calendar for informational purposes only.**

**F. CONSENT CALENDAR**

**Councilmember Lansburgh provided additional comments on item 3.**

**Mayor Stallard invited public comment. Speaking from the public was Jake Whitaker and James Vorhees.**

**On a motion by Councilmember Garcia-Cadena, and seconded by Mayor Pro Tem Vega, the City Council approved Consent Calendar items No. 3 through 12.**

**AYES: Members Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard**

**NOES: None.**

**ABSENT: None.**

**ABSTAIN: None.**

3. SUBJECT: Proclamation Declaring February 2026 as Black History Month

RECOMMENDATION FOR ACTION: Staff recommends the City Council proclaim the month of February 2026 as Black History Month.

**Proclaimed the month of February 2026 as Black History Month.**

4. SUBJECT: Designation of March 7 as Arbor Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, designating March 7, 2026, as Arbor Day in the City of Woodland.

**Approved Resolution No. 8619, designating March 7, 2026, as Arbor Day in the City of Woodland.**

5. SUBJECT: Commission on Aging Meeting Minutes for November 20, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the November 20, 2025 Commission on Aging meeting minutes.

**Received the November 20, 2025 Commission on Aging meeting minutes.**

6. SUBJECT: Accept the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02, as complete.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. \_\_\_\_\_, accepting the construction contract for the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02, with Argonaut Constructors, Inc., as complete and authorizing the City Clerk to file a Notice of Completion.

**Adopted Resolution No. 8620, accepting the construction contract for the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02, with Argonaut Constructors, Inc., as complete and authorizing the City Clerk to file a Notice of Completion.**

7. SUBJECT: City Council Priority Goals & Strategic Actions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council review and accept its updated Priority Goals & Strategic Action Plan.

**Reviewed and accepted its updated Priority Goals & Strategic Action Plan.**

8. SUBJECT: Appropriate Funding for the Aquifer Storage & Recovery Well #31 Project, CIP 17-05

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. \_\_\_\_\_, 1) Appropriating \$1,142,490 from the Water Enterprise Fund, and 2) Amending the project budget to allocate the \$3,000,000 in grant funding from the US Bureau of Reclamation WaterSMART program to the Aquifer Storage & Recovery Well #31 Project, CIP 17-05.

**Adopted Resolution No. 8621, 1) Appropriating \$1,142,490 from the Water Enterprise Fund, and 2) Amending the project budget to allocate the \$3,000,000 in grant funding from the US Bureau of Reclamation WaterSMART program to the Aquifer Storage & Recovery Well #31 Project, CIP 17-05.**

9. SUBJECT: Accessory Dwelling Unit (ADU) Ordinance Updates

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. \_\_\_\_ amending Section 17.84.030 of the Woodland Municipal Code regarding accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).

**Waived the second reading and adopted Ordinance No. 1749 amending Section 17.84.030 of the Woodland Municipal Code regarding accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).**

10. SUBJECT: Prohousing Incentive Program Application Authorizaiton

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.\_\_\_\_\_, authorizing an application for, and receipt of, Prohousing Incentive Program funds.

**Adopted Resolution No. 8622, authorizing an application for, and receipt of, Prohousing Incentive Program funds.**

11. SUBJECT: Gibson Road at SR-113 Interchange Modification Project (CIP 19-13) – Final Acceptance and Notice of Completion

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to  
1.) Accept the Gibson Road at SR-113 Interchange Modification Project (CIP 19-13) construction contract as complete and authorize the City Clerk to file a Notice of Completion, and  
2.) Approve an engineering design consultant services contract amendment with Mark Thomas in the amount of \$2,805 for a total agreement amount of \$407,762.29 and authorize the City Manager to execute the amendment

**Adopted Resolution No. 8623, to 1.) Accept the Gibson Road at SR-113 Interchange Modification Project (CIP 19-13) construction contract as complete and authorize the**

City Clerk to file a Notice of Completion, and 2.) Approve an engineering design consultant services contract amendment with Mark Thomas in the amount of \$2,805 for a total agreement amount of \$407,762.29 and authorize the City Manager to execute the amendment.

