

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, April 7, 2015

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

**CITY COUNCIL
CLOSED SESSION AGENDA
5:00 PM**

A. CALL TO ORDER

B. CLOSED SESSION

B.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Yolo County Assessor's Parcel Number 041-070-055
(Spring Lake Park N-1)

Agency Negotiators: City Manager, Community Development Director,
City Engineer and City Attorney

Negotiating Parties: Optimistic Partners, LLC

Under Negotiation: Price and terms of payment

B.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Yolo County Assessor's Parcel Number 042-030-047
(Spring Lake Park N-3)

Agency Negotiators: City Manager, Community Development Director,
City Engineer and City Attorney

Negotiating Parties: Turn of the Century, a Delaware LLC

Under Negotiation: Price and terms of payment

B.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Yolo County Assessor's Parcel Number 005-645-10,11

Agency Negotiators: City Manager, Community Development Director and
City Attorney

Negotiating Parties: Jayjala Corporation

Under Negotiation: Price and terms of payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY

APRIL 7, 2015

6:00 P.M.

A. CALL TO ORDER

Met in Closed Session and no reportable action from the meeting.

B. ROLL CALL

Present: 5 - Council Member Jim Hilliard, Council Member Sean Denny, Council
Member Angel Barajas, Mayor Tom Stallard and Mayor Pro Tem William
Marble

C. PLEDGE OF ALLEGIANCE

Pledge Allegiance led by Girl Scouts Troop #252.

D. COMMUNICATIONS-PUBLIC COMMENT

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[14-681](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. COMMITTEE REPORTS

[14-666](#)

SUBJECT: Parks & Recreation Commission Meeting Minutes for February 23, 2015

Recommendation for Action: Staff recommends that the City Council receive the February 23, 2015 Parks & Recreation Commission Minutes that were approved on March 23, 2015.

[14-667](#)

SUBJECT: Commission on Aging Meeting Minutes for February 12, 2015

Recommendation for Action: Staff recommends that the City Council receive the February 12, 2015 Commission on Aging Minutes that were approved on March 12, 2015.

Mayor Stallard provided feed back to staff regarding the Parks & Recreation meeting minutes. Consent Calendar doesn't reflect what items were on the consent calendar.

Council members received the Commission on Aging meeting minutes of February 12, 2015.

G. PRESENTATIONS

1. [14-687](#)

SUBJECT: Proclaim April 2015 as Child Abuse Prevention Month

Recommendation for Action: Staff recommends that the City Council adopt a Proclamation declaring April 2015 as Child Abuse Prevention Month.

Council Member Barajas presented the proclamation to Julie Beckner, Special Projects Manager with Yolo County children's Alliance and Elda Radia, Family Support Worker with Step by Step/Paso a Paso Program.

2. [14-685](#)

SUBJECT: Proclamation Declaring April 12-18, 2015 National

Library Week

Recommendation for Action: Staff recommends that the City Council proclaim April 12-18, 2015 National Library Week

Council Member Marble presented the proclamation to Greta Galindo Library Services Director and Kathy Harryman, Library Board Member.

3. [14-686](#)

SUBJECT: Proclaim May 5, 2015 as BIG Day of Giving

Recommendation for Action: Staff recommends that the City Council adopt a Proclamation proclaiming May 5, 2015 as BIG Day of Giving.

This proclamation was pulled and moved to the April 21, 2014 Council meeting.

4. [14-688](#)

SUBJECT: Presentation - Girl Scouts Troop #252

Recommendation for Action: Staff recommends that the City Council allocate time at the meeting of April 7th for a brief presentation from Girl Scouts Troop #252.

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members approved a Proclamation declaring April 2015 as Child Abuse Prevention Month; Proclamation declaring April 12-18, 2015 as National Library Week and received a presentation from Girl Scouts Troop #252.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

H. MINUTES

5. [14-682](#)

SUBJECT: Council Meeting Minutes

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of March 3, 2015 and the Special Meeting/Study Session and Joint Regular City Council/Woodland Finance Authority meeting of March 17, 2015.

