

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, November 17, 2015

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
NOVEMBER 17, 2015
6:00 P.M.**

A. CALL TO ORDER

B. ROLL CALL

Present: 5 - Council Member Jim Hilliard, Council Member Sean Denny, Council Member Angel Barajas, Mayor Tom Stallard and Mayor Pro Tem William Marble

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance and Invocation led by Bishop Bill Wagnon with the Latter Day Saints.

D. COMMUNICATIONS-PUBLIC COMMENT

None

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[16-229](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Council Members considered placing an item on a future agenda related to "Elected Mayor".

F. CONSENT CALENDAR

1. [16-207](#)

SUBJECT: Community Development Department's Quarterly Status Report

Recommendation for Action: Staff recommends that the City Council receive the Community Development Department's Quarterly Status report.

Received the Community Development Department's Quarterly Status report.

2. [16-215](#)

SUBJECT: Public Safety Department (Police and Fire) Quarterly Status Report for the period of July 2015 through September 2015

Recommendation for Action: Staff recommends that the City Council accept the Public Safety Department Quarterly Status Report for July

2015 through September 2015.

Accepted the Public Safety Department Quarterly Status Report for July 2015 through September 2015.

3. [16-206](#) SUBJECT: Increase the Fiscal Year 2015/2016 Sports Park O&M CFD Contract Services Budget by \$20,000.00

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing an additional FY 2015/2016 appropriation of \$20,000.00 in the Sports Park O&M CFD Contract Services Budget, for a total appropriation of \$67,600.62.

Approved RESOLUTION NO. 6552, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN ADDITIONAL FY 2015/2016 APPROPRIATION OF TWENTY THOUSAND DOLLARS IN THE SPORT PARK O&M CFD CONTRACT SERVICES BUDGET.

4. [16-199](#) SUBJECT: Waste Management 2016 Rate Adjustment

Recommendation for Action: Staff recommends that the City Council receive the Waste Management 2016 rate adjustment information and accept it as complete and adequate.

Received the Waste Management 2016 rate adjustment information and accepted as complete and adequate.

5. [16-212](#) SUBJECT: Second Amendment to the Waste Management Franchise Agreement

Recommendation for Action: Staff recommends that the City Council approve the second amendment to the July 1, 2011 franchise agreement with Waste Management.

Approved the second amendment to the July 1, 2011 franchise agreement with Waste Management.

6. [16-213](#) SUBJECT: Approve Contract Amendment with Brown and Caldwell to provide Construction Management and Inspection Services Contract for Water Pollution Control Facility Aeration System Retrofit (CIP 12-02)

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____ authorizing the City Manager to execute contract amendment #2 for construction management and inspection services for the Water Pollution Control Facility Aeration System Retrofit (CIP 12-02) project with Brown and Caldwell for an additional amount not to exceed \$265,200.

Approved RESOLUTION NO. 6553, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #2 WITH BROWN AND CALDWELL FOR CONSTRUCTION MANAGEMENT & INSPECTION SERVICES.

7. [16-224](#) SUBJECT: Adopt New Job Classification of Water Systems Administrator in the Mid Management Professional Association (MMPA) and Approve the Salary Range of 141
- Recommendation for Action: Staff recommends that the City Council adopt the new job classification of Water Systems Administrator (Range 141) and approve the position being placed in Mid Management Professional Association (MMPA).
- Adopted new job classification of Water Systems Administrator (Range 141) and approved the position being placed in the Mid-Management Professional Association (MMPA).**
8. [16-227](#) SUBJECT: Adopt the Resolution to Approve the Memorandum of Understanding with the Woodland Police Supervisors Association
- Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the Memorandum of Understanding (MOU) with the Woodland Police Supervisors Association (WPSEA) as described herein.
- Adopted RESOLUTION NO. 6554, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CERTAIN TERMS AND CONDITIONS FOR POLICE SUPERVISORS ASSOCIATION**
9. [16-214](#) SUBJECT: Treasurer's Investment Report Quarter Ending September 30, 2015
- Recommendation for Action: Staff recommends that City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2015.
- Accepted the quarterly Treasurer's Investment Report for the quarter ended September 30, 2015.**
- On a motion by Council Member Denny, seconded by Council Member Barajas and carried unanimously, Council Members approved Consent Calendar Items No. 1 through 9.**
- Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble**

