

City of Woodland

*City Hall
300 First Street
Woodland, CA 95695*



Meeting Minutes - Final

Tuesday, May 16, 2017

6:00 PM

MINUTES ADOPTED BY COUNCIL

Council Chambers

City Council

**CITY COUNCIL
CLOSED SESSION
5:45 PM**

A. CALL TO ORDER

B. CLOSED SESSION

**B.1 CONFERENCE WITH LABOR NEGOTIATORS, Pursuant to
Government Code Section 54957.6**

**Agency Designated Representatives: City Manager, Human
Resources**

Manager and Public Safety Chief

Employee Organization(s): Woodland Police Officer's Association

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
MAY 16, 2017
6:00 P.M.**

A. CALL TO ORDER

Meeting was called to order at 6:17PM.

B. ROLL CALL

Present: 5 - Mayor Angel Barajas, Mayor Pro Tem Enrique Fernandez, Council
Member Marlin Davies, Council Member Xochitl Rodriguez and Council
Member Tom Stallard

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Police Chief Dan Bellini.

D. COMMUNICATIONS-PUBLIC COMMENT

None

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

[17-0470](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council
receive the Long Range Calendar for informational purposes only.

F. MINUTES[17-0459](#)

SUBJECT: Historic Preservation Commission Meeting Minutes

Recommendation for Action: Staff recommends that the City Council receive the minutes of the Historic Preservation Commission meeting of August 17, 2016 and September 21, 2016.

On a motion by Council Member Davies, seconded by Council Member Stallard and carried unanimously, Council Members accepted the Historic Preservation Commission Meeting Minutes of August 17, 2016.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

G. PRESENTATIONS1. [17-0461](#)

SUBJECT: Commission on Aging Annual Report Presentation

Recommendation for Action: Staff recommends that the City Council receive the annual report from the Commission on Aging including a summary of 2016 activities and proposed 2017 activities.

Commissioner on Aging Members Regan Overholt and Don Campbell presented an annual report from the Commission on Aging including a summary of 2016 activities and proposed 2017 activities.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

2. [17-0456](#)

SUBJECT: Older Americans Month Proclamation

Recommendation for Action: Staff recommends that the City Council adopt a Proclamation declaring May 2017 as Older Americans Month.

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted a proclamation declaring May 2017 as Older Americans Month.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

3. [17-0452](#)

SUBJECT: Proclamation - Public Works Week - May 21-27, 2017

Recommendation for Action: Staff recommends that the City Council proclaim May 21-27, 2017 as "Public Works Week."

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously, Council Members adopted a proclamation declaring May 21-27, 2017 as "Public Works Week."

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

4. [17-0471](#) SUBJECT: OpenGov Budget Transparency Tool

Recommendation for Action: Staff recommends that the City Council receive a presentation from OpenGov. This is an opportunity to demonstrate the new online tool being implemented by the City to improve financial transparency.

This item was re-scheduled to a later date.

H. CONSENT CALENDAR

5. [17-0463](#) SUBJECT: Fire Department Quarterly Status Report for the period of January 2017 - March 2017

Recommendation for Action: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for January 2017 through March 2017.

Accepted the Fire Department Quarterly Status Report for January 2017 through March 2017.

6. [17-0457](#) SUBJECT: Police Department Quarterly Status Report for the period of January 2017- March 2017

Recommendation for Action: Staff recommends that the City Council accept the Police Department Quarterly Status Report for January 2017 through March 2017.

Accepted the Police Department Quarterly Status Report for January 2017 through March 2017.

7. [17-0450](#) SUBJECT: 2016 Water Quality Report

Recommendation for Action: Staff recommends that the City Council receive and review the 2016 Water Quality Report.

Received and reviewed the 2016 Water Quality Report.

8. [17-0464](#) SUBJECT: Award Construction Contract for 2017 Road Maintenance Project, CIP 17-03

Recommendation for Action: Staff recommends that the City Council:

1. Adopt Resolution No. _____, to award the construction contract in the amount of \$780,993.55 for the base bid plus Alternates A, B, D, E and F to California Pavement Maintenance Company, Inc. for the 2017 Road Maintenance Project, CIP 17-03, authorize a contract contingency up to 15%, and authorize the City Manager to execute the construction contract and change orders; and
2. Approve a consultant services agreement for construction

management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$130,760.00 for the Project and authorize the City Manager to execute the agreement and change orders up to 10%.

