



City of Woodland

City Hall
300 First Street
Woodland, CA 95695

Meeting Minutes - Final

City Council

Tuesday, March 21, 2017

6:00 PM

Council Chambers

MINUTES ADOPTED BY COUNCIL

CITY COUNCIL CLOSED SESSION 5:30PM

- A. CALL TO ORDER
- B. CLOSED SESSION
 - B.1 PUBLIC EMPLOYMENT PERFORMANCE EVALUATION,
Pursuant to Government Code Section 54957
Title: City Manager Evaluation
 - B.2 CONFERENCE WITH LABOR NEGOTIATORS, Pursuant to
Government Code Section 54957
Agency Designated Representatives: City Manager, Human Resources
Manager and Public Safety Chief
Employee Organization(s): Police Officer's Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MARCH 21, 2017 6:00 P.M.

- A. CALL TO ORDER
- B. ROLL CALL

Present: 5 - Mayor Angel Barajas, Mayor Pro Tem Enrique Fernandez, Council
Member Marlin Davies, Council Member Xochitl Rodriguez and Council
Member Tom Stallard

- C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by former Council Member Jim Hilliard.

- D. COMMUNICATIONS-PUBLIC COMMENT

James Vorhees spoke regarding campaign signs related to farm land.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[17-0361](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Attachments: [Council Long Range Calendar](#)

F. MINUTES

1. [17-0320](#)

SUBJECT: City Council Meeting Minutes of February 7, 2017 and February 21, 2017

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of February 7, 2017 and February 21, 2017.

Attachments: [02_07_2017 DRAFT FOR APPROVAL](#)

[02_21_2017 DRAFT FOR APPROVAL](#)

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of February 7, 2017 and February 21, 2017.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

2. [17-0334](#)

SUBJECT: Commission on Aging Meeting Minutes for January 12, 2017

Recommendation for Action: Staff recommends that the City Council receive the January 12, 2017 Commission on Aging Minutes that were approved on February 16, 2017.

Attachments: [11217Minutes](#)

Mayor Pro Tem Fernandez pulled this set of minutes. He asked staff about the timeline on accessing additional handicapped parking at the Community and Senior Center.

3. [17-0335](#)

SUBJECT: Parks & Recreation Commission Meeting Minutes for January 23, 2017

Recommendation for Action: Staff recommends that the City Council receive the January 23, 2017 Parks & Recreation Commission

Minutes that were approved on February 27, 2017.

Attachments: [1232017 Minutes](#)

Mayor Pro Tem Fernandez pulled this set of minutes. He indicated to staff that Commissioner Miller is listed as not being present at the meeting, however, she did make comments and moved and seconded items on the agenda.

4. [17-0344](#)

SUBJECT: Planning Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the minutes of the Planning Commission meeting of October 27, 2016, December 1, 2016 and December 15, 2016.

Attachments: [A - October 27, 2016 Meeting Minutes](#)
 [B - December 1, 2016 Meeting Minutes](#)
 [C - December 15, 2016 Meeting Minutes](#)

Mayor Barajas asked that confirmation of Commissioner Miller's attendance be verified prior to approval.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Davies and carried unanimously, Council Members accepted the Commission on Aging Meeting Minutes of January 12, 2017.

G. PRESENTATIONS

Council Members presented Chief Dan Bellini with a plaque for his dedication and years of service to the Woodland community.

5. [17-0346](#)

SUBJECT: Presentation - Winter Family Homeless Rotating Shelter Pilot Program and Recognition of Volunteers and Host Sites

Recommendation for Action: Staff recommends that the City Council receive an update on the winter family homeless rotating shelter pilot program and recognize the volunteers and host sites that participated in the program.

Recognized volunteers and host sites that participated in the Winter Family Homeless Rotating Shelter Pilot Program.

6. [17-0366](#)

SUBJECT: Recognize Yolo County Woman of the Year

Recommendation for Action: Staff recommends that the City Council receive a presentation from Senator Bill Dodd's office recognizing Meg Stallard as Yolo County Woman of the Year.

This item was moved to the April 4th Council meeting.

7. [17-0359](#)

SUBJECT: Proclaim March 2017 as "Women's History Month"

Recommendation for Action: Staff recommends that the City Council

proclaim the month of March 2017 as "Women's History Month".

Attachments: [Women's History Month Proclamation 2017](#)

Proclaimed the month of March 2017 as "Women's History Month".

