

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, October 7, 2025

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:01 PM. Following the call to order was a musical performance by Mariachi Los Claveles.

B. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Mayor Pro Tem Stallard, and Mayor Lansburgh
Absent: Member Vega

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Fire Marshall Matt Flint.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. Speaking from the public was Sherrie Jensen. No further public comment was received.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/ Staff

2. **SUBJECT: Long Range Calendar**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

Mayor Pro Tem Stallard recused himself from voting on item 7 due to a potential conflict of interest.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Moreno and carried on a 4-0 vote, Council Members approved Consent Calendar items No. 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, and 14.

AYES: Members Moreno, Garcia-Cadena, Mayor Pro Tem Stallard, and Mayor Lansburgh

NOES: None

ABSENT: Member Vega

ABSTAIN: None

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Moreno and carried on a 3-0 vote, Council Members approved Consent Calendar item No. 7.

AYES: Members Moreno, Garcia-Cadena, and Mayor Lansburgh

NOES: None

ABSENT: Member Vega and Mayor Pro Tem Stallard

ABSTAIN: None

3. **SUBJECT: Proclamation for National Hispanic Heritage Month**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation recognizing September 15, 2025 through October 15, 2025 as National Hispanic Heritage Month in Woodland.

Adopted a proclamation Recognizing September 15, 2025 through October 15, 2025 as National Hispanic Heritage Month in Woodland.

Mayor Lansburgh introduced the item and Councilmember Moreno presented the proclamation to the members of Mariachi Los Claveles.

4. **SUBJECT: 2025 Fire Prevention Week Proclamation**

RECOMMENDATION: Staff recommends that the City Council adopt a Proclamation recognizing October 5, 2025, through October 11, 2025, as Fire Prevention Week in Woodland.

Adopted a proclamation recognizing October 5, 2025 through October 11, 2025 as Fire Prevention Week in Woodland.

Mayor Pro Tem Stallard presented the proclamation to Fire Marshall Matt Flint.

5. **SUBJECT: City Council Meeting Minutes of September 2, 2025 and September 16, 2025.**

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of September 2, 2025 and September 16, 2025.

Adopted the minutes of the Joint Regular City Council/ Woodland Finance Authority Meetings of September 2, 2025 and September 16, 2025.

6. SUBJECT: Community Development Department Semi-Annual Report for January 2025 to June 2025.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the semi-annual report for the Community Development Department for the time period of January to June 2025.

Received the Semi-Annual Report for the Community Development Department for the time period of January to June 2025.

7. SUBJECT: Second Reading and Adoption of Ordinance Relating to Entertainment Zones

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a second reading and adopt an Ordinance amending Chapter 9.28 "Offenses - Miscellaneous" section 9.28.220, and Chapter 12.40 "Special Events" section 12.40.050, and adding Chapter 12.42 "Entertainment Zones" relating to Entertainment Zones.

Adopted Ordinance No. 1742 AMENDING CHAPTER 9.28 SECTION 9.28.220 AND 12.40 SECTION 12.40.050 AND ADOPTING CHAPTER 12.42 INTO THE WOODLAND MUNICIPAL CODE RELATING TO ENTERTAINMENT ZONES.

8. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Amending Woodland Municipal Code Title 17 "Zoning" Updates for Clarity and Usability

RECOMMENDATION FOR ACTION: Staff recommends that City Council waive the second reading and adopt Ordinance No. _____ amending Woodland Municipal Code Title 17 "Zoning" in multiple sections for enhanced clarity, usability, and State law conformity.

Adopted Ordinance No. 1743 AMENDING VARIOUS SECTIONS OF TITLE 17 OF THE WOODLAND MUNICIPAL CODE TO UPDATE AND CLARIFY THE PROVISIONS OF THE ZONING ORDINANCE.

9. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Amending Woodland Municipal Code Title 17, "Zoning" and Title 16, "Subdivision" Amendments related to Two-Unit projects and Urban Lot Splits

RECOMMENDATION FOR ACTION: Staff recommends that City Council Waive the second reading and adopt Ordinance No. _____, amending Woodland Municipal Code Title 17, "Zoning", and Title 16, "Subdivision", Sections 17.84.380 and 16.90 related to Two-Unit projects and Urban Lot Splits.

Adopted Ordinance No. 1744 AMENDING SECTIONS 17.84.380 AND 16.90 OF THE CITY OF WOODLAND MUNICIPAL CODE RELATED TO URBAN LOT SPLITS AND TWO-UNIT DEVELOPMENT.