Adopted Resolution No. 6825, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE 2017 ROAD MAINTENANCE PROJECT, CIP 17-03.

9. [17-0468](#)

SUBJECT: Award Construction Contract for 2017 ADA Improvement Project, CIP 17-12

Recommendation for Action: Staff recommends that the City Council:

1. Adopt Resolution No. _____, appropriating \$10,000 of Measure E funds to the 2017 ADA Improvement Project, CIP 17-12; and
2. Award the construction contract in the amount of \$152,130.00 for the base bid to Lister Construction, Inc. for the Project, authorize a contract contingency up to 10%, and authorize the City Manager to execute the construction contract and change orders; and
3. Approve a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$49,830.00 for the Project and authorize the City Manager to execute the agreement and amendments up to 10%.

Adopted Resolution No. 6826, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING \$10,000 OF MEASURE E FUNDING AND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE 2017 ADA IMPROVEMENT PROJECT, CIP 17-12.

10. [17-0469](#)

SUBJECT: Approve Modified Scope of Work for CIP #17-15, Sports Park Turf Repairs

Recommendation for Action: Staff recommends that the City Council approve a modified scope of work for CIP 17-15: Sports Park Turf Repairs

Approved a modified scope of work for CIP 17-15: Sports Park Turf Repairs.

11. [17-0458](#)

SUBJECT: Increase the Fiscal Year 2016/2017 Library Trust Fund Budget by \$25,000

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing an appropriation increase to the Library Trust Fund Budget in fund 917 from \$99,012 to \$124,012, a total increase of \$25,000 in support of additional library program costs.

Adopted Resolution No. 6827, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR

2016/2017 LIBRARY TRUST FUND BUDGET.12. [17-0415](#)

SUBJECT: Intent to Levy Assessment: Spring Lake and Gateway Lighting & Landscaping Districts

Recommendation for Action: Staff recommends that the City Council approve and adopt:

- 1) Resolution No. _____, to Initiate Proceedings for the Annual Levy and Collection of Assessments;
- 2) Resolution No. _____, to Preliminarily Approve the Engineer's Annual Levy Report and the Levy and Collection of Annual Assessments;
- 3) Resolution No. _____, Declaring Intention to Conduct a Public Hearing on June 20, 2017 for the Spring Lake Lighting & Landscaping Districts;
- 4) Resolution No. _____, to Initiate Proceedings for the Annual Levy and Collection of Assessments;
- 5) Resolution No. _____, to Preliminarily Approve the Engineer's Annual Levy Report and the Levy and Collection of Annual Assessments; and
- 6) Resolution No. _____, Declaring Intention to Conduct a Public Hearing on June 20, 2017 for the Gateway Lighting & Landscaping Districts.

Adopted Resolution No. 6828, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2017/2018 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; Resolution No. 6829, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2017/2018; Resolution No. 6830, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2017/2018 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; Resolution No. 6831, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2017/2018 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; Resolution No. 6832, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2017/2018; and Resolution No. 6833, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF WOODLAND SPRING LAKE

LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2017/2018 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972.

13. [17-0453](#) SUBJECT: Second Reading and Adoption of Ordinance No. _____, approving the Amending of Chapter 14C of the Woodland Municipal Code related to Weed Abatement

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. _____, amending Chapter 14C of the Woodland Municipal Code Ordinance regarding weed abatement.

Adopted Ordinance No. 1615, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING CHAPTER 14C OF THE WOODLAND MUNICIPAL CODE REGARDING WEED ABATEMENT.

On a motion by Council Member Rodriguez, seconded by Council Member Davies and carried unanimously, Council Members approved Consent Calendar Items No. 5 through 13.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

I. PUBLIC HEARINGS

15. [17-0422](#) SUBJECT: PUBLIC HEARING - Certification of the Final Environmental Impact Report and Adoption of the 2035 General Plan and 2035 Climate Action Plan

Recommendation for Action: Staff recommends that the City Council

1. Receive a staff report; and
2. Conduct the continued public hearing; and
3. Adopt the attached Resolution No. _____, certifying the Final Environmental Impact Report (SCH#2013032015) for the 2035 General Plan and 2035 Climate Action Plan, adopting Findings of Fact and a Statement of Overriding Considerations (Attachment A); and
4. Adopt the attached Resolution No. _____, adopting the final 2035 General Plan (Attachment B); and
5. Adopt the attached Resolution No. _____, adopting the final 2035 Climate Action Plan (Attachment C).