H. CONSENT CALENDAR

8. [17-0332](#) SUBJECT: Public Works Quarterly Status Report for the period of December 2016 through February 2017

Recommendation for Action: Staff recommends that the City Council accept the Public Works Department's Quarterly Status Report

Attachments: [Dec-Feb Quarterly Report](#)

Accepted the Public Works Department's Quarterly Status Report.

9. [17-0324](#) SUBJECT: Approve Consultant Agreement with West Yost Associates, Inc. to provide design services for the North Regional Pond and Pump Station, CIP 17-21, and appropriate project funding

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to:

- 1) Create a new capital project, the North Regional Pond and Pump Station Project, CIP 17-21; and
- 2) Appropriate \$4,000,000 from the Spring Lake offsite improvement fund to CIP 17-21; and
- 3) Appropriate \$4,000,000 from Spring Lake bond refunding proceeds to CIP 17-21; and
- 4) Execute a consultant agreement with West Yost Associates, Inc. for design services for the North Regional Pond and Pump Station in the amount of \$685,604; and
- 5) Approve a design contingency of 10% for an amount of \$68,500.

Attachments: [A - Reso 6795 West Yost North Regional Pond and Pump Station CIP 17-21](#)
 [B - West Yost Associates proposal](#)

Adopted Resolution No. 6795, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSULTANT AGREEMENT WITH WEST YOST ASSOCIATES, INC TO PROVIDE DESIGN SERVICES FOR THE NORTH REGIONAL POND AND PUMP STATION, CIP 17-21.

10. [17-0331](#) SUBJECT: Approve Consultant Agreement for Harter Avenue and Beamer Street Sewer Rehabilitation, CIP 08-21

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, to approve the consultant agreement with Laugenour and Meikle in the amount of \$62,000 and authorize a contingency of up to 20% (\$12,400) for the design of the Harter

Avenue and Beamer Street Sewer Rehabilitation Project.

Attachments: [A - Reso_6796 Harter Ave and Beamer St Sewer Rehab CIP 08-21](#)
 [B - L&M Proposal](#)

Adopted Resolution No. 6796, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CONSULTANT AGREEMENT FOR HARTER AVENUE AND BEAMER STREET SEWER REHABILITATION, CIP 08-21.

11. [17-0337](#)

SUBJECT: Approval of Sub-recipient Agreement with the Yolo Wayfarer Center Funded through the 2016 Continuum of Care Competition

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a subrecipient agreement in substantially the same form presented to the City Council with the Yolo Wayfarer Center (dba Fourth and Hope) funded through the 2016 Continuum of Care program competition in the aggregate amount of \$89,159 and authorizes the Finance Officer to amend the budget as necessary.

Attachments: [Reso_6797 Yolo Wayfarer Center 2016 Continuum Care Program Grant](#)
 [Subrecipient Agreement](#)

Adopted Resolution No. 6797, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO EXECUTE A SUBRECIPIENT AGREEMENT WITH THE YOLO WAYFARER CENTER FOR A 2016 CONTINUUM OF CARE PROGRAM GRANT.

12. [17-0353](#)

SUBJECT: Approval of Revised Fiscal Year 2016/17 Transportation Development Act Claim

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, Authorizing Filing of the Annual Transportation Development Act Claim with the Sacramento Area Council of Governments.

Attachments: [Proposed Use of Funds- Revised](#)
 [Reso_6798 Annual TDA Claim with SACOG](#)

Adopted Resolution No. 6798, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, AUTHORIZING FILING THE ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIM WITH THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS.

13. [17-0325](#)

SUBJECT: 2017 Road Maintenance Project, CIP 17-03; Approve Plans and Specifications, Authorize Bid Advertisement

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2017 Road Maintenance Project, CIP 17-03 and

authorizing bid advertisement.

Attachments: [A - Reso_6799 2017 Road Mntnc Project CIP 17-03](#)

[B - Zone Map](#)

[C - Project Location Maps](#)

Adopted Resolution No. 6799, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2017 ROAD MAINTENANCE PROJECT, CIP 17-03; AND AUTHORIZING BID ADVERTISEMENT.

14. [17-0326](#)

SUBJECT: 2016/2017 ADA Improvement Project, CIP 17-12;
Approve Plans and Specifications, Authorize Bid Advertisement

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2016/2017 ADA Improvement Project, CIP 17-12, and authorizing bid advertisement.

