City of Woodland

City Hall
300 First Street
Woodland, CA 95695

Special Meeting Minutes

Tuesday, August 22, 2017

6:00 PM
Council Chambers
City Council

CITY COUNCIL
CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

B.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Name of case: *Bobby Harris v. City of Woodland*, Yolo County Superior Court Case No. PT-17-753

B.2 CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6

Agency Designated Representatives: City Manager and Human Resources Manager
Employee Organization(s): Confidential Unit

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

August 22, 2017
6:00 PM

A. CALL TO ORDER

Meeting was called to order at 6:05PM.

Council Members met in Closed Session. No reportable action.

B. ROLL CALL

All Council Members were present.

Present: Barajas, Davies, Fernandez, Rodriguez and Stallard

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

Marie Perea spoke regarding Sanctuary city.
Amiri Rafi spoke regarding his business license for a hookah lounge.
Dana Carey spoke regarding the City's noise ordinance.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

F. MINUTES

1. Council Meeting Minutes

   Staff recommends that the City Council adopt the minutes of the Regular City Council/Woodland Finance Authority meeting of July 6, 2017 and July 18, 2017.

   Adopted the minutes of the Regular City Council/Woodland Finance Authority meeting of July 6, 2017 and July 18, 2017.

2. Commission on Aging Meeting Minutes for April 20 and June 15, 2017

   Staff recommends that the City Council receive the April 20 and June 15, 2017 Commission on Aging Minutes that were approved on June 15 and July 20 (respectively).

   Received the Commission on Aging Meeting Minutes of April 20, 2017 and June 15, 2017.

3. Historic Preservation Commission Meeting Minutes

   Staff recommends that the City Council receive the minutes of the Historic Preservation Commission of February 15, 2017 and March 9, 2017.

   Received the Historic Preservation Commission Meeting Minutes of February 15, 2017.

4. Parks & Recreation Commission Meeting Minutes for May 22, 2017

   Staff recommends that the City Council receive the May 22, 2017 Parks & Recreation Commission Minutes that were approved on July 24, 2017.

   Received the Parks & Recreation Commission Meeting Minutes of May 22, 2017.

5. Planning Commission Meeting Minutes

   Staff recommends that the City Council receive the minutes of the Planning Commission meeting of May 18, 2017.

   Received the Planning Commission Meeting Minutes of May 18, 2017.

On a motion by Council Member Davies, seconded by Mayor Pro Tem Fernandez and carried unanimously, Council Members adopted the minutes of the Regular City Council/Woodland Finance Authority meeting of July 6, 2017 and July 18, 2017; received the Commission on Aging Meeting Minutes of April 20, 2017 and June 15, 2017; the Historic Preservation Commission Meeting Minutes of February 15, 2017; the Parks & Recreation Commission Meeting Minutes of May 22, 2017 and the Planning Commission Meeting Minutes of May 18, 2017.

Ayes: Barajas, Davies, Fernandez, Rodriguez, Stallard

G. PRESENTATIONS

6. Proclamation of Appreciation Honoring Melody Parker

   Staff recommends that the City Council recognize Melody Parker for her service with the Commission on Aging.

   Mayor Pro Tem Fernandez and Don Campbell, Commission on Aging Chair presented a proclamation to Melody Parker for her service.

7. Planning Commission Annual Report and Work Program for Fiscal Year 2017-2018

   Staff recommends that the City Council:

   1) Receive a report from the Planning Commission; and

   2) Approve the Planning Commission Work Program for Fiscal Year 2017-2018

   Received Planning Commission Annual Report and Work Program for Fiscal Year 2017-2018 from Planning Commission Chair Kirby Wells.

H. CONSENT CALENDAR

8. Fire Department Quarterly Status Report for the Period of April 2017 - June 2017

   Staff recommends that the City Council accept the Fire Department Quarterly Status Report for April 2017 through June 2017.

   Accepted the Fire Department Quarterly Status Report for April 2017 through June 2017.

9. Police Department Quarterly Status Report for the period of April 2017 through June 2017

   Staff recommends that the City Council accept the Police Department Quarterly Status Report for April 2017 through June 2017.

   Accepted the Police Department Quarterly Status Report for April 2017 through June 2017.

10. Treasurer's Investment Report Quarter Ending June 30, 2017

    Staff recommends that City Council accept the quarterly Treasurer's Investment Report for the quarter ended June 30, 2017.

    Accepted the Quarterly Treasurer's Investment Report for the quarter ended June 30, 2017.

11. Final Acceptance and Notice of Completion for Well #24 and Well #26 Water Main Project, CIP #16-09

    Staff recommends that the City Council adopt Resolution No. _____, accepting as complete and authorizing the City Clerk to file a Notice of Completion for Well #24 and Well #26 Water Main Project (CIP #16-09).

