

City of Woodland

City Hall
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, November 7, 2017

6:00 PM
Council Chambers
City Council

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

November 7, 2017

6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00PM.

B. ROLL CALL

Present: Barajas, Fernandez, Rodriguez and Stallard

Absent: Davies

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Diane Adams, Library Board Member.

D. COMMUNICATIONS-PUBLIC COMMENT

None

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Council Members/Staff.

1. Long Range Calendar

Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. City Council Meeting Minutes of October 3, 2017 and October 17, 2017

Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of October 3, 2017 and October 17, 2017.

3. Commission on Aging Minutes from September 21, 2017

4. Parks & Recreation Commission Meeting Minutes for September 25, 2017

Staff recommends that the City Council receive the September 25, 2017 Parks & Recreation Commission Minutes that were approved on October 23, 2017.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Fernandez and carried unanimously, Council Members adopted the CORRECTED minutes of the Joint Regular City Council/Woodland Finance Authority meeting of October 3, 2017 and October 17, 2017; received the Commission on Aging Minutes of September 21, 2017 and the Parks & Recreation Commission Meeting Minutes of September 25, 2017.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

G. PRESENTATIONS

5. Library Facility Master Plan Presentation

Staff recommends that the City Council receive an update regarding the Library Facility Master Plan. Library Board of Trustees members will be at the meeting to conduct a presentation.

Consultants Chris Noll and Ned Reifenstein gave a presentation to Council regarding the Library Master Plan presentation.

Absent: Davies

H. CONSENT CALENDAR

6. Fire Department Quarterly Status Report for Period of July 2017 - September 2017

Staff recommends that the City Council accept the Fire Department Quarterly Status Report for July 2017 through September 2017.

Received Fire Department Status Report for Period July 2017 - September 2017.

Absent: Davies

7. Treasurer's Investment Report Quarter Ending September 30, 2017

Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2017.

Accepted the Quarterly Treasurer's Investment Report for the quarter ended September 30, 2017.

Absent: Davies

8. Authorization to Purchase One (1) Chevy Tahoe Police Patrol Vehicle

Staff recommends that the City Council approve Resolution No. _____, authorizing the purchase of one (1) Chevy Tahoe Police Patrol Vehicle from Winner Chevrolet in the amount of \$59,194.28.

Adopted Resolution No. 6953, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF ONE REPLACEMENT CHEVY TAHOE POLICE PATROL VEHICLE.

Absent: Davies

9. Authorize Purchase Order of \$68,000 with Utility Service Co Inc. for Water Distribution Pipe Cleaning

Staff recommends that the City Council Adopt Resolution No. _____, authorizing a purchase order of \$68,000 with Utility Service Co., Inc. for water distribution pipe cleaning in response to numerous water quality complaints.

Adopted Resolution No. 6954, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A PURCHASE ORDER OF \$68,000 WITH

UTILITY SERVICE CO., INC. FOR WATER DISTRIBUTION PIPE CLEANING SERVICES.

Absent: Davies

10. Approve Budget Appropriation for General Plan Update Project (CIP 07-06)

Staff recommends that the City Council adopt Resolution No. _____, approving an additional budget appropriation of \$5,040 from the General Fund for the General Plan Update project (CIP #07-06).

Adopted Resolution No. 6955, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING AN ADDITIONAL \$5,040 FROM THE GENERAL FUND TO BE CONTRIBUTED TO THE CAPITAL PROJECTS FUND FOR COMPLETION OF THE GENERAL PLAN UPDATE PROJECT, 07-06.

Absent: Davies

11. Approve Funding for Regional Assessment of Fair Housing and Receive Update on Regional AFH Effort

Staff recommends that the City Council adopt Resolution No. _____, approving an amendment to the FY 2017/18 budget as necessary to pay the city's share of the regional assessment of fair housing (AFH) and related expenses; appropriating \$9,900 in Housing Trust funds (Fund 326) to the FY 2017/18 budget; resulting in a total appropriation of \$32,800 in Fund 326; and receive an update on the regional AFH effort.

