City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

CITY OF WOODLAND CALIFORNIA

Regular Meeting Minutes

Tuesday, February 3, 2026

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)
   Property: Assessor's Parcel Number 064-170-051-000
   Agency Negotiators: City Manager
   Negotiating Parties: Tower Investments, LLC
   Under Negotiation: Price and Terms of Payment

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)
   Property: Assessor's Parcel Number 027-390-20, 027-390-22, and 027-390-23
   Agency Negotiators: City Manager
   Negotiating Parties: Pacific Coast Producers
   Under Negotiation: Terms of Lease

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER
Meeting called to order at 6:01 PM.

D. ROLL CALL
Council Members Present: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard
Absent: None.

E. PLEDGE OF ALLEGIANCE
Pledge of Allegiance led by Erika Bumgardner.

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

3. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Stallard invited public comment. No public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/ Staff.

4. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

Councilmember Moreno requested that item H.6. be removed for further discussion.

Councilmember Lansburgh provided comments on item H.11.

Mayor Stallard invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

On a motion by Councilmember Lansburgh, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members approved Consent Calendar items No. 5, and 7 through 19.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

5. SUBJECT: Changes to Woodland Cemetery Fee Schedule

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ___ to revise the fee schedule for the Woodland Cemetery regarding standard graves and the ossuary.

Adopted Resolution No. 8608 to revise the fee schedule for the Woodland Cemetery regarding standard graves and the ossuary.

6. SUBJECT: Authorize the City Manager to Enter a New Co-Termed Contract for the Existing Flock License Plate Readers

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to:
(1) Authorize the City Manager to enter into a 2-year contract for goods and services with Flock Group, Inc. for an amount not to exceed $300,000;
(2) Allocate an additional $80,000 in revenue from the Woodland Cannabis Dispensary Agreements into the General Fund (Fund 1101); and
(3) Appropriate the same $80,000 in additional expenditures to the Police department budget in Fund 1101.

This item was removed from the Consent Calendar as requested by Councilmember Moreno. Police Chief Kinnan and Lieutenant Parsons provided additional information regarding the item and answered questions from Council.

Mayor Stallard invited public comment. Speaking from the public was Jessica Martinez, James Vorhees, Maya Burr, Jolene, Haroun Wadoof, and Serena Durant. No further public comment was received.

Further discussion was engaged by the Council following public comment.

On a motion by Mayor Pro Tem Vega, seconded by Councilmember Lansburgh and carried on a 5-0 vote, Council Members adopted Resolution No. 8609 to: (1) Authorize the City Manager to enter into a 2-year contract for goods and services with Flock Group, Inc. for an amount not to exceed $300,000; (2) Allocate an additional $80,000 in revenue from the Woodland Cannabis Dispensary Agreements into the General Fund (Fund 1101); and (3) Appropriate the same $80,000 in additional expenditures to the Police department budget in Fund 1101.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Following the vote on this item the Mayor called for a 5-minute adjournment.

7. SUBJECT: Commission on Aging Meeting Minutes for September 18, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 18, 2025 Commission on Aging meeting minutes.

Receive the September 18, 2025 Commission on Aging meeting minutes.

8. SUBJECT: Increase in Construction Contingency for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) Reallocating $250,000 from the WPCF Asset Replacement Project, CIP 14-02, to the WPCF Influent Pump Station & Grit

Facility Improvements Project, CIP 24-12, and (2) Approving an increase in construction contingency up to $567,720 for a total contract amount of up to $3,744,920 for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12.

Adopted Resolution No. 8610, (1) Reallocating $250,000 from the WPCF Asset Replacement Project, CIP 14-02, to the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12, and (2) Approving an increase in construction contingency up to $567,720 for a total contract amount of up to $3,744,920 for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12.

9. SUBJECT: 2026 Lighting Efficiency Replacement Project

RECOMMENDATION FOR ACTION: Staff recommends that the Woodland City Council approve Resolution No. ____ authorizing staff to request bids for the 2026 Lighting Efficiency Replacement project.

Approved Resolution No. 8611 authorizing staff to request bids for the 2026 Lighting Efficiency Replacement project.