12. SUBJECT: Resolution Supporting Woodland's Immigrant Community

RECOMMENDATION: Staff recommends that the Council approve Resolution No. \_\_\_\_\_, affirming support for Woodland's immigrant community.

**Mayor Pro Tem Vega presented the resolution to former Woodland Mayor Vicky Fernandez and Ramon Urbano with the Concilio of Yolo County.**

**Approved Resolution No. 8624, affirming support for Woodland's immigrant community.**

## **G. REPORTS OF THE CITY MANAGER**

13. SUBJECT: Fire Department Semi-Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Semi-Annual Status Report for July to December 2025.

**City Manager Ken Hiatt introduced the item. Fire Chief Eric Zane provided a presentation on the item and answered questions from Council.**

**Council received the Fire Department's Semi-Annual Report.**

14. SUBJECT: Woodland Police Department Annual Report January 1, 2025 – December 31, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Police Department's Semiannual Report for the period from January 1, 2025, to December 31, 2025.

**Police Chief Ryan Kinnan provided a presentation on the item and answered questions from Council.**

**Mayor Stallard invited public comment. Speaking from the public was James Vorhees for the previous item No 14.**

**Council received the Police Department's Semi-Annual Report.**

15. SUBJECT: Creation of an Automotive Dealership Advertising/Sales Tax Rebate Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_:

1. Establishing the Automotive Dealership Advertising/Sales Tax Rebate Program as outlined in this report and attached program framework (Attachment 3); and

2. Authorizing the City Manager, or designee, to negotiate rebate agreements with qualifying dealerships in accordance with the approved program parameters. Individual Draft Agreements will be brought back to City Council for approval following a public hearing.

City Manager Ken Hiatt introduced the item. Community Development Deputy Director Erika Bumgardner provided a presentation on the item and answered questions from Council.

Mayor Stallard invited public comment. No public comment was received.

On a motion by Councilmember Lansburgh, and seconded by Mayor Pro Tem Vega, Council approved Resolution No. 8625: 1. Establishing the Automotive Dealership Advertising/Sales Tax Rebate Program as outlined in this report and attached program framework (Attachment 3); and 2. Authorizing the City Manager, or designee, to negotiate rebate agreements with qualifying dealerships in accordance with the approved program parameters. Individual Draft Agreements will be brought back to City Council for approval following a public hearing.

**AYES:** Members Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard

**NOES:** None.

**ABSENT:** None.

**ABSTAIN:** None.

#### **H. ADJOURN**

Meeting adjourned at 8:08 PM in memory of Earl Balch and Dave Wallace.



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: I.11  
SUBJECT: Community Development Department Semiannual Report for July 2025 to December 2025

**Recommendation for Action:** Staff recommends that the City Council receive the semiannual report from Community Development for the time period of July to December 2025.

**Staff Contact:**

Lauryn Wiens, Management Analyst, (530) 661-5818, lauryn.wiens@cityofwoodland.gov

**Discussion:**

This Semiannual Community Development Department Status Report covers the period from July 1, 2025, through December 31, 2025. The report presents a summary of work performed during this time period, including notable Department highlights.

**Conclusion:**

Staff recommends that the City Council receive the Community Development Department Semiannual Status Report for July 1, 2025, through December 31, 2025.



