

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, December 9, 2025

6:00 PM

City Council

JOINT SPECIAL CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:01 PM.

B. ROLL CALL

At the initial roll call vote, Councilmember Vega was absent. Councilmember Vega arrived before Council moved on to the next agenda item.

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

Absent: None.

Excused: None.

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Lansburgh.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

3. SUBJECT: Yolo LAFCo Presentation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation from Yolo LAFCo.

Executive Officer Christine Crawford and Deputy Executive Officer JD Trebec of Yolo LAFCo provided a presentation and answered questions from Council. Mayor Lansburgh invited public comment. No public comment was received.

G. CONSENT CALENDAR

Councilmember Garcia-Cadena requested that item G.6. be removed from the Consent Calendar for further discussion. Public Works Director, Craig Locke, provided more information and answered questions from Council regarding the item.

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members approved Consent Calendar items No. 4 through 8.

AYES: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. SUBJECT: Parks and Recreation Commission Meeting Minutes for July 2025

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes from the July 28, 2025, Parks and Recreation Commission Meeting.

Received the minutes from the July 28, 2025, Parks and Recreation Commission Meeting.

5. SUBJECT: City Council Meeting Minutes of November 18, 2025.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of November 18, 2025.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of November 18, 2025.

6. SUBJECT: Request for a Supplemental Appropriation to Complete the Upfit for Replacement Fleet Vehicle 2-108 (Authorized Under Resolution No. 8543)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. ____ to:

1. Authorize a supplemental appropriation of \$15,000 from the Sewer (2220) reserve balance into the Equipment Replacement Fund (2012) to complete the upfit for replacement fleet vehicle 2-108 purchased under Resolution No. 8543;
2. Authorize the appropriation of the same \$15,000 within the Equipment Replacement Fund (2012) for the upfit of vehicle 2-108; and
3. Authorize the Fleet and Facilities Manager to proceed with the revised upfit through Knapheide's authorized distributor and take all necessary actions to complete the vehicle build.

Approved Resolution No. 8593 to: 1. Authorize a supplemental appropriation of \$15,000 from the Sewer (2220) reserve balance into the Equipment Replacement Fund (2012) to complete the upfit for replacement fleet vehicle 2-108 purchased under Resolution No. 8543; 2. Authorize the appropriation of the same \$15,000 within the Equipment Replacement Fund (2012) for the upfit of vehicle 2-108; and 3. Authorize the Fleet and Facilities Manager to proceed with the revised upfit through Knapheide's authorized distributor and take all necessary actions to complete the vehicle build.

7. SUBJECT: Create New Capital Improvement Project, the 2027 Water & Sewer Replacement Project, CIP 26-02, Appropriate Project Funding, and Approve Design Agreement with Laugenour and Meikle, Inc., for the 2027 Water & Sewer Replacement Project, CIP 26-02

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to:

1. Create a Capital Improvement Project for the 2027 Water & Sewer Replacement Project, CIP 26-02;
2. Appropriate \$228,000 from the Water Enterprise Fund, Fund 2210, into CIP 26-02;
3. Appropriate \$200,000 from the Sewer Enterprise Fund, Fund 2220, into CIP 26-02; and
4. Authorize the City Manager to execute a consultant agreement with Laugenour & Meikle, Inc., in the amount of \$332,700 for design of the 2027 Water & Sewer Replacement Project, CIP 26-02, and authorize a contingency of up to 10% (\$33,270).

Adopted Resolution No. 8594 to: 1. Create a Capital Improvement Project for the 2027 Water & Sewer Replacement Project, CIP 26-02; 2. Appropriate \$228,000 from the Water Enterprise Fund, Fund 2210, into CIP 26-02; 3. Appropriate \$200,000 from the Sewer Enterprise Fund, Fund 2220, into CIP 26-02; and 4. Authorize the City Manager to execute a consultant agreement with Laugenour & Meikle, Inc., in the amount of \$332,700 for design of the 2027 Water & Sewer Replacement Project, CIP 26-02, and authorize a contingency of up to 10% (\$33,270).

8. SUBJECT: License Agreement with BZ-Bee Pollination for Bee Storage Yards

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a License Agreement with BZ-Bee Pollination, Inc. for Bee Storage Yards on portions of City-owned property.

Adopted Resolution No. 8595 , authorizing the City Manager to enter into a License Agreement with BZ-Bee Pollination, Inc. for Bee Storage Yards on portions of City-owned property.

H. REPORTS OF THE CITY MANAGER

9. SUBJECT: Rotation of Mayor and Mayor Pro Tempore

RECOMMENDATION FOR ACTION: Staff recommends that the City Council designate the Council members to serve as Mayor and Mayor Pro Tempore for the following year, effective at the first regular meeting in December 2025.

City Clerk Marissa Kersey presented the item.

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

Mayor Lansburgh provided comments on his term as Mayor.

On a motion by Councilmember Garcia-Cadena seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members designated the Council Members to serve as Mayor and Mayor Pro Tempore for the following year, effective at the first regular meeting in December 2025.

AYES: Members Moreno, Garcia-Cadena, Vega, Mayor Pro Tem Stallard, and Mayor Lansburgh

NOES: None.

ABSENT: None.

ABSTAIN: None.

I. ADJOURN

The Council provided comments of appreciation to Mayor Lansburgh.

Meeting adjourned at 6:50PM in memory of Kenny Kinser.