

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, October 20, 2015

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

CLOSED SESSION

5:30 P.M.

A. CALL TO ORDER

B. CLOSED SESSION

B.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Properties: Yolo County Assessor's Parcel Numbers 027-340-038, 027-340-011, 027-340-020, 005-680-003

Agency Negotiators: City Manager, Community Development Director, City Engineer, City Attorney, Principal Civil Engineer, City's Designer Psomas, and City's Right-of-Way Agent Bender Rosenthal

Negotiating Parties: Tim Fong, Syar, Bunge Milling, Ram N. Sah and B. Devi Sah Trust, Under Negotiation: Price and terms of payment

B.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): 1 potential case

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY

OCTOBER 20, 2015

6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

Present: 5 - Council Member Jim Hilliard, Council Member Sean Denny, Council Member Angel Barajas, Mayor Tom Stallard and Mayor Pro Tem William Marble

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Boy Scout Dominick Caccioto.

D. COMMUNICATIONS-PUBLIC COMMENT

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

[16-170](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council

receive the Long Range Calendar for informational purposes only.

F. MINUTES

[16-155](#)

SUBJECT: Planning Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the minutes of the following Planning Commission meetings: August 6 2015, previously approved by the Planning Commission on August 20, 2015; August 20, 2015 and September 17, 2015, previously approved by the Planning Commission on October 1, 2015.

G. PRESENTATIONS

A motion was made by Council Member Denny, seconded by Mayor Pro Tem Marble, that the be accepted. The motion carried by the following vote:

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

1. [16-165](#)

SUBJECT: Presentation of Certificate of Appreciation for Robert Orlins

Recommendation for Action: Staff recommends that the City Council present a Certificate of Appreciation to Robert Orlins for his years of service on the Historical Preservation Commission.

H. CONSENT CALENDAR

2. [16-143](#)

SUBJECT: Approve Contract with West Yost Associates for development of the 2015 Urban Water Management Plan Update Project, CIP 14-09

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____ authorizing the City Manager to execute the consultant services agreement with West Yost Associates (WYA) for the update to the Urban Water Management Plan Project, CIP 14-09, for an amount not to exceed \$68,200.

Adopted RESOLUTION NO. 6544, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CONTRACT WITH WEST YOST ASSOCIATES FOR THE DEVELOPMENT OF THE 2015 URBAN WATER MANAGEMENT PLAN PROJECT, CIP 14-09.

3. [16-144](#)

SUBJECT: Final Acceptance and Notice of Completion for Kentucky Avenue Sewer Rehabilitation Project, CIP 15-13

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, accepting the Kentucky Avenue Sewer Rehabilitation Project, CIP 15-13, construction contract as

complete and authorize the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 6545, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE KENTUCKY AVENUE SEWER REHABILITATION PROJECT (CIP 15-13) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

4. [16-151](#)

SUBJECT: Adoption of Post-Construction Stormwater Requirements

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the Post Construction Standards Plan which has been developed to comply with the State Water Resources Control Board Order No. 2013-0001-DWQ, NPDES Permit No. CAS000004 ("General Permit") and requires all construction projects to be planned, designed, and constructed in accordance with the City's Post Construction Standards Plan.

Adopted RESOLUTION NO. 6546, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING A POST-CONSTRUCTION STANDARDS PLAN THAT REQUIRE ALL DEVELOPMENT PROJECTS BE PLANNED, DESIGNED, AND CONSTRUCTED IN COMPLIANCE WITH THE STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2013-0001-DWQ, NPDES PERMIT NO. CAS000004 ("GENERAL PERMIT").

5. [16-156](#)

SUBJECT: Budget Appropriation Approval for Housing-Related Parks Program Grant Expenditures, Payment of Countywide Homeless Coordination Project, Loan Disbursement for the Mutual Housing at Spring Lake Project and Payment of Property Taxes for City-Owned Affordable Housing Lots

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the following appropriations: (1) an additional \$400,000 to the Workforce Housing Grant Fund (Fund 325) fund to cover FY 2015/16 estimated capital expenditures at City parks funded through a State grant, (2) an additional \$4,352 to the Housing Assistance fund (326) for the City's FY 2015/16 contribution for the Countywide Homeless Coordination Project, and (3) an additional \$164,551 to the Spring Lake Offsite Affordable Housing fund (321) for disbursement of an \$163,250 loan for the Mutual Housing at Spring Lake Project and the payment of FY 2015/16 property taxes of \$1,301 due for two affordable housing lots owned by the City and authorize staff to amend the budget as necessary.

