



City of Woodland

Meeting Agenda

Parks & Recreation Commission

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

March 23, 2026
6:30 PM

Please Note: The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for February 23, 2026

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the February 23, 2026, meeting.

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Public members are welcome to submit written comments before the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written comments received at least two (2) hours before the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting. Still, they will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you submit written comments on an item not listed on the agenda, please identify your e-mail/comment as a Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. PRESENTATION

2. Proclamation to Larry Main

H. BUSINESS ITEMS

3. Standing Committee Report

4. Approve Commissioner Absence Request

I. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff Report for March 23, 2026

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff Report for March 23, 2026

6. SUBJECT: Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

J. NEXT MEETING

7. The next meeting of the Parks & Recreation Commission is scheduled for April 27, 2026.

K. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland, scheduled for **March 23, 2026** was posted on **March 18, 2026** at City Hall, located at 300 First Street; at the Woodland Community & Senior Center, located at 2001 East Street; and on the [City's website](#), and was available to the public during normal business hours.*

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: March 23, 2026
ITEM #: D.1
SUBJECT: Parks & Recreation Commission Meeting Minutes for
February 23, 2026

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission receive the February 23, 2026, Parks & Recreation Commission Meeting Minutes.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

The Parks & Recreation Commission held the last Commission meeting on February 23, 2026.

Conclusion:

Staff recommends that the Parks & Recreation Commission receive the February 23, 2026, Parks & Recreation Commission Meeting Minutes.

Prepared by: Kris Bain, Community Services Program Manager

Attachments:

1. Parks & Recreation Commission Minutes February 23, 2026

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



CITY OF
WOODLAND
CALIFORNIA

Parks & Recreation Commission Meeting –

Monday, February 23, 2026

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 pm.

B. ROLL CALL

Parks and Recreation Commissioners Present:

Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commission Jon-Paul Valcarenghi

Absent:

Excused:

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for November 24, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the November 24, 2025, meeting.

On a motion by Vice Chair Carla White-Snyder, seconded by Commissioner Magalean Martin and carried on a 4-0 vote, Parks & Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for November 24, 2025

AYES: Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commission Jon-Paul Valcarenghi

NOES:

ABSENT:

ABSTAIN:

E. COMMUNICATIONS - PUBLIC COMMENT

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This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Standing Committee Report

3. Appoint a commissioner to the Urban Forestry Subcommittee

On a motion by Commissioner Magalean Martin, seconded by Commissioner Jon-Paul Valcarengi and carried on a 4-0 vote, Parks & Recreation Commissioner appointed Commission Carla White Snyder to the Urban Forestry Subcommittee.

AYES: Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commission Jon-Paul Valcarengi

NOES:

ABSENT:

ABSTAIN:

4. Approve Commissioner Absence Request

On a motion by Commissioner Jon-Paul Valcarengi, seconded by Commissioner Magalean Martin and carried on a 4-0 vote, the Parks & Recreation Commission approved Commissioner Valcarengi's absence during the April meeting held on 4/27/26.

AYES: Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commission Jon-Paul Valcarengi

NOES:

ABSENT:

ABSTAIN:

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff report for February 23, 2026

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff Report for February 23, 2026

Verbal updates provided by staff.

I. NEXT MEETING

6. The next meeting of the Parks & Recreation Commission is scheduled for March 23, 2026.

J. ADJOURN

Meeting adjourned at 6:51 pm.



Parks & Recreation Commission

2025-2026

NAME	E-MAIL ADDRESS	Term Expiration
Magalean Martin	loladyred@sbcglobal.net	6/30/2027
Marge McCuan	margelouise@gmail.com	06/30/2028
Henry Murrieta, Chair	h_murrieta@yahoo.com	6/30/2026
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.gov	6/30/2029
Carla White-Snyder, Vice Chair	whitesnyderc@gmail.com	6/30/2026

Term duration = 4 years

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee

Valcarenghi, **White-Snyder**

Budget and Finance Committee

Martin,

Program & Department Evaluation

Murrieta, **Martin**

Urban Forest Committee

Valcarenghi, White Snyder

Ad Hoc Committee

White-Snyder

Volunteerism Committee

Murrieta, Martin

Liaisons

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis: White-Snyder

* Bold indicates lead Commissioner for the Committee

* () Indicates Alternate

The commission typically meets on the fourth Monday of each month at 6:30 pm in the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.gov>

For additional information, please call (530) 661-2000

FY26

Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4th Monday of each month 6:30 pm in Council Chambers
No meetings in August or December

