



## City of Woodland

### Meeting Agenda

#### Parks & Recreation Commission

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695

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May 18, 2026  
6:30 PM

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**Please Note:** The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE

#### D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for April 27, 2026

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the April 27, 2026, meeting.

#### E. COMMUNICATIONS - PUBLIC COMMENT

*This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.*

*Written Public Comments: Public members are welcome to submit written comments before the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written comments received at least two (2) hours before the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting. Still, they will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you submit written comments on an item not listed on the agenda, please identify your e-mail/comment as a Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

#### F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

#### G. BUSINESS ITEMS

2. 2026-2027 Parks Recreation Commission Work Plan
3. Standing Committee Report
4. Approve Commissioner Absence Request

## H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff Report for May 18, 2026

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff Report for May 18, 2026

## I. NEXT MEETING

6. The next meeting of the Parks & Recreation Commission is scheduled for June 22, 2026

## J. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland scheduled for **May 18, 2026** was posted on **May 13, 2026** in the at City Hall, located at 300 First Street; at the Woodland Community & Senior Center, located at 2001 East Street; and on the [City's website](#), and was available to the public during normal business hours.*

Kris Bain, Community Services Program Manager

**Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.**

**Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.**



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: May 18, 2026  
ITEM #: D.1  
SUBJECT: Parks & Recreation Commission Meeting Minutes for April 27, 2026

**Recommendation for Action:**

Staff recommends that the Parks & Recreation Commission receive the April 27, 2026, meeting minutes.

**Staff Contact:**

Kris Bain, Community Services Program Manager, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Conclusion:**

Staff recommends that the Parks & Recreation Commission receive the April 27, 2026, meeting minutes.

**Prepared by:** Kris Bain, Community Services Program Manager

**Attachments:**

1. Parks & Recreation Commission Minutes April 27, 2026

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Parks & Recreation Commission Meeting –**

**Monday, April 27, 2026**

6:30 PM

**A. CALL TO ORDER**

Meeting called to order at 6:30 pm.

**B. ROLL CALL**

**Parks & Recreation Commissioners Present: Chair Henry Murrieta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Marge McCuan**

**Absent:**

**Excused:**

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF MINUTES**

- 1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for March 23, 2026

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the March 23, 2026, meeting.

**On a motion by Vice Chair Carla White-Snyder, seconded by Commissioner Marge McCuan and carried on a 5-0 vote, Parks & Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for March 23, 2026.**

**AYES: Chair Henry Murrieta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commissioner Marge McCuan, Commissioner Jon-Paul Valcarenghi**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**E. COMMUNICATIONS - PUBLIC COMMENT**

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**F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

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## **G. BUSINESS ITEMS**

2. Committee Assignments (Review & Approve New)

**On a motion by Commissioner Jon-Paul Valcarengi, seconded by Vice Chair Carla White-Snyder and carried on a 5-0 vote, the Parks & Recreation Commissioners approved Commissioner McCuan to sit on the Budget & Finance Committee.**

**AYES: Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commissioner Marge McCuan, Commissioner Jon-Paul Valcarengi**

**NOES:**

**ABSENT:**

**ABSTAIN:**

3. Standing Committee Report

4. Approve Commissioner Absence Request

## **H. REPORT OF THE STAFF**

5. SUBJECT: Community Services Department Staff Report for April 27, 2026

**RECOMMENDATION FOR ACTION:** The Parks & Recreation Commission will receive the CSD staff Report for April 27, 2026

**Verbal updates were provided by Staff.**

## **I. NEXT MEETING**

6. The next meeting of the Parks & Recreation Commission is scheduled for May 18, 2026.

## **J. ADJOURN**

**On a motion by Commissioner Magalean Martin, seconded by Vice Chair Carla White-Snyder and carried on a 5-0 vote, the Parks & Recreation Commissioners adjourned the meeting at 7:06 pm.**

