



Sustainability Advisory Committee Meeting Minutes

November 20, 2024 – 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:04 PM.

B. ROLL CALL

Present: Muñoz, Serena, Aulman, Cazares, Frankenbach, Perrin, Whitaker

Absent: Bellows

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

Member of the public articulates his involvement with the Woodland Tree Foundation and encourages SAC members to help the Woodland Tree Foundation by signing up to volunteer at woodlandtree.org.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

Serena: Yolo County Climate Action and Adaptation Plan is going to the County Board of Supervisors for approval on December 3, 2024; encourages SAC members to give public comment in support of the plan at the meeting.

Frankenbach: Got saved piece of old Oak tree sanded and would like to establish a piece as an educational display that represents Woodland's history. First meeting of the Urban Forestry subcommittee of the Parks & Recreation Committee – whenever there is a proposed tree removal in public jurisdiction, it is required to go to the Urban Forest subcommittee for review. Rolf serves as the appointed SAC member on the subcommittee. There was a proposal to remove a Valley Oak and Rolf recommended preserving the tree through pruning.

Committee discusses history of Tree Ordinance and how the Urban Forest subcommittee (and the appointed SAC member) was created.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss possible applicants to the Committee's currently-vacant ninth position

SAC members can encourage people to apply for the ninth position and work with EnviroWoodland to promote.

E. STAFF REPORTS

RECCOMENDATION FOR ACTION: Staff recommends that the SAC receive updates from City of Woodland staff

Staff member Spencer Bowen presented on several topics, including staff work on Environmentally Preferred Purchasing Plan update (which will include a single-use plastics restriction), and ongoing regional grant programs, with a special highlight to the Zero Emission Vehicle Action Plan and the Regional Resilience Grant Program kicking off work with respective consultants soon. Clarifies that Measure U not passing will not impact \$400,000 in ARP funding for sustainability; and gives an update that the Waste Management facility now accepts paper cartons for recycling. City has received a grant from the Carton Council group to educate residents on how to properly recycle cartons. Lastly, City moved forward with the first hearing of the Construction & Demolition Ordinance – requires builders to demonstrate how they are diverting recyclable waste; moving forward with a more equitable and effective percentage-based payment approach. Mentions that Waste Management's performance evaluation period ends this year, and that there could be opportunities as residents to submit a public comment if the City decides to go to bid for a new waste contract.

F. MINUTES

RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its September 2024 meeting minutes

Frankenbach moves to approve, Serena seconds. Motion passes 7-0-0.

G. BUSINESS ITEMS

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss and enact a business / institution sustainability recognition program to begin in calendar year 2025

Committee decides to bring nominations to meeting in January and decide on frequency based on how many nominations they receive. Staff will prepare a resolution for City Council once decided.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive and approve its 2025 meeting calendar

Whitaker moves to approve, Serena seconds. Motion passes 7-0-0.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC follow-up on its discussion of the City's new Sustainability / CAP dashboard

Spencer points out some key updates: additional CAP history, local highlights section, less technical language to highlight key accomplishments at top of each subsection. Will send out the link again to committee for review.

Aulman notes that this tool is great for the City and that there needs to be a user-friendly “How to Save Money” focused on energy savings. Also discusses opportunities for City to adopt a “Green Team” model.

H. WORK GROUP UPDATES

No work group updates.

I. LONG RANGE CALENDAR

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long-Range Calendar for informational purposes only.

J. ADJOURN

Meeting adjourned at 7:36 PM.