

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, July 5, 2016

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

**CITY COUNCIL
CLOSED SESSION
5:30PM**

A. CALL TO ORDER

B. CLOSED SESSION

**B.1 CONFERENCE WITH LABOR NEGOTIATORS, Pursuant to
Government**

Code Section 54957

**Agency Designated Representatives: Paul Navazio and Sheila McShane
Employee Organization(s): Professional Firefighters' Association (WPFA)
and Woodland City Employees' Association (WCEA)**

**B.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §
54956.8)**

**Properties: Yolo County Assessor's Parcel Numbers 005-750-003,
005-692-002**

**Agency Negotiators: City Manager, Community Development Director,
City Engineer, City Attorney, and City's Project Manager**

**Negotiating Parties: Elizabeth J. Crum & Elizabeth J Crum Revocable
Trust**

Under Negotiation: Price and terms of payment

B.3 CONFERENCE WITH LEGAL COUNSEL

– Existing Litigation (Gov. Code § 54956.9(d)(1))

**1. City of Woodland v. Elizabeth J. Crum, et al., Yolo County Superior
Court Case No. ED 16-558**

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY

JULY 5, 2016

6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

**Present: 5 - Council Member Barajas, Council Member Denny, Council
Member Hilliard and Mayor Stallard**

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Pauly VanMuyden.

D. COMMUNICATIONS-PUBLIC COMMENT

None.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[16-614](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. COMMITTEE REPORTS

[16-592](#)

SUBJECT: Planning Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the minutes of the following Planning Commission meetings of April 7, 2016, April 21, 2016 and May 5, 2016.

Received the Planning Commission meeting minutes of April 7, 2016, April 21, 2016 and May 5, 2016.

[16-594](#)

SUBJECT: Commission on Aging Meeting Minutes for April 21, 2016

Recommendation for Action: Staff recommends that the City Council receive the April 21, 2016 Commission on Aging Minutes that were approved on June 16, 2016.

Received the Commission on Aging meeting minutes of April 21, 2016.

G. CONSENT CALENDAR

1. [16-601](#)

SUBJECT: Receive Annual Report from the Manufactured Home Fair Practices Commission

Recommendation for Action: Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2015 program year and receive a summary update on the 2016 program year.

Recieved the Manufactured Home Fair Practices Commission Annual Report for the 2015 program year and received a summary update on the 2016 program year.

2. [16-564](#)

SUBJECT: Main Street Streetscape Project, CIP 15-16; Final Acceptance and Notice of Completion

Recommendation for Action: Staff recommends that the City Council (1) approve Resolution No. _____, accepting the Main Street Streetscape Project, CIP 15-16, as complete and authorizing the City Clerk to file a Notice of Completion and (2) appropriate \$25,000 of Measure E funding to the project.

Adopted Resolution No. 6676, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE MAIN STREET STREETScape IMPROVEMENT PROJECT (CIP 15-16) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION AND ADJUST BUDGET.

3. [16-575](#)

SUBJECT: Downtown Streetscape Project, CIP 08-58; Final Acceptance and Notice of Completion

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, accepting the Downtown Streetscape Project, CIP 08-58, as complete and authorizing the City Clerk to file a Notice of Completion

Adopted Resolution No. 6677, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE DOWNTOWN STREETScape IMPROVEMENT PROJECT (CIP 08-58) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

5. [16-585](#)

SUBJECT: Reaffirm Policy for naming Parks and Recreation Facilities

Recommendation for Action: Staff recommends that the City Council reaffirm the policy for naming parks and recreation facilities that was approved by the City Council on March 21, 1995.

Reaffirmed the policy for naming parks and recreation facilities that was approved by the City Council on March 21, 1995.

6. [16-603](#)

SUBJECT: Fiscal Year 2015/16 Report on Affordable Housing Loan Portfolio

Recommendation for Action: Staff recommends that the City Council receive the Fiscal Year 2015/16 report on the City's affordable housing loan portfolio.

Received the Fiscal Year 2015/16 report on the City's affordable housing loan portfolio.