Mayor Stallard pointed out some corrections to the Council Meeting minutes of March 17, 2015. On page 4 of the minutes, there is a technical error where the Ayes were listed as 4 Council Members voting and it should be 5 Council Members voting.

On the same set of minutes, on Item No. 7 Mayor Stallard requested that the motion include the substitute motion by Mayor Stallard.

City Manager Navazio suggesting approving the minutes with the amendment and correction at this time and from here forward make sure we are consistent with all sets of minutes.

On a motion by Council Member Denny, seconded by Council Member Barajas

and carried unanimously, Council Members adopted the Joint Regular City Council/Finance Authority meeting minutes of March 3, 2015 and March 17, 2015.

Ayes: 5 - Council Member Barajas, Council Member Denny, Council Member Hilliard, Mayor Pro Tem Marble and Mayor Stallard

I. CONSENT CALENDAR

6. [14-631](#) SUBJECT: Renewal of Microsoft Software Licensing Agreement

Recommendation for Action: Staff recommends that the City Council:

1. Receive the Annual Maintenance for Microsoft Enterprise Agreement; and

2. Approve Resolution No. _____, authorizing the City Manager to execute a 3-year Microsoft Enterprise Agreement with CompuCom Systems, Inc, using the Terms and conditions set forth by the County of Riverside, California, Microsoft Enterprise Agreement 01E73134.

Adopted Resolution No. 6406, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH COMPUCOM FOR SOFTWARE LICENSING.

7. [14-648](#) SUBJECT: Authorize City Manager to Execute Applications with the Railroad for Kentucky Widening Improvements, CIP 04-07

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute two applications with Genesee & Wyoming, also known as California Northern Railroad, for rail crossing improvements associated with the Kentucky Avenue Widening and Complete Streets Improvements Project, CIP 04-07; and authorizing the City Manager to submit both applications and application/design fees in the amount of \$109,661.40; and authorizing a 10% contingency, not to exceed \$10,967.

Adopted Resolution No. 6407, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE SUBMITTAL OF TWO APPLICATIONS WITH GENESEE & WYOMING FOR RAILROAD CROSSINGS IMPACTED BY THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS PROJECT, CIP 04-07.

8. [14-660](#) SUBJECT: Second Reading of Ordinance No. _____ approving an amendment to the Amended and Restated Development Agreement between the City of Woodland and Cal West Investors, LLC and Optimistic Partners, LLC

Recommendation for Action: Staff recommends that the City Council conduct the second reading of Ordinance No. _____, approving an

amendment to the Development Agreement between the City of Woodland and Cal West Investors, LLC and Optimistic Partners, LLC to use and develop the Cal West Project Area located within the Spring Lake Specific Plan Area (Attachment A).

Adopted Ordinance No. 1573, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, APPROVING AN AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WOODLAND AND CAL WEST INVESTORS, LLC AND OPTIMISTIC PARTNERS, LLC TO USE AND DEVELOP THE CAL WEST PROJECT AREA LOCATED WITHIN THE SPRING LAKE SPECIFIC PLAN AREA.

9. [14-674](#)

SUBJECT: Approve Contract Amendment with Carollo Engineers for New ASR Wells #29 and #30, CIP 15-02

Recommendation for Action: Staff recommends that the City Council:

- 1) Approve Resolution No. _____, authorizing the City Manager to execute contract amendment #1 with Carollo Engineers (Carollo) for the New Aquifer Storage & Recovery (ASR) Wells #29 and #30, CIP 15-02, for an amount not to exceed \$67,000; and
- (2) Appropriate \$200,000 additional funding for FY2014/15 from the FY2015/16 planned allocation (CIP 15-02) to cover the contract amendment and coring program.

Adopted Resolution No. 6408, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVE CONTRACT AMENDMENT WITH CAROLLO ENGINEERS FOR NEW ASR WELLS #29 AND #30.