10. SUBJECT: Affordable Housing and Sustainable Communities (AHSC) Grant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ authorizing the acceptance of the Affordable Housing and Sustainable Communities Program grant funds and execution of associated standard agreements by the City Manager for the provision of bicycle lanes and sidewalk infrastructure in the Armfield-Lemen neighborhood.

Adopted Resolution No. 8612 authorizing the acceptance of the Affordable Housing and Sustainable Communities Program grant funds and execution of associated standard agreements by the City Manager for the provision of bicycle lanes and sidewalk infrastructure in the Armfield-Lemen neighborhood.

11. SUBJECT: Public Works Semi-Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Semi-annual Status Report for the period of July 2025 through December 2025.

Accepted the Public Works Semi-annual Status Report for the period of July 2025 through December 2025.

12. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Revising Section 9.48, Camping within the City Limits

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, revising sections within Chapter 9.48, “Camping within the City Limits,” of Title 9 of the Woodland Municipal Code.

Waived the second reading and adopted Ordinance No. 1747, revising sections within Chapter 9.48, “Camping within the City Limits,” of Title 9 of the Woodland Municipal Code.

13. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Revising Section 9.12, "Regulation of Shopping Carts"

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, revising sections within Chapter 9.12, “Regulation of Shopping Carts,” of Title 9 of the Woodland Municipal Code.

Waived the second reading and adopted Ordinance No. 1748, revising sections within Chapter 9.12, “Regulation of Shopping Carts,” of Title 9 of the Woodland Municipal Code.

14. SUBJECT: 345 W. Court Street – Exempt Surplus Land Determination

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, declaring a former City-owned well site property located at 345 W. Court Street (APN 064-170-051) to be exempt surplus land.

Adopted Resolution No. 8613, declaring a former City-owned well site property located at 345 W. Court Street (APN 064-170-051) to be exempt surplus land.

15. SUBJECT: Authorization to Appropriate Funds and Purchase a Vac-con Hydroexcavator Under Sourcewell Contract for the Water Division

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____ to:

    1. Authorize the appropriation of $630,242 from the Water Enterprise Fund (2210) balance for transfer to the Equipment Replacement Fund (2012) to fully fund the out-of-cycle replacement; and
    2. Authorize the appropriation of $670,000 in the Equipment Replacement Fund (2012) for the purchase of the replacement vehicle; and
    3. Authorize the City Manager, or designee, to execute all purchasing documents related to Sourcewell Contract No. 101221-VAC for the purchase of a Vac-Con Hydroexcavator from MME Equipment of Sacramento in an amount not to exceed $670,000.

Adopted Resolution No. 8614 to: 1. Authorize the appropriation of $630,242 from the Water Enterprise Fund (2210) balance for transfer to the Equipment Replacement Fund (2012) to fully fund the out-of-cycle replacement; and 2. Authorize the appropriation of $670,000 in the Equipment Replacement Fund (2012) for the purchase of the replacement vehicle; and 3. Authorize the City Manager, or designee, to execute all purchasing documents related to Sourcewell Contract No. 101221-VAC for the purchase of a Vac-Con Hydroexcavator from MME Equipment of Sacramento in an amount not to exceed $670,000.

16. SUBJECT: Replacement of Public Works Electrical Division Vehicle 5-001 and Appropriation of Vehicle Replacement and Water Enterprise Funds

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ___ to:

    1. Appropriate $10,798 from Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012); and
    2. Appropriate $61,264 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and
    3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to

complete the vehicle acquisition in accordance with City policies and procedures.

Adopted Resolution No. 8615 to: 1. Appropriate $10,798 from Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012); and 2. Appropriate $61,264 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and 3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to complete the vehicle acquisition in accordance with City policies and procedures.

17. SUBJECT: Authorize Appropriations for the Replacement of Water Division Vehicle 3-003

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ___ to:

    1. Appropriate $15,995 from the Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012), to fully fund the out-of-cycle replacement of vehicle 3-003; and
    2. Appropriate $65,024 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and
    3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to complete the vehicle acquisition in accordance with City policies and procedures.

Adopt Resolution No. 8616 to: 1. Appropriate $15,995 from the Water Enterprise Fund (2210) fund balance and transfer to the Equipment Replacement Fund (2012), to fully fund the out-of-cycle replacement of vehicle 3-003; and 2. Appropriate $65,024 in the Equipment Replacement Fund (2012) to fully fund the total vehicle purchase price; and 3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget transfers required to complete the

18. SUBJECT: Authorization to Appropriate Funds and Purchase a Fully Up-fitted Aries Industries CCTV Van Under Sourcewell Contract for the Replacement of Vehicle 2-007

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopted Resolution No. ___ to:

    1. Authorize an appropriation of $147,000 from Sewer Enterprise Fund (2220) fund balance and transfer to the Equipment Replacement Fund (2012); and
    2. Authorize a transfer of $118,000 from the existing Sewer Enterprise Fund (2220) FY2025/26 operating budget to the Equipment Replacement Fund (2012); and
    3. Authorize the appropriation of $265,000 in the Equipment Replacement Fund (2012) to fully fund the total project cost; and
    4. Authorize the City Manager, or designee, to execute all purchasing documents related to the purchase of a fully up-fitted Aries Industries CCTV van under Sourcewell Contract #120721-ARS to replace Vehicle 2-007 and match the Division’s primary CCTV van; and

5. Authorize the disposal of surplus property, specifically the sewer department's 2019 Ford Sprinter CCTV van (Vehicle 2-007), as a trade-in for credit against the purchase, finding that the sale in such alternative manner is in the best interest of the City and is supported by documentation sufficient to establish that the City is receiving compensation at least equal to the fair market value of the materials, supplies or equipment.

Adopted Resolution No. 8617 to: 1. Authorize an appropriation of $147,000 from Sewer Enterprise Fund (2220) fund balance and transfer to the Equipment Replacement Fund (2012); and 2. Authorize a transfer of $118,000 from the existing Sewer Enterprise Fund (2220) FY2025/26 operating budget to the Equipment Replacement Fund (2012); and 3. Authorize the appropriation of $265,000 in the Equipment Replacement Fund (2012) to fully fund the total project cost; and 4. Authorize the City Manager, or designee, to execute all purchasing documents related to the purchase of a fully up-fitted Aries Industries CCTV van under Sourcewell Contract #120721-ARS to replace Vehicle 2-007 and match the Division's primary CCTV van; and 5. Authorize the disposal of surplus property, specifically the sewer department's 2019 Ford Sprinter CCTV van (Vehicle 2-007), as a tradein for credit against the purchase, finding that the sale in such alternative manner is in the best interest of the City and is supported by documentation sufficient to establish that the City is receiving compensation at least equal to the fair market value of the materials, supplies or equipment.

19. SUBJECT: City Council Meeting Minutes of January 20, 2026.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Special and Regular City Council/Woodland Finance Authority Meeting of January 20, 2026.

Adopted the minutes of the Joint Special and Regular City Council/Woodland Finance Authority Meeting of January 20, 2026.

I. PUBLIC HEARINGS

20. SUBJECT: Accessory Dwelling Unit (ADU) Ordinance Updates

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public hearing and take the following action: Introduce and waive the first reading of an ordinance amending Section 17.84.030 of the Woodland Municipal Code regarding accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).

Assistant Planner Hadlie Ward along with Community Development Deputy Director Erika Bumgardner provided a presentation on the item and answered questions from Council.

Mayor Stallard opened the public hearing. No public comment was received. Mayor Stallard closed the public hearing.

On a motion by Mayor Pro Tem Vega, seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members held a public hearing and introduced and waived the first reading of an ordinance amending Section 17.84.030 of the Woodland Municipal Code regarding accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

J. REPORTS OF THE CITY MANAGER

21. SUBJECT: Fire Station #4 – Authorization to Advertise Requests for Qualifications

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ___ to authorize staff to proceed with advertising a Request for Qualifications (RFQ) for the Design-Build team to design and construct Fire Station #4.

City Manager Ken Hiatt introduced the item. Principal Civil Engineer Ed Wisniewski provided a presentation and answered questions from Council along with Fire Chief Eric Zane.

Mayor Stallard invited public comment. No public comment was received.

On a motion by Mayor Pro Tem Vega, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members adopted Resolution No. 8618 to authorize staff to proceed with advertising a Request for Qualifications (RFQ) for the Design-Build team to design and construct Fire Station #4.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

K. ADJOURN

Meeting adjourned at 7:50 PM.