**AYES: Chair Henry Murrietta, Vice Chair Carla White-Snyder, Commissioner Magalean Martin, Commissioner Marge McCuan, Commissioner Jon-Paul Valcarengi**

**NOES:**

**ABSENT:**

**ABSTAIN:**

## FY27 Parks & Recreation Commission Annual Work Plan

The Parks and Recreation Commission is committed to promoting enhanced civic engagement on key initiatives, including Measure R, the Parks Master Plan, Urban Forest, Fitness Initiative, and Volunteerism. We will utilize national best practice models to enhance community engagement through expanded outreach and service delivery strategies that meet the evolving needs of our diverse community.

### 1. Urban Forest

	Status
<p><b>Objective:</b> Partner with community groups and city staff to educate residents about Woodland’s urban forest and best practices for maintaining the urban canopy.</p> <p><b>Activities</b></p> <ul style="list-style-type: none"> <li>● Continue to support community tree planting.</li> <li>● Attend meetings with community groups and city staff.</li> <li>● Review policies as needed.</li> </ul> <p><i>Lead Committee: Urban Forest Committee</i></p>	

### 2. Review Facility Needs

Goals	Status
<p>Review and evaluate facility needs and make prioritized recommendations.</p> <p><b>Objective:</b> Work with staff to prioritize recommendations and, where possible, help develop strategies for implementation.</p> <p><b>Activities</b></p> <ul style="list-style-type: none"> <li>● Tour facilities and parks in person with staff.</li> <li>● Develop recommendations and submit to the City Council for consideration.</li> <li>● Review recommendations from the <i>Program &amp; Department Evaluation Committee</i> regarding facility needs for Program Expansion.</li> <li>● Ensure Current Parks in the community are well maintained by contractors and walk the parks with staff.</li> </ul> <p><i>Lead Committee: Facilities Committee</i></p>	

### 3. Budget and Finance Review

Goals	Status
<p>Provide budget oversight that is consistent with the Commission’s charter.</p> <p><b>Objective:</b> Work with staff on key Park and Recreation fiscal issues and simplify budget reports for the Commission and public.</p> <p><b>Activities</b></p> <ul style="list-style-type: none"> <li>● Receive budget briefing from staff at least quarterly.</li> <li>● Committee members and staff will jointly provide quarterly budget reports to the Commission.</li> </ul> <p><i>Lead Committee: Budget and Finance Committee</i></p>	

## FY27 Parks & Recreation Commission Annual Work Plan

### 4. Volunteerism Committee

Goals	Status
<p><b>Objective:</b> Work with staff to solicit volunteers.</p> <ul style="list-style-type: none"> <li>● Reach out to individuals and organizations in the community who are willing to volunteer.</li> </ul> <p><b>Activities:</b> Identify potential projects in the community.</p> <ul style="list-style-type: none"> <li>● Talk with potential volunteers about needs/projects at the parks they use.</li> <li>● Establish a process to utilize community volunteers productively and consistently.</li> <li>● Review of current volunteer lists and activities to identify areas where we can assist in gathering volunteers.</li> <li>● Continue to support the new Regional Park.</li> </ul> <p><i>Lead Committee: Volunteerism Committee</i></p>	

### 5. Program & Department Evaluation Committee

Goals	Status
<p>Evaluate community need for expanded programs, including, but not limited to, access to additional facilities, classes, and tournaments. If so, recommend a plan to move forward featuring elements of support and resources.</p> <p><b>Objective:</b> Evaluate current programs and future needs with input from Parks and Community Services Staff and local representative clubs. Determine if expanded facilities/programs are needed.</p> <p><b>Activities:</b></p> <ul style="list-style-type: none"> <li>● Meet with staff to determine available data.</li> <li>● Create a broad, community-wide survey to assess Woodland residents' use and opinions of current programs offered by the department.</li> <li>● Create a generic after class/activity survey to be distributed to participants.</li> </ul> <p><i>Lead Committee: Program &amp; Department Evaluation Committee</i></p>	