Adopted RESOLUTION NO. 6547, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING APPROPRIATIONS FOR THE HOUSING-RELATED PARKS PROGRAM GRANT PROJECT, PARTICIPATION IN THE COUNTYWIDE HOMELESS COORDINATION PROJECT, LOAN DISBURSEMENT FOR THE MUTUAL HOUSING AT SPRING LAKE PROJECT AND PAYMENT OF PROPERTY TAXES DUE FOR TWO CITY-OWNED AFFORDABLE HOUSING LOTS.

6. [16-172](#) SUBJECT: Modifications to Salary Schedule - Public Works Director

Recommendation for Action: Staff recommends that the City Council approve revisions to the City of Woodland Salary Schedule for the classifications of Public Works Director

Approved revisions to the City of Woodland Salary Schedule for classifications of Public Works Director.

7. [16-157](#) SUBJECT: Approve Professional Services Contract Amendment with Interwest Consulting Group for as-needed Plan Checking and Building Inspection services and authorize the City Manager to execute the agreement.

Recommendation for Action

Staff recommends that the City Council (1) approve an amendment to the professional services agreement with Interwest Consulting Group for as-needed plan checking and building inspection services in an amount not to exceed \$80,000 and (2) authorize the City Manager to execute the amendment to the agreement.

Approved amendment to the professional services agreement with Interwest Consulting Group for as-needed plan checking and building inspection services.

8. [16-163](#) SUBJECT: FY2015/16 contract with the Yolo Emergency Communications Agency

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the FY2015/16 contract for dispatch services with the Yolo Emergency Communications Agency, including \$5,447 in additional funds to supplement the contract amount included in the FY2015/16 budget approved by Council.

Adopted RESOLUTION NO. 6548, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FY2015/16 CONTRACT WITH THE YOLO EMERGENCY COMMUNICATION AGENCY IN THE AMOUNT OF \$1,821,989.

9. [16-168](#) SUBJECT: Contract Award - FY2015/16 Annual Cyclical Tree Pruning

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____ authorizing the City Manager to execute the FY2015/16 annual cyclical tree pruning and maintenance service contract to West Coast Arborist (WCA) in the amount not-to-exceed \$159,341.

Adopted RESOLUTION NO. 6549, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE

THE FY2015/16 CONTRACT WITH WEST COAST ARBORISTS IN THE AMOUNT NOT-TO-EXCEED ONE HUNDRED FIFTY-NINE THOUSAND THREE HUNDRED AND FORTY-ONE DOLLARS.

10. [16-169](#) SUBJECT: Proclaim November 1, 2015, "Extra Mile Day"

Recommendation for Action: Staff recommends that the City Council proclaim November 1, 2015, "Extra Mile Day" in the City of Woodland.

Adopted proclamation proclaiming November 1, 2015 as "Extra Mile Day" in the City of Woodland.

I. REPORTS OF THE CITY MANAGER

11. [16-150](#) SUBJECT: FY2015-16 and FY2016-17 Animal Services Contract

Recommendation for Action

Staff recommends the City Council:

- 1) approve the proposed 2-year contract with the County of Yolo to provide animal control services for FY2015/16 (\$528,754) and FY 2016/17 (\$555,192),
- 2) and authorize a budget adjustment of \$40,187 from available General Fund reserves for this purpose

On a motion by Mayor Pro Tem Marble, seconded by Council Member Denny and carried unanimously, Council Members approved the proposed two-year contract with the County of Yolo to provide animal control services for FY 2015/16 and FY 2016/17 and authorized a budget adjustment of \$40,187 from available General Fund reserves for this purpose.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

12. [16-160](#) SUBJECT: Approve Changes to the Utility Assistance Program

Recommendation for Action: Staff recommends that the City Council modify the Utility Assistance Program to 1.) increase discount to \$75/month, and 2.) increase term to six (6) months in a rolling 12-month period.

On a motion by Mayor Pro Tem Marble, seconded by Council Member Hilliard and carried unanimously, Council Members approved the modification of the Utility Assistnace Program to increase discount to \$75.00 per month and increase the term to six (6) months in a rolling 12-month period.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

13. [16-167](#) SUBJECT: Industrial Park Recycled Water Project, CIP 15-10, approve Plans and Specifications, and Authorize Bid Advertisement

Recommendation for Action: Staff recommends that the City Council

approve:

1. Resolution No. _____, approving the plans and specifications and authorizing bid advertisement for the Industrial Park Recycled Water Project, CIP 15-10, and
2. A ratification to Resolution No. 6308, a resolution pledging revenues from the Water Enterprise Fund for repayment of Clean Water State Revolving Fund obligations for the recycled water project.

On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members adopted RESOLUTION NO. 6550, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE INDUSTRIAL PARK RECYCLED WATER PROJECT, CIP 15-10, AND AUTHORIZING BID ADVERTISEMENT.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

J. ADJOURNED AT 6:49 P.M.

Respectfully submitted,

/s/ Ana B. Gonzalez, City Clerk

Adopted by Council: November 3, 2015