Ken Hiatt  
City Manager

**Attachments:**

1. CDD Semiannual Jul-Dec 2025

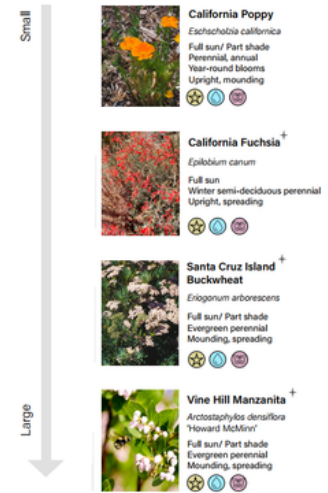
# COMMUNITY DEVELOPMENT SEMIANNUAL REPORT



PLANNING | BUILDING | DEVELOPMENT ENGINEERING | TRANSPORTATION | UTILITY ENGINEERING | HOUSING | ADMINISTRATION

## PLANNING & HOUSING

- **45+ planning entitlements** completed or in process
- **30** pre-application reviews
- **CDBG Annual Action Plan and 5-year Consolidated Plan** finalized. The Consolidated Plan entitles the City of Woodland to an estimated \$2.4 million of additional CDBG funding over the course of the next 5 years. One year \$473,643 grant agreement finalized (funding available to subrecipients as detailed in the Annual Action Plan).
- **Prohousing Designation** status from HCD was formalized. The Prohousing Designation Program acknowledges jurisdictions that go above-and-beyond state housing law to accelerate housing production. With the designation, the City is eligible to apply for the Prohousing Incentive Program (up to \$980,000 for affordable housing projects) and receive priority processing or additional funding points when applying to several funding programs.



## ADVANCED PLANNING INITIATIVES

- Comprehensive Zoning Code one-year “Clean Up” Amendments, including SB 9 and ADU Ordinance Update for State Compliance completed
- **2025 Heritage Home and Historic Preservation Awards Ceremony** held in October
- Tupelo AHSC and Yolano Donnelly Choice Neighborhoods Planning Grant Support
- Preapproved ADU Plan Program Launched
- Public Friendly **Sustainable Landscape Guide** Completed
- Continued partnership and support to Yolo County Environmental Health for CMFO/Mobile Food Vendor licensing/permitting
- Pacific Coast Producers Vesting Rights Development Agreement approved
- Continued support for Emergency Shelter II / East Beamer Way
- Downtown **Historic Preservation Outreach** and Consultation

### 2025 Heritage Home & Historic Preservation Awards



## BUILDING DIVISION

### ISSUED BUILDING PERMITS VALUATION

# \$40.9 M



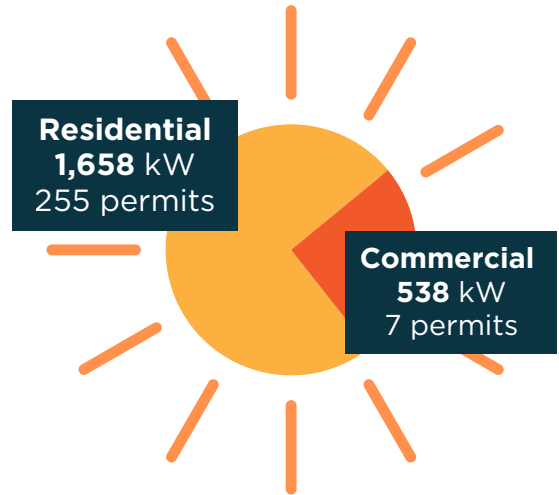
- **33** new residential building permits issued (Spring Lake 22, Infill 2 & ADU 9)
- **2** commercial accessory building permits
- **1,069** other permit types (tenant improvements, pools, HVAC, electrical, plumbing, etc.)

### AVERAGE DAILY INSPECTIONS

# 34

4,069 TOTAL

### SOLAR PERMITS BY KILOWATTS - 2196 KW TOTAL



## 908 HOMEWOOD



"The entire neighborhood of Homewood Drive thanks you for your efforts and please know how much they are appreciated by all its residents."