On a motion by Council Member Rodriguez, seconded by Council Member Stallard and carried unanimously, Council Members adopted Resolution No. 6835, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT, ADOPTING ENVIRONMENTAL FINDINGS, STATEMENT OF OVERRIDING CONSIDERATIONS, AND ERRATA FOR THE CITY OF WOODLAND 2035 GENERAL PLAN AND 2035 CLIMATE ACTION PLAN.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

On a motion by Council Member Stallard, seconded by Council Member

Rodriguez and carried on a 4-1 vote, Council Members adopted Resolution No. 6836, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE 2035 GENERAL PLAN.

Ayes: 4 - Mayor Barajas, Council Member Davies, Council Member Rodriguez and Council Member Stallard

Noes: 1 - Mayor Pro Tem Fernandez

On a motion by Council Member Davies, seconded by Mayor Pro Tem Fernandez and carried unanimously, Council Members adopted Resolution No. 6837, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE 2035 CLIMATE ACTION PLAN.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

Upon adoption of the 2035 General Plan and 2035 Climate Action Plan, Council Members took a 10-minute recess to celebrate.

14. [17-0449](#)

SUBJECT: PUBLIC HEARING - Authorization for the City of Woodland to join the Yolo Subbasin Groundwater Agency and Execute the Joint Exercise of Powers Agreement

Recommended Action: Staff recommends that the City Council:

- 1) Hold a Public Hearing on the formation of the Yolo Subbasin Groundwater Agency; and
- 2) Adopt Resolution No. _____, authorizing the execution by the Mayor of a Joint Exercise of Powers Agreement (JPA) creating the Yolo Subbasin Groundwater Agency; and
- 3) Direct the City Manager to take all action appropriate and necessary to implement the terms and conditions of the JPA Agreement.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted Resolution No. 6834, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A JOINT EXERCISE OF POWERS AGREEMENT ESTABLISHING THE YOLO SUBBASIN GROUNDWATER AGENCY.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

J. REPORTS OF THE CITY MANAGER

16. [17-0421](#)

SUBJECT: Approve Consultant Agreement for Professional Services to Prepare Interim Zoning Ordinance to Ensure Compliance with the 2035 General Plan

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve a contract agreement with Dyett and Bhatia in the amount of \$25,820 and authorize a contingency of up to (20%) \$5,164 for the preparation of a Phase I

interim Zoning Ordinance update, and authorize the City Manager to execute the agreement and amendments up to 15% of the agreement amount.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Fernandez and carried unanimously, Council Members adopted Resolution No. 6838, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES FOR DYETT AND BHATIA, URBAN AND REGIONAL PLANNERS TO PREPARE AN INTERIM ZONING ORDINANCE UPDATE PROJECT, CIP # 07-07.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

17. [17-0466](#)

SUBJECT: First Reading of Ordinance Authorizing Implementation of a Community Choice Energy Program, and Approval of the City of Woodland's Joining the Valley Clean Energy Alliance Joint Powers Agency (VCEA JPA) and Authorizing the Mayor to Execute the VCEA JPA Agreement

Recommendation for Action: Staff recommends that the City Council:

1. Introduce by title only, waive first reading, and receive public comment regarding the proposed ordinance authorizing the implementation of a Community Choice Energy (CCE) program for all electricity customers in Woodland by and through participation in Valley Clean Energy Alliance (VCEA) after the VCEA Board has approved Woodland's membership in the VCEA joint powers agency (JPA); and
2. Adopt the attached resolution to approve the terms of membership in the VCEA JPA, created by the City of Davis and Yolo County for the purpose of operating a CCE program in Yolo County; and
3. Authorize the mayor to execute on behalf of the City the JPA agreement and any other necessary documents to participate as a member of VCEA upon the VCEA Board's approval of Woodland as a member agency; and
4. Appoint two City Council members to serve as the City's representatives on the VCEA Board; and
5. Designate a staff lead for CCE and direct staff to continue to conduct public outreach in coordination with VCEA, the City of Davis, and Yolo County and to support VCEA implementation and program launch until such time that the new agency has hired staff and transitioned to an operational, independent agency.

