

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, August 19, 2025

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:45 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation (Sec. 54956.9)
Name of Case: Sierra Northern Railway v. California Department of Water Resources, et al., (Yolo County Superior Court Case No. CV2022-0479)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:02 PM.

D. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Lansburgh

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please

identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees.

No further public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

4. SUBJECT: 2025 Civic Fellowship Program Presentation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the 2025 Civic Fellowship Program.

Marketing and Business Relations Specialist Amanda Portier presented the item to Council along with the following Civic Fellowship Program Participants: Giselle Ayala Delgado, Maker Camp Coordinator; Tanika Anbuchelvan, Marketing and Communications Fellow; Zelewit Molla, Human Resources Fellow; Sharada Mahesh, Legislative and Administrative Services Fellow; Ana Carvajal, Crime Analyst and Community Engagement Fellow; Jennifer Gonzalez Loza, Public Outreach Fellow; Violet Oliver, Community Risk Reduction Educator; Crystal Guadalupe Mendez-Diaz, Summertime Fun Club Special Program Coordinator; and, Katharine Apicella, Housing and Community Development Analyst Fellow.

I. CONSENT CALENDAR

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 5, 6, 7, 8, 9, 11, 12, 13, 14, 15. Item number 10 was removed from Consent at the request of City Manager Ken Hiatt to be considered at a future date.

AYES: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

NOES: None
ABSENT: None
ABSTAIN: None

5. SUBJECT: City Council Meeting Minutes of July 1, 2025, and July 15, 2025

RECOMMENDATION FOR ACTION: Staff recommend the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of July 1, 2025 and July 15, 2025.

Adopted the minutes of the Joint Regular City Council/ Woodland Finance Authority Meetings of July 1, 2025 and July 15, 2025.

6. SUBJECT: Parks and Recreation Commission Meeting Minutes for June 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes from the June 23, 2025, Parks and Recreation Commission Meeting.

Received the minutes from the June 23, 2025, Parks and Recreation Commission Meeting.

7. SUBJECT: Traffic Signal EVP Upgrades Project, CIP 24-11; Approve Plans and Specifications and Authorize Bid Advertisement and Approve Project Specific Maintenance Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the Council adopt Resolution No. _____, 1.) Authorizing the City Manager to execute the Project Specific Maintenance Agreement (PSMA) with the State of California Department of Transportation (Caltrans) for the Traffic Signal EVP Upgrades Project, CIP 24-11, and 2.) Approving the project plans and specifications and authorizing bid advertisement for the Project.

Adopted RESOLUTION NO. 8553 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROJECT SPECIFIC MAINTENANCE AGREEMENT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION.

8. SUBJECT: Fire Apparatus Maintenance Contracts

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a Contract with Golden State Emergency Vehicle Services, Inc for the maintenance and repair of fire apparatus; Resolution No. _____, authorizing the City Manager to execute a contract with Riverview International Trucks, LLC for the maintenance and repair of fire apparatus; and Resolution No. _____, authorizing the City Manager to execute a contract with United Fleet Maintenance for the maintenance and repair of fire apparatus.

Adopted RESOLUTION NO. 8554 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH GOLDEN STATE EMERGENCY VEHICLE SERVICES, INC FOR THE MAINTENANCE AND REPAIR OF FIRE APPARATUS, RESOLUTION NO. 8555 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH RIVERVIEW INTERNATIONAL TRUCKS, LLC FOR THE MAINTENANCE AND REPAIR OF FIRE APPARATUS, and RESOLUTION NO. 8556 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH UNITED FLEET MAINTENANCE FOR THE MAINTENANCE AND REPAIR OF FIRE APPARATUS.

9. SUBJECT: Increase in Construction Contingency for CIP 14-02, Water Pollution Asset Replacement (Headworks Screw Pump No. 2)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to approve an increase in construction contingency up to \$129,480.72 for a total contract amount of up to \$1,190,939.72 for CIP 14-02, Water Pollution Asset Replacement (Headworks Screw Pump No. 2)

Adopted RESOLUTION NO. 8557 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE IN CONSTRUCTION CONTINGENCY FOR CIP 14-02, WATER POLLUTION ASSET REPLACEMENT (HEADWORKS SCREW PUMP NO. 2).

10. Item 10 Removed - Appropriate Equipment Replacement Funds

11. SUBJECT: Request for authorization to execute a professional services agreement with Robertson-Bryan, Inc. (RBI) for regulatory and reporting assistance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a professional services agreement with Robertson-Bryan, Inc. (RBI) for the amount of \$68,866.00 for professional regulatory and reporting assistance.

Adopted RESOLUTION NO. 8558 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ROBERTSON-BRYAN, INC. (RBI) FOR REGULATORY AND REPORTING ASSISTANCE.

12. SUBJECT: Approval of the 2024-2025 Continuum of Care Grant Agreement with the U.S. Department of Housing and Urban Development and Subrecipient Agreement with the Yolo Wayfarer Center for the Grant (Permanent Supportive Housing through the U.S. Department of Housing and Urban Development's Continuum of Care Program).

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to 1) execute Grant Agreement No. CA1423L9T212409 with U.S. Department of Housing and Urban Development (HUD) for the 2024-2025 Continuum of Care Program (Catalog of Federal Domestic Assistance No. 14.267) funded in the amount of \$377,173 and 2) execute a Subrecipient Agreement with the Yolo Wayfarer Center (dba Fourth and Hope) funded in the amount of \$376,201.

Adopted RESOLUTION NO. 8559 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO EXECUTE A GRANT AGREEMENT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND A SUBRECIPIENT AGREEMENT WITH THE YOLO WAYFARER CENTER FOR THE 2024-2025 CONTINUUM OF CARE PROGRAM GRANT.

13. SUBJECT: Lower Cache Creek Flood Risk Reduction Project, CIP 22-16, and I-5/SR 113 Freeway to Freeway Connector, CIP 24-06: Approve Amendment #3 to Agreement with the Ferguson Group for Federal Representation and Advocacy Services for Flood Mitigation and Transportation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

adopt Resolution No. _____, authorizing Amendment #3 to extend the Ferguson Group agreement for an additional 16 months for an amount not to exceed \$96,000.

Adopted RESOLUTION NO. 8560 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #3 WITH THE FERGUSON GROUP FOR FEDERAL REPRESENTATION AND ADVOCACY SERVICES FOR FLOOD MITIGATION AND TRANSPORTATION IMPROVEMENTS.

14. SUBJECT: Authorization to Submit Response to UC Agriculture and Natural Resources' RFP for The Plant @ California Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager, in partnership with the Woodland Research and Technology Park development team, to submit a response to University of California Agriculture and Natural Resources' Request for Proposal (RFP) for Site Selection for The Plant @ California project.

Authorized the City Manager, in partnership with the Woodland Research and Technology Park development team, to submit a response to University of California Agriculture and Natural Resources' Request for Proposal (RFP) for Site Selection for The Plant @ California Project.

15. SUBJECT: Job Description Modification - Recreation Coordinator

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the modified job description for the Recreation Coordinator.

Approved the modified job description for the Recreation Coordinator.

J. REPORTS OF THE CITY MANAGER

16. SUBJECT: Fire Department Semi-Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Semi-Annual Status Report for January-June 2025

The item was presented by Fire Chief Eric Zane. Mayor Lansburgh opened public comment. No comments were received.

Council accepted the Fire Department Semi-Annual Status Report for January-June 2025.

K. ADJOURN

Meeting adjourned at 7:08 PM in memory of former Community Services Director John Suhr.