Adopted Resolution No. 6956, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN APPROPRIATION OF \$9,900 IN HOUSING TRUST FUNDS FOR THE REGIONAL ASSESSMENT OF FAIR HOUSING.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Rodriguez and carried unanimously, Council Members approved Consent Calendar Items No. 6 through 11.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

I. PUBLIC HEARINGS

12. PUBLIC HEARING – Extension of an Urgency Interim Ordinance Establishing a Moratorium on Mini-Storage/ Warehouse Facilities in All Zoning Districts

Staff recommends that the City Council:

- 1) Hold a public hearing to receive a staff report regarding the Moratorium Ordinance adopted by the City Council on July 18, 2017;
- 2) Issue a Report on the Measures Taken to Study Mini-Storage and Warehouse Uses and appropriate zoning for such uses; and
- 3) Adopt an Ordinance by a Four- Fifths Vote Extending Ordinance No. 1621 to December 31, 2018, a Moratorium on the Establishment of Mini-Storage/Warehouse Facilities in all Zones within the City of Woodland.

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members held a Public Hearing and adopted Ordinance No., 1628, AN URGENCY INTERIM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND PURSUANT TO GOVERNMENT CODE SECTION 65858 EXTENDING INTERIM URGENCY ORDINANCE NO. 1617 AND 1621 FOR AN ADDITIONAL ONE YEAR TO CONTINUE DURING THIS PERIOD THE TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF NEW, OR EXPANSION OF, EXISTING MINI-STORAGE/WAREHOUSE FACILITIES.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

J. REPORTS OF THE CITY MANAGER

13. Authorize City Manager to Enter into Fee Deferral Agreement with Yolo Food Bank

Staff recommends that the City Council approve Resolution No. _____, authorizing City Manager to enter into a Non-Residential Fee Deferral Agreement for the Yolo Food Bank “End Hunger Yolo” Project.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted Resolution No. 6957, A RESOLUTION AUTHORIZING CITY MANAGER TO ENTER INTO NON-RESIDENTIAL FEE DEFERRAL AGREEMENT WITH YOLO FOOD BANK FOR “END HUNGER YOLO” PROJECT.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

14. Winter Homeless Shelter Pilot Program

Staff recommends that the City Council receive an update on a city-sponsored winter homeless shelter and adopt Resolution No. _____, approving the City’s participation in the winter shelter and authorizing the City Manager to execute an agreement to operate a winter shelter pilot program at a non-city owned property.

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members adopted Resolution No. 6958, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT TO OPERATE A WINTER SHELTER PILOT PROGRAM.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

15. Authorize a \$250,000 Budget Appropriation for the Community & Senior Center Fluid Cooler Project

Staff recommends that the City Council approve Resolution No. _____, authorizing a budget appropriation in the amount of \$250,000 for the Community & Senior Center Fluid Cooler Project with the funds allocated from the Facilities Asset Reserve fund (Fund 011).

On a motion by Council Member Rodriguez, seconded by Mayor Pro Tem Fernandez and carried unanimously, Council Members adopted Resolution No. 6959, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING FUNDING TO INSTALL A FLUID COOLER AT THE COMMUNITY & SENIOR CENTER.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

16. Board and Commission Reappointments

It is recommends that the City Council make appointments to fill vacancies on the Commission on Aging and the Historical Preservation Commission and re-appoint two members to the Planning Commission.

On a motion by Council Member Stallard, seconded by Council Member Rodriguez and carried unanimously, Council Members approved the following appointments and re-appointments: Appoint Linda Weesner to Commission on Aging - term ending 12/31/2019; appointment Steve Barzo to Historical Preservation Commission - term ending 06/30/2019; reappoint Chris Holt to Planning Commission term ending 06/30/2021 and reappoint Fred Lopez to Planning Commission term ending 06/30/2021. Council Member Stallard made a recommendation to re-activate the Traffic Safety Commission. Council Members also agreed to bring this item back to Council to further discuss Board and Commission procedures.

Ayes: Barajas, Fernandez, Rodriguez, Stallard

Absent: Davies

17. Community Service Awards Nominating Committee

Staff recommends that the City Council appoint a new Nominating Committee at the November 7, 2017 regular City Council meeting for the 2018 Community Service Awards.

Council Members appointed members to the 2018 Community Service Awards Nominating Committee as follows: Council Member Davies - Gary Traynham; Mayor Pro Tem Fernandez - Kathy Trott; Mayor Barajas - Marie Perea and Cruz Ortiz; Council Member Rodriguez - Marco Lizarraga and Council Member Stallard - Dotty Pritchard.

Absent: Davies

K. ADJOURN

Meeting adjourned at 7:16 PM in memory of those who lost their lives in the recent New York City and Texas tragedies.

Respectfully submitted,

/S/ Ana B. Gonzalez, City Clerk

Adopted by Council: December 5, 2017