# Parks & Recreation Commission

## 2025-2026

NAME	E-MAIL ADDRESS	Term Expiration
Magalean Martin	loladyred@sbcglobal.net	6/30/2027
Marge McCuan	margelouise@gmail.com	06/30/2028
Henry Murrieta, <b>Chair</b>	h_murrieta@yahoo.com	6/30/2026
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.gov	6/30/2029
Carla White-Snyder, <b>Vice Chair</b>	whitesnyderc@gmail.com	6/30/2026

*Term duration = 4 years*

### **STANDING COMMITTEES**

(Max. 2 commissioners)

**Facilities Committee**

Valcarenghi, **White-Snyder**

**Budget and Finance Committee**

**Martin**, McCuan

**Program & Department Evaluation**

Murrieta, **Martin**

**Urban Forest Committee**

**Valcarenghi**, White Snyder

**Ad Hoc Committee**

**White-Snyder**

**Volunteerism Committee**

**Murrieta**, Martin

**Liaisons**

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis: White-Snyder

\* Bold indicates lead Commissioner for the Committee

\* ( ) Indicates Alternate

The commission typically meets on the fourth Monday of each month at 6:30 pm in the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.gov>

For additional information, please call (530) 661-2000

# FY26

## Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4<sup>th</sup> Monday of each month 6:30 pm in Council Chambers  
*No meetings in August or December*

### FY 26 Commissioner Attendance

Commissioners	7/28/25	9/25/25	10/27/25	11/24/25	1/26/26	2/23/26	3/23/26	4/27/26	5/18/26	6/22/26
Magalean Martin	X	ABSENT	X	X		X	X	X		
Margaret McCuan	N/A	N/A	N/A	N/A	N/A	N/A	X	X		
Henry Murrieta	X	X	X	X		X	X	X		
Jon-Paul Valcarenghi	X	X	X	X		X	X	X		EXCUSED
Carla White-Snyder	X	EXCUSED	X	X		X	X	X		
<b>Quorum</b>	<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>		

### FY26 Commissioner Absence Request

#### Date Request Made

<b>July 2025</b>	9/25/25 – White-Snyder
<b>September 2025</b>	No requests made
<b>October 2025</b>	No requests made
<b>November 2025</b>	No requests made
<b>January 2026</b>	No requests made
<b>February 2026</b>	4/27/26 – White-Snyder
<b>March 2026</b>	6/22/26 - Valcarenghi
<b>April 2026</b>	No requests made
<b>May 2026</b>	
<b>June 2026</b>	



TO: THE PARKS & RECREATION COMMISSION  
AGENDA: Parks & Recreation Commission Meeting  
DATE: May 18, 2026  
ITEM #: H.5  
SUBJECT: Community Services Department Staff Report for May 18, 2026

**Subject:** Community Services Department Staff Report for May 18, 2026

**Recommendation for Action:** Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for May 18, 2026.

**Staff Contact:** Kris Bain, (530) 661-2002, [kris.bain@cityofwoodland.gov](mailto:kris.bain@cityofwoodland.gov)

**Background:** The staff report covers the period for the Community Services Department since the last Parks & Recreation Commission meeting.

**Conclusion:** Staff recommends that the Parks & Recreation Commission receive the Community Services staff report for May 18, 2026.

**Attachments:**

1. CSD Staff Report May 2026

# Community Services Department Monthly Staff Report

## Parks & Recreation Commission

### May 18, 2026

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## Parks & Recreation Facility Updates

### Community & Senior Center

#### **Reservations since the last report**

Reservations
CA Human Development Managers Meeting
Celebration of Life (2)
Kiwanis Club Meeting (2)
Finance Clerk Written Examination - HR
Yolo County Library Foundation
Flying Needles Quilters
Thriving Pink: Gala for Local Breast Cancer Community
Stander Financial – Social Security Workshop (2)
Meet the Candidate – Town Hall Meeting
Woodland Rotary Centennial Celebration
AIM Consulting-Working with Yolo County
League of Women Voters of Yolo County

### Skip & July Davies Sport Park Tournament Reservations

**Reservations since the last report:** The Skip & Julie Davies Sports Park hosted two of four scheduled tournament weekends in April, featuring youth and teen baseball and girls fastpitch. More than 36 teams competed, generating \$8,100 in reservation revenue.