- Comment from Neighboring Property Owner



# 355

CALLS FOR SERVICE

# 292

CASES CLOSED

\*Does not account for ongoing or uncompleted case carry-over from previous periods

### COMMON TOPICS

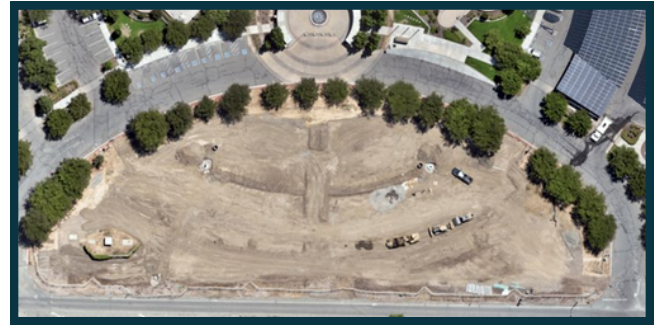
- Junk/debris
- Lawn parking
- Inoperable vehicle
- Visual blight
- Substandard housing
- Unpermitted work
- Zoning issues



## DEVELOPMENT ENGINEERING

### Community Center Parking Lot Expansion

- Community Center Parking Lot expansion added 100 new parking spaces, landscaping improvements and will feature 4 EV chargers with the infrastructure to support 28 future EV chargers. Project anticipated to be ready for acceptance in June 2026.



### Comcast Fiber Optic Infrastructure Buildout

- Comcast has approached the City of Woodland with intent to build out fiber optic broadband services to all properties within Woodland over the course of the next two years. Staff has been working closely with Comcast and their contractors to lay the groundwork for the successful construction of the required infrastructure. Staff anticipates that the first two encroachment permit packages affecting the southwest portion of the City (west of West Street & South of Gibson) will be issued in January/February of 2026, with construction commencing shortly thereafter.



Progress as of 12/03/25

### Fire Station #4

- CDD is working closely with the Fire Department to advance the preliminary planning efforts to build a new fire station to better serve the southeast portion of the City including, the Spring Lake area. The new fire station will be located at the northwest corner of E. Gibson Rd and Bourn Drive. After considerable research and conversing with other agencies in the region, staff recommended that the project be delivered through the Progressive Design-Build (PDB) approach. Kitchell was selected as the most qualified firm and they were awarded the contract to provide owner's rep services in October 2025. Shortly thereafter, Kitchell and City staff quickly began working to define the project scope and budget in order to advertise an RFQ for design-build teams to consider in Winter of 2026. Staff anticipates that the RFQ will be issued in early-February so that a contract can be awarded for initial design services in Spring 2026. Construction is anticipated to begin in 2027.

156

ENCROACHMENT  
PERMITS ISSUED

### VALUATION OF PUBLIC IMPROVEMENTS

#### SUBDIVISION

- **\$200k** in progress
- **\$1.6M** accepted

#### COMMERCIAL & INFILL

- **\$460k** in progress (Holy Rosary Church, Freeman Gardens, Cobram Expansion, Welder's Supply Imp.)
- **\$420k** accepted (Woodland Ford offside imp., Woodland Mosque offsite imp.)

## TRANSPORTATION

### MAJOR PROJECT UPDATES

- Designed E. Main St corridor traffic signal Emergency Vehicle Preemption project - Anticipated completion April 2026
- Initiated construction of the East/E. Main Street signal improvements - Anticipated completion March 2026
- 2025 Road Maintenance Project - Third Street from Gibson Rd to Main St. completed (See Below)



### PAVEMENT QUALITY



#### Pavement Condition Index

The purpose of tracking PCI is to provide information on pavement maintenance needs, effectiveness of strategies and roadway condition trends.

### KEY GRANTS

- City awarded a **\$3M grant** for road rehabilitation to improve College from Kentucky to Gibson, Beamer from Cottonwood to East and Cross from West to East.
- Awarded AHSC (Affordable Housing and Sustainable Communities) **Active Transportation Component Grant of \$970K** for Tupelo housing partnership. This grant will fund bike lane improvements on Matmor Road, Lemen Ave, Industrial Way and Cannery Road and sidewalk improvements on East Street, Lemen Ave and Matmor Road.

