

City of Woodland

City Hall
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, September 5, 2017

6:00 PM
Council Chambers
City Council

**CITY COUNCIL
CLOSED SESSION**

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

B.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8

PROPERTY: Approximately 4.7 acres of land located at 1585 East Gibson Road, Woodland, CA 95776, known generally as the District's former Willow Spring School site

AGENCY NEGOTIATOR: City Manager, Community Development Director and City Attorney

NEGOTIATING PARTIES: Woodland Joint Unified School District (WJUSD)

UNDER NEGOTIATIONS: Price and Terms of Payment

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

September 5, 2017

6:00 PM

VIDEO A. CALL TO ORDER

Meeting was called to order at 6:03PM.

Council Members met in Closed Session. No reportable action.

VIDEO B. ROLL CALL

Present: Davies, Rodriguez, Stallard and Mayor Pro Tem Fernandez

Absent: Mayor Barajas

VIDEO C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Gil Walker.

VIDEO D. COMMUNICATIONS-PUBLIC COMMENT

Tania Garcia-Cadena spoke regarding Country 4 Coaches event on Saturday, September 23, 2017 at Yolo County Fairgrounds.

Michele Clark spoke regarding the Yolo Land Trust event a Day in the Country, Sunday, September 10, 2017 at The Maples.

VIDEO E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

VIDEO

1. Long Range Calendar

Staff recommends that the City Council receive the Long Range Calendar for

informational purposes only.

VIDEO F. MINUTES

VIDEO 2. City Council Meeting Minutes

Staff recommends that the City Council adopt the minutes of the Joint Special City Council/Woodland Finance Authority meeting of August 22, 2017.

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted the minutes of the Joint Special City Council/Woodland Finance Authority meeting of August 22, 2017.

Ayes: Davies, Fernandez, Rodriguez, Stallard

Absent: Barajas

VIDEO G. PRESENTATIONS

VIDEO 3. Proclamation in Support of Prostate Cancer Awareness Month

Staff recommends that the City Council adopt a Proclamation supporting the American Cancer Society Prostate Cancer Awareness Month, September 2017, and encouraging all male citizens to actively play a part in their health by seeking early detection methods.

Mayor Pro Tem Fernandez presented Gil Walker with a Proclamation in Support of Prostate Cancer Awareness Month.

VIDEO H. CONSENT CALENDAR

VIDEO 4. FY2017/18 Contract with the Yolo Emergency Communications Agency

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the FY2017/18 Contract with the Yolo Emergency Communications Agency in the amount of \$1,923,099 that is included in the current budget.

This item was pulled from the Consent Calendar for discussion by Council Member Davies.

On a motion by Council Member Davies, seconded by Council Member Stallard and carried unanimously, Council Members adopted Resolution No. 6915, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FY2017/18 CONTRACT WITH THE YOLO EMERGENCY COMMUNICATION AGENCY IN THE AMOUNT OF \$1,923,099.

Ayes: Davies, Fernandez, Rodriguez, Stallard

Absent: Barajas

5. Approve Contract with Laugenour and Mickle for 2018 Water Main Replacement Project, CIP 18-09

Staff recommends that the City Council:

- 1) Adopt Resolution No. _____, authorizing the City Manager to execute the consultant services agreement with Laugenour and Mickle (L&M) for the 2018 Water Main Replacement Project, CIP 09-23, for an amount up to \$129,360; and
- 2) Authorize a contingency for design contract amendments up to an additional 10% (12,936); and
- 3) Approve the reallocation of \$200,000 of Water Enterprise Funds from Water System Maintenance Repairs, CIP 09-23 to the 2018 Water Main Replacement Project, CIP 18-09 to provide for the design budget.

Adopted Resolution No. 6916, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH Laugenour & Mickle for Engineering Consulting Services.

6. Confidential Unit MOU and Job Description

Staff recommends that the City Council:

- 1) Adopt Resolution No. _____, ratifying a two (2) year, Memorandum of Understanding with the Woodland Confidential Employee Unit, covering the period from July 1, 2017 through June 30, 2019; and
- 2) Approve new revised Job Description that adds a Senior Human Resources Analyst to the Human Resources Analyst job series.

Adopted Resolution No. 6917, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CERTAIN TERMS AND CONDITIONS FOR CONFIDENTIAL EMPLOYEES.

