

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, September 15, 2015

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE
AUTHORITY/SUCCESSOR AGENCY
SEPTEMBER 15, 2015
6:00 P.M.**

A. CALL TO ORDER

B. ROLL CALL

Present: 5 - Council Member Jim Hilliard, Council Member Sean Denny, Council Member Angel Barajas, Mayor Tom Stallard and Mayor Pro Tem William Marble

C. PLEDGE OF ALLEGIANCE

Led by members of the United States Army - Sgt. Fisher, Sgt. Jang and Sgt. Mincey.

D. COMMUNICATIONS-PUBLIC COMMENT

Stanley Borba spoke regarding issues with Southside Pipeline.
Manuel Candela spoke regarding the increase of the utility bill, the street light next to the new Courthouse and the lack of a handicap parking at the new Courthouse.
Amit Pal with PG&E spoke regarding 811.
Orit Kalman, Executive Director with the Yolo Conflict Resolution Center spoke about the organization.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[16-120](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

1. [16-101](#)

SUBJECT: Public Works Quarterly Status Report for the period of June through August 2015

Recommendation for Action: Staff recommends that the City Council accept the Public Works Department's Quarterly Status Report

Council Members accepted the Public Works Department's Quarterly Status Report.

2. [16-085](#)

SUBJECT: Authorize the Sole-Source Purchase of Ultraviolet (UV) Lamps and the Associated Parts for Effluent Disinfection Purposes at

the Water Pollution Control Facility

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the sole-source purchase of UV lamps from DC Frost Associates, Inc. with an amount not-to-exceed one hundred thirty thousand dollars (\$130,000).

Adopted Resolution No. 6521, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE SOLE-SOURCE PURCHASE OF ULTRA VIOLET LAMPS FROM DC FROST ASSOCIATES, INC. WITH AN AMOUNT NOT-TO-EXCEED ONE HUNDRED THIRTY THOUSAND DOLLARS (\$130,000).

3. [16-087](#)

SUBJECT: Authorize the Sole-Source Purchase of Coagulants for the Water Pollution Control Facility

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a contract for the sole-source purchase of coagulants from Rosa Water Technology Associates with an amount not-to-exceed one hundred thirty-five thousand dollars (\$135,000) for Fiscal Year 2015/16.

Adopted Resolution No. 6522, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FY 16 SOLE SOURCE CONTRACT WITH ROSA WATER TECHNOLOGY ASSOCIATES IN AN AMOUNT NOT-TO-EXCEED ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$135,000).

4. [16-091](#)

SUBJECT: Approval of Joint Use Agreement with PG&E for Subdivision 4986 Heidrick 2 & 3

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the PG&E Joint Use Agreement for Subdivision 4986 Heidrick Ranch Phase 2&3 and authorize the City Manager to sign on behalf of the City.

Adopted Resolution 6523, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A JOINT USE AGREEMENT BETWEEN CITY OF WOODLAND AND PACIFIC GAS AND ELECTRIC COMPANY.

5. [16-092](#)

SUBJECT: Adopt the Resolution Supporting the State's 811 Safe Digging Program

Recommendation for Action: Staff recommends that the City Council Adopt Resolution No. _____, supporting the State's 811 Safe Digging Program and encourages all excavators, homeowners, and professional contractors to call 811 in advance of all digging projects.

Adopted Resolution No. 6524, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ENCOURAGING PARTICIPATION IN CALIFORNIA'S 811 SAFE DIGGING PROGRAM.

6. [16-100](#) SUBJECT: Main Street Streetscape (Elm to Cleveland) Project, CIP 15-16; Approve Amendment to Consultant Services Agreement

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, amending the consultant services agreement with Associated Engineering Consultants, Inc. in the additional amount of \$62,400, for a total agreement amount of \$179,320; for the Main Street Streetscape (Elm to Cleveland) Project and authorize the City Manager to execute the amendment.

Adopted Resolution No. 6525, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR INSPECTION AND CONSTRUCTION MANAGEMENT SERVICES.

7. [16-104](#) SUBJECT: Approval to Execute Boiler and HVAC Services Agreement

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a Boiler and HVAC Services Agreement with EMCOR Services Mesa Energy Systems (EMCOR/Mesa) to perform preventative maintenance services at nine City-owned facilities in the amount of \$26,163.00 per year for three years (\$78,489.00 total).

Adopt Resolution No. 6526, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CITY MANAGER TO EXECUTE A BOILER AND HVAC SERVICES AGREEMENT WITH EMCOR/MESA.

8. [16-106](#) SUBJECT: Second Reading and Adoption of Ordinance No. 1592 amending Article XIV to Chapter 23C of the Woodland Municipal Code Related to Recycled Water Service to establish incentives and encourage the use of recycled water

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1592, "An Ordinance of the City Council of the City of Woodland, California Amending Sections 23C-14-3 and 23C-14-19 of Article XIV of Chapter 23C of the Woodland Municipal Code to Establish Incentives and Encourage the Use of Recycled Water."