### TRAFFIC SERVICE REQUESTS\*

	Traffic Calming & Speeding	Stop Sign	Traffic Signal	Parking	Data Request	Construction & Traffic Control
Received	20	8	0	15	15	10
Completed	17	0	1	4	16	3

\*Requests completed do not always match requests received because uncompleted requests carry-over

## UTILITY ENGINEERING

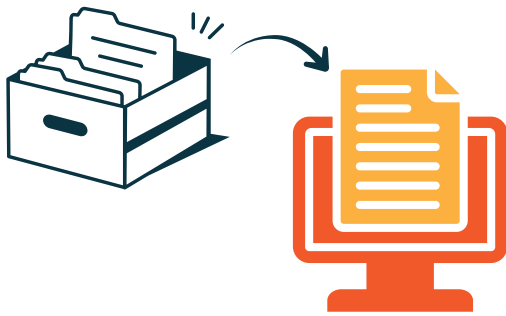
- Sewer lateral cured in-place lining project completed, which lined 95 failing laterals utilizing in-house design and construction management.
- **2025 Water & Sewer Replacement Project** completed, which replaced over 4,300 feet of water main and 3,000 feet of sewer serving 100 homes.
- Water Pollution Control Facility Grit System and Headworks Screw Pump Replacement Project initiated.
- **74 Million** gallons of recycled water delivered
- **107 million gallons** of treated drinking water injected into ASR wells



## ADMINISTRATION

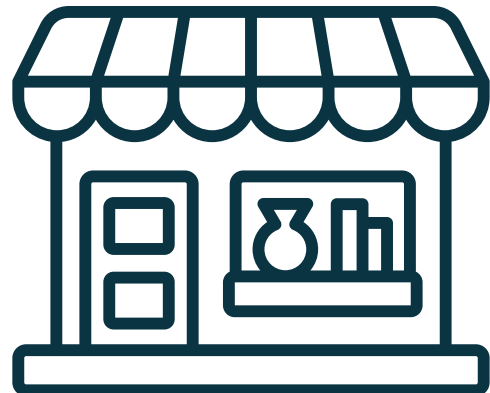
### DOCUMENT MANAGEMENT

- The Department has moved to **electronic plan submittal** in order to further the department's goal of digital record keeping and streamline public application process.
- Established and implemented a file management system to **digitize records**, including permits, business licenses, and plans



### BUSINESS LICENSE

- **1,200+** Business records updated in data cleanup effort
- Revenue is up **21.5%** compared to same time last fiscal year
- **400** non-compliance letters were mailed to businesses with lapsed business licenses encouraging renewal. Business license registration/renewal is an essential City tool that helps ensure businesses operate safely and legally and give the City reliable data to guide economic development and service planning.



## SOUTHEAST AREA AQUATICS CENTER PROJECT



Significant progress was made in construction of the new aquatics center in Summer and Fall of 2025, with most of the major elements of the project completed by the end of the year. Notable areas of progress during this reporting period include:

- Electrical switchgear installed and energized
- Pool deck completed
- Building exterior and interior finishes nearly complete
- Activity and competition pool tile and appurtenances completed (only plaster remains)
- Pool circulation equipment installed and tested
- Site landscaping nearly complete

Remaining improvements include plastering the pools which is scheduled to occur in mid-January. At that point the pools will be filled so that the curing process can begin. The project is on track for completion by early February, making it available for use before the start of the high school swim season.



## SR-113 & GIBSON ROAD INTERCHANGE MODIFICATION PROJECT

The project to remove the free right turn at the northbound SR-113 off-ramp at Gibson Road was constructed in Summer/Fall of 2025. Scheduling had to be carefully coordinated with the estimated delivery date of the traffic signal poles to ensure that the off-ramp closure duration would be as short as possible. The ramp was closed on July 10, 2025 and reopened in its new configuration with new eastbound traffic signal operational on September 2, 2025. Sidewalk and landscape improvements were completed in October.

