

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, July 7, 2015

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

CLOSED SESSION

5:30 P.M.

A. CALL TO ORDER

B. CLOSED SESSION

**B. 1 Conference with Labor Negotiators, Pursuant to
Government Code Section 54957.**

**Agency Designated Representatives: City Attorney
Employee Organization(s): City Manager**

**B. 2 Public Employee Performance Evaluation, Pursuant to
Government Code Section 54957.**

**Agency Designated Representatives: City Attorney
Employee Organization(s): City Manager**

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY

JULY 7, 2015

6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

Present: 5 - Council Member Jim Hilliard, Council Member Sean Denny, Council
Member Angel Barajas, Mayor Tom Stallard and Mayor Pro Tem William
Marble

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Katie Wurzel.

D. COMMUNICATIONS-PUBLIC COMMENT

None.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[16-003](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council
receive the Long Range Calendar for informational purposes only.

F. COMMITTEE REPORTS[16-001](#)

SUBJECT: Historic Preservation Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the minutes of the Historic Preservation Commission meetings of April 15, 2015 that were approved on June 17, 2015 by the Historic Preservation Commission.

Received the Historic Preservation Commission meeting minutes of April 15, 2015.

[14-839](#)

SUBJECT: Planning Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the minutes of the following Planning Commission meetings: April 16, 2015, approved by the Planning Commission on May 21, 2015; May 7, 2015, approved by the Planning Commission on June 4, 2015; and May 21, 2015 and June 4, 2015, approved by the Planning Commission on June 18, 2015.

Received Planning Commission meeting minutes of April 16, 2015, May 7, 2015 and June 4, 2015.

[14-847](#)

Parks & Recreation Commission Meeting Minutes for April 27, 2015

Received the Parks & Recreation Commission meeting minutes of April 27, 2015 .

[14-851](#)

SUBJECT: Parks & Recreation Commission Meeting Minutes for May 18, 2015

Recommendation for Action: Staff recommends that the City Council receive the May 18, 2015 Parks & Recreation Commission Minutes that were approved on June 22, 2015.

Received the Parks & Recreation meeting minutes of May 18, 2015.

G. MINUTES1. [16-004](#)

SUBJECT: Council Meeting Minutes

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of June 2, 2015 and June 16, 2015.

On a motion by Council Member Barajas, seconded by Council Member Hilliard and carried unanimously, Council Members adopted the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of June 2, 2015 and June 16, 2015.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

H. PRESENTATIONS

2. [14-848](#) SUBJECT: 2015 4th of July Sponsors and Volunteers

Recommendation for Action: Staff recommends that the City Council receive a report on the 4th of July event sponsors and volunteers.

Received a report from Christine Engel, Community Services Director on the 4th of July event sponsors and volunteers.

I. CONSENT CALENDAR

3. [14-824](#) SUBJECT: Authorization for the City Manager to Execute the Conveyance Agreement between Alforex Seeds, the Yolo Land Trust, the City of Woodland, Cal West Investors, LLC, and Optimistic Partners LLC and the Deed of Conservation Easement between Alforex Seeds, the Yolo Land Trust, and the City of Woodland for Purposes of Swainson's Hawk Easement related to mitigation for the Cal West Development in Spring Lake

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to a) execute the Conveyance Agreement between Alforex Seeds, the Yolo Land Trust, the City of Woodland, Cal West Investors, LLC, and Optimistic Partners LLC; and 2) execute the Deed of Conservation Easement between Alforex Seeds, the Yolo Land Trust, and the City of Woodland.

Adopted Resolution No. 6481, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONVEYANCE AGREEMENT BETWEEN ALFOREX SEEDS, THE YOLO LAND TRUST, THE CITY OF WOODLAND, CAL WEST INVESTORS LLC, AND OPTIMISTIC PARTNERS LLC AND THE DEED OF CONSERVATION EASEMENT BETWEEN ALFOREX SEEDS, THE YOLO LAND TRUST, AND THE CITY OF WOODLAND FOR THE PURPOSES OF AGRICULTURAL AND SWAINSON'S HAWK MITIGATION FOR THE CAL WEST PROJECT SITE with understanding that it may be necessary for staff to make changes to the recital related to acreage.

4. [14-852](#) SUBJECT: Approval of Agreement for Yolo County Homeless Coordination Project

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the three-year Homeless Coordination Project Agreement for the period of July 1, 2015 - June 30, 2018 (Fiscal Years 2015 - 2017) and authorize the City Manager to execute any and all documents needed for the City to implement

the project.

Adopted Resolution No. 6482, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT FOR THE HOMELESS COORDINATION PROJECT FOR THE PERIOD OF JULY 1, 2015 – JUNE 30, 2018.