Adopted Ordinance No. 1592, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA AMENDING SECTIONS 23C-14-3 AND 23C-14-19 OF ARTICLE XIV OF CHAPTER 23C OF THE WOODLAND MUNICIPAL CODE TO ESTABLISH INCENTIVES AND ENCOURAGE THE USE OF RECYCLED WATER.

9. [16-119](#) SUBJECT: Second Reading and Adoption of Camping and Prohibited Activities in City Parks Ordinances

Recommendation for Action: Staff recommends that the City Council consider the following actions:

1. Adopt Ordinance No. 1590, amending Sections 7-2, 7-3, and 7-4 of the Municipal Code related to camping on city property and private property; and
2. Adopt Ordinance No. 1591, amending Section 15-56 of the Municipal Code related to Prohibited Activities in City Parks

Adopted Ordinance No. 1590, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTIONS 7-2, 7-3, AND 7-4 OF THE CITY OF WOODLAND MUNICIPAL CODE RELATING TO PROHIBITIONS ON CAMPING WITHIN CITY LIMITS and Ordinance No. 1591, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTION 15-56 OF THE CITY OF WOODLAND MUNICIPAL CODE RELATING TO PROHIBITED ACTIVITIES IN CITY PARKS.

10. [16-123](#)

SUBJECT: Modifications to City Manager's Employment Agreement

Recommendation for Action: City Council approval of modifications to the City Manager's Employment Agreement as indicated.

Approved modifications to the City Manager's Employment Agreement as indicated.

11. [16-107](#)

SUBJECT: Resolution in Support of the Yolo Conflict Resolution Center Providing Mediation and Related Services to the Woodland Community

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, in support of the Yolo Conflict Resolution Center (YCRC) providing mediation and related services to Woodland residents and authorize City departments/staff to provide referrals for service to YCRC.

Adopted Resolution No. 6527, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND SUPPORTING THE EFFORTS OF THE YOLO CONFLICT RESOLUTION CENTER TO PROVIDE SERVICES TO WOODLAND RESIDENTS.

12. [16-113](#)

SUBJECT: Community Service Awards Nominating Committee

Recommendation for Action: Staff recommends that the City Council appoint a new Nominating Committee at the October 6, 2015 regular City Council meeting for the 2016 Community Service Awards.

Council Members were notified regarding appointment of members to the 2016 Community Service Awards Nominating Committee. This action will take place at the October 6, 2015 council meeting.

13. [16-112](#)

SUBJECT: Increase the Fiscal Year 2015/16 Energy Projects Budget Appropriation by \$985,000

Recommendation for Action: Staff recommends that the City Council

approve Resolution No. _____, authorizing an adjustment of \$985,000 to the FY 2015/16 appropriation for energy project expenses in Fund 365. This is an accounting adjustment only and does not represent any new City expenses.

Adopted Resolution No. 6528, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FUND 365 BUDGET FOR FISCAL YEAR 2015/16 FOR APPROVED ENERGY PROJECT EXPENDITURES.

14. [16-114](#)

SUBJECT: League of California Cities 2015 Annual Conference - Resolutions for Consideration

Recommendation for Action: Informational report on slate of resolutions to be considered by member cities at the annual business meeting of the League of California Cities, to be held on October 2, 2015.

Received informational report on resolutions being considered by member cities at the League of California Cities annual business meeting to be held on October 2, 2015.

15. [16-115](#)

SUBJECT: Woodland Visitor Attraction District 2x2 Subcommittee Membership

Recommendation for Action: It is recommended that the City Council appoint Council Member Sean Denny to the Woodland Visitor Attraction District 2x2 replacing Mayor Stallard.

Appointed Council Member Sean Denny to the Woodland Visitor Attraction District 2x2 replacing Mayor Tom Stallard.

16. [16-117](#)

SUBJECT: Investment Policy Update

Recommendation for Action: Staff recommends that the City Council approve the updated Investment Policy for the City of Woodland.

Approved the updated Investment Policy for the City of Woodland.

17. [16-118](#)

SUBJECT: Increase the Fiscal Year 2014/15 Workforce Housing Grant Budget Appropriation by \$137,775

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing an additional appropriation of \$137,775 to the FY 2014/15 Workforce Housing Grant Fund (Fund 325).

Adopted Resolution No. 6529, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2014/2015 WORKFORCE HOUSING GRANT FUND (325) BUDGET.

22. [16-122](#)

SUBJECT: License Agreement with Democrat Investors - Outdoor

Dining Patio in Heritage Plaza

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a License Agreement with Democrat Investors, LLC for outdoor dining in Heritage Plaza associated with the tenant space at 701 Main Street.

Adopted Resolution No. 6530, A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT WITH DEMOCRAT INVESTORS, LLC TO USE A PORTION OF HERITAGE PLAZA FOR OUTDOOR SEATING AT THE ADJACENT RESTAURANT LOCATED AT 701 MAIN STREET.

On a motion by Mayor Pro Tem Marble, seconded by Council Member Hilliard and carried unanimously, Council Members approved Consent Calendar Items No. 1 through 17.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

Council Member Hilliard made a motion to move Item No. 22 from Reports of the City Manager to the Consent Calendar. With no exceptions, item was moved to Consent. Mayor Stallard and Council Member abstained from voting on Item No. 22 due to a conflict.