The project was completed with no change orders and approximately \$500k under the total budget previously allocated to the project. The improvements have provided operational benefits for all travel modes on the northbound SR-113 Off-Ramp at Gibson Road and improved pedestrian connectivity along the south side of Gibson Road.

### Preconstruction



### Progress as of 12/18/25



## HOTEL WOODLAND AND FIRST STREET PARKING LOT PROJECTS

Major pavement rehabilitation was completed on both the Downtown Parking Lot (south of the Hotel Woodland, between College and Elm streets) and the First Street Parking Lot (across from City Hall, between First and Second Streets). This rehabilitation returns the parking lot pavement to a serviceable condition, improves the pedestrian and cyclist safety of the surfaces, and brings the general, electric vehicle and ADA parking stall signage and striping into compliance with current standards.

The two parking lots were constructed under one contract to minimize cost, delay and public inconvenience and coordination challenges between the projects. The project began in mid-September and was complete in December of 2025. Due to utilizing cost-effective restoration strategies and only one contractor, the project was completed under the anticipated budget, ahead of schedule and with far less lot closure time than was originally anticipated.

During construction public notification was a coordinated effort between the City, construction manager and contractor to ensure the community was informed about parking interruptions. The City's project webpage was updated weekly and QR codes linking directly to the project webpage were strategically placed on parking lot barricades and City Hall doors to reach users who may not have received the traditional mail or door hanger notifications which were distributed to adjacent properties.





TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: I.12  
SUBJECT: Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026

**Recommendation for Action:** Staff recommends that the City Council receive the Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

**Staff Contact:**

Kris Bain, Community Services Program Manager, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Discussion:**

This Semi-Annual Report covers the period from July through December 2025. The report summarizes recreation programming, events, parks, recreation facility operations, and maintenance.

**Conclusion:**

Staff recommends that the City Council receive the Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director



Ken Hiatt  
City Manager

**Attachments:**

1. CSD Semiannual FY26



Dive In Movie - August 22

# Community Services SEMIANNUAL REPORT

JULY 1-DECEMBER 31, 2025



CITY OF  
**WOODLAND**  
CALIFORNIA

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**Parks & Facilities Updates**

Flag Football participant



# Community Services Department

The Community Services Department enhances quality of life in Woodland by providing a wide range of programs, recreational opportunities, community events, and senior services. This semiannual report provides a comprehensive overview of activities, facility improvements, and community engagement during the first two quarters of FY26.



Swim Lesson participant



Adult Basketball League



Cocoa with Santa Paws



Adult Lap Swim participant

# Department Highlights

The Skip & Julie Davies Sports Park was officially dedicated on August 7, 2025



Dedication of Skip & Julie Davies Sports Park - August 7

The Senior Center collected over 14,000 sign-ins for activities and events



Participants in the Writing Life Stories class

The Summer at City Hall program had 23 participants during the 3-week program



Summer at City Hall 2025

# Recreation Snapshot

## YOUTH PARTICIPANTS



# 568

- Mini Monet
- Little Sport
- Summer at City Hall
- Summer Teen Pack
- Summertime Fun Club
- Summertime Fun Club Volunteer
- Parents Night Out
- Thanksgiving Holiday Camp
- Teens Helping Seniors
- Youth Flag Football
- Youth Volleyball

## AQUATICS PARTICIPANTS



# 22,621

- Lap Swim & Water Exercise
- Jr. Lifeguards
- Public Swim
- Swim Lessons
- Water Polo Clinic
- Wreckers Swim Team

## CONTRACT CLASS PARTICIPANTS



# 2,280

### ADULT

- Boxing
- Country Line Dance
- Cuban Salsa
- Rock Steady Boxing
- Scottish Country Dance
- Tai Chi
- Tennis
- Turkey Trot 5K Trg
- Yoga

### YOUTH

- 2 v 2 Basketball
- Basketball Clinic
- Boxing
- Golf Lessons
- Lego Engineering
- Mad Science
- Nat'l Academy of Athletics
- Socceroo
- Tennis
- Yolo Stage
- Zumba Kids

