

City of Woodland

City Hall
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, October 17, 2017

6:00 PM
Council Chambers
City Council

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

October 17, 2017

6:00 PM

VIDEO A. CALL TO ORDER

Meeting called to order at 6:00PM.

VIDEO B. ROLL CALL

Present: Barajas, Davies, Fernandez and Rodriguez

Absent: Stallard

VIDEO C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Police Chief Luis Soler.

VIDEO D. COMMUNICATIONS-PUBLIC COMMENT

None

VIDEO E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

VIDEO

1. Long Range Calendar

Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

VIDEO F. PRESENTATIONS

VIDEO

2. Public Safety Youth Academy

Staff recommends that the City Council receive a presentation regarding the Public Safety Youth Academy.

Council Members received a presentation from Trista and Sam Kennedy.

VIDEO G. CONSENT CALENDAR

3. Second Reading - Accessory Dwelling Unit Ordinance

Staff recommends that the City Council adopt Ordinance No. _____, adding Section 25-21-05 and amending Sections 25-3-10, 25-4-10 and 25-4-20 of the Woodland Municipal Code pertaining to Accessory Dwelling Unit Regulations.

Council Member Davies thinks that this is a great program, but need to make it affordable and look at the fees.

Adopted Ordinance No. 1625, AN ORDINANCE ADDING SECTION 25-21-05 AND AMENDING SECTIONS 25-3-10, 25-4-10 AND 25-4-20 OF THE WOODLAND MUNICIPAL CODE PERTAINING TO ACCESSORY DWELLING UNIT

REGULATIONS.

4. Approve Consultant Agreement for Construction Management and Inspection Services for Improvements associated with Spring Lake Central Phase 5 and the Cal-West Phase 3 and 4 Subdivisions

Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of \$77,020.00 for the Spring Lake Central Phase 5 and \$135,914.00 for the Cal-West Phase 3&4 Subdivisions; and authorize the City Manager to execute the agreement and amendments up to 10% of the agreements amount which are \$7,702.00 and 13,591.00 respectively.

Adopted Resolution No. 6945, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

5. Waste Management Amended and Restated Agreement

Staff recommends that the City Council adopt Resolution No. _____, approving the Amended and Restated Agreement Between the City of Woodland and USA Waste of California, Inc., dba Waste Management of Woodland, for Solid Waste, Recyclables, Organic Waste and Street Sweeping Services, including new rates for commercial organic waste collection and additional service rates, and authorize the City Manager to sign the agreement.

Council Member Davies met with County Supervisor Matt Rexroad and there is concern regarding roadside dumping.

A revised fee schedule was given to Council Members and copies available for the public.

Adopted Resolution No. 6946, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

6. Community Services Department Quarterly Status Report for the period of July 2017 through September 2017

Staff recommends that the City Council accept the Community Services Department's Quarterly Status Report.

Accepted the Community Services Department's Quarterly Status Report for the period of July 2017 through September 2017.

7. Second Reading and Adoption of Ordinance Levying and Apportioning the Special Tax in the Annexed Territory to the Community Facilities District 2004-1; and the Ordinance Levying and Apportioning the Special Tax in the Annexed Territory to the Spring Lake Maintenance Community Facilities

Staff recommends that the City Council adopt Ordinance No. _____, Levying and

Apportioning the Special Tax in the Annexed Territory to the Community Facilities District 2004-1; and the Ordinance No. _____, Levying and Apportioning the Special Tax in the Annexed Territory to the Spring Lake Maintenance Community Facilities District.

Adopted Ordinance No. 1626, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND LEVYING AND APPORTIONING THE SPECIAL TAX IN TERRITORY ANNEXED TO THE CITY OF WOODLAND COMMUNITY FACILITIES DISTRICT NO. 2004-1 (SPRING LAKE) - Annexation No. 3; and Ordinance No. 1627, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND LEVYING AND APPORTIONING THE SPECIAL TAX IN TERRITORY ANNEXED TO THE CITY OF WOODLAND SPRING LAKE MAINTENANCE COMMUNITY FACILITIES DISTRICT - Annexation No. 3.

8. Professional Services Agreement with Howell Consulting for Emergency Preparedness and Disaster Planning Services

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the contract with Howell Consulting in the amount not to exceed \$50,000 for Emergency Preparedness and Disaster Planning Services.

Adopted Resolution No. 6947, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT WITH HOWELL CONSULTING IN THE AMOUNT OF \$50,000.

9. Final Close Out and Reconciliation for the General Plan Update Project (CIP # 07-06)

Staff recommends that the City Council adopt Resolution No. _____, which includes the following actions:

1. Approve Contract Amendment No. 7 to the Professional Services Agreement (CM #000215) for Tschudin Consulting Group, from \$408,850 to \$418,650
2. Approve Contract Amendment No. 8 to the Professional Services Agreement (CM #000219) for Dyett and Bhatia, Urban and Regional Planners, from \$1,169,926 to \$1,172,236
3. Authorize the contribution of \$5,040 from the General Fund (101) to the Capital Projects fund (501) for the General Plan project work; and
4. Authorize a budget augmentation to project #07-06, to cover final consultant and overhead costs, in the amount of \$28,000: \$5,040 Capital Projects Fund 501 and \$22,960 General City Development Fund 510.