5. [14-838](#)

SUBJECT: Approval of Final Map 4986 Heidrick Ranch Phase 2&3, Related Subdivision Improvement Agreement, Reimbursement Agreements, and a Consent to Common Use with PG&E

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council 1) approving Final Map 4986 Heidrick Ranch Phase 2&3; 2) approving the related Subdivision Improvement Agreement and authorizing City Manager to sign on behalf of the City; and 3) authorizing the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.

It is further recommended that the City Council adopt Resolution No. _____; 1) Approving the SLIF Reimbursement Agreement, the Supplemental Improvements Reimbursement Agreement, and the Third Party Reimbursement Agreement and authorize the City Manager to sign on behalf of the City; and 2) authorize the City Manager to sign amendments up to 15% of each reimbursement agreement individually.

It is further recommended that the City Council adopt Resolution No. _____; 1) Approving the PG&E Consent to Common Use for Heidrick Ranch Phase 2&3 and authorize the City Manager to sign on behalf of the City.

Adopted Resolution No. 6483, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AGREEMENT WITH LENNAR HOMES OF CALIFORNIA FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS, Resolution No. 6484, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REIMBURSEMENT AGREEMENTS ASSOCIATED WITH FINAL SUBDIVISION MAP 4986 and Resolution No. 6485, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONSENT TO COMMON USE BETWEEN CITY OF WOODLAND AND PACIFIC GAS AND ELECTRIC COMPANY.

6. [14-869](#)

SUBJECT: Approval of Revisions to CalHome and BEGIN Program Guidelines (First Time Homebuyer Assistance Loans) for Purchase Price Limits

Recommendation for Action: Staff recommends that the City Council approve revisions to the program guidelines for the CalHome and BEGIN programs in order to raise the purchase price limits for resale and new homes.

Adopted Resolution No. 6486, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING REVISIONS TO THE CALHOME AND BEGIN PROGRAM GUIDELINES.

7. [14-871](#)

SUBJECT: Special Assessment Tax Roll Collections

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, Requesting Collection of Charges on the Tax Roll for the Lighting and Landscaping Districts, Special Assessment Districts and Community Facilities Districts and described herein.

Adopted Resolution No. 6487, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REQUESTING COLLECTION OF CHARGES ON TAX ROLL.

8. [14-870](#)

SUBJECT: Second Reading of Ordinance _____ and Ordinance _____, Levying and Apportioning Special Taxes in Annexed Areas in the Spring Lake Community Facilities District 2004-1 and the Spring Lake Maintenance Community Facilities District.

Recommendation for Action: Staff recommends that the City Council conduct a second reading of Ordinance No. _____ and Ordinance No. _____, Levying and Apportioning Special Taxes in Territory Annexed to the Community Facilities District 2004-1 (Spring Lake) and the Spring Lake Maintenance Community Facilities District.

Adopted Ordinance No. 1583, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND LEVYING AND APPORTIONING THE SPECIAL TAX IN TERRITORY ANNEXED TO THE CITY OF WOODLAND COMMUNITY FACILITIES DISTRICT NO. 2004 1 (SPRING LAKE) and Ordinance No. 1584, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND LEVYING AND APPORTIONING THE SPECIAL TAX IN TERRITORY ANNEXED TO THE CITY OF WOODLAND SPRING LAKE MAINTENANCE COMMUNITY FACILITIES DISTRICT.

9. [14-861](#)

SUBJECT: Second Reading of Ordinance No. _____, approving the Extension of the Development Fee Deferral Program

Recommendation for Action: Staff recommends that the City Council conduct the second reading of Ordinance No. _____, approving the Extension to the Development Fee Deferral Program.

Adopted Ordinance No. 1585, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, AMENDING SECTION 6B-110 OF THE WOODLAND MUNICIPAL CODE RELATING TO THE DEFERRAL OF CERTAIN DEVELOPMENT IMPACT FEES.

10. [16-005](#)

SUBJECT: Second Reading of Ordinance No. _____, related to City Council Procedures

Recommendation for Action: Staff recommends that the City Council

conduct the second reading of Ordinance No. _____, Amending Article 1 of Chapter 2 of the Woodland Municipal Code Related to City Council Members and City Council Procedures.

Adopted Ordinance No. 1586, AN ORDINANCE OF THE CITY OF WOODLAND AMENDING PART A OF ARTICLE 1 OF CHAPTER 2 OF THE WOODLAND MUNICIPAL CODE RELATED TO CITY COUNCIL MEMBERS AND CITY COUNCIL PROCEDURES.

11. [14-872](#)

SUBJECT: Adopt New Job Description for Police Records Supervisor

Recommendation for Action: Staff recommends that the City Council adopt the new job description for Police Records Supervisor as part of the Woodland Police Employees' Association (WPEA).

Adopted new job description for Police Records Supervisor as prt of the Woodland Police Employees' Association (WPEA).