Attachments: [A - Reso_6800 2016_17 ADA Improvement Project CIP 17-12](#)

[B - Project Location Drawing](#)

Adopted Resolution No. 6800, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2016/2017 ADA IMPROVEMENT PROJECT, CIP 17-12; AND AUTHORIZING BID ADVERTISEMENT.

15. [17-0336](#)

SUBJECT: Increase the Fiscal Year 2016/2017 Literacy Program Budget by \$30,302

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing an appropriation increase to the Literacy Program Budget in fund 301 from \$73,375 to \$100,677, a total increase of \$30,302 in support of additional literacy program costs.

Attachments: [Reso_6801 Increase FY 2016_17 Literacy Program Budget](#)

Adopted Resolution No. 6801, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2016/2017 LITERACY PROGRAM BUDGET.

16. [17-0340](#)

SUBJECT: Adopt Resolution Authorizing the Submittal of Clean Air Funds Grant Application to the Yolo-Solano Air Quality Management District

Recommendation for Action: Staff recommends that the City Council authorize staff to submit an application to the Yolo-Solano Air Quality Management District for the 2017 Clean Air Funds Program cycle.

Attachments: [Reso_6802 Clean Air Funds 2017 Program Cycle](#)

Adopted Resolution No. 6802, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING SUBMITTAL OF APPLICATIONS FOR CLEAN AIR FUNDS DURING THE 2017 PROGRAM CYCLE.

17. [17-0345](#)

SUBJECT: Adopt Resolution in Support of Sutter Health's Getting to Zero Regional, Collaborative Approach to Address Homelessness

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, supporting Sutter Health's Getting to Zero regional, collaborative approach for addressing homelessness.

Attachments: [Reso_6803 Sutter Health Zero Regional Collaborative Homelessness](#)

This item was pulled by Mayor Pro Tem Fernandez to emphasize how aggressive the City is moving on addressing homelessness. There were also two grammatical changes to the resolution.

Adopted Resolution No. 6803, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND SUPPORTING SUTTER HEALTH'S GETTING TO ZERO REGIONAL, COLLABORATIVE EFFORTS TO ADDRESS HOMELESSNESS.

18. [17-0339](#)

SUBJECT: Second Reading and Adopt Ordinance Reauthorizing the Public Educational and Government Fee on State Cable Franchisees Operating within the City

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. _____, an Ordinance of the City Council of the City of Woodland Amending Section 8A.650 of the Woodland Municipal Code Reauthorizing the Public Educational and Government Fee on State Cable Franchisees Operating within the City.

Attachments: [Ord_1612 PEG Govt Fee Cable Franchisees.pdf](#)

Adopted Ordinance No. 1612, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTION 8A.650 OF THE WOODLAND MUNICIPAL CODE REAUTHORIZING THE PUBLIC EDUCATIONAL AND GOVERNMENT FEE ON STATE CABLE FRANCHISEES OPERATING WITHIN THE CITY.

19. [17-0351](#)

SUBJECT: Updated City Council Sub-Committee Assignments

Recommendation for Action: Staff recommends that the City Council:

- 1) Appoint an alternate to the Yolo County Natural Communities Conservation Plan (JPA); and
- 2) Re-assign members to the Community Choice Energy sub-committee; and
- 3) Appoint two Council Members to the Parks & Recreation Facility Needs Assessment sub-committee

Attachments: [DRAFT Copy of Council Assignments March 21, 2017](#)

Appointed Council Member Rodriguez as an alternate to the Yolo County Natural Communities Conservation Plan (JPA); re-assigned Council Member Stallard to the Community Choice Energy sub-committee; and appointed Council Member Davies and Rodriguez to serve on the newly established Parks and Recreation Facility Needs Assessment Ad Hoc Joint Sub-committee.

20. [16-900](#)

SUBJECT: City Council Meeting Schedule for 2017

Recommendation: Staff recommends that the City Council approve its Meeting Schedule for 2017.

Attachments: [DRAFT 2017 Council Calendar](#)

Mayor Pro Tem Fernandez asked that Consent Calendar Item No. 17 be pulled for discussion.

On a motion by Council Member Rodriguez, seconded by Council Member Stallard and carried unanimously, Council Members approved Consent Calendar Items No. 8 through 16 and 18 through 20.