7. [16-607](#)

SUBJECT: Adopt the revisions to the Deputy Director of Community Development, Deputy Director of Public Works, Operations and Maintenance and Approve two new job descriptions, Deputy Director of Public Works, Utilities and Environmental Sustainability Manager

Recommendation for Action: Staff recommends that the City Council take the following actions:

1. Adopt the revisions to the Deputy Director of Community Development, and Deputy Director of Public Works, Operations and Maintenance; and
2. Approve two new Job Descriptions ((1) Deputy Director of Public Works, Utilities and (2) Environmental Sustainability Manager) and their associated salary ranges; and
3. Approve a Side Letter which modifies the job classifications covered by the MOU between the City and the Mid-Management Professional Association (MMPA).

Adopted the revisions to the Deputy Director of Community Development, Deputy Director of Public Works, Operations and Maintenance and Approve two new job descriptions, Deputy Director of Public Works, Utilities and Environmental Sustainability Manager with amendments to the Deputy Director of Public Works, Operations and Maintenance, Deputy Director of Public Works, Utilities and Deputy Director of Community Development. There were minor changes to the experience requirements, the desirability of bilingual skills and clarifying the reporting relationship.

8. [16-598](#)

SUBJECT: Reject All Bids and Re-Authorize Bid Advertisement for Well #24 and Well #26 Water Main Project, CIP #16-09

Recommendation for Action: Staff recommends that the City Council Adopt Resolution No. _____, that includes the following actions:

- (1) Reject all bids from the June 14, 2016 bid opening for the Well #24 and Well #26 Water Main Project; and
- (2) Re-Authorize bid advertisement for the Well #24 and Well #26 Water Main Project; and
- (3) Approve additional \$47,602 Contingency for the Consultant Services Agreement with Hatch Mott McDonald; and
- (4) Approve CM and Inspection Services Contract with Psomas for an amount not to exceed \$100,000; and
- (5) Reallocate \$460,000 from CIP 11-14 to CIP 16-09; and
- (6) Approve a new appropriation in FY 16/17 for \$1,000,000 from the water enterprise fund.

Mayor Stallard pulled Item No. 4 for discussion and City Manager Navazio notified Council Members that Item No. 7 had amendments to the following job descriptions: Deputy Director of Public Works, Operations and Maintenance, Deputy Director of Public Works, Utilities and Deputy Director of Community Development.

Adopted Resolution No. 6679, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REJECTING ALL BIDS FROM THE JUNE 14, 2016 BID OPENING FOR THE WELL #24 AND WELL #26 WATER MAIN PROJECT; RE-AUTHORIZE BID ADVERTISEMENT FOR THE WELL #24 AND WELL #26 WATER MAIN PROJECT; APPROVE ADDITIONAL \$47,602 CONTINGENCY FOR THE CONSULTANT SERVICES AGREEMENT WITH HATCH MOTT MCDONALD;

APPROVE CM AND INSPECTION SERVICES CONTRACT WITH PSOMAS FOR AN AMOUNT NOT TO EXCEED \$100,000; REALLOCATE \$460,000 FROM CIP 11-14 TO CIP #16-09; AND APPROVE A NEW APPROPRIATION IN FY 16/17 OF \$1,000,000 FROM THE WATER ENTERPRISE FUND FOR CIP 16-09, WELL #24 AND WELL #26 WATER MAIN PROJECT.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members approved Consent Calendar Items No. 1 through 8, minus Item No. 4 and the changes to Item No. 7.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

4. [16-579](#)

SUBJECT: Woodland Aquatic Center Feasibility Study

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a contract with Aquatic Design Group for the Woodland Aquatic Center Feasibility Study, for a total amount not to exceed \$25,000.