    Adopted Resolution No. 6896,A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION FOR WELL #24

AND WELL #26 WATER MAIN PROJECT (CIP #16-09)

12. Reject All Bids and Re-Authorize Bid Advertisement for 2017 WPCF Pond 7 Biosolids Drying and Removal Project, CIP #18-06

    Staff recommends that the City Council adopt Resolution No. _____, rejecting all bids from the August 8, 2017 bid opening and reauthorizing bidding for the 2017 WPCF Pond 7 Biosolids Drying and Removal Project, CIP #18-06.

    Adopted Resolution No. 6897,A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REJECTING ALL BIDS FROM THE AUGUST 8, 2017 BID OPENING AND REAUTHORIZE BIDDING FOR THE 2017 WPCF POND 7 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP #18-06

13. Approval of Final Map 5101 Calwest 2, Subdivision Improvement Agreement, and Related Reimbursement Agreements

    Staff recommends that the City Council:

    1) Adopt Resolution No. _____, approving Final Map 5101 Calwest 2; approving the related Subdivision Improvement Agreement and authorizing the City Manager to sign on behalf of the City; and authorizing the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time; and

    2) Adopt Resolution No. _____, approving the SLIF Reimbursement Agreement, and the Third Party Reimbursement Agreement and authorizing the City Manager to sign on behalf of the City; and authorizing the City Manager to sign amendments up to 15% of each reimbursement agreement individually.

    Adopted Resolution No. 6898, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAP 5101, CALWEST 2 AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH LENNAR HOMES OF CALIFORNIA INC., A CALIFORNIA CORPORATION and Resolution No. 6899,A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REIMBURSEMENT AGREEMENTS ASSOCIATED WITH FINAL SUBDIVISION MAP 5101 CALWEST 2

14. Approval of Final Map 5107 Heritage Remainder Phase 2, Related Subdivision Improvement Agreement, and SLIF Reimbursement Agreement

    Staff recommends that the City Council:

    1) Adopt Resolution No. _____, approving Final Map 5107 Heritage Remainder 2; approving the related Subdivision Improvement Agreement and authorizing Mayor to sign on behalf of the City; and authorizing the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time; and

    2) Adopt Resolution No. _____, approving the SLIF Reimbursement Agreement; and authorizing the City Manager sign on behalf of the City and to sign amendments for up to 15% of the reimbursement agreement.

    Adopted Resolution No. 6900, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAP 5107 AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH LENNAR HOMES OF

CALIFORNIA INC., A CALIFORNIA CORPORATION FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS and Resolution No. 6901, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REIMBURSEMENT AGREEMENTS ASSOCIATED WITH FINAL SUBDIVISION MAP 5107 HERITAGE REMAINDER 2

15. YMCA Fitness and Wellness Center Use Agreement Amendment Related to Ownership of Exercise Equipment

    Staff recommends that the City Council adopt Resolution No. _____, amending the YMCA Fitness and Wellness Center Use Agreement and authorizing the City Manager to execute a third contract amendment to the agreement.

    Adopted Resolution No. 6902, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING THE YMCA FITNESS AND WELLNESS CENTER USE AGREEMENT

16. Increase the Fiscal Year 2017/2018 Special Energy Projects Budget by $5,851

    Staff recommends that the City Council adopt Resolution No. _____, approving a $5,851 increase to the Fiscal Year 2017/2018 Special Energy Projects Budget.

    Adopted Resolution No. 6903, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A $5,851 INCREASE TO THE FISCAL YEAR 2017/2018 SPECIAL ENERGY PROJECTS BUDGET

17. Increase the Fiscal Year 2017/2018 Tree Rebate Program Budget

    Staff recommends that the City Council adopt Resolution No. _____, approving an increase to the Fiscal Year 2017/2018 Tree Rebate Program Budget.

    Adopted Resolution No. 6904, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2017/2018 TREE REBATE PROGRAM BUDGET

18. Approve Amendment #6 to Agreement with Ferguson Group for Federal Representation and Advocacy Services for Flood Mitigation

    Staff recommends that the City Council adopt Resolution No. _____, authorizing Amendment #6 to extend the Ferguson Group agreement for an additional 12 months for an amount not to exceed $40,000.

    Adopted Resolution No. 6905, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #6 WITH THE FERGUSON GROUP FOR FEDERAL REPRESENTATION AND ADVOCACY SERVICES FOR FLOOD MITIGATION

19. Approve Consultant Services Agreement for Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22

    Staff recommends that the City Council adopt Resolution No. _____, to 1) appropriate $700,000 from the Southeast Area Infrastructure Fee (Fund 593) to the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22, 2) approve a consultant design services agreement with Mark Thomas, in an amount not to exceed $634,000 for the Sports Park Drive Pedestrian Overcrossing Project, CIP

17-22 and 3) authorize the City Manager to execute the agreement and amendments, as necessary, up to 15% ($95,100) of the contract amount.