### Parks & Facility Projects

#### **Projects completed since the last report:**

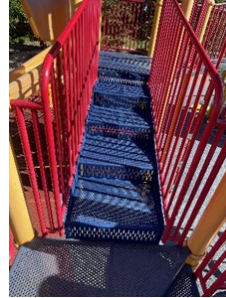
Park/Recreation Facility	Projects Completed
Dave Douglass Park	Installed four new trash bins along the pathways.
Jack Slaven Park	Replaced a bridge stairway on the 5-12 age group playground.
Pioneer Park	Replaced the damaged composite boards (benches and tables).
Various park sites	New engineered wood fiber was replaced in the following playgrounds: Grace Hiddleston Park, Ralph Harris Park, Traynham Park, and Bopama Park



Cline Park's entryway



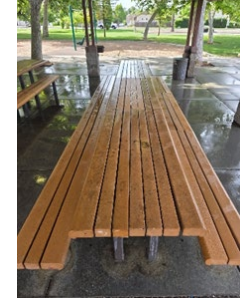
Dave Douglass's new trash bin



Jack Slaven Park's slide replacement



Pioneer Park BEFORE



Pioneer Park AFTER

### Cemetery

Five cremains' burials and three full burials occurred during April, generating \$13,405 in sales.

### Urban Forestry

**Work Orders:** Staff regularly assess outstanding work orders across multiple categories to ensure projects are completed efficiently and on time. As part of the tree replacement process, staff are working with homeowners to identify their preferred tree species before planting. As staffing levels and weather conditions permit, crews coordinate and schedule plantings accordingly. The Woodland Tree Foundation has also been assisting with these efforts, helping to expand and strengthen the community's urban forest.

**Tree Plantings and Removals:** In 2026, 92 trees were planted, and 50 were removed.

Month	New construction inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
25-April	0	0	11	1	0	1	5	1	0	0	44	0	63
25-May	0	1	25	3	0	1	3	2	0	0	32	0	67
25-June	0	1	38	7	0	1	6	0	0	1	46	0	99
25-July/August	0	0	58	3	0	1	11	0	0	0	63	0	137
25-September	0	1	81	19	0	1	24	2	0	0	80	0	208
25-October	0	1	63	7	0	2	17	1	0	0	74	0	165
26-November/December	0	1	14	7	0	2	12	1	0	0	45	0	82
26-January	0	2	11	3	0	2	2	0	0	0	8	0	28
26-February	0	1	8	3	0	1	2	0	0	0	9	0	24
26-March	0	0	15	1	0	0	2	0	0	0	19	0	37
26-April	1	0	21	1	0	1	2	2	0	0	23	0	51
Total completed	<b>Work orders numbers for the reporting period: 58 Work Orders 10 Service Request</b>												

## Recreation Activities, Events, and Programs

### Events

**Concert on Court:** On Friday, April 17, the Community Services Department hosted the second “Concert on Court” event at the old courthouse front lawn. This event featured live music by Grooveline, bounce houses, face painting, free popcorn, and local beer and wine sold as a fundraiser for the Woodland Food Closet. An estimated 450 people attended the show. Staff is planning the next Concert event for October 2026.



*Grooveline performing at Concert on Court, April 17, 2026*

### Aquatics

**Water Polo:** The spring Water Polo Clinic had 25 participants in its first five-week session, which ran from March 2 through April 1. The second session began on April 13 and continues through May 13, with 24 participants enrolled. The clinic teaches basic water polo skills such as ball handling and passing, while incorporating drills and fun mini-scrimmages. The program is designed to introduce participants to the sport, build excitement for water polo, and serve as a feeder program for the two high school water polo teams.