FY 26 Commissioner Attendance

Commissioners	7/28/25	9/25/25	10/27/25	11/24/25	1/26/26	2/23/26	3/23/26	4/27/26	5/18/26	6/22/26
Magalean Martin	X	ABSENT	X	X		X				
Margaret McCuan	N/A	N/A	N/A	N/A	N/A	N/A				
Henry Murrieta	X	X	X	X		X				
Jon-Paul Valcarenghi	X	X	X	X		X		EXCUSED		
Carla White-Snyder	X	EXCUSED	X	X		X				
Quorum	YES	NO	YES	YES	NO	YES				

FY26 Commissioner Absence Request

Date Request Made

July 2025 9/25/25 – White-Snyder
September 2025 No requests made
October 2025 No requests made
November 2025 No requests made
January 2026 No requests made
February 2026 4/27/26 - Valcarenghi
March 2026
April 2026
May 2026
June 2026



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: March 23, 2026
ITEM #: I.5
SUBJECT: Community Services Department Staff Report for March 23, 2026

Subject: Community Services Department Staff Report for March 23, 2026

Recommendation for Action: Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for March 23, 2026.

Staff Contact: Kris Bain, (530) 661-2002, kris.bain@cityofwoodland.gov

Background: The staff report covers the period for the Community Services Department since the last Parks & Recreation Commission meeting.

Conclusion: Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for March 23, 2026.

Attachments:

1. CSD Staff Report March 2026

Community Services Department Monthly Staff Report

Parks & Recreation Commission

March 23, 2026

Parks & Recreation Facility Updates

Community & Senior Center

Reservations since the last report

Reservations
Kiwanis Club Meeting (2)
Fire Captain Written Exam – Human Resources
Church Services (4)
Sun Foods, LLC Business Meeting
Educational Presentation on Cannabis
Community Town Hall Choice Neighborhood
Birthday Party
Flying Needles
Sutter Davis Hospital Award Ceremony
USSF C Course For Soccer Coaches (4)

Skip & July Davies Sport Park Tournament Reservations:

Reservations since the last report: The Skip & Julie Davies Sports Park hosted two of four scheduled tournament weekends in January, featuring youth and teen baseball. More than 34 teams competed, generating \$6,000 in reservation revenue.

Parks & Facility Projects

Projects completed since the last report:

Park/Recreation Facility	Projects Completed
Community & Senior Center	Repaired door strikes throughout the building. Built new cart for community center tables. Sanded, painted, and finished gymnasium floor. Parks Staff replaced several parking lot light bulbs that had gone out.
Cark Field	Volunteer, Larry Main, copied and reproduced a new Clark Field sign.
Pioneer Park	Upgraded gates to the restroom doors for automated locks to be added in the future.
Woodside Park	Repaired and repainted the park sign.
Various Sites	Expanded the gate at the Beamer Water Tower to provide a larger vehicle passage.



Woodside Park sign before repairs



Woodside Park sign after repairs



Newly copied and reproduced sign at Clark Field

Cemetery

One cremains' burial and two full burials occurred during February, generating \$21,117 in sales.

Urban Forestry

Work Orders: Staff regularly assess outstanding work orders across multiple categories to ensure projects are completed efficiently and on time. As part of the tree replacement process, staff are working with homeowners to identify their preferred tree species before planting. As staffing levels and weather conditions permit, crews coordinate and schedule plantings accordingly. The Woodland Tree

Foundation has also been assisting with these efforts, helping to expand and strengthen the community’s urban forest.

Tree Plantings and Removals: In 2026, 92 trees were planted, and 50 were removed.

Month	New construction Inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
25-February	0	0	18	2	0	1	7	0	0	0	45	0	73
25-March	0	0	16	1	0	1	6	0	0	0	44	0	68
25-April	0	0	11	1	0	1	5	1	0	0	44	0	63
25-May	0	1	25	3	0	1	3	2	0	0	32	0	67
25-June	0	1	38	7	0	1	6	0	0	1	46	0	99
25-July/August	0	0	58	3	0	1	11	0	0	0	63	0	137
25-September	0	1	81	19	0	1	24	2	0	0	80	0	208
25-October	0	1	63	7	0	2	17	1	0	0	74	0	165
26-November/December	0	1	14	7	0	2	12	1	0	0	45	0	82
26-January	0	2	11	3	0	2	2	0	0	0	8	0	28
26-February	0	1	8	3	0	1	2	0	0	0	9	0	24
Total completed	Work orders numbers for the reporting period: 27 Work Orders : 4 Service Request												