Mayor Pro Tem Fernandez pulled Item no. 17 to emphasize how Woodland is addressing homelessness in the City and also noted two grammatical errors in the Resolution.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Rodriguez and carried unanimously, Council Members approved Consent Calendar Item No. 17.

Council Member Stallard also wanted clarification on the Council Calendar. Council Members had requested that a Council meeting not be held on the first Tuesday of January 2018, which is January 2, 2018.

I. REPORTS OF THE CITY MANAGER

21. [17-0341](#)

SUBJECT: Community Choice Energy Advisory Committee Update

Recommendation for Action: Staff recommends that the City Council:

- (1) receive a presentation on the Community Choice Energy (CCE) Advisory Committee's activities to evaluate the benefits and risks of CCE participation; and
- (2) provide feedback and questions pertinent to the committee's development of a final report and recommendation to the City Council to be presented on April 18.

Received a presentation on the Community Choice Energy (CCE) Advisory Committee's activities to evaluate the benefits and risks of CCE participation; and provide feedback and questions pertinent to the committee's development of a final report and recommendation to the City Council to be presented on April 18.

23. [17-0348](#)

SUBJECT: Proposed Water Rate Increases

Recommendation for Action: Staff recommends that the City Council:

- 1.) Receive staff report outlining options requested by the City Council following the March 7th Public Hearing on proposed water rate increases,
- 2.) Introduce and waive the first reading of Ordinance No. _____, "Ordinance of the City Council of Woodland, California, to Increase Rates for Water Service.
- 3.) Adopt the proposed "Urgency Ordinance of the City Council of Woodland, California, to take Effect Immediately, to Increase Rates for Water Service" to be effective immediately with increased water rates as of April 1, 2017; and
- 4.) Provide additional direction to staff related to issues and recommendations contained in this report.

Attachments: [WOODLAND Ordinance Increasing Water Rates March 2017 w o drought surcharge-c2](#)
[Ord 1613 Urgency Ord Increase Rates for Water Service](#)

Council recommended that Item No. 23 be taken up as the next item on the agenda.

Council Members reviewed and discussed options related to the proposed water rate increases.

On a motion by Council Member Davies, seconded by Mayor Pro Tem Fernandez and carried on a 4-0-1 vote, Council Members introduced and waived the first reading of an Ordinance of the City Council of Woodland, California, to Increase Rates for Water Service to be effective immediately with increased water rates as of April 1, 2017.

Ayes: 4 - Council Member Davies, Fernandez, Stallard and Mayor Barajas

Noes: 0

Abstain: 1 - Rodriguez

On a motion by Council Member Davies, seconded by Council Member Stallard and carried on a 4-0-1 vote, Council Members adopted Urgency Ordinance No. 1613, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, TO TAKE EFFECT IMMEDIATELY, TO INCREASE RATES FOR WATER SERVICE.

Ayes: 4 - Council Member Davies, Fernandez, Stallard and Mayor Barajas

Noes: 0

Abstain: 1 - Rodriguez

22. [17-0365](#)

SUBJECT: Update on the Sustainable Groundwater Management Act and the Formation of the Yolo Subbasin Groundwater Authority

Recommended Action: Staff recommends that the City Council: 1) receive an update on current formation of the Yolo Subbasin Groundwater Authority and 2) provide direction to staff, as needed, to inform next steps.

Attachments: [WEST-#1474090-v1-Yolo_Subbasin_JPA_Agreement_-_clean_copy_2-22-17](#)
[Critical Elements of the Proposed YSGA_Draft 20170223_w_ATT](#)

Received an update on current formation of the Yolo Subbasin Groundwater Authority and provided direction to staff regarding next steps.

24. [17-0360](#)

SUBJECT: FY2017 / FY2019 Spring Budget Workshop

Introduction

The City Council has scheduled a Study Session on March 21st for the purpose of conducting a workshop to inform development of the City's upcoming FY2017/18 and FY2018/19 Budget.

Attachments: [Spring Budget Workshop Draft Outline](#)

This item was moved to another date and time to focus solely on budget. Council Members agreed to meet at a Special Meeting on Friday, March 24, 2017 at 5:30PM in the Council Chambers.

J. ADJOURNED at 8:55 PM.

Meeting adjourned in memory of Marilyn Kregel.

Respectfully submitted,

/s/ Ana B. Gonzalez, City Clerk

Adopted by Council: May 4, 2017