Adopted Resolution No. 6948, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENTS WITH TSCHUDIN CONSULTING GROUP AND DYETT AND BHATIA, URBAN AND REGIONAL PLANNERS; APPROVING THE CONTRIBUTION OF FUNDS FROM THE GENERAL FUND TO THE CAPITAL PROJECTS FUND, AND AUTHORIZING A BUDGET AUGMENTATION FOR THE GENERAL PLAN UPDATE PROJECT CIP # 07-06.

10. Grant Irrigation Line Easement to Bullseye Land Company LLC

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to grant an irrigation line easement to Bullseye Land Company LLC.

Adopted Resolution No. 6949, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO GRANT IRRIGATION LINE EASEMENT AND AUTHORIZE THE CITY MANAGER TO SIGN THE GRANT DEED TO BULLSEYE LAND COMPANY LLC.

11. Professional Services Agreement with Madwell for Marketing Services

Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the professional services agreement with Madwell for marketing services associated with The Food Front economic development marketing initiative.

Adopted Resolution No. 6950, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO GRANT IRRIGATION LINE EASEMENT AND AUTHORIZE THE CITY MANAGER TO SIGN THE GRANT DEED TO BULLSEYE LAND COMPANY LLC.

12. Appoint Member to Manufactured Home Fair Practices Commission

Staff recommends that the City Council appoint Ben Cadranel to the Manufactured Home Fair Practices Commission.

Appointed Ben Cadranel to the Manufactured Home Fair Practices Commission.

VIDEO

13. Approve Side Letter's amending the eligible approved languages under the Bilingual Policy and amend the Stipend from \$150 per month to \$200 per month

Staff recommends that the City Council approve the Side Letter of Agreement(s) to accept the changes to the bilingual policy and amend the monthly stipend. The affected Bargaining Groups are: 1) Fire MidManagement (FMM); 2) Woodland Professional Firefighter Association (WPFFA); 3) Woodland Police Supervisors Association (WPSA); and 4) MidManagement Professional Association (MMPA).

Approved Side Letter's amending the eligible approved languages under the Bilingual Policy and amend the Stipend from \$150 per month to \$200 per month.

City Manager Paul Navazio pointed out the corrected fee schedule for Consent Calendar Item No. 5.

On a motion by Council Member Davies, seconded by Council Member Rodriguez and carried unanimously, Council Members approved Consent Calendar items No. 3 through 13.

Ayes: Barajas, Davies, Fernandez, Rodriguez

Absent: Stallard

VIDEO H. PUBLIC HEARINGS

VIDEO 14. Landmark Tree Designation

Staff recommends that the City Council:

1) Consider the historical and public significance of the six trees recommended for designation as Landmark Trees; and 2) Adopt Resolution No. _____, (Attachment 1), approving the recommendation of the Historical Preservation Commission and the Parks and Recreation Commission to designate as Local Landmark Trees two native Valley Oak trees located at Beamer Park; two native Valley Oak trees located at City Park; the "Shakespeare Club" Valley Oak tree also located at City Park; and the Paradox Walnut tree located in City Park.

Erika Bumgardner and Dave Wilkinson gave a presentation to Council Members.

Council Members adopted Resolution No. 6951, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING SIX TREES LOCATED IN BEAMER AND CITY PARKS AS LOCAL LANDMARK TREES.

On a motion by Council Member Davies, seconded by Council Member Rodriguez and , Motion.

Ayes: Barajas, Davies, Fernandez, Rodriguez

Absent: Stallard

VIDEO I. REPORTS OF THE CITY MANAGER

- VIDEO** 15. Conceptual Buildout of the Sports Park and Improvements to Sports Facilities
- Staff recommends that the City Council:
1. receive the Council Sub-Committee report related to conceptual plan for buildout of the Sports Park and recommended improvements to other City sports facilities,
 2. provide feedback on the recommended project priorities as outlined in the report,
 3. provide feedback on the proposed framework whereby the identified projects would be contingent on user groups raising funds for design and construction of facilities as well as ongoing maintenance pursuant to individual operating agreements to be established between each group and the City,
 4. direct staff to return to the City Council with information related to the cost to construct, operate, and maintain the proposed Girls Fastpitch Softball fields, associated facilities, and parking lot, and
 5. adopt Resolution No. _____, appropriating \$80,000 in Measure J funds, representing "seed" funding to assist individual groups with advancing their respective planning and fund-raising efforts.

Adopted Resolution No. 6952, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN APPROPRIATION OF MEASURE J FUNDS FOR SPORT FACILITY SEED FUNDING.

Ayes: Barajas, Davies, Fernandez, Rodriguez

Absent: Stallard

Council took a five-minute recess before continuing with Regular Calendar Item No. 16.

VIDEO

16. Discussion Concerning Commercial Cannabis Options

Staff recommends that the City Council receive a report from the Ad Hoc Cannabis Sub-Committee and provide feedback on proposed recommendations for regulating commercial cannabis uses in the City of Woodland.

Received report from the AdHoc Cannabis Sub-Committee and provided feedback on proposed recommendations for regulating commercial cannabis uses in the City of Woodland.

VIDEO J.

ADJOURN

Meeting adjourned at 8:52PM.

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: November 7, 2017