Council members discussed the appointment of the two Council Members that will serve as the City's representatives on the VCEA board and also discussed the appointment of an alternate. On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Rodriguez and carried unanimously, Council Members approved the appointment of Council Member Davies as an alternate on the Valley Clean Energy Alliance Board.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies,

Council Member Rodriguez and Council Member Stallard

On a motion by Council Member Davies, seconded by Mayor Pro Tem Fernandez and carried unanimously, Council Members introduced by title only and waived first reading of an ordinance authorizing the implementation of a Community Choice Energy (CCE) program for all electricity customers in Woodland by and through participation in Valley Clean Energy Alliance (VCEA) after the VCEA Board has approved Woodland's membership in the VCEA joint powers agency (JPA); and adopted Resolution No. 6842, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE TERMS OF MEMBERSHIP TO THE VALLEY CLEAN ENERGY ALLIANCE ("VCEA") JOINT POWERS AGENCY, AUTHORIZING THE MAYOR TO EXECUTE THE VCEA JOINT EXERCISE OF POWERS AGREEMENT ON BEHALF OF THE CITY OF WOODLAND, AND APPOINTING TWO MEMBERS OF THE CITY COUNCIL TO SERVE AS THE CITY'S DIRECTORS ON THE VCEA BOARD.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

On a motion by Council Member Davies, seconded by Council Member Rodriguez and carried unanimously, Council Members authorized the mayor to execute on behalf of the City the JPA agreement and any other necessary documents to participate as a member of VCEA upon the VCEA Board's approval of Woodland as a member agency; and appointed Mayor Barajas and Council Member Stallard as the Primary City Council members to serve as the City's representatives on the VCEA Board; and designated Roberta Childers as the staff lead for CCE and directed staff to continue to conduct public outreach in coordination with VCEA, the City of Davis, and Yolo County and to support VCEA implementation and program launch until such time that the new agency has hired staff and transitioned to an operational, independent agency.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

18. [17-0363](#)

SUBJECT: Transfer of Well 13 to Yolo County Flood Control and Water Conservation District and City Well status update

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the Well Transfer Agreement and Bill of Sale for the transfer of ownership of City Well #13 to the Yolo County Flood Control and Water Conservation District (District).

On a motion by Council Member Stallard, seconded by Council Member Davies and carried unanimously, Council Members adopted Resolution No. 6839, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE TRANSFER OF WELL #13 TO THE YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

19. [17-0465](#)

SUBJECT: Establishment of the Yolo County Tourism Business Improvement District

Recommendation for Action: Staff recommends that the City Council:

1. Adopt Resolution No. _____, granting consent to the County of Yolo to establish the Yolo County Tourism Business Improvement District (YCTBID) and include the City of Woodland in the YCTBID; and
2. Adopt Resolution No. _____, authorizing the continued collection and expenditure of the 2016-17 Woodland Visitor Attraction District assessment funds and amendment to the Woodland Visitor Attraction District Administration Agreement with the Yolo County Visitors Bureau / Visit Yolo.

On a motion by Council Member Davies, seconded by Council Member Stallard and carried unanimously, Council Members adopted Resolution No. 6840, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, STATE OF CALIFORNIA, GRANTING CONSENT TO THE COUNTY OF YOLO TO ESTABLISH THE YOLO COUNTY TOURISM BUSINESS IMPROVEMENT DISTRICT and Resolution No. 6841, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING CONTINUATION OF THE COLLECTION AND EXPENDITURE OF THE REMAINING 2016-17 WOODLAND VISITOR ATTRACTION DISTRICT FUNDS AND AMENDMENTS TO THE ADMINISTRATIVE AGREEMENT WITH THE YOLO COUNTY VISITORS BUREAU TO ALLOW TRANSITION TO THE YOLO COUNTY TOURISM BUSINESS IMPROVEMENT DISTRICT.

Ayes: 5 - Mayor Barajas, Mayor Pro Tem Fernandez, Council Member Davies, Council Member Rodriguez and Council Member Stallard

20. [17-0476](#)

SUBJECT: Continued Discussion of Biennial Budget Funding Priorities for Voter-Approved Sales Tax Measures - Measure F

Recommendation for Action: Informational Item - no specific Council action is required; however, staff is seeking Council feedback on priorities identified for FY2017/18 and FY2018/19 funding allocations for the city's voter-approved sales tax measures.

Informational Item only. No Council action required.

K. ADJOURNED AT 8:55 PM

Respectfully submitted,

/s/ Ana B. Gonzalez, City Clerk

Adopted by Council: June 6, 2017