G. PUBLIC HEARINGS

10. [16-181](#) SUBJECT: PUBLIC HEARING - Consideration of Resolutions of Necessity for Acquisitions by Eminent Domain Necessary for Kentucky Avenue Road Widening Project, CIP 04-07
- Recommendation for Action: Staff recommends that the City Council:
1. Conduct a public hearing to consider the adoption of the

Resolutions of Necessity, including providing all interested parties of the affected properties, and their attorneys or representatives, an opportunity to appear and be heard on the issues relevant to the Resolutions of Necessity; and

2. Make the following findings as hereinafter described in this report:

- a. The public interest and necessity require the proposed project;
- b. The project is planned or located in a manner that will be most compatible with the greatest public good and the least private injury;
- c. The real property to be acquired is necessary for the project;
- d. The offers of just compensation have been made to the property owners; and

3. Adopt Resolutions of Necessity Nos. 2015-_____, 2015-_____, 2015-_____, 2015-_____, 2015-_____, and 2015-_____ for the City of Woodland, declaring that the acquisitions of easement interests in portions of certain real property by eminent domain, more particularly described as Assessor Parcel Number (APN) 005-692-002 (704 Kentucky Avenue, Woodland, CA), APN 005-750-001 (610 Kentucky Avenue, Woodland, CA), APN 027-340-015 (555 Kentucky Avenue, Woodland, CA), APN 027-340-021 (601-611 Kentucky Avenue, Woodland, CA), APN 027-340-025 (39542 Kentucky Avenue, Woodland, CA), APN 027-340-029 (575 Kentucky Avenue, Woodland, CA), and APN 027-340-017 (621 Kentucky Avenue, Woodland, CA), are necessary for the Kentucky Avenue Road Widening and Complete Streets Project, CIP 04-07 ("Project"), in the City of Woodland.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted RESOLUTION NO. 6555, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NUMBER 005-692-002, BY EMINENT DOMAIN, IS NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted RESOLUTION NO. 6556, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NUMBER 005-750-001, BY EMINENT DOMAIN, IS NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny

and carried unanimously, Council Members adopted RESOLUTION NO. 6557, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NUMBER 027-340-015, BY EMINENT DOMAIN, IS NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted RESOLUTION NO. 6558, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NUMBER 027-340-021, BY EMINENT DOMAIN, IS NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted RESOLUTION NO. 6559, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NUMBER 027-340-025, BY EMINENT DOMAIN, IS NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted RESOLUTION NO. 6560, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NUMBER 027-340-029, BY EMINENT DOMAIN, ARE NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted RESOLUTION NO. 6561, A RESOLUTION OF NECESSITY BY THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING THAT THE ACQUISITION OF A PERMANENT ROAD RIGHT-OF-WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF WOODLAND, YOLO COUNTY, CALIFORNIA, MORE PARTICULARLY

DESCRIBED AS ASSESSOR PARCEL NUMBER 027-340-017, BY EMINENT DOMAIN, IS NECESSARY FOR THE PURPOSE OF THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP (04-07) PROJECT.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

11. [16-217](#)

SUBJECT: PUBLIC HEARING - Amendments to Sections 25-24-15, 25-24-20 and 25-24-30 of Article 24 (Signs) of Chapter 25 (Zoning Ordinance) of the Woodland Municipal Code to add requirements and regulations regarding Digital Freeway Signs within the City of Woodland

Recommendation for Action: Staff recommends that the City Council:

1. Conduct a public hearing; and
2. Adopt the Initial Study/Negative Declaration prepared for the Sign Ordinance Amendment as the appropriate level of environmental review for the project; and
3. Adopt Ordinance No. _____, approving amendments to Sections 25-24-15, 25-24-20 and 25-24-30 of Article 24 ("Signs") of Chapter 25 ("Zoning Ordinance") of the Woodland Municipal Code to add requirements and regulations regarding Digital Freeway Signs within the City of Woodland.