12. [16-006](#)

SUBJECT: Designate Delegate for the Annual League of California Cities Conference

Recommendation for Action: Staff recommends that the City Council designate Mayor Pro Tem Marble as a voting delegate representing the City at the Annual Conference of the League of California Cities to be held in San Jose, September 30 - October 2, 2015.

Designated Mayor Pro Tem marble as the voting delegate representing the City at the Annual Conference of the Leage of California Cities to be held in San Jose, September 30 - October 2, 2015.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members approved Consent Calendar Items No. 3 through 12 with changes indicated below for Item No. 3.

City Attorney Kara Ueda wanted Council Members to know that on Item No. 3 (Resolution No. 6481) there may be a need for staff to change the recital concerning acreage.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

J. PUBLIC HEARINGS

13. [16-002](#)

SUBJECT: PUBLIC HEARING - Waste Management Liens

Recommendation for Action: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

On a motion by Council Member Denny, seconded by Mayor Pro Tem Marble and carried unanimously, Council Members held a public hearing and adopted

Resolution No. 6488, A Resolution Requesting Collection of Charges on Tax Roll related to Waste Management Liens.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

14. [14-833](#)

SUBJECT: PUBLIC HEARING - Establishing the Courthouse Preferential Parking Area for the Area Bound by Third Street, Sixth Street, Main Street, and Oak Avenue, Approval of City-County MOU, and Introduce and Waive First Reading of Ordinance Amending Municipal Code to Change Duration of Parking Permits within Preferential Parking Areas

Recommendation for Action: Staff recommends that the City Council:

- (1) Conduct a Public Hearing; and
- (2) Approve Resolution No. _____, Establishing a New Preferential Parking Area and Authorizing the City Manager to sign an MOU with Yolo County; and
- (3) Introduce and Waive the first reading of an Ordinance Amending the Municipal Code to Change Duration of Parking Permits Within Preferential Parking Areas.

On a motion by Council Member Hilliard, seconded by Council Member Barajas and carried unanimously, Council Members held a public hearing and adopted Resolution No. 6489, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ESTABLISHING THE COURTHOUSE PREFERENTIAL PARKING AREA.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members introduced and waived first reading of an Ordinance amending the Municipal code to change duration of Parking Permits within Preferential Parking Areas.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

K. REPORTS OF THE CITY MANAGER

17. [14-853](#)

SUBJECT: First Reading of Camping Ordinance

Recommendation for Action: Staff recommends that the City Council introduce the ordinance and waive first reading amending Sections 7-2, 7-3, and 7-4, of Chapter 7, Camping within the City Limits. .body

On a motion by Council Member Barajas, seconded by Council Member Hilliard and carried unanimously, Council Members agreed to table this item and allow an ad-hoc committee, comprised of Council Member Hilliard and Barajas, to meet with various groups and residents of Woodland to consider other options.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

15. [16-007](#) SUBJECT: Informational Update on City's Youth Gang Reduction, Intervention and Prevention (YGRIP) Initiative.

Recommendation for Action: Staff recommends that the City Council receive a informational update from the city's current YGRIP Coordinator regarding progress and future plans of the YGRIP initiative.

Council Members received an informational update from Ben Flores, the City's current YGRIP Coordinator regarding progress and future plans of the YGRIP initiative.

16. [14-866](#) SUBJECT: Authorization to Move Forward with Process to Draft Joint Powers Authority Governance Structure for Housing Authority

Recommendation for Action: Staff recommends that the City Council (1) Authorize the City Manager to appoint a staff representative to a Joint Powers Authority (JPA) working group to negotiate details of the JPA Agreement that would replace the current governance structure for the Housing Authority and (2) Direct the City Manager, or designee, to provide periodic reports to the City Council and to return the final JPA agreement and resolution to the City Council for consideration and adoption.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members authorized the City Manager to appoint a staff representative to a Joint Powers Authority (JPA) working group to negotiate details of the JPA Agreement.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

18. [14-850](#) SUBJECT: Rights of the City per the Woodland Recreation Foundation Bylaws

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, Approving the Rights of the City as set forth in the proposed amended Woodland Recreation Foundation Bylaws and establish City Council WRF Director Appointment Process.

On a motion by Council Member Denny, seconded by Council Member Marble and carried unanimously, Council Members adopted Resolution No. 6490, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE RIGHTS OF THE CITY OF WOODLAND AS SET FORTH IN THE WOODLAND RECREATION FOUNDATION BYLAWS, AS THEY ARE PROPOSED TO BE AMENDED, AND DELEGATING THE CITY'S POWERS IN SUCH BYLAWS TO THE CITY MANAGER OR DESIGNEE.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members approved the appointment of Council Member Hilliard to the Woodland Recreation Foundation Board.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members accepted the recommendation that Mayor Stallard solicit names for the second appointment to the Woodland Recreation Foundation.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

L. ADJOURNED AT 8:29PM

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: August 18, 2015