## SPORTS LEAGUE PARTICIPANTS



# 1,309

- Adult Basketball
- Adult Softball
- Adult Volleyball



# Recreation Snapshot



## Recreation Program Participation

26,578



## Recreation Program Revenue

\$518,927



# Measure R Highlights

## What is Measure R?

Measure R is a continuation of Measure J and is a quarter-cent city sales tax that supports general City services such as public safety, parks and recreation, and libraries. While Measure R funds are part of the City's General Fund and allocated annually by the City Council, voter-approved advisory measures emphasize support for youth, recreation, and community programs. For the Community Services Department, Measure R funding helps support youth and teen activities, special events, camperships for department programs, and fee waivers that reduce participation costs for local user groups.

## PLAYER FEES

Youth organizations use City-owned fields for soccer, baseball, and softball practices and games. Historically, each organization was charged a "Player Fee" to cover field use costs. Measure R covers the cost of these fees, and they are waived for Woodland resident players. Non-resident participants are assessed a fee of \$50 per player, per season.

### Total Woodland Players

**1,697**

### City Fees Waived

**\$38,976**

### Youth User Groups:

Woodland Girls Fast Pitch

Woodland Little League

Babe Ruth

YMCA - soccer

Woodland Soccer Club

Cal Ripken



## CAMPERSHIPS

### Youth Basketball League

Fees waived covered by Measure R

**\$385**

# Measure R Highlights

## EVENTS SUPPORTED

**TEEN PACK  
THROWDOWN**



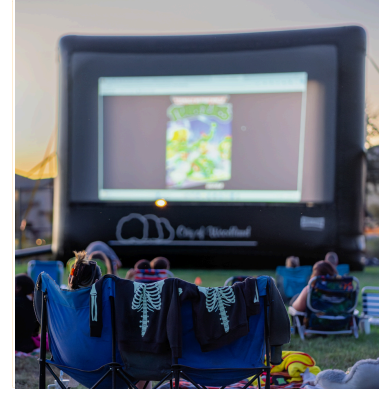
**DIVE IN MOVIE**



**MOVIE  
IN THE PARK**



**FLASHBACK  
FRIDAY**



**MOVIES ON  
MAIN STREET**



**FLOATING PUMPKIN  
PATCH**



**COCOA WITH  
SANTA PAWS**

## PROGRAMS SUPPORTED



**TEENS HELPING  
SENIORS**



**SUMMER TEEN  
PACK**



**PUBLIC SWIM**



**YOUTH  
VOLLEYBALL**



**SUMMER  
AT CITY HALL**

# Senior Center



Senior gentlemen playing pool at the Senior Center



Rock Steady Boxing participant

## SENIOR ACTIVITIES

ART GROUPS, EXERCISE CLASSES,  
GENERAL PROGRAMS,  
SUPPORT GROUPS, GAMES

TOTAL SIGN-INS  
**12,661**

## SENIOR EVENTS

ICE CREAM SOCIAL, THS SPAGHETTI  
FUNDRAISER, VOLUNTEER APPRECIATION,  
AARP DOCUMENT SHREDDING EVENT,  
OKTOBERFEST, THANKSGIVING DINNER,  
HOLIDAY BRUNCH

TOTAL PARTICIPANTS  
**1,761**



2025 Outstanding Senior Volunteers

# Facility Reservations

Woodland Community Services Department offers a comprehensive facility reservation program that provides the community with access to a wide range of venues for recreation, sports, celebrations, and community events. The program serves residents, local organizations, and visitors by offering flexible spaces for various uses while generating revenue to support the maintenance of City facilities. Revenue is generated through park reservations, user group fees—including non-resident player fees for youth groups—and field lighting fees.



