

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, October 21, 2025

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:01PM.

B. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by former City Manager Kris Kristensen.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. No public comment was received.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/ Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Vega, and carried on a 5-0 vote, Council Members approved Consent Calendar items No. 3 through 16.

AYES: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

NOES: None.

ABSENT: None.

ABSTAIN: None.

3. SUBJECT: Proclamation for World Polio Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing October 24th, 2025 as World Polio Day.

Adopted a proclamation for WORLD POLIO DAY 2025.

Presenting the proclamation was Councilmember Garcia-Cadena. Accepting the proclamation were members of Rotary Club of Woodland Luna Vista and the Rotary Club of Woodland Sunrise.

4. SUBJECT: Proclamation Recognizing the 75th Anniversary of Yolo County Housing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing the 75th anniversary of Yolo County Housing.

Adopted a proclamation RECOGNIZING THE 75TH ANNIVERSARY OF YOLO COUNTY HOUSING.

Presenting the proclamation was Mayor Lansburgh. Accepting the proclamation was Ian Evans, Executive Director of the Yolo County Housing Authority, and Housing Programs Managers Anisa Vallejo and Jim Gillette.

5. SUBJECT: Proclamation - Friends of Libraries Week

RECOMMENDATION: Staff recommends that the City Council adopt a proclamation recognizing October 19th through the 25th as Friends of Libraries Week.

Adopted a proclamation for FRIENDS OF LIBRARIES WEEK.

Presenting the proclamation was Mayor Pro Tem Stallard. Also presenting was Woodland Library Director Greta Galindo. Accepting the proclamation were members of the Friends of Woodland Public Library, including, Anne Davis East, President, and Joan Tolla, Board Member.

6. SUBJECT: Commission on Aging Meeting Minutes for May 15, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the May 15, 2025 Commission on Aging meeting minutes.

Received the May 15, 2025 Commission on Aging meeting minutes.

7. SUBJECT: Allocate Funding and Authorize a Contract Amendment for the Grit System and Screw Pump Rehabilitation Project, CIP 24-12.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to:

1. Reallocate \$100,000 from the WPCF Asset Replacement Project, CIP 14-02, to the Grit System and Screw Pump Rehabilitation Project, CIP 24-12, also known as the WPCF Influent Pump Station and Grit Facility Improvements Project, and
2. Authorize the City Manager to execute Amendment No. 1 to the professional services agreement with West Yost for the Grit System and Screw Pump Rehabilitation Project, CIP 24-12, for an additional amount up to \$194,906 and up to 10% total contract contingency (\$54,783).

Adopted Resolution No. 8578 APPROVING A PROFESSIONAL SERVICES CONTRACT AMENDMENT FOR THE GRIT SYSTEM AND SCREW PUMP REHABILITATION PROJECT, CIP 24-12.

8. SUBJECT: Carry-Over Unencumbered Appropriations from Fiscal Year 2024/25 to Fiscal Year 2025/26

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the carry-over of unencumbered appropriations from fiscal year 2024/25 to fiscal year 2025/26, totaling \$4,990,201.

Adopted Resolution No. 8579 APPROVING AMENDMENTS TO THE FISCAL YEAR 2025-2026 ANNUAL BUDGET.

9. SUBJECT: Authorization to Purchase a Crane Truck and Appropriate Funds in the Sewer Enterprise Fund (2220) and the Vehicle Replacement Fund (2012)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____:

1. Approving the purchase of a Crane Truck for the Water Pollution Control Facility (WPCF) in the amount of \$300,000;
2. Approving the appropriation of \$300,000 from the Sewer Enterprise Fund (2220) and the transfer of those same funds into the Vehicle Replacement Fund (2012);
3. Approving the appropriation of \$300,000 in the Vehicle Replacement Fund (2012) for the purchase of the WPCF Crane Truck; and
4. Authorizing the City Manager to execute all documents necessary to complete the purchase through Inland Kenworth (US) Inc. via the Sourcewell cooperative purchasing program.

Adopted Resolution No. 8580 APPROVING THE PURCHASE OF A CRANE TRUCK FOR THE WATER POLLUTION CONTROL FACILITY, AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE SEWER ENTERPRISE FUND (2220), AND AUTHORIZING THE APPROPRIATION OF FUNDS IN THE VEHICLE REPLACEMENT FUND (2012) FOR THE PURCHASE.

10. SUBJECT: Amendment to Previously Approved Vehicle Purchase for Community Services Department's New Pool and Recreation Facilities Technician Position – Change in Vehicle Type and Total Cost

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No ____:

1. Authorizing the purchase of a Ford Lightning electric truck to support the maintenance operations of the Woodland Aquatic Center and other recreation facilities, as opposed to the vehicle previously approved by Council for the Pool and Recreation Facilities Technician position;
2. Approving an increase in the total purchase amount from \$40,000 to \$62,000;
3. Approving the appropriation of an additional \$22,000 in the Vehicle Replacement Fund (2012); and
4. Authorizing the City Manager to execute all documents necessary to complete the purchase.

Adopted Resolution No. 8581 APPROVING A CHANGE IN VEHICLE TYPE AND TOTAL PURCHASE PRICE FOR THE COMMUNITY SERVICES DEPARTMENT POOL AND RECREATION FACILITIES TECHNICIAN VEHICLE AND APPROPRIATING ADDITIONAL FUNDS IN THE EQUIPMENT REPLACEMENT FUND (2012).