10. SUBJECT: Accept funding from the Woodland-Davis Clean Water Agency and allocate the funds to the ASR Well #31 Project, CIP 17-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____ to accept \$592,453.94 from the Woodland-Davis Clean Water Agency and appropriate the funds to the ASR Well #31 project, CIP 17-05 in the Water Enterprise Fund (Fund 2210).

Adopted Resolution No. 8572 ACCEPTING FUNDING FROM THE WOODLAND-DAVIS CLEAN WATER AGENCY AND ALLOCATING THE FUNDS TO THE ASR WELL #31 PROJECT, CIP 17-05.

11. SUBJECT: Consider authorizing a rate for the collection and handling of residential solid waste in excess of authorized bundled rates.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. ____, to establish a solid waste rate for additional residential garbage collection service effective November 1, 2025.

Adopted Resolution No. 8573 ESTABLISHING A SOLID WASTE RATE FOR ADDITIONAL RESIDENTIAL GARBAGE COLLECTION SERVICES.

12. SUBJECT: Approve Consultant Services Agreement with Mark Thomas for design of the SR 113/CR 25A Ultimate Interchange Improvements Project, CIP 21-14

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, to 1) approve a consultant services agreement with Mark Thomas, in an amount not to exceed \$1,154,980 for design of the SR 113/CR 25A Ultimate Interchange Improvement Project, CIP 21-14 (the "Project") and authorize the City Manager to execute the agreement and amendments as necessary up to 15% (\$173,247) of the agreement amount, and 2) appropriate \$1,554,148 in Spring Lake Infrastructure – Roads funding (Fund 682) to the Project.

Adopted Resolution No. 8574 TO APPROVE A CONSULTANT SERVICES AGREEMENT WITH MARK THOMAS FOR DESIGN OF THE SR 113/CR25A ULTIMATE INTERCHANGE IMPROVEMENT PROJECT, CIP 21-14.

13. SUBJECT: Resolution Authorizing the Acceptance and Appropriation of the 2024 Assistance to Firefighters Grant for Tiller Equipment and Additional Training

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. ____, authorizing the acceptance of the 2024 Assistance to Firefighters Grand award and the appropriation of \$251,450.00 to the Other Federal Grants Fund (1330) to fund the additional expenditure of Aerial Tiller Operations Training and Additional Training.

Adopted Resolution No. 8575 AUTHORIZING THE ACCEPTANCE AND APPROPRIATION OF GRANT AWARDED FUNDS FROM THE 2024 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM FOR TILLER TRAINING, ADDITIONAL FIRE SERVICE TRAINING, ASSOCIATED PERSONNEL COSTS.

14. SUBJECT: Consideration of Settlement Agreement between the City, Sierra Northern Railroad, and County of Yolo

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, Approving the Settlement and Release

Agreement between, and among, Sierra Northern Railway (SNRR), City of Woodland (City), and the County of Yolo (County), which settles the claims that SNRR has alleged against the City and County in Yolo County Superior Court No. CV2022-0479.

Adopted Resolution No. 8576 APPROVING THE SETTLEMENT AND RELEASE AGREEMENT BY AND BETWEEN THE CITY OF WOODLAND, COUNTY OF YOLO AND SIERRA NORTHERN RAILWAY.

G. REPORTS OF THE CITY MANAGER

15. SUBJECT: Adoption of the 2025 Emergency Operation Plan (EOP).

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, approving the updated City of Woodland Emergency Operations Plan and authorizing the Mayor to sign the Letter of Promulgation stating the Council's support for the Plan.

City Manager Ken Hiatt introduced the item. Presenting the item and answering questions from Council was Fire Chief Eric Zane and Consultant Brenna Howell.

Mayor Lansburgh invited public comment. Speaking from the public was Bertha Verdin. No further public comment was received.

On a motion by Councilmember Moreno, seconded by Mayor Pro Tem Stallard and carried on a 4-0 vote, Council Members adopted Resolution No. 8577 ADOPTING THE 2025 EMERGENCY OPERATIONS PLAN AND AUTHORIZING THE MAYOR TO SIGN THE LETTER OF PROMULGATION

AYES: Members Moreno, Garcia-Cadena, Mayor Pro Tem Stallard, and Mayor Lansburgh

NOES: None

ABSENT: Member Vega

ABSTAIN: None

16. SUBJECT: Woodland Police Department Semi-Annual Report January 1, 2025 – June 30, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Police Department's Semi-Annual Report for the period from January 1, 2025 to June 30, 2025.

Presenting the item and answering questions from Council was Police Chief Ryan Kinnan.

Mayor Lansburgh invited public comment. No public comment was received.

Council received the Woodland Police Department's Semi-Annual Report for the period from January 1, 2025 to June 30, 2025.

H. ADJOURN

Meeting adjourned at 7:22 PM.