7. Approve the Operations & Maintenance Superintendent Job Description

Staff recommends that the City Council:

- 1) Approve the new Operations & Maintenance Superintendent job description; and
- 2) Establish pay rate at Salary Range 137 (\$7,802.67 to \$9,484.20); and
- 3) Approve the addition of this job classification to the Mid-Management Professional Employee Association.

Approved the new Operations & Maintenance Superintendent Job Description; and established pay rate at Salary Range 137 (\$7,802.67 to \$9,484.20); and approved the addition of job classification to the Mid-Management Professional Employee Association.

8. Second Reading and Adoption of Ordinance No. 1622

Staff recommends that the City Council adopt Ordinance No. 1622, approving the amendments to Article 21.5 of Chapter 25 of the Woodland Municipal Code related to zoning of personal cultivation of cannabis.

Adopted Ordinance No. 1622, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING ARTICLE 21.5 OF CHAPTER 25 OF THE WOODLAND MUNICIPAL CODE RELATED TO ZONING OF PERSONAL CULTIVATION OF CANNABIS.

9. Authorize the Sole-Source Purchase of Ultraviolet (UV) Lamps and the Associated Parts for Effluent Disinfection Purposes at the Water Pollution Control Facility
- Staff recommends that the City Council adopt Resolution No. _____, adopting and approving City Manager's determination that the sole-source purchase of Ultra Violet Lamps from DC Frost Associates, Inc., in an amount not-to-exceed \$130,000.00, is in the City's best interests and approving the award of a contract to DC Frost Associates, Inc., for the same.

Adopted Resolution No. 6918, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING AND APPROVING THE CITY MANAGER'S DETERMINATION THAT THE SOLE-SOURCE PURCHASE OF ULTRA VIOLET LAMPS FROM DC FROST ASSOCIATES, INC., IN AN AMOUNT NOT-TO-EXCEED \$130,000.00, IS IN THE CITY'S BEST INTERESTS AND APPROVING THE AWARD OF A CONTRACT TO DC FROST ASSOCIATES, INC., FOR THE SAME.

10. Authorize the Sole-source Purchase of Coagulants for the Water Pollution Control Facility
- Staff recommends that the City Council adopt Resolution No. _____, adopting and approving the City Manager's determination that the sole-source purchase of coagulants from Rosa Water Technology Associates, in an amount not-to-exceed \$160,000.00, is in the City's best interests and approving the award of a contract to Rosa Water Technology Associates for the same.

Adopted Resolution No. 6919, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING AND APPROVING THE CITY MANAGER'S DETERMINATION THAT THE SOLE-SOURCE PURCHASE OF COAGULANTS FROM ROSA WATER TECHNOLOGY ASSOCIATES, IN AN AMOUNT NOT-TO-EXCEED \$160,000.00, IS IN THE CITY'S BEST INTERESTS AND APPROVING THE AWARD OF A CONTRACT TO ROSA WATER TECHNOLOGY ASSOCIATES FOR THE SAME.

11. Desktop and Laptop Replacement
- Staff recommends that the City Council approve Resolution No. _____, authorizing the purchase of 20 desktops with monitors and 13 semi-rugged laptops through a Purchase Order with Dell Inc. in the amount not to exceed \$57,378.65

Adopted Resolution No. 6920, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF DELL SERVERS THROUGH A PURCHASE ORDER WITH DELL, INC.

VIDEO

12. Approval of Emergency Solutions Grant Application for Fourth & Hope's Emergency Shelter Services Program
- Staff recommends that the City Council take the following actions:
- 1) Approve the submittal of a 2017 Emergency Solutions Grant funding application by Fourth and Hope; and
 - 2) Direct the City Manager to sign a Certification of Local Approval for the grant application.

On a motion by Council Member Rodriguez, seconded by Council Member Davies and carried unanimously, Council Members approved Consent Calendar Items No. 5 through 12. Item No. 4 was pulled from the Consent Calendar for discussion by Council Member Davies.

