City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, August 18, 2026

6:00 PM

<u>City Council</u>

CITY COUNCIL

In addition to being held in-person at City Hall, this meeting is accessible through the zoom link below or by calling the telephone number provided.
To provide public comment, please fill out the Speaker Sign Up form: https://forms.office.com/g/7EuQPwy415. The City Clerk will call your name and unmute your microphone when it is your turn to speak. You may also use the "raise hand" feature in zoom to request to speak. If calling using the phone number, please press the star key and the number nine (*9) to raise your hand to speak.
Zoom Link: https://us06web.zoom.us/j/82355871863
Zoom Phone Number: 1(669) 900-6833
Zoom ID Number: 823 5587 1863

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:05pm.

B. ROLL CALL

Council Members Present: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard
Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mitch Sears.

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Stallard invited public comment. Speaking from the public was a Woodland resident, Tina Mirandy, Nancy Miritz, Shaunese Lambell, Maya, and Jolene. No further public comment was received.

At 6:17pm, the City Council took a recess due to a disruption in the remote access services for the meeting. Mayor Stallard reconvened the meeting at 6:24pm because the remote access services were restored.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Updates provided by Council and Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Council received the long range calendar for informational purposes only.

F. PRESENTATIONS

3. SUBJECT: 2026 Civic Fellowship Program Presentation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the 2026 Civic Fellowship Program.

City Manager Ken Hiatt introduced the item and each Civic Fellow provided a brief presentation to the Council.

4. SUBJECT: Presentation from Valley Clean Energy

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation from Valley Clean Energy regarding member jurisdiction updates.

Mitch Sears, Chief Executive Officer of Valley Clean Energy, provided a presentation to Council.

G. CONSENT CALENDAR

Mayor Stallard invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried on a 5-0 vote, Council Members approved consent calendar items numbers 5 through 16.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard
NOES: None.

ABSENT: None.
ABSTAIN: None.

5. SUBJECT: City Council Meeting Minutes of July 7, 2026, July 21, 2026 and August 4, 2026.

   RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of July 7, 2026, July 21, 2026, and August 4, 2026.

City Council adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of July 7, 2026, July 21, 2026, and August 4, 2026.

6. SUBJECT: Approval of Job Descriptions

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the revised job description for Associate Planner and the new job description for Fire Mechanic.

City Council approved the revised job description for Associate Planner and the new job description for Fire Mechanic.

7. SUBJECT: Approval of the Salary Schedule Effective July 1, 2026

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the salary schedule effective July 1, 2026.

City Council approved the salary schedule effective July 1, 2026.

8. SUBJECT: Hiddleson Park Phase 1 Redevelopment Project (CIP 25-10) – Appropriate Additional Funds and Authorize Contract Contingency

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, to: 1) Appropriate $90,000 in Measure F Funds (Fund 1507) to the Hiddleson Park Phase 1 Improvement Project (CIP 25-10); 2) Appropriate $90,000 in Water Enterprise Funds (Fund 2210) to the Hiddleson Park Phase 1 Improvement Project (CIP 25-10); 3) Authorize a 15% contingency to the construction contract previously awarded to Lister Construction under authority of the City Manager, thereby authorizing a total construction contract in the amount of $445,620 for the Hiddleson Park Phase 1 Improvement Project (CIP 25-10); and, 4) authorize the City Manager to execute change orders up to the total authorized amount.

City Council adopted Resolution No. 8721, to: 1) Appropriate $90,000 in Measure F Funds (Fund 1507) to the Hiddleson Park Phase 1 Improvement Project (CIP 25-10); 2) Appropriate $90,000 in Water Enterprise Funds (Fund 2210) to the Hiddleson Park Phase 1 Improvement Project (CIP 25-10); 3) Authorize a 15% contingency to the construction contract previously awarded to Lister Construction under authority of the City Manager, thereby authorizing a total construction contract in the amount of $445,620 for the Hiddleson Park Phase 1 Improvement Project (CIP 25-10); and, 4) authorize the City Manager to execute change orders up to the total authorized amount.

9. SUBJECT: Authorize Appropriations for the Replacement of Fire Department Vehicle 6-904

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the following actions:

1. Appropriate $45,588.47 in the Equipment Replacement Fund (Fund 2012) to fund the purchase and upfit of replacement Fire Department vehicle 6-913.
2. Appropriate the remaining insurance proceeds, $424.79, to the vehicle replacement reserve for vehicle 6-913.
3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget adjustments required to complete the vehicle purchase and upfit in accordance with City policies and procedures.

City Council adopted Resolution No. 8722, authorizing the following actions:
1. Appropriate $45,588.47 in the Equipment Replacement Fund (Fund 2012) to fund the purchase and upfit of replacement Fire Department vehicle 6-913.
2. Appropriate the remaining insurance proceeds, $424.79, to the vehicle replacement reserve for vehicle 6-913.
3. Authorize the City Manager, or designee, to execute all necessary purchasing documents, agreements, and budget adjustments required to complete the vehicle purchase and upfit in accordance with City policies and procedures.

10. SUBJECT: Approve the Reallocation of Funds from Completed Water and Sewer Utility Projects

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____; 1) Reallocating $925,000 of unused water funding from CIP #24-02 to CIP #09-23; 2) Reallocating $565,000 of unused sewer funding from CIP #24-02 to CIP #08-21; 3) Reallocating $465,000 of unused water funding from CIP #21-01 to CIP #09-23; 4) Reallocating $440,000 of unused sewer funding from CIP #21-01 to CIP #08-21; 5) Reallocating $40,000 of unused water funding from CIP #19-15 to CIP #09-23; and 6) Reallocating $130,000 of unused sewer funding from CIP #20-13 to CIP #26-03.

