



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

Regular Meeting Minutes of January 26, 2011

Call to Order

Meeting convened at 3:33 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Wright presiding.

Commissioners Present: Wright, Campbell, Garman

Absent: Overholt, Talkington

Staff: Bain, Haynie

Guests: Donna Currey

Pledge of Allegiance

Minutes

1. Meeting Minutes of December 1, 2010 (Item 1)

Commissioner Campbell moved to approve the Meeting Minutes of December 1, 2010 with changes requested by Commissioner Garman; Commissioner Garman seconded. Motion carried.

Correspondence

Public Comment

Communications Written-Staff

2. Senior Center Report-Bain

Commissioner Campