

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, November 18, 2014

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
NOVEMBER 18, 2014
6:00 P.M.**

A. CALL TO ORDER

B. ROLL CALL

Present: 5 - Council Member Jim Hilliard, Council Member Sean Denny, Council Member Angel Barajas, Mayor Tom Stallard and Mayor Pro Tem William Marble

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Boyscouts Antonio and Cameron.

D. COMMUNICATIONS-PUBLIC COMMENT

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff

Vice Mayor Pro Tem reported on the Water Resources Association (WRA) Meeting he attended on Monday, November 17th. Indicated that the WRA, would like to get approval from the Woodland City Council and other municipalities to have WRA in conjunction with Farm Bureau of Yolo County and other interested parties to sponsor a series of public meetings during the coming year as they look to identifying the most appropriate Groundwater Service Organization for this groundwater basin. Staff work together with WRA on some type of printed statement from Council indicating they would be supportive for this type of outreach.

[14-466](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. COMMITTEE REPORTS

[14-424](#)

SUBJECT: Planning Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the October 2, 2014 Planning Commission Minutes that were approved on November 6, 2014.

Council Members received and filed the Planning Commission Meeting Minutes of October 2, 2014.

G. PRESENTATIONS

1. [14-460](#) SUBJECT: Proclamation of Appreciation for Donald Beal

Recommendation for Action: Staff recommends that the City Council recognize Donald Beal for his many years of dedicated, unwavering service to the City of Woodland.

On a motion by Council Member Denny, seconded by Council Member Hilliard and carried unanimously, Council Members approved the Proclamation of Appreciation for Donald Beal.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

H. CONSENT CALENDAR

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members approved Consent Calendar Items No. 2 through 7.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

2. [14-452](#) SUBJECT: Public Safety Department (Police and Fire) Quarterly Status Report for the period of July 2014 through September 2014.

Recommendation for Action: Staff recommends that the City Council accept the Public Safety Department Quarterly Status Report for July 2014 through September 2014.

This Consent Item(s) was approved on the Consent Agenda

3. [14-455](#) SUBJECT: Treasurer's Investment Report Quarter Ending September 30, 2014

Recommendation for Action: Staff recommends that City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2014.

This Consent Item(s) was approved on the Consent Agenda

4. [14-436](#) SUBJECT: Planning Consultant Services for the Prudler Subdivision Project

Recommendation for Action: Staff recommends that the City Council approve the attached Resolution and the planning services contract with Raney Planning & Management (Raney) for the amount of \$64,260 to provide professional planning services for the Prudler Subdivision project.

Adopted Resolution No. 6343, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A

CONTRACT WITH RANEY PLANNING & MANAGEMENT, INC. IN THE AMOUNT NOT TO EXCEED SIXTY-FOUR THOUSAND TWO HUNDRED SIXTY DOLLARS.

5. [14-443](#)

SUBJECT: Waste Pollution Control Facility Mechanical Screens Replacement - Phase 2, Reappropriate \$951,881 from CIP #14-02 (Water Pollution Asset Replacement Project) to CIP #15-18 (Mechanical Screens Replacement - Ph 2) and Award Construction Contract for CIP #15-18 to MISCO Water in the amount of \$738,951 with a 10% contingency amount of \$73,895

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____ authorizing the City Manager to reappropriate \$951,881 from the Water Pollution Asset Replacement Project (CIP #14-02) to the Mechanical Screens Replacement - Phase 2 Project (CIP #15-18) and to award the construction contract for CIP #15-18 in the amount of \$738,951 to MISCO Water with a 10% contingency amount of \$73,895.

Adopted Resolution No. 6344, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND FOR THE REAPPROPRIATION OF \$951,881 FROM CIP #14-02 (WATER POLLUTION ASSET REPLACEMENT PROJECT) TO CIP #15-18 (MECHANICAL SCREENS REPLACEMENT – PHASE 2) AND APPROVING AN AGREEMENT WITH MISCO WATER FOR REPLACEMENT OF THE EXISTING BAR SCREENS WITH FINE MECHANICAL SCREENS AT THE HEADWORKS OF WATER POLLUTION CONTROL FACILITY (WPCF).

6. [14-459](#)

SUBJECT: Approval of Policy and Procedure Manual for Management of the City's Affordable Housing Loan Portfolio

Recommendation for Action: Staff recommends that the City Council approve the attached Policy and Procedure Manual for Management of the Affordable Housing Loan Portfolio.

This Consent Item(s) was approved on the Consent Agenda

7. [14-464](#)

SUBJECT: Revisions to the Crime Prevention Specialist and the Police Youth Services Counselor Job Descriptions and Police Youth Services Counselor from the Mid Management Professional Association (MMPA) to the Woodland Employees' Association.

Recommendation for Action: Staff recommends that the City Council adopt the revisions to the Crime Prevention Specialist and the Police Youth Services Counselor Job Descriptions and approve moving the Police Youth Services Counselor from the Mid Management Professional Association (MMPA) to the Woodland Police Employees' Association (WPEA).

City Manager Navazio requested that the Police Youth Services Counselor Job Description be pulled and will bring back at a later date.

I. REPORTS OF THE CITY MANAGER

8. [14-401](#) SUBJECT: Purchase of Six Replacement Police Patrol Vehicles
- Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____ authorizing the purchase of six (6) Ford Interceptor Utility vehicles for Police patrol operations under State of California contract number 1-12-23-14.
- On a motion by Council Member Hilliard, seconded by Council Member Barajas and carried unanimously, Council Members adopted Resolution No. 6345, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PURCHASE OF SIX (6) FORD INTERCEPTOR UTILITY VEHICLES FROM FOLSOM FORD.**
- Ayes:** 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble
9. [14-457](#) SUBJECT: Options for Replacing Existing Police Department Armored Vehicle
- Recommendation for Action: Staff recommends that the City Council provide direction on options for replacing the existing Brigadier armored vehicle.
- On a motion by Council Member Hilliard, seconded by Mayor Pro Tem Marble and carried on a 4-1 vote (with Council Member Barajas opposing) the following motion was approved: Staff recommends that the City Council proceed with acquiring the Max Pro Vehicle through the 1033 Program and take additional steps that the policy documents that govern its use be updated and formalized and be given further public attention.**
- Ayes:** 4 - Council Member Hilliard, Council Member Denny, Mayor Stallard and Mayor Pro Tem Marble
- Nays:** 1 - Council Member Barajas
10. [14-453](#) SUBJECT: City Council Input on Funding Priorities for 2015 - 2019 Community Development Block Grant Consolidated Plan
- Recommendation for Action: Staff recommends that the City Council receive a staff report on the process and outreach efforts for the 2015-2019 Community Development Block Grant (CDBG) Consolidated Plan and provide staff with initial comments on the high priority areas (needs) for the upcoming Consolidated Plan.
- No action needed. Council received report.**
11. [14-449](#) SUBJECT: Approval of \$163,250 Loan for Mutual Housing California's Spring Lake Multi-Family Affordable Housing Project
- Recommendation for Action:
- Staff recommends that the City Council take the following actions.

1. Adopt a Resolution No._____, approving a \$163,250 non-interest bearing loan with a 55-year term funded through the Spring Lake Affordable Housing Fund for Mutual Housing California's Spring Lake affordable multi-family housing project; and

2. Authorize the City Manager to execute any and all documents needed for the City to carry out the project.

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members adopted Resolution No. 6346, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A LOAN IN THE AMOUNT OF \$163,250 FROM THE SPRING LAKE OFFSITE AFFORDABLE HOUSING FUND TO ASSIST MUTUAL HOUSING CALIFORNIA IN THE CONSTRUCTION OF A MULTI-FAMILY RESIDENTIAL PROJECT AT THE SOUTHEAST CORNER OF PIONEER AVENUE AND FARMERS CENTRAL ROAD IN THE SPRING LAKE SPECIFIC PLAN AREA.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

12. [14-439](#)

SUBJECT: FY2014/15 Quarterly Budget Update

Recommendation for Action: Staff recommends the City Council receive this informational report that represents the quarterly budget update - including unaudited FY2013/14 year-end results as well as revenues and expenditures through the first quarter of FY2014/15. No Council action is required.

No action needed. Council received report.

J. ADJOURNED AT 8:08PM

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: December 2, 2014