Recreation Activities, Events, and Programs

Aquatics

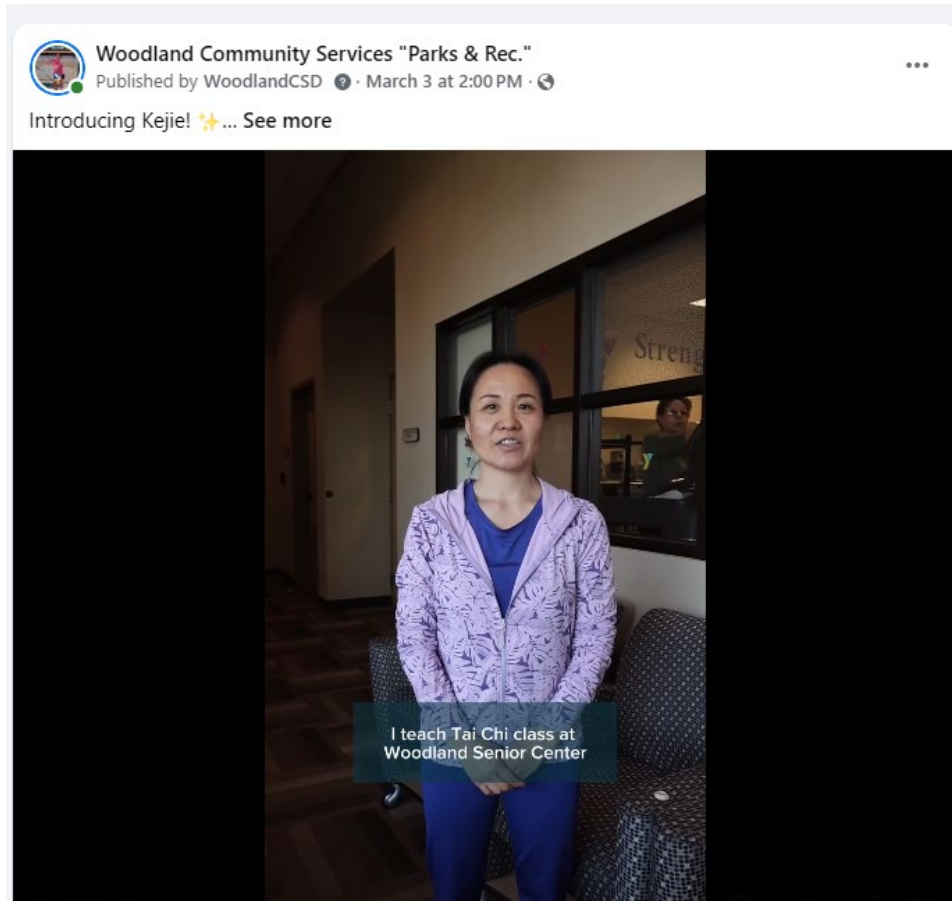
Lap Swim & Water Exercise: New fees for the Lap Swim and Water Exercise program took effect on January 1. Additionally, a membership scan card system was introduced to improve participant tracking. Daily visits are now tracked, and sales have increased by more than 170 since the beginning of the year. Since January, 1,484 participants have checked in during program hours. Revenue from monthly passes and daily visits has totaled \$5,435 since January 1. To prepare for the opening of the Woodland Aquatics Center, pool hours during the weekday mid-day program have been extended. These expanded hours are intended to better accommodate lap swimmers at the Woodland Aquatics Center.

Contract Recreation

Youth Boxing Program: Eddie Savala instructs the youth boxing program, held Monday through Friday from 4:30 to 6:30 p.m. The monthly program is open to youth interested in developing boxing skills, fitness, and discipline. In February, 31 participants attended, totaling 310 participant hours. The program fee is \$15 per month for residents.

Adult Boxing Program: Ricardo Carrillo instructs the adult boxing program, held Monday through Friday from 6:30 to 8:30 p.m. The program is offered monthly. In February, 35 participants attended, totaling 700 participant hours. The program fee is \$25 per month for residents.

Tai Chi: Kejie Duan teaches Tai Chi Beginner, Tai Chi Beginner/Intermediate, and Strength & Fitness classes. These monthly classes help participants improve balance, flexibility, strength, and overall wellness. In February, 41 participants attended the three classes, generating 168 participant-hours. A highlight video featuring Kejie and her programs was recently shared on Community Services' social media channels and can be viewed here: <https://fb.watch/FEbG1vxAan/>



[Video](#) of Kejie Duan, Tai Chi Instructor

Noteworthy Community Services Dates

April 17, 5:30-7:00 pm Concert on Court (Old Courthouse)



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: March 23, 2026
ITEM #: I.6
SUBJECT: Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026

Recommendation for Action: Staff recommends that the Parks & Recreation Commission receive the Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

This Semi-Annual Report covers the period from July through December 2025. The report summarizes recreation programming, events, parks, recreation facility operations, and maintenance.