Council Member Rodriguez asked that this item be pulled from the Consent Calendar. Ken Hiatt, Community Development Director/Assistant City Manager addressed concerns

On a motion by Council Member Rodriguez, seconded by Council Member Stallard and carried unanimously, adopted Resolution No. 6906, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CONSULTANT SERVICES AGREEMENT WITH MARK THOMAS FOR THE SPORTS PARK DRIVE PEDESTRIAN OVERCROSSING PROJECT CIP 17-22.

Ayes: Barajas, Davies, Fernandez, Rodriguez, Stallard

20. Establish Diagonal On-street Parking on Second Street between Main Street and Lincoln Avenue

    Staff recommends that the City Council adopt Resolution No. _____, establishing diagonal on-street parking on Second Street between Main Street and Lincoln Avenue.

    Adopted Resolution No. 6907, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ESTABLISHING DIAGONAL ON-STREET PARKING ON SECOND STREET BETWEEN MAIN STREET AND LINCOLN AVENUE

21. Annexation of Property into the Community Facilities District 2004-1 (Spring Lake) and into the Spring Lake Maintenance Community Facilities District

    Staff recommends that the City Council:

    (1) Adopt Resolution No. _____, declaring its intent to annex property into Community Facilities District 2004-1 (Spring Lake) and setting a public hearing for October 3, 2017; and

    (2) Adopt Resolution No. _____, declaring its intent to annex property into the Spring Lake Maintenance Community Facilities District and setting a public hearing for October 3, 2017.

    Adopted Resolution No. 6908,A RESOLUTION OF INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT 2004-1 (SPRING LAKE) AND TO LEVY A SPECIAL TAX TO PAY FOR CERTAIN PUBLIC FACILITIES - Annexation No. 3 and Resolution No. 6909, A RESOLUTION OF INTENTION TO ANNEX TERRITORY TO THE SPRING LAKE MAINTENANCE COMMUNITY FACILITIES DISTRICT AND TO LEVY A SPECIAL TAX TO PAY FOR CERTAIN MAINTENANCE SERVICES - Annexation No. 3

22. Professional Services Agreement with Interwest Consulting Group for Fire

Inspection and Fire Plan Check Services

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to Execute the FY2017/18 Contract with Interwest Consulting Group in the amount not to exceed $180,000 for Fire Inspection and Fire Plan Check services.

Council Member Stallard and Davies made comments on this item related to Interwest. Adopted Resolution No. 6910, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FY2017/18 CONTRACT WITH INTERWEST CONSULTING GROUP IN THE AMOUNT NOT TO EXCEED ONE HUNDRED EIGHTY THOUSAND DOLLARS

23. New Job Descriptions: Utilities Maintenance Series, and Selected Salary Adjustments

Staff's recommends that the City Council approves the revised Utilities Maintenance Job Series and approve new salary ranges and approve the new Underground Utility Service Locator job description and range (range 46) In addition, approve the new salary ranges for selected job classifications as a result of a Compensation Study which the City engaged in during the Fiscal Year 2016/17.

Approved revised Utilities Maintenance Job Series and approved new salary ranges; approved new Underground Utility Service Locator Job Description and salary range 46; and approved the new salary ranges for selected job classifications as a result of a Compensation Study which the City engaged in during the Fiscal Year 2016/17

24. Budget Appropriation Approval for Housing Related Parks Program Expenditures

Staff recommends that the City Council adopt Resolution No. _____, approving an appropriation of $149,125 for the housing-related parks program grant project.

Adopted Resolution No. 6911, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN APPROPRIATION FOR THE HOUSING-RELATED PARKS PROGRAM GRANT PROJECT

25. Agreement with the California Department of Transportation for the Woodland Parkway Safe Route to School and Connectivity Study, CIP 18-05

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager or Designee to execute an Agreement with the California Department of Transportation for the Woodland Parkway Safe Route to School and Connectivity Study, CIP 18-05.

Adopted Resolution No. 6912, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE WOODLAND PARKWAY SAFE ROUTES TO SCHOOL AND CONNECTIVITY STUDY; CIP 18-05

26. Authorize Contracts for 2016/2017 Urban and Community Forestry California Climate Investment Grants Project

Staff recommends that the City Council adopt Resolution No. _____, authorizing the

City Manager to execute agreements related to funding from the Urban Forestry Grant Program entitled "California Climate Investments Grant 2016/2017", as provided through the California Greenhouse Gas Reduction Fund.

