City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, June 2, 2026

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Labor Negotiators (Gov. Code §54957.6)
   Agency Designated Representative: City Manager and Director of Administrative Services
   Employee Organizations: Woodland Mid-Management Professional Association, Woodland City Employees Association, Woodland Police Mid-Management Unit, Woodland Police Officers' Association, Woodland Police Supervisors Association, Woodland Fire Mid-Management Association, and Woodland Professional Firefighters Association.

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:04 PM.

D. ROLL CALL

Council Members Present: Members Lansuburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard.
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Bill Wagnon.

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written

Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Stallard invited public comment. Speaking from the public was Betsy Darling. No further public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Council received the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

I. CONSENT CALENDAR

Mayor Stallard invited public comment. No public comment was received.

On a motion by Councilmember Moreno, seconded by Mayor Pro Tem Vega and carried on a 5-0 vote, Council Members approved consent calendar items 4 through 11.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

4. SUBJECT: Proclamation Supporting Volunteerism

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a proclamation promoting volunteerism and recognizing JustServe.org.

Council approved a proclamation promoting volunteerism and recognizing JustServe.org. Accepting the Proclamation was Bill Wagnon.

5. SUBJECT: City Council Meeting Minutes of May 5, 2026 and May 19, 2026.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of May 5, 2026 and May 19, 2026.

Council adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of May 5, 2026 and May 19, 2026.

6. SUBJECT: Sustainability Advisory Committee Minutes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and review the Sustainability Advisory Committee's minutes from February, March, and April 2026.

Council received and reviewed the Sustainability Advisory Committee's minutes from February, March, and April 2026.

7. SUBJECT: Freeman Street Right of Way Abandonment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a Summary Vacation of excess public right of way along the 334 Freeman Street property frontage and authorizing the City Manager to execute a quit claim deed.

Council adopted Resolution No. 8657, approving a Summary Vacation of excess public right of way along the 334 Freeman Street property frontage and authorizing the City Manager to execute a quit claim deed.

8. SUBJECT: Award Construction Contract for 2026 Road Maintenance Project, CIP 26-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ______,

1.) Authorizing the reallocation of $550,000 of Measure F Funds in FY25/26 from the 2025 Road Maintenance Project, CIP 25-02, to the 2026 Road Maintenance Project, CIP 26-01;

2.) Authorizing the reallocation of $604,740.91 of Road Maintenance and Rehabilitation Account (RMRA-SB1) Funds in FY24/25 from the 2025 Road Maintenance Project, CIP 25-02, to the 2026 Road Maintenance Project, CIP 26-01;

3.) Authorizing the reallocation of $4,675 of Water Enterprise Funds in FY25/26 from the 2025 Road Maintenance Project, CIP 25-02, to the 2026 Road Maintenance Project, CIP 26-01, to fund improvements associated with water utility conflicts;

4.) Approving a construction contract for the 2026 Road Maintenance Project, CIP 26-01 (Project); awarding the construction contract in the amount of $1,946,403.40 for the base bid plus all additive alternates A, B, and C to B&M Civil LLC; authorizing a contract contingency up to 15% ($291,960.51); and authorizing the City Manager to execute the construction contract and change orders; and

5.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of $186,184; authorizing a contract contingency up to 15% ($27,927.60); and authorizing the City Manager to execute the agreement and amendments.

Council adopted Resolution No. 8658, 1.) Authorizing the reallocation of $550,000 of Measure F Funds in FY25/26 from the 2025 Road Maintenance Project, CIP 25-02, to the 2026 Road Maintenance Project, CIP 26-01; 2.) Authorizing the reallocation of $604,740.91 of Road Maintenance and Rehabilitation Account (RMRA-SB1) Funds in FY24/25 from the 2025 Road Maintenance Project, CIP 25-02, to the 2026 Road Maintenance Project, CIP 26-01; 3.) Authorizing the reallocation of $4,675 of Water Enterprise Funds in FY25/26 from the 2025 Road Maintenance Project, CIP 25-02, to the 2026 Road Maintenance Project, CIP 26-01, to fund improvements associated with water utility conflicts; 4.) Approving a construction contract for the 2026 Road Maintenance Project, CIP 26-01 (Project); awarding the construction contract in the amount of $1,946,403.40 for the base bid plus all additive alternates A, B, and C to B&M Civil LLC; authorizing a contract contingency up to 15% ($291,960.51); and authorizing the City Manager to execute the construction contract and change orders; and 5.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of $186,184; authorizing a contract contingency up to 15% ($27,927.60); and authorizing the City Manager to execute the agreement and amendments.

9. SUBJECT: Approval of the List of Projects for FY 26/27 Funded by Senate Bill 1 Road Maintenance and Rehabilitation Account Funds

   RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving a list of projects for FY 26/27 funded by Senate Bill 1 Road Maintenance and Rehabilitation Account funds.

Council adopted Resolution No.8659, approving a list of projects for FY 26/27 funded by Senate Bill 1 Road Maintenance and Rehabilitation Account funds.

10. SUBJECT: Approval of Asset Management and Maintenance Service Agreement with APGN, Inc. for High-Speed Turbo Blowers at the Water Pollution Control Facility

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ authorizing the City Manager to execute a five year Asset Management and Maintenance Service Agreement with APGN, Inc. for the Water Pollution Control Facility high speed turbo blower system in an amount not to exceed $327,125.