City Council adopted Resolution No. 8723; 1) Reallocating $925,000 of unused water funding from CIP #24-02 to CIP #09-23; 2) Reallocating $565,000 of unused sewer funding from CIP #24-02 to CIP #08-21; 3) Reallocating $465,000 of unused water funding from CIP #21-01 to CIP #09-23; 4) Reallocating $440,000 of unused sewer funding from CIP #21-01 to CIP #08-21; 5) Reallocating $40,000 of unused water funding from CIP #19-15 to CIP #09-23; and 6) Reallocating $130,000 of unused sewer funding from CIP #20-13 to CIP #26-03.

11. SUBJECT: Approve a Sole Source Finding and Goods Purchase Agreement for Water Meters and Smartpoints with Aqua-Metric Sales Company and Appropriate Funding for the Water Meter Replacement Project, CIP 22-03

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to:
1. Appropriate $200,000 from the Water Enterprise Fund, Fund 2210 to the Water Meter Replacement Project, CIP 22-03;
2. Make a finding designating certain products, brands, or services by Aqua-Metric Sales Company to be required for the continued functionality of the existing water meter infrastructure;
3. Authorize the City Manager to execute a goods purchase agreement with Aqua-Metric Sales Company for water meters and smartpoints in the amount of $443,428.27 for the Water Meter Replacement Project, CIP 22-03.

City Council adopted Resolution No. 8724 to: 1. Appropriate $200,000 from the Water Enterprise Fund, Fund 2210 to the Water Meter Replacement Project, CIP 22-03; 2. Make a finding designating certain products, brands, or services by Aqua-Metric Sales Company to be required for the continued functionality of the existing water meter infrastructure; 3. Authorize the City Manager to execute a goods purchase agreement with Aqua-Metric Sales Company for water meters and smartpoints in the amount of $443,428.27 for the Water Meter Replacement Project, CIP 22-03.

12. SUBJECT: Increase in Construction Contingency for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) Reallocating $400,000 from the Spring Lake Pump Station Pump Replacement Project, CIP 23-04, to the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12, and (2) Approving an increase in construction contingency up to $967,720 for a total contract amount of up to $4,144,920 for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12.

City Council adopted Resolution No. 8725, (1) Reallocating $400,000 from the Spring Lake Pump Station Pump Replacement Project, CIP 23-04, to the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12, and (2) Approving an increase in construction contingency up to $967,720 for a total contract amount of up to $4,144,920 for the WPCF Influent Pump Station & Grit Facility Improvements Project, CIP 24-12.

13. SUBJECT: Approve Change in Authorized Position Listing for Utility Maintenance Worker Positions

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. ____ Approving Changes to the Authorized Full-Time Equivalent Position for Fiscal Year 2026/27 to upgrade an existing Utility Maintenance Worker I/II to a Utility Maintenance Worker III/IV.

City Council approved Resolution No. 8726 Approving Changes to the Authorized Full-Time Equivalent Position for Fiscal Year 2026/27 to upgrade an existing Utility Maintenance Worker I/II to a Utility Maintenance Worker III/IV.

14. SUBJECT: Amendment 1 to the SLIF Reimbursement Agreement with Lennar Homes of California, LLC for Heritage Remainder Phase 2 (SM5107)

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving Amendment 1 to the agreement regarding reimbursement of Spring Lake Specific Plan improvements for Subdivision #5107 and authorizing the City Manager to sign the Amendment on behalf of the City.

City Council adopted Resolution No. 8727, approving Amendment 1 to the agreement regarding reimbursement of Spring Lake Specific Plan improvements for Subdivision #5107 and authorizing the City Manager to sign the Amendment on behalf of the City.

15. SUBJECT: Public Works Semi-Annual Status Report

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation and accept the Public Works Semi-Annual Status Report for the period of January 2026 through June 2026.

City Council accepted the Public Works Semi-Annual Status Report for the period of January 2026 through June 2026.

16. SUBJECT: Side Letter of Agreement — Woodland Professional Firefighters' Association

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland Professional Firefighters' Association.

City Council approved the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland Professional Firefighters' Association.

H. PUBLIC HEARINGS

17. SUBJECT: Fiscal Year 2026/2027 Community Development Block Grant Annual Action Plan

    RECOMMENDATION FOR ACTION: Staff recommends the City Council to hold a public hearing and adopt Resolution No.____ to; 1) approve the Fiscal Year (FY) 2026/2027 CDBG Annual Action Plan with the funding allocations provided in the staff report and Resolution; 2) Authorize the City Manager to execute any agreements, contracts or other documents with the appropriate entities to carry out the CDBG funded activities; and 3) Authorize the Administrative Services Director to make the budget allocations as specified.

Katharine Apicella, Housing Analyst, and Youyou Xu, Civic Fellow, provided a presentation to Council and answered questions.

Mayor Stallard opened the public hearing. No public comment was received. Mayor Stallard closed the public hearing.

On a motion by Councilmember Moreno, seconded by Mayor Pro Tem Vega and carried on a 5-0 vote, City Council held a public hearing and adopted Resolution No.8728 to; 1) approve the Fiscal Year (FY) 2026/2027 CDBG Annual Action Plan with the funding allocations provided in the staff report and Resolution; 2) Authorize the City Manager to execute any agreements, contracts or other documents with the appropriate entities to carry out the CDBG funded activities; and 3) Authorize the Administrative Services Director to make the budget allocations as specified.

AYES: Members Lansburgh, Garcia-Cadena, Moreno, Vega, and Mayor Stallard
NOES: None.
ABSENT: None.
ABSTAIN: None.

I. ADJOURN

Meeting adjourned at 8:15PM.