Adopted Resolution No. 6913, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS RELATED TO FUNDING FROM THE URBAN FORESTRY GRANT PROGRAM ENTITLED, "CALIFORNIA CLIMATE INVESTMENTS GRANT 2016/2017", AS PROVIDED THROUGH the CALIFORNIA GREENHOUSE GAS REDUCTION FUND

27. Woodland Regional Park Site - State Parks Outdoor Environmental Education Faclities Grant Application

    Authorize Submittal of State Parks Outdoor Environmental Education Facilities Grant Application for the Woodland Regional Park Outdoor Education Trail Project.

    Adopted Resolution No. 6914, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND OF YOLO COUNTY APPROVING THE APPLICATION FOR OUTDOOR ENVIRONMENTAL EDUCATION FACILITIES GRANT FUNDS

28. League of California Cities 2017 Annual Conference - Resolutions for Consideration

    Staff recommends that Council receive this informational report on resolutions to be considered by member cities at the annual business meeting of the League of California Cities, to be held on September 13, 2017.

    Received informational report on resolutions to be considered by member cities at the annual business meeting of the League of California Cities to be held September 13, 2017.

29. Continuation of Public Hearing

    Staff is recommending that the public hearings noticed for Tuesday, August 22, 2017, concerning the annexation of territory to each of Community Facilities District No. 2004-1 (Spring Lake) and Spring Lake Maintenance Community Facilities District be continued to Tuesday, September 5, 2017.

    Approved pubic hearings noticed for Tuesday, August 22, 2017 concerning the annexation of territory to each of Community Facilities District No. 2004-1 (Spring Lake) and Spring Lake Maintenance Community Facilities District to be continued to Tuesday, September 5, 2017. Consent Calendar Items No. 8 through 29, minus Item No. 19 were approved. After Consent Calendar was approved, Community Development Director Ken Hiatt and City Engineer Brent Meyer addressed concerns.
    On a motion by Council Member Davies, seconded by Council Member Rodriguez and carried unanimously, Approved pubic hearings noticed for Tuesday, August 22, 2017 concerning the annexation of territory to each of Community Facilities District No. 2004-1 (Spring Lake) and Spring Lake Maintenance Community Facilities District to be continued to Tuesday, September 5, 2017. Consent Calendar Items No. 8 through 29, minus Item No. 19 were approved. After Consent Calendar was approved, Community Development Director Ken Hiatt and City Engineer Brent Meyer addressed

concerns..

Ayes: Barajas, Davies, Fernandez, Rodriguez, Stallard

I. PUBLIC HEARINGS

30. PUBLIC HEARING - Cannabis Cultivation Ordinance to Conform to State Law Regarding Personal Cultivation of Cannabis

Staff recommends that the City Council:

1) Conduct a Public Hearing; and

2) Waive the first reading and read by title only an Ordinance amending Article 21.5 of Chapter 25 of the Woodland Municipal Code related to Zoning of Personal Cultivation of Cannabis.

On a motion by Council Member Davies, seconded by Council Member Rodriguez and carried unanimously, Council Members waived the first reading and read by title only an Ordinance amending Article 21.5 of Chapter 25 of the Woodland Municipal Code related to Zoning of Personal Cultivation of Cannabis..

Ayes: Barajas, Davies, Fernandez, Rodriguez, Stallard

J. REPORTS OF THE CITY MANAGER

31. Discussion Concerning Commercial Cannabis Options

Staff recommends that the City Council receive an update on options under consideration related to permitting commercial cannabis uses in the City of Woodland.

Council Members received an update on options under consideration related to permitting commercial cannabis uses in the City of Woodland.

32. Homeless Update - Homeless Action Plan

Staff recommends that the City Council receive a report from staff and the Councils Homeless Subcommittee related to development of a comprehensive Homeless Action Plan, and provide feedback on framework and preliminary recommendations.

Received report from staff and the Councils Homeless Subcommittee related to development of comprehensive Homeless Action Plan and provided feedback on framework and preliminary recommendations.

33. Authorize the Sole-Source Purchase of Ultraviolet (UV) Lamps and the Associated Parts for Effluent Disinfection Purposes at the Water Pollution Control Facility

Staff recommends that the City Council adopt Resolution No. _____, authorizing the sole-source purchase of Ultra Violet Lamps from DC Frost Associates, Inc. with an amount not-to-exceed $130,000.

This item was pulled and moved to the September 5, 2017 Council meeting.

34. Authorize the Sole-source Purchase of Coagulants for the Water Pollution Control Facility

Staff recommends that the City Council adopt Resolution No. _____, authorizing City Manager to execute the FY 18 Sole Source Contract with Rosa Water Technology Associates in an amount not-to-exceed $160,000.

This item was pulled and moved to the September 5, 2017 Council meeting.

K. ADJOURN

Meeting adjourned at 8:52PM.

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: September 5, 2017