Conclusion:

Staff recommends that the Parks & Recreation Commission receive the Community Services Department Semi-Annual Report for the first and second quarters of Fiscal Year 2026.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director



Ken Hiatt
City Manager

Attachments:

1. CSD Semiannual FY26



Dive In Movie - August 22

Community Services SEMIANNUAL REPORT

JULY 1-DECEMBER 31, 2025



CITY OF
WOODLAND
CALIFORNIA

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Flag Football participant



Community Services Department

The Community Services Department enhances quality of life in Woodland by providing a wide range of programs, recreational opportunities, community events, and senior services. This semiannual report provides a comprehensive overview of activities, facility improvements, and community engagement during the first two quarters of FY26.



Swim Lesson participant



Adult Basketball League



Cocoa with Santa Paws



Adult Lap Swim participant

Department Highlights

The Skip & Julie Davies Sports Park was officially dedicated on August 7, 2025



Dedication of Skip & Julie Davies Sports Park - August 7

The Senior Center collected over 14,000 sign-ins for activities and events



Participants in the Writing Life Stories class

The Summer at City Hall program had 23 participants during the 3-week program



Summer at City Hall 2025

Recreation Snapshot

YOUTH PARTICIPANTS



568

- Mini Monet
- Little Sport
- Summer at City Hall
- Summer Teen Pack
- Summertime Fun Club
- Summertime Fun Club Volunteer
- Parents Night Out
- Thanksgiving Holiday Camp
- Teens Helping Seniors
- Youth Flag Football
- Youth Volleyball

AQUATICS PARTICIPANTS



22,621

- Lap Swim & Water Exercise
- Jr. Lifeguards
- Public Swim
- Swim Lessons
- Water Polo Clinic
- Wreckers Swim Team

CONTRACT CLASS PARTICIPANTS



2,280

ADULT

- Boxing
- Country Line Dance
- Cuban Salsa
- Rock Steady Boxing
- Scottish Country Dance
- Tai Chi
- Tennis
- Turkey Trot 5K Trg
- Yoga

YOUTH

- 2 v 2 Basketball
- Basketball Clinic
- Boxing
- Golf Lessons
- Lego Engineering
- Mad Science
- Nat'l Academy of Athletics
- Socceroo
- Tennis
- Yolo Stage
- Zumba Kids

SPORTS LEAGUE PARTICIPANTS



1,309

- Adult Basketball
- Adult Softball
- Adult Volleyball



Recreation Snapshot



Recreation Program Participation

26,578



Recreation Program Revenue

\$518,927



Measure R Highlights

What is Measure R?

Measure R is a continuation of Measure J and is a quarter-cent city sales tax that supports general City services such as public safety, parks and recreation, and libraries. While Measure R funds are part of the City's General Fund and allocated annually by the City Council, voter-approved advisory measures emphasize support for youth, recreation, and community programs. For the Community Services Department, Measure R funding helps support youth and teen activities, special events, camperships for department programs, and fee waivers that reduce participation costs for local user groups.

PLAYER FEES

Youth organizations use City-owned fields for soccer, baseball, and softball practices and games. Historically, each organization was charged a "Player Fee" to cover field use costs. Measure R covers the cost of these fees, and they are waived for Woodland resident players. Non-resident participants are assessed a fee of \$50 per player, per season.

Total Woodland Players

1,697

City Fees Waived

\$38,976

Youth User Groups:

Woodland Girls Fast Pitch
Woodland Little League
Babe Ruth
YMCA - soccer
Woodland Soccer Club
Cal Ripken