On a motion by Council Member Hilliard, seconded by Council Member Barajas and carried unanimously, Council Members adopted Resolution No. 6678, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH AQUATIC DESIGN GROUP TO PREPARE AN AQUATIC FEASIBILITY STUDY.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

H. PUBLIC HEARINGS

9. [16-604](#)

SUBJECT: PUBLIC HEARING - Prudler Tentative Subdivision Map Project (PLNG 14-00090): A request to amend the General Plan and Spring Lake Specific Plan, rezone the project site, and approve a Tentative Subdivision Map (TSM #4856), Conditional Use Permit and Development Agreement to allow the development of 183 detached single-family units in two phases and a 1.46 acre park, on an approximately 38-acre site located at the northeast corner of East Street and Sports Park Drive/ County Road (CR) 24A in the City of Woodland

Recommendation for Action: Staff recommends that the City Council:

1. Adopt Resolution No. _____, certifying the Environmental Impact Report (EIR), adopting Findings of Fact, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program (MMRP); and
2. Adopt Resolution No. _____, amending the General Plan Land Use Diagram from General Commercial (GC) to Low Density Residential (LDR), 3-8 dwelling units/acre and amending the

Circulation Element to reduce the segment of East Street, located south of the County Fair Mall to CR 24A, from four lanes to two lanes; and

3. Adopt Resolution No. _____, amending the Spring Lake Specific Plan (SLSP) East Street cross-section; and
4. Introduce Ordinance No. _____, Rezoning from General Commercial (C-2) to Single Family Planned Development (R-1) and adoption of Planned Development Standards (PD); and
5. Adopt Resolution No. _____, approving Tentative Subdivision Map # 4856 to subdivide the 38-acre site into 183 residential lots and a 1.46 acre park site and approving a Conditional Use Permit for development criteria within the Planned Development Zone; and
6. Introduce Ordinance No. _____, approving a Development Agreement.

The applicant requested that this item be moved to the July 19th Council Meeting. Public Hearing was opened and continued to July 19, 2016.

10. [16-615](#)

SUBJECT: PUBLIC HEARING - Waste Management Liens

Recommendation for Action: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried unanimously, Council Members adopted Resolution No. 6680, A Resolution Requesting Collection of Charges on Tax Roll, for Waste Management Liens.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

I. REPORTS OF THE CITY MANAGER

11. [16-605](#)

SUBJECT: Consideration of Permit Application to U.S. Fish & Wildlife Service for the Yolo Habitat Conservation Plan / Natural Communities Conservation Plan

Recommendation for Action: Staff recommends the City Council approve Resolution No. _____, authorizing the City Manager to complete and submit the required habitat conservation permit application to the U.S. Fish & Wildlife Service as a permittee under the Yolo Habitat and Natural Communities Conservation Plan (Yolo HCP/NCCP) as attached hereto.

On a motion by Council Member Denny, seconded by Council Member Hilliard and carried unanimously, Council Members adopted Resolution No. 6681, RESOLUTION AUTHORIZING THE CITY MANAGER TO COMPLETE AND SUBMIT THE FEDERAL PERMIT APPLICATION FOR THE YOLO HABITAT CONSERVATION PLAN / NATURAL COMMUNITIES CONSERVATION PLAN.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

12. [16-611](#)

SUBJECT: Reappointment and Appointment of Board and Commission Members

Recommendation for Action: Staff recommends that the City Council consider the reappointment and appointment of members to the various Boards and Commissions.

On a motion by Council Member Barajas, seconded by Council Member Hilliard and carried unanimously, Council Members approved the appointment and reappointment of members to the various Boards and Commissions. Council Members also recommended that a letter explaining "unexcused" absence be sent to members being reappointed and absences will now be monitored. Also include in appointment letter to new members.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

13. [16-613](#)

SUBJECT: City Council Vacancy - Selection of Mayor Pro Tempore and Other Council Assignments

Recommendation for Action: Staff recommends that the City Council select a Mayor Pro Tempore and assign Council Members to various committees in light of Council Member Bill Marble's recent resignation.

On a motion by Council Member Denny, seconded by Council Member Hilliard and carried unanimously, Council Members moved the selection of a Mayor Pro Tempore to the July 19, 2016 Council meeting.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

On a motion by Council Member Denny, seconded by Council Member Hilliard and carried unanimously, Council Members approved the assignment of Council Members to various committees related to Council Member Bill Marble's recent resignation.

AYES: 4 - Council Member Barajas, Council Member Denny, Council Member Hilliard and Mayor Stallard

J. ADJOURNED AT 6:53PM

Respectfully submitted,

/s/ Ana B. Gonzalez, City Clerk

Adopted by Council: August 23, 2016