**Woodland Wreckers Swim Team:** The Woodland Wreckers, the City’s recreational swim team, started practices on April 27 with 179 swimmers enrolled. During June and July, the Wreckers will participate in six meets as part of the Valley Foothill Competitive Aquatics League. Three dual meets will be hosted at the Woodland Aquatics Center. The league championship meet will be held at the Charles Brooks Community Swim Center on July 18.

**WJUSD High School Swimming:** Woodland and Pioneer High School swim teams utilized 50% of the Charles Brooks Community Swim Center for practices and meets from February through early May. Pioneer High School had 55 athletes, while Woodland High School had 20. The GEL (Woodland’s) league championship meet was held on April 22 at the Charles Brooks Community Swim Center.

## Adult Sports

**Basketball:** The Spring Adult Basketball league hosted 28 teams competing on Monday and Wednesday evenings. Monday night featured two divisions: a 30+ age group with 6 teams and a 50+ age group with 6 teams. The Wednesday Open Division included 8 teams, and playoffs were organized into upper and lower brackets. The spring league concluded the last week of May, and the Summer season 1 started last week.

**Softball:** The Spring Adult Softball League, which finished in mid-April, included 18 men's teams competing in three divisions on Thursday nights and 10 coed teams playing in a single division on Friday nights. The Summer season 1 started last week.

**Volleyball:** The Spring Volleyball League, which ended last week, consisted of 10 women's teams competing in a single division. The next season of Volleyball is scheduled to begin in late August.

## Contract Recreation

**Cello Tennis:** The Cello Tennis program collected \$5,978 in revenue during April. This included 9 registrants for the upcoming summer camp sessions. Four one-week-long summer sessions are available for children ages 6-17, offered Monday through Friday from 9:00 am to 12:00 pm.

**Scottish Country Dance:** Michael Gregg leads a six-week session of Scottish Country Dance. The class meets on Mondays and includes time for both beginner and advanced dancers. The most recent session ended in April, with 17 participants recording 204 hours. The group performed at the Celtic Festival on April 11 for the fourth year in a row.



*Scottish Country Dance at the Fairgrounds*

## General Recreation

**Hiring for Summer Staff:** Community Services is finishing the hiring process for part-time summer positions. These roles include swim instructors, lifeguards, and staff for the Summertime Fun Club, Summer Teen Pack, and Rec2Go programs. Applications were accepted until April 11, and over 200 applications were received. Staff interviewed over 150 candidates. The Aquatics team offered positions to 40 new staff members, bringing the total to 75. At the same time, the Youth/Teen staff are preparing to bring on 30 new employees for a total of 50 in the Youth and Teen divisions.

**Recreation Leadership Development:** The program wrapped up its annual session on April 29. Twenty participants completed the course and were eligible for honorary stipends. The program will be offered again starting in September.



*Participants of Recreation Leadership Development 2025-2026*

**Volunteer Opportunities for Teens:** Community Services provides summer volunteer opportunities for students entering 7th–12th grades. The Teens Helping Seniors program, supervised by staff, connects teens with local seniors to assist with light housework, yard maintenance, and small household projects. Participants who complete a minimum number of volunteer hours are eligible to earn a day trip to the Santa Cruz Beach Boardwalk.

The Summertime Fun Club Volunteer Program allows teens to support staff with the City’s summer day camp. Both programs offer valuable community service experience, with most participants earning 60 or more hours over the summer.

The Summertime Fun Club Volunteer Program is full with 30 participants enrolled for the summer. Teens Helping Seniors has 21 participants enrolled and still has space for up to 19 additional volunteers for this summer’s program.

## Noteworthy Community Services Dates

July 3 Fireworks Display, Woodland High School – July 4 – Various activities