



City of Woodland

Meeting Agenda

City Council

City Hall
300 First Street
Woodland, CA 95695

Tuesday, July 17, 2018

6:00 PM

Council Chambers

CITY COUNCIL CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

B.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code § 54956.8)

Properties: Yolo County Assessor's Parcel Numbers 005-680-010-000 and 005-031-010-000

Agency Negotiators: City Manager, Assistant City Manager, Deputy Community Development Director and City Attorney

Negotiating Parties: Ram Sah

Under Negotiation: Price and terms of payment

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

July 17, 2018

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. Long Range Calendar

Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. City Council Meeting Minutes of June 19, 2018

Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of June 19, 2018.

G. CONSENT CALENDAR

3. Community Services Department Quarterly Status Report for the period April through June 2018

Staff recommends that the City Council receive the Community Services Department Status Report for the period of April through June 2018.

4. Approve New Job Description and Salary Range for Executive Assistant and Authorize Placement in the Confidential Unit

Staff recommends that the City Council:

- Adopt new job description of Executive Assistant – Confidential
- Approve the salary range for the Executive Assistant – Confidential \$4,212.36 to \$5,376.17
- Authorize that the Executive Assistant Confidential be placed in the Confidential Employee Unit

5. Receive Annual Report from the Manufactured Home Fair Practices Commission

Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2017 program year.

6. Receive Fiscal Year 2017/18 Report on Affordable Housing Loan Portfolio and Status of City Affordable Housing Funds

Staff recommends that the City Council receive the Fiscal Year 2017/18 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

7. Authorize Contract Amendment with Fehr and Peers for Transportation Impact Study for the Woodland Research and Technology Park Specific Plan Project

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute Amendment #1 to the consultant services agreement with Fehr and Peers for the Transportation Impact Analysis for the Woodland Research and Technology Park Specific Plan Project for an additional amount not to exceed \$46,115.

8. Award Construction Contract for the WPCF Slide Gate Replacement Project, CIP #19-20

Staff recommends that the City Council adopt Resolution No. _____, to:

1. Award a construction contract in the amount of \$254,032 to Clyde G. Steagall, Inc. for the WPCF Slide Gate Replacement Project, CIP #19-20 and authorize a contract contingency of up to 15% (\$38,105); and
2. Appropriate \$300,000 from Water Pollution Asset Replacement Project, CIP #14-02, to the WPCF Slide Gate Replacement Project, CIP #19-20.

9. Approval of Final Map and SIA for 5110 Spring Lake Central Phase 4
Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council 1) approving Final Map 5110 Spring Lake Central Phase 4; 2) approving the related Subdivision Improvement Agreement and authorizing the Mayor to sign on behalf of the City; and 3) authorizing the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.
10. Final Acceptance and Notice of Completion for Spring Lake Park N1 Project, CIP 17-10
Staff recommends that the City Council approve Resolution No. _____, accepting the Spring Lake Park N1 (Spring Lake Park) Project, CIP 17-10, as complete and authorizing the City Clerk to file a Notice of Completion.
11. Final Acceptance and Notice of Completion for Spring Lake Park N3 (Rick Gonzales, Sr. Park) Project, CIP 15-05
Staff recommends that the City Council adopt Resolution No. _____, accepting the Spring Lake N3 Park (Rick Gonzalez Sr. Park) Project, CIP 15-05, as complete and authorizing the City Clerk to file a Notice of Completion.
12. Final Acceptance and Notice of Completion for 2018 ADA Improvement Project, CIP 18-03
Staff recommends that the City Council adopt Resolution No. _____, accepting the 2018 ADA Improvement Project, CIP 18-03, as complete and authorizing the City Clerk to file a Notice of Completion.
13. Reject All Bids and Re-Authorize Bid Advertisement for 2018 Dog Gone Alley Water and Sewer Replacement Project, CIP #19-16
Staff recommends that the City Council adopt Resolution No. _____, rejecting all bids from the July 10, 2018 bid opening and reauthorizing bidding for the 2018 Dog Gone Alley Water and Sewer Replacement Project, CIP #19-16.
14. Resolution of Application to Detach from the Willow Oak Fire Protection District
Staff recommends that the City Council:
 1. Adopt Resolution No. _____; authorizing the filing of an application for the detachment from the Willow Oaks Fire Protection District with the Yolo County Local Area Formation Commission (LAFCO); and
 2. Authorize the appropriation of \$2,400 from the General Fund to cover the processing costs by LAFCO.
15. Approval of Emergency Solutions Grant Application for Fourth & Hope's Emergency Shelter Services Program
Staff recommends that the City Council:
 1. Approve the submittal of a 2018 Emergency Solutions Grant funding application by Fourth and Hope; and
 2. Direct the City Manager to sign a Certification of Local Approval for the grant application.

H. PUBLIC HEARINGS

16. PUBLIC HEARING - Waste Management Liens
Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".
17. PUBLIC HEARING - Fiscal Year 2018/19 Community Development Block Grant

Annual Action Plan and Authorization for Submittal of Action Plan

Staff recommends that the City Council hold a public hearing and approve the 2018/19 Community Development Block Grant Annual Action Plan.

The City Council's approval is based on taking the following actions:

1. Hold a public hearing to receive community input on the Fiscal Year (FY) 2018/19 Community Development Block Grant (CDBG) Action Plan (AP) (Attachment A);
2. Adopt a Resolution to approve the Fiscal Year FY 2018/19 CDBG Action Plan with the funding allocations as recommended by the CDBG Review Panel and staff (Attachment C);
3. Direct staff to complete the FY 2018/19 Action Plan, as well as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period;
4. Direct staff to forward the completed FY 2018/19 Action Plan once completed;
5. Authorize the City Manager to execute any agreements, contracts or related/required documents with the appropriate entities to carry out the CDBG funded activities; and
6. Authorize the Finance Officer to make the budget allocations as specified.

These Actions are consistent with the 2015-2019 CDBG Consolidated Plan goals to assist low and moderate income persons.

I. REPORTS OF THE CITY MANAGER

18. Approve the Sale and Related Documents for the Spring Lake CFD 2004-1, Special Tax Bonds, Series 2018

Staff recommends that the City Council adopt Resolution No. _____, Authorizing the Execution and Delivery of a Second Supplemental Fiscal Agent Agreement, a Bond Purchase Agreement, and a Continuing Disclosure Certificate; Approving the Form of the Official Statement and the Distribution Thereof; Authorizing the Issuance of Series 2018 Bonds and Approving Certain Other Actions Related Thereto.

19. Homeless Action Plan Update

Staff recommends that the City Council:

- 1) receive a report on the progress of the Homeless Action Plan; and
- 2) provide direction on next steps; and
- 3) appropriate an additional \$100,000 in support of Homeless Action Plan initiatives from funds being contributed from the Hotel Project at Freeman Park.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Regular Meeting of the City of Woodland scheduled for July 17, 2018 was posted on July 13, 2018 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made

available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.