



City of Woodland

Meeting Agenda

City Council

City Hall
300 First Street
Woodland, CA 95695

Tuesday, November 21, 2017

6:00 PM

Council Chambers

CITY COUNCIL CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

B.1 CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Section 54957.6

Agency Designated Representatives: City Manager and Human Resources Manager

Employee Organization(s): Mid-Management Unit Employees

B.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8

Properties: APN 042-580-015 and APN 027-852-007

Agency Negotiator: City Manager, Assistant City Manager, and City Attorney

Negotiating Parties: GST Capital Partners, LLC

Under Negotiations: Price and Terms of Payment

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

November 21, 2017

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak

and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. Long Range Calendar

Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. Small Business Saturday Proclamation

Staff recommends that the City Council adopt a Proclamation declaring Saturday, November 25, 2017 as Small Business Saturday.

G. CONSENT CALENDAR

3. Appropriate Project Funding for Storm Repair Projects

Staff recommends that the City Council adopt Resolution No. _____, 1) Authorizing the City Manager to create a new capital project, the Main Street Sanitary Sewer and Storm Repairs, CIP 17-23, appropriate \$60,000 from Annual Sewer Repair and Replacement, CIP 08-21 to CIP 17-23, and appropriate \$40,000 from Measure E to CIP 17-23; and 2) Authorizing the City Manager to create a new capital project, the East Main Pump Station (EMPS) Storm Main Repairs, CIP 17-24 and appropriate \$50,000 from Measure E to CIP 17-24.

4. Police Department Quarterly Status Report for the Period of July 2017-September 2017

Staff recommends that the City Council accept the Police Department Quarterly Status Report for July 2017 through September 2017.

5. Approve Contract Amendment with BSK Associates for 2018 Water Quality Testing Services

Staff requests that the City Council adopt Resolution No. _____, authorizing the City Manager to execute Amendment #3 to the agreement with BSK Associates for the 2018 Water Quality Testing Services, for an additional amount of \$108,327.

6. FY 2018 OTS STEP Grant Application

Staff recommends that the City Council approve the appropriation of \$75,000 received via the FY18 Office of Traffic Safety Selective Traffic Enforcement Program (STEP) grant award.

7. Final Acceptance and Notice of Completion for WPCF Clarifier Coating Project, CIP #17-20

Staff recommends that the City Council adopt Resolution No. _____, accepting the WPCF Clarifier Coating Project, CIP #17-20, as completed and authorizing the City Clerk to file a Notice of Completion.

8. Revisions to the Engineering Assistant/Senior Engineering Assistant Job Description; Upgrade current vacant Engineering Technician III to an Engineering Assistant/Senior Engineering Assistant within Community Development

Department

Staff recommends that the City Council adopt the revisions to the Engineering Assistant/Senior Engineering Assistant job description and authorize an upgrade of the current vacant Engineering Technician III to an Engineering Assistant/Senior Engineering Assistant within Community Development Department.

9. License Agreement with BZ-Bee Pollination – Bee Storage Yards

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a License Agreement with BZ-Bee Pollination, Inc. for Bee Storage Yards on portions of City owned property.

10. Support for Countywide Yolo Government Accountability and Transparency Program

Staff recommends that the City Council endorse LAFCO-initiated Government Accountability and Transparency Initiatives to include:

- 1) Adoption of Yolo Local Government Accountability and Transparency Program Statement
- 2) Request Yolo LAFCo to Conduct Municipal Service Reviews for Selected Types of Joint Powers Authorities/Agencies; and
- 3) Implement a Web Transparency Scorecard Process for Local Government Agencies.

H. PUBLIC HEARINGS

11. PUBLIC HEARING - Zoning Ordinance to Add Commercial Cannabis Uses

Staff recommends that the City Council:

1. Receive a Report concerning the proposed addition of Article 25-21.6 to the City of Woodland Zoning Code related to commercial cannabis zoning regulations; and
2. Conduct a public hearing; and
3. Find that this Ordinance is not a project subject to California Environmental Quality Act (CEQA) review pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations and Business and Professions Code Section 26055(h), as set forth in this Ordinance; and
4. Introduce and waive the first reading of an ordinance adding Article 25-21.6 to the Woodland Municipal Code; and
5. Schedule the second reading for adoption of Ordinance No. _____ for the December 5, 2017 City Council meeting.

I. REPORTS OF THE CITY MANAGER

12. Commercial Cannabis Business Regulatory Ordinance

Staff recommends that the City Council:

1. Receive a Report concerning the proposed addition of Chapter 13A to the City of Woodland Municipal Code related to commercial cannabis business permits and regulations; and
2. Find that this Ordinance is not a project subject to California Environmental Quality Act (CEQA) review pursuant to Section 15061 (b) (3) of Title 14 of the California Code of Regulations as set forth in this Ordinance; and
3. Introduce and waive the first reading of an ordinance adding Chapter 13A to the Woodland Municipal Code; and

4. Schedule the second reading of adoption of Ordinance No. _____ for the December 5, 2017 City Council.
13. Review of Draft Commercial Cannabis Permit Fees
Staff recommends that the City Council review and provide feedback on draft Commercial Cannabis Permit Fees associated with implementation of the City's Commercial Cannabis Business Program.
14. Fiscal Year 2017/18 Quarterly Budget Update
Staff recommends that the City Council:
1) Receive an informational report representing the FY2017/18 First Quarter Budget Update, and
2) Receive a brief presentation on OpenGov; the City's newly implemented financial transparency tool.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Regular Meeting of the City of Woodland scheduled for November 21, 2017 was posted on November 17, 2017 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.