CAMPERSHIPS

Youth Basketball League

Fees waived covered by Measure R
\$385

Measure R Highlights

EVENTS SUPPORTED

**TEEN PACK
THROWDOWN**



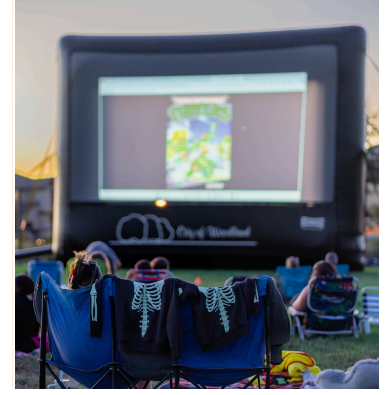
DIVE IN MOVIE



**MOVIE
IN THE PARK**



**FLASHBACK
FRIDAY**



**MOVIES ON
MAIN STREET**



**FLOATING PUMPKIN
PATCH**



**COCOA WITH
SANTA PAWS**

PROGRAMS SUPPORTED



**TEENS HELPING
SENIORS**



**SUMMER TEEN
PACK**



PUBLIC SWIM



**YOUTH
VOLLEYBALL**



**SUMMER
AT CITY HALL**

Senior Center



Senior gentlemen playing pool at the Senior Center



Rock Steady Boxing participant

SENIOR ACTIVITIES

ART GROUPS, EXERCISE CLASSES,
GENERAL PROGRAMS,
SUPPORT GROUPS, GAMES

TOTAL SIGN-INS
12,661

SENIOR EVENTS

ICE CREAM SOCIAL, THS SPAGHETTI
FUNDRAISER, VOLUNTEER APPRECIATION,
AARP DOCUMENT SHREDDING EVENT,
OKTOBERFEST, THANKSGIVING DINNER,
HOLIDAY BRUNCH

TOTAL PARTICIPANTS
1,761



2025 Outstanding Senior Volunteers

Facility Reservations

Woodland Community Services Department offers a comprehensive facility reservation program that provides the community with access to a wide range of venues for recreation, sports, celebrations, and community events. The program serves residents, local organizations, and visitors by offering flexible spaces for various uses while generating revenue to support the maintenance of City facilities. Revenue is generated through park reservations, user group fees—including non-resident player fees for youth groups—and field lighting fees.



Facility Rental Revenue

Community & Senior Center

Charles Brooks Community Swim Center

Skip & Julie Davies Sport Park

Park reservations

Lighting fees for use at Camarena, Harris, Clark, and Klenhard fields

\$216,973

User Group Reservations

Staff work closely with local recognized user groups to coordinate field and facility use for their programs. The Youth organizations are assessed fees based on a per-player rate and light usage to help offset maintenance and operational costs. Adult groups are charged hourly fees for use.

User Groups

- Woodland Soccer Club
- Woodland Babe Ruth
- Woodland Little League
- Woodland Girls Fast Pitch
- Woodland Cal Ripken
- Woodlan Swim Team
- YMCA
- Pioneer High School
- Woodland High School
- Woodland Community College
- Woodland Area Pickleball Association
- Woodland Tennis Club
- Sacramento Valley Senior Softball

Fields & Facilities Used

- Charles Brooks Community Swim Center
- City Park (field & courts)
- Buchignani Field
- Camarena Field
- Clark Field
- Crawford Park courts
- Beamer Park courts
- Harris Field
- Hiddleson Park
- Klenhard Park
- Pedroia Field
- Skip & Julie Davies Sports Park

Parks Updates

Tree Planting in Spring Lake Park

On November 7, the City of Woodland hosted the Humphrey Fellowship Program from UC Davis to plant 10 trees at Spring Lake Park. The City also worked collaboratively with the Woodland Tree Foundation, which provided the trees through a grant from PG&E.



Humphrey Fellows from UC Davis tree planting at Spring Lake Park

URBAN FORESTRY

106 Trees planted

157 Service calls closed

CEMETERY

Revenue Collected
\$107,819

16 Full Burials
17 Cremains Burials

Park & Facilities Updates

Noteworthy projects



Automatic restroom door buttons installed at the Community & Senior Center.



Plaque installed for Woodland Senior Softball at Skip & Julie Davies Sports Park.



New rock climbing wall installed at Jack Slaven Park.



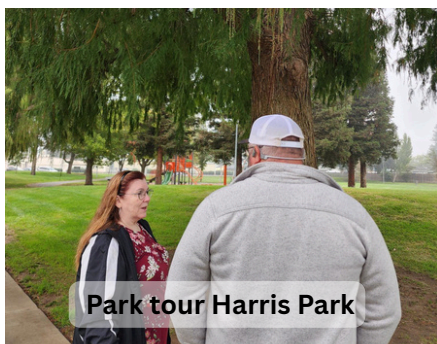
Ten trash cans installed along walking paths in the Spring lake area.

Park Tours with Parks & Recreation Commissioners

As part of the 2025–2026 Parks & Recreation Commission Work Plan, Commissioners committed to visiting all City parks and facilities. The Facilities Committee conducts these visits, touring approximately two Community Services facilities each month until all facilities have been visited.



Park tour Brooks Pool



Park tour Harris Park



Park tour at City Park

Parks Toured

Jeff Roddy Memorial Park
 Gary Trayham Park
 Wayne Cline Park
 Joseph Schneider Park
 Charles Brooks Community Swim Center
 Ralph Harris Park & Field

Beamer Park
 Hans Christiansen Park
 Camarena Field
 Clark Field
 Freeman Park
 City Park