Ayes: Davies, Fernandez, Rodriguez, Stallard

Absent: Barajas

VIDEO I. PUBLIC HEARINGS

- VIDEO 13. PUBLIC HEARING - Annexation of Property into the Community Facilities District 2004-1 (Spring Lake) and the Spring Lake Maintenance Community Facilities District
- Staff recommends that the City Council:
- (1) Hold a public hearing; and
 - (2) Adopt Resolution No. _____, Calling an Election to Submit the Qualified Electors the Question of Levying the Special Tax within the Proposed Annexation Area to the Community Facilities District 2004-1; and
 - (3) Adopt Resolution No. _____, Calling an Election to Submit the Qualified Electors the Question of Levying the Special Tax within the Proposed Annexation Area to the Spring Lake Maintenance Community Facilities District; and
 - (4) Adopt Resolution No. _____, Declaring the Results of the Special Election for Annexation to Community Facilities District 2004-1; and
 - (5) Adopt Resolution No. _____, Declaring the Results of the Special Election for Annexation to Spring Lake Maintenance Community Facilities District; and
 - (6) Introduce an Ordinance Levying and Apportioning the Special Tax in the Annexed Territory to the Community Facilities District 2004-1; and
 - (7) Introduce an Ordinance Levying and Apportioning the Special Tax in the Annexed Territory to the Spring Lake Maintenance Community Facilities District.

On a motion by Council Member Stallard, seconded by Council Member Davies and carried unanimously, Council Members held a public hearing and adopted Resolution No. 6921, A RESOLUTION CALLING AN ELECTION TO SUBMIT TO THE QUALIFIED ELECTORS THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2004-1 (SPRING LAKE) - Annexation No. 2; Resolution No. 6922, A RESOLUTION CALLING AN ELECTION TO SUBMIT TO THE QUALIFIED ELECTORS THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO SPRING LAKE MAINTENANCE COMMUNITY FACILITIES DISTRICT - Annexation No. 2; Resolution No. 6923, A RESOLUTION DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON TUESDAY, SEPTEMBER 5, 2017, AND ORDERING THE ANNEXATION OF TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2004-1 (SPRING LAKE) - Annexation No. 2; Resolution No. 6924, A RESOLUTION DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON TUESDAY, SEPTEMBER 5, 2017, AND ORDERING THE ANNEXATION OF TERRITORY TO SPRING LAKE MAINTENANCE COMMUNITY FACILITIES DISTRICT - Annexation No. 2; introduced an ordinance Levying and Apportioning the Special Tax in the Annexed Territory to the Community Facilities District 2004-1; and introduced an ordinance Levying and Apportioning the Special Tax in the Annexed Territory to the Spring Lake

Maintenance Community Facilities District.

Ayes: Davies, Fernandez, Rodriguez, Stallard

Absent: Barajas

VIDEO J. REPORTS OF THE CITY MANAGER

- VIDEO** 14. Approve Agreement with the Judicial Council of California for Sixth Street Sidewalk Funding
- Staff recommends that the City Council:
- 1) Approve Resolution No. _____, approving agreement with the Judicial Council of California and authorize the City Manager to sign the agreement; and
 - 2) Approve a capital budget augmentation of \$40,000 to Fund 501 – Capital Projects for the 2017 Road Maintenance Project , CIP #17-03; and
 - 3) Authorize a \$40,000 increase in the project contingency from \$117,149 to \$157,149 for project #17-03.

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted Resolution No. 6925, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH THE JUDICIAL COUNCIL OF CALIFORNIA FOR SIXTH STREET SIDEWALK FUNDING.

Ayes: Davies, Fernandez, Rodriguez, Stallard

Absent: Barajas

- VIDEO** 15. Board and Commission Reappointments
- Staff recommends that the City Council review the current board and commission members whose terms expired on June 30, 2017 and determine if Council Members wish to reappoint.

On a motion by Council Member Davies, seconded by Council Member Rodriguez and carried unanimously, Council Members approved reappointment of board and commission members to the Board of Building Appeals, Historical Preservation Commission, Library Board and deferred reappointment to the Planning Commission until a Council Subcommittee interviews applications on file for Planning Commission and Commission on Aging. Discussion regarding Board and Commission appointments will be back before the end of this calendar year.

Ayes: Davies, Fernandez, Rodriguez, Stallard

Absent: Barajas

VIDEO K. ADJOURN

Meeting adjourned at 6:51PM.

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: October 3, 2017