## Facility Rental Revenue

**Community & Senior Center**

**Charles Brooks Community Swim Center**

**Skip & Julie Davies Sport Park**

**Park reservations**

**Lighting fees for use at Camarena, Harris, Clark, and Klenhard fields**

**\$216,973**

## User Group Reservations

Staff work closely with local recognized user groups to coordinate field and facility use for their programs. The Youth organizations are assessed fees based on a per-player rate and light usage to help offset maintenance and operational costs. Adult groups are charged hourly fees for use.

### User Groups

- Woodland Soccer Club
- Woodland Babe Ruth
- Woodland Little League
- Woodland Girls Fast Pitch
- Woodland Cal Ripken
- Woodlan Swim Team
- YMCA
- Pioneer High School
- Woodland High School
- Woodland Community College
- Woodland Area Pickleball Association
- Woodland Tennis Club
- Sacramento Valley Senior Softball

### Fields & Facilities Used

- Charles Brooks Community Swim Center
- City Park (field & courts)
- Buchignani Field
- Camarena Field
- Clark Field
- Crawford Park courts
- Beamer Park courts
- Harris Field
- Hiddleson Park
- Klenhard Park
- Pedroia Field
- Skip & Julie Davies Sports Park

# Parks Updates

## Tree Planting in Spring Lake Park

On November 7, the City of Woodland hosted the Humphrey Fellowship Program from UC Davis to plant 10 trees at Spring Lake Park. The City also worked collaboratively with the Woodland Tree Foundation, which provided the trees through a grant from PG&E.



Humphrey Fellows from UC Davis tree planting at Spring Lake Park

## URBAN FORESTRY

**106** Trees planted

**157** Service calls closed

## CEMETERY

Revenue Collected  
**\$107,819**

**16 Full Burials**  
**17 Cremains Burials**

# Park & Facilities Updates

## Noteworthy projects



Automatic restroom door buttons installed at the Community & Senior Center.



Plaque installed for Woodland Senior Softball at Skip & Julie Davies Sports Park.



New rock climbing wall installed at Jack Slaven Park.



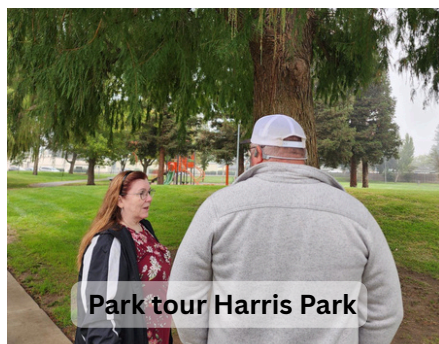
Ten trash cans installed along walking paths in the Spring lake area.

## Park Tours with Parks & Recreation Commissioners

As part of the 2025–2026 Parks & Recreation Commission Work Plan, Commissioners committed to visiting all City parks and facilities. The Facilities Committee conducts these visits, touring approximately two Community Services facilities each month until all facilities have been visited.



Park tour Brooks Pool



Park tour Harris Park



Park tour at City Park

## Parks Toured

Jeff Roddy Memorial Park  
 Gary Trayham Park  
 Wayne Cline Park  
 Joseph Schneider Park  
 Charles Brooks Community Swim Center  
 Ralph Harris Park & Field

Beamer Park  
 Hans Christiansen Park  
 Camarena Field  
 Clark Field  
 Freeman Park  
 City Park



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: March 3, 2026  
ITEM #: I.13  
SUBJECT: Fiscal Year 2025/26 Mid-Year Budget Adjustments

**Recommendation for Action:** Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing amendments to the Fiscal Year 2025/26 budget.

**Staff Contact:**

Karie Farnham, Financial Services Manager, (530) 661-5846, [Karie.Farnham@cityofwoodland.gov](mailto:Karie.Farnham@cityofwoodland.gov)

**Discussion:**

The staff report was not completed at the time of publication. A supplemental report will be completed once the staff report has been approved.

A handwritten signature in black ink, appearing to read "Ken Hiatt", is written over a light blue horizontal line.

Ken Hiatt  
City Manager

**Attachments:**

None