11. SUBJECT: Fire Station #4 – Approve Owner’s Representative Contract with Kitchell

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to authorize the City Manager to execute a Consultant Agreement with Kitchell in an amount not to exceed \$850,000 and approve a contract contingency of 15% (127,500) for owner’s representative services for the progressive design-build project to construct Fire Station #4 (CIP #16-10).

Adopted Resolution No. 8582 AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTANT AGREEMENT FOR OWNER’S REPRESENTATIVE SERVICES WITH KITCHELL FOR THE FIRE STATION #4 PROGRESSIVE-DESIGN-BUILD PROJECT, CIP 16-10.

12. SUBJECT: Salary Schedule - October 1, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve the City of Woodland Salary Schedule effective October 1, 2025.

Approved the City of Woodland Salary Schedule effective October 1, 2025.

13. SUBJECT: Approval of Research and Technology Infrastructure Fee (RTIF) Reimbursement Agreement #1 for CIP Modifications and Master Planning and Design Costs.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the RTIF Reimbursement Agreement in the amount of \$216,916 for CIP Modifications and Master Planning and Design Costs and authorizing the City Manager to sign on behalf of the City.

Adopted Resolution No. 8583 APPROVING A RESEARCH AND TECHNOLOGY INFRASTRUCTURE FEE REIMBURSEMENT AGREEMENT WITH COSTALOTTA

PARTNERS, LLC FOR CIP MODIFICATIONS AND MASTER PLANNING AND DESIGN COSTS.

14. SUBJECT: Approval of a Contract for Fire Station 3 Alerting System Replacement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the replacement of the Fire Station 3 Alerting System and approving a contract with US Digital Designs by Honeywell, in the amount of \$151,804.27, for the purchase, installation, and integration of the new system.

Adopted Resolution No. 8584 AUTHORIZING THE REPLACEMENT OF THE FIRE STATION 3 ALERTING SYSTEM AND APPROVING A CONTRACT WITH US DIGITAL DESIGNS BY HONEYWELL.

15. SUBJECT: Introduction of an Ordinance Adopting the 2025 California Fire Code and Related Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce, waive the first reading and read by title only an Ordinance AMENDING CHAPTER 8.20 OF TITLE 8 OF THE WOODLAND MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2025 CALIFORNIA FIRE CODE IN ITS ENTIRETY (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), BASED ON THE INTERNATIONAL FIRE CODE, 2024 EDITION, WITH ERRATA, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, TOGETHER WITH THE ADMINISTRATIVE CHAPTERS 1, 2, AND APPENDIX B, APPENDIX C, APPENDIX D, AND APPENDIX E, APPENDIX G, AND APPENDIX P, , AND CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO, AND AMENDING SECTION 15.04.030 OF THE WOODLAND MUNICIPAL CODE AMENDING CERTAIN SECTIONS OF THE 2025 CALIFORNIA BUILDING CODE RELATED TO FIRE PROTECTION SYSTEMS, and schedule a public hearing and second reading for November 18, 2025.

Introduced and waived the first reading of Ordinance No. 1745 AMENDING CHAPTER 8.20 OF TITLE 8 OF THE WOODLAND MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2025 CALIFORNIA FIRE CODE IN ITS ENTIRETY (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), BASED ON THE INTERNATIONAL FIRE CODE, 2024 EDITION, WITH ERRATA, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, TOGETHER WITH THE ADMINISTRATIVE CHAPTERS 1, 2, AND APPENDIX B, APPENDIX C, APPENDIX D, AND APPENDIX E, APPENDIX G, AND APPENDIX P, AND CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO, AND AMENDING SECTION 15.04.030 OF THE WOODLAND MUNICIPAL CODE AMENDING CERTAIN SECTIONS OF THE 2025 CALIFORNIA BUILDING CODE RELATED TO FIRE PROTECTION SYSTEMS, and scheduled a public hearing and second reading for November 18, 2025.

16. SUBJECT: Introduction and First Reading of an Ordinance Amending Title 15 of the Woodland Municipal Code and adopting the California Building Standards Code and Uniform Codes.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce, waive the first reading and read by title only AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING CHAPTER 15.04 OF THE WOODLAND MUNICIPAL CODE AND ADOPTING BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), INCLUDING THE 2025

CALIFORNIA BUILDING CODE, THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA MECHANICAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA ENERGY CODE, THE 2025 CALIFORNIA EXISTING CODE, AND THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, AND THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, THE 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, THE 1997 EDITION OF THE UNIFORM HOUSING CODE, AND THE 1997 EDITION OF THE UNIFORM SECURITY CODE, TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO, and set a public hearing for November 18, 2025 regarding the adoption of the ordinance.

Introduced and waived the first reading of Ordinance No. 1746 AMENDING CHAPTER 15.04 OF THE WOODLAND MUNICIPAL CODE AND ADOPTING BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), INCLUDING THE 2025 CALIFORNIA BUILDING CODE, THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA MECHANICAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA ENERGY CODE, THE 2025 CALIFORNIA EXISTING CODE, AND THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, AND THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, THE 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, THE 1997 EDITION OF THE UNIFORM HOUSING CODE, AND THE 1997 EDITION OF THE UNIFORM SECURITY CODE, TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO, and set a public hearing for November 18, 2025 regarding the adoption of the ordinance.

G. REPORTS OF THE CITY MANAGER

17. SUBJECT: Road Maintenance Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Road Maintenance Program.

City Manager Ken Hiatt introduced the item. Principal Transportation Engineer Katie Wurzel presented the item and answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

City Council received the presentation on the Road Maintenance Program.

H. ADJOURN

Meeting adjourned at 7:07 PM in memory of Captain Larry Cecchetti.