10. [14-677](#)

SUBJECT: Memorandum of Understanding with Yolo County transferring funding and responsibility of Safe Routes to School Caltrans Active Transportation Grant

Recommendation for Action: Staff recommends that the City Council approve a Memorandum of Understanding with Yolo County to transfer the funding in the amount of \$539,000 and responsibility of the FY 2015-2017, Caltrans Active Transportation Program grant from the City of Woodland to Yolo County.

Approved a Memorandum of Understanding with Yolo County to transfer the funding in the amount of \$539,000 and responsibility of the FY 2015-2017, Caltrans Active Transportation Program grant from the city of Woodland to Yolo County.

11. [14-663](#)

SUBJECT: Final Acceptance and Notice of Completion for the First Ground Level Tank, CIP 08-33

Recommendation for Action: Staff recommends that the City Council accept as complete the contract with Myers and Sons Construction for work on the First Ground Level Tank and authorize the City Clerk to file a Notice of Completion.

Accepted as complete the contract with Myers and Sons Construction for work

on the First Ground Level Tank and authorized the City Clerk to file a Notice of Completion.

12. [14-665](#) SUBJECT: Award Construction Contract for Annual Water and Sewer Repair and Replacement Project, CIP #15-19; and Approve reallocation of \$50,000 of Water Enterprise Funds from Water System Maintenance Repairs, CIP 09-23 and \$300,000 from Water Pipeline Realignment from Sewer and Storm Assets, CIP 14-10 to Annual Water and Sewer Repair and Replacement Project, CIP 15-19

Recommendation for Action: Staff recommends that the City Council (1) waive an immaterial bid irregularity, (2) adopt Resolution No. _____, to award a construction contract in the amount of \$1,777,393 to Civil Engineering Construction, Inc. for CIP 15-19, Annual Water and Sewer Repair and Replacement Project and authorize a contract contingency of up to 10% (\$177,739), (3) approve a consultant agreement for construction management and inspection services with Psomas in an amount up to \$153,481 and authorize a contingency of up to 10% (\$15,348), and (4) approve the reallocation of \$50,000 of additional Water Enterprise Funds from Water System Maintenance Repairs, CIP 09-23 and \$300,000 from Water Pipeline Realignment from Sewer and Storm Assets, CIP 14-10 to Annual Water and Sewer Repair and Replacement Project, CIP 15-19 to provide for the revised total project budget.

Adopted Resolution No. 6409, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH CIVIL ENGINEERING CONSTRUCTION, INC. IN THE AMOUNT OF \$1,777,393 FOR CIP 15-19, ANNUAL WATER AND SEWER REPAIR AND REPLACEMENT PROJECT.

13. [14-690](#) SUBJECT: Modifications to Salary Schedule - Public Safety Chief/Police Chief

Recommendation for Action: Staff recommends that the City Council approve revisions to the City of Woodland Salary Schedule for the classifications of Public Safety Chief and Police Chief.

Approved revisions to the City of Woodland Salary Schedule for the classifications of Public Safety Chief and Police Chief.

14. [14-669](#) SUBJECT: Yolo County Commission on Aging & Adult Services Appointment of M. Therese Brown

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the appointment of Commission on Aging Commissioner M. Therese Brown as the City's representative on the Yolo County Commission on Aging & Adult Services.

Adopted Resolution No. 6410, A RESOLUTION APPOINTING A REPRESENTATIVE TO SERVE ON THE YOLO COUNTY COMMISSION ON

AGING & ADULT SERVICES.**15. [14-636](#)**

SUBJECT: Purchase of Three Replacement Motorcycles for the Police Department

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the purchase of three (3) replacement Honda motorcycles for the Police Department.

Adopted Resolution No. 6411, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PURCHASE OF THREE (3) HONDA MOTORCYCLES FROM HOLLISTER POWERSPORTS.

16. [14-659](#)

SUBJECT: Approval to Execute Cooperative Fuel Services Purchasing Agreement with Inter-State Oil, Inc.