2.) On a motion by Council Member Denny, seconded by Mayor Pro Tem Marble and carried unanimously, Council Members adopted the Initial Study/Negative Declaration prepared for the Sign Ordinance Amendment as the appropriate level of environmental review for the project.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

3). On a motion by Council Member Denny, seconded by Council Member Hilliard and carried unanimously, Council Members introduced and waived the first reading of an Ordinance regarding Digital Freeway Signs within the City of Woodland and revising the ordinance to provide a minimum of five (5) percent time for public notices under Section 5. (B) ix.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

4.) Adopted RESOLUTION NO. 6562, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING A NEGATIVE DECLARATION FOR THE SIGN ORDINANCE AMENDMENT PROJECT TO ADD REQUIREMENTS AND REGULATIONS REGARDING DIGITAL FREEWAY SIGNS WITHIN THE CITY OF WOODLAND.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

H. REPORTS OF THE CITY MANAGER

12. [16-221](#)

SUBJECT: Introduce Ordinance to Modify the Rate Increases for Water Service effective January 1, 2016

Recommendation for Action: Staff recommends that the City Council:

- 1) Introduce and waive first reading of Ordinance No. _____, to amend water service rates adopted by Ordinance No. 1540 to become effective on January 1, 2016 and, in so doing;
- 2) Authorize replacing the scheduled 17% rate adjustment with an increase of 9.5%, effective January 1, 2016.

On a motion by Mayor Pro Tem Marble, seconded by Council Member Hilliard and carried on a 4-1 vote, Council Members introduced and waived first reading of an ordinance amending water service rates adopted by Ordinance No. 1540 to become effective on January 1, 2016 and authorized replacing the scheduled 17% rate adjustment with an increase of 9.5% effective January 1, 2016.

Ayes: 4 - Council Member Hilliard, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

Nayes: 1 - Council Member Denny

13. [16-216](#)

SUBJECT: FY2015/16 Quarterly Budget Update

Recommendation for Action: Staff recommends that the City Council receive this informational report that represents the quarterly budget update - including unaudited FY2014/15 year-end results as well as revenues and expenditures through first quarter of FY2015/16 (through September 30, 2015). No Council action is required.

Received an informational report that represents the quarterly budget update - including audited FY2014/15 year-end results as well as revenues and expenditures through first quarter of FY2015/16 through September 30, 2015.

14. [16-228](#)

SUBJECT: Consideration of Possible November 2016 Ballot Measure to Renew/Extend the City's Local ½-Cent Sales Tax (Measure E)

Recommendation for Action: Staff recommends that the City Council direct staff to assess options for a possible November 2016 ballot measure to renew and extend the city's ½-cent sales tax (Measure E), and return to Council in January for a full discussion and further direction.

Staff will start the process and evaluate options and bring this item back to the Council in January of 2016 for a full discussion and further direction for consideration of a possible November 2016 Ballot Measure to renew/extend the City's Local 1/2 cent sales tax - Measure E.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

15. [16-225](#) SUBJECT: CPG Water Supply Installment Purchase Agreement
Refinancing

Recommendation for Action Staff recommends that the City Council approve Resolution No. _____, Authorizing Proceedings and Agreements Relating to the Refinancing of a Promissory Note and Approving Issuance and Sale of Bonds by the Woodland-Davis Clean Water Agency Approving a Private Placement Agreement and Authorizing Official Actions.

On a motion by Council Member Denny, seconded by Mayor Pro Tem Marble and carried unanimously, Council Members adopted RESOLUTION NO. 6563, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING AN AGREEMENT AND MEMORANDUM OF UNDERSTANDING.

Ayes: 5 - Council Member Hilliard, Council Member Denny, Council Member Barajas, Mayor Stallard and Mayor Pro Tem Marble

I. ADJOURNED at 8:32PM

Respectfully submitted,

/s/ Ana B. Gonzalez, City Clerk

Adopted by Council: December 1, 2015