Ayes: 3 - Council Member Hilliard, Council Member Barajas and Mayor Pro Tem Marble

G. SUCCESSOR AGENCY CONSENT CALENDAR

18. [16-088](#) SUBJECT: Consideration of approval of Recognized Obligation Payment Schedule for the period of January 2016 through June 2016, pursuant to Health and Safety Code Section 34177

Recommendation for Action: It is recommended that the Successor Agency adopt Resolution No. _____, approving and adopting the Recognized Obligation Payment Schedule ("ROPS") covering the period of January 1, 2016 through June 30, 2016.

Adopted Successor Agency Resolution No. 15-05-SA, RESOLUTION OF THE SUCCESSOR AGENCY TO THE WOODLAND REDEVELOPMENT AGENCY APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(I)(2) (A) AND (B).

19. [16-109](#) SUBJECT: Consideration of Resolution No. _____, approving a proposed administrative budget for the period of January 1, 2016 through June 30, 2016, pursuant to Health and Safety Code Section 34177 (j)

Recommendation for Action: Staff recommends that the Successor Agency adopt Resolution No. _____, approving and adopting the

proposed Administrative Budget pursuant to Health and Safety Code Section 34177 (j).

Adopted Successor Agency Resolution No. 15-06-SA, A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED WOODLAND REDEVELOPMENT AGENCY APPROVING AND ADOPTING A PROPOSED ADMINISTRATIVE BUDGET FOR THE PERIOD OF JANUARY 1, 2016 THROUGH JUNE 30 2016, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(j).

On a motion by Council Member Marble, seconded by Council Member Denny and carried unanimously, Council Members adopted Successor Agency Consent Calendar Items No. 18 and 19.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

H. PUBLIC HEARINGS

20. [16-125](#) SUBJECT: PUBLIC HEARING - OPEN AND CONTINUE - Spring Lake Specific Plan - Turn of the Century (PLNG15-00036) General Plan and Specific Plan Amendments and Development Agreement Amendments

This item will be opened and continued to the October 6, 2015 Council meeting.

PUBLIC HEARING WAS OPENED AND CONTINUED TO THE OCTOBER 6, 2015 COUNCIL MEETING.

I. REPORTS OF THE CITY MANAGER

21. [16-105](#) SUBJECT: Approve the 2014-15 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER)

Recommendation for Action: Staff recommends that the City Council approve the 2014-15 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

On a motion by Mayor Pro Tem Marble, seconded by Council Member Denny and carried unanimously, Council Members approved the 2014-15 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

23. [16-121](#) SUBJECT: City Hall Annex - Woodland Opera House Re-Use

Recommendation for action: Staff recommends that the City Council:
1. Adopt Resolution No. _____, approving the first amendment to the Building Lease Agreement between the City of Woodland and the Woodland Opera House for the City Hall Annex (520 Court Street);

and

2. Approve a budget adjustment allocating an additional \$140,000 in Measure E funding toward building improvement costs in support of the Woodland Opera House's reuse of the City Hall Annex for theatre and dance educational programming.

On a motion by Council Member Denny, seconded by Mayor Pro Tem Marble and carried unanimously, Council Members adopted Resolution No. 6531, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT TO BUILDING LEASE AGREEMENT WITH THE WOODLAND OPERA HOUSE FOR 520 COURT STREET (CITY HALL ANNEX) and approved a budget adjustment allocating an additional \$140,000 in Measure E funding toward building improvements costs in support of the Woodlan Oper House's reuse of the City Hall Annex for theatre and dance educational programming.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

24. [16-111](#)

SUBJECT: Carry-Over of FY2014/15 Unencumbered Appropriations

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the carry-over of unencumbered appropriations from fiscal year 2014/15 to 2015/16 totaling \$654,798. These funds represent appropriations provided in the FY2014/15 budget for specific projects in support of departmental programs that were not completed last fiscal year. These funds are proposed to be re-appropriated for expenditure as amendments for the FY2015/16 budget.

On a motion by Council Member Hilliard, seconded by Council Member Barajas and carried unanimously, Council Members adopted Resolution No. 6532, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2015-2016 ANNUAL BUDGET.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

25. [16-116](#)

SUBJECT: \$2,842,900 City of Woodland Community Facilities District 2004-1 (Spring Lake) Subordinate Special Tax Bonds, Series 2015F

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, Authorizing the Execution and Delivery of a Bond Issuance Agreement; Authorizing the Issuance of Subordinate Special Tax Bonds; and Approving Certain Other Actions Related Thereto.

On a motion by Council Member Barajas, seconded by Council Member Denny and carried unanimously, Council Members adopted Resolution No. 6533, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND ISSUANCE AGREEMENT; AUTHORIZING THE ISSUANCE OF SUBORDINATE SPECIAL TAX

BONDS; AND APPROVING CERTAIN OTHER ACTIONS RELATED THERETO.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

J. ADJOURNED AT 6:43PM

Respectfully submitted,

/s/ Ana B. Gonzalez, City Clerk

Adopted by Council: October 6, 2015