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a cooperative purchasing agreement with Inter-State Oil, Inc. for card-lock fuel services in an amount of \$0.084 cents above Sacramento Oil Price Information Service (OPIS) average for unleaded fuel, and \$0.085 cents above Sacramento OPIS average for diesel fuel through June 30, 2018.

Adopted Resolution No. 6412, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CITY MANAGER TO EXECUTE A STANDARD SERVICES AGREEMENT WITH INTER-STATE OIL, INC.

On a motion by Council Member Hilliard, seconded by Council Member Marble and carried unanimously, Council Members approved Consent Calendar Items No. 6 through 16.

Ayes: 5 - Council Member Barajas, Council Member Denny, Council Member Hilliard, Mayor Pro Tem Marble and Mayor Stallard

J. REPORTS OF THE CITY MANAGER**17. [14-661](#)**

SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment for Consulting Services and Consideration of Establishing a Citizens Advisory Committee.

Recommendation for Action: Staff recommends that the City Council:

- 1) approve Resolution No. _____, and authorize the City Manager to execute Amendment #2 to the consultant services agreement with Larsen Wurzel & Associates, Inc. (LWA) for the Lower Cache Creek Feasibility Study, CIP 09-15, for an additional amount up to \$49,000, and
- 2) consider the establishment of a Citizens' Advisory Committee related to the selection of a preferred flood mitigation project and related funding considerations.

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members adopted Resolution No. 6413, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH LARSEN WURZEL & ASSOCIATES, INC. FOR CONSULTING SERVICES.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

On a motion by Council Member Hilliard, seconded by Mayor Pro Tem Marble and carried unanimously, Council Members approved the establishment of a Citizens' Advisory Committee related to the selection of a preferred flood mitigation project and related funding considerations as identified in a brief by the Council sub-committee.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

18. [14-662](#)

SUBJECT: First Reading of Updated Ordinance Regulating Stormwater Discharges and Runoff

Recommendation for Action: Staff recommends that the City Council waive the first reading and read by title only Ordinance No. _____, replacing Chapter 23D and amending Sections 14A-1-3, 25-2-40, 25-6-01, 25-22-10, and 25-22-20 of the Woodland Municipal Code relating to urban stormwater quality management and discharge control.

On a motion by Council Member Hilliard, seconded by Council Member Marble and carried unanimously, Council Members waived first reading and read by title only an Ordinance replacing Chapter 23D and amending Sections 14A-1-3, 25-2-40, 25-6-01, 25-22-10 and 25-22-20 of the Woodland Municipal Code relating to urban stormwater quality management and discharge control.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

19. [14-608](#)

SUBJECT: Tobacco Retail Licensing Ordinance

Recommendation for Action: Staff recommends that the City Council consider introducing the ordinance adding Section 15-43 to the Woodland Municipal Code adopting and incorporating by reference Chapter 15 of Title 6 of the Yolo County Code concerning Tobacco Retail Permits

On a motion by Mayor Pro Tem Marble, seconded by Council Member Barajas and carried unanimously, Council Members waived the first reading and read by title only an Ordinance adding Section 15-43 to the Woodland Municipal Code adopting and incorporating by reference Chapter 15 of Title 6 of the Yolo County Code concerning Tobacco Retail Permits.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

20. [14-679](#) SUBJECT: General Fund Reserve Policy

Recommendation for Action: Staff recommends that the City Council receive an informational report related to the city's General Fund Reserve Policy and provide input and direction to staff for possible updates to the policy for consideration in conjunction with the FY2015/16 Proposed Budget.

Council Members received an informational report related to the city's General Fund Reserve Policy and provided input and direction to staff for possible updates to the policy for consideration in conjunction with the FY2015/16 Proposed Budget. Council Members approved increasing the reserve from 13% to 20%.

K. **ADJOURNED AT 7:25PM**

Respectfully submitted,

/S/ Ana B. Gonzalez
Ana B. Gonzalez, City Clerk

Adopted by Council: May 5, 2015