Council adopted Resolution No. 8660 authorizing the City Manager to execute a five year Asset Management and Maintenance Service Agreement with APGN, Inc. for the Water Pollution Control Facility high speed turbo blower system in an amount not to exceed $327,125.

11. SUBJECT: Community Center Parking Lot Expansion Project (CIP 24-08) – Final Acceptance and Notice of Completion

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to

    1. Accept the Community Center Parking Lot Expansion (CIP 24-08) construction contract as complete and authorize the City Clerk to file a Notice of Completion; and
    2. Approve a consultant services contract amendment with Laugenour & Meikle in the amount of $20,500 for a total agreement amount of $193,716 and authorize the City Manager to execute the amendment.

Council adopted Resolution No. 8661, to 1. Accept the Community Center Parking Lot Expansion (CIP 24-08) construction contract as complete and authorize the City Clerk to file a Notice of Completion; and 2. Approve a consultant services contract amendment with Laugenour & Meikle in the amount of $20,500 for a total agreement amount of $193,716 and authorize the City Manager to execute the amendment.

J. PUBLIC HEARINGS

12. SUBJECT: Adoption of the City's 2025 Urban Water Management Plan

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a Public Hearing and adopt Resolution No. ___, adopting the 2025 Urban Water Management Plan.

Celia Taylor, Water Quality Specialist, provided a presentation to Council and answered questions.

Mayor Stallard opened the public hearing. Speaking from the public was Al Eby. No further public comment was received. Mayor Stallard closed the public hearing.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Lansburgh and carried on a 5-0 vote, Council Members conducted a Public Hearing and adopted Resolution No. 8662, adopting the 2025 Urban Water Management Plan.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

13. SUBJECT: Public Hearing and Adoption of the City's Water Shortage Contingency Plan

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1. Conduct a public hearing to receive comments on the proposed update to the City of Woodland Water Shortage Contingency Plan (WSCP), 2. Adopt Resolution No. ______, approving the updated WSCP, Appendix G of the Urban Water Management Plan (UWMP).

Mayor Stallard opened the public hearing. No public comment was received. Mayor Stallard closed the public hearing.

On a motion by Councilmember Lansburgh, seconded by Mayor Pro Tem Vega and carried on a 5-0 vote, Council Members conducted a public hearing to receive comments on the proposed update to the City of Woodland Water Shortage Contingency Plan (WSCP) and adopted Resolution No. 8663, approving the updated WSCP, Appendix G of the Urban Water Management Plan (UWMP).

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

14. SUBJECT: Assembly Bill 2561: Local Public Employees Vacant Positions

RECOMMENDATION FOR ACTION: Staff recommend the City Council 1) Hold a public hearing, and 2) Receive the informational report on the City of Woodland Vacancies and Recruitment and Retention Efforts Pursuant to Government Code Section 3502.3.

Kim McKinney, Director of Administrative Services, provided a presentation to Council and answered questions.

Mayor Stallard opened the public hearing. No public comment was received. Mayor Stallard closed the public hearing.

Council held a public hearing, and received the informational report on the City of Woodland Vacancies and Recruitment and Retention Efforts Pursuant to Government Code Section 3502.3.

K. REPORTS OF THE CITY MANAGER

15. SUBJECT: Woodland Tourism and Business Improvement District Annual Report and Resolution of Intention to Levy Annual Assessment for Fiscal Year 2026/2027

RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) Approve the Annual Report from the Advisory Board for the Woodland Tourism Business Improvement District; and 2) Adopt Resolution No. _____, with the intention to levy the annual assessment for Fiscal Year 2026/2027.

Spencer Bowen, Communications and Strategic Policy Manager, provided a presentation to Council and answered questions. Al Eby from Visit Woodland provided additional information to the Council on this item.

Mayor Stallard invited public comment. Speaking from the public was Betsy Darling. No further public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried on a 5-0 vote, Council approved the Annual Report from the Advisory Board for the Woodland Tourism Business Improvement District; and adopted Resolution No. 8664, with the intention to levy the annual assessment for Fiscal Year 2026/2027.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Mayor Pro Tem Vega, and Mayor Stallard.
NOES: None.
ABSENT: None.
ABSTAIN: None.

16. SUBJECT: Presentation of the Fiscal Year 2026/27 Proposed Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the proposed budget for fiscal year 2026/27.

City Manager Ken Hiatt introduced the item. Kim McKinney, Director of Administrative Services, and Karie Farnham, Financial Services Manager, provided a presentation to Council and answered questions.

Mayor Stallard invited public comment. No public comment was received.

The Council received the presentation on the proposed budget for fiscal year 2026/27.

17. SUBJECT: Consideration of November 2026 Ballot Measure to Authorize a One-Cent Sales Tax

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation and provide direction to staff on a potential ballot measure to establish a one-cent sales tax for general city services, programs, and facilities.

Ken Hiatt, City Manager, presented the item to Council and answered questions.

Mayor Stallard invited public comment. Speaking from the public was Betsy Darling. No further comment was received.

Council received a presentation and provided direction to staff on a potential ballot measure to establish a one-cent sales tax for general city services, programs, and facilities.

L. ADJOURN

Meeting adjourned at 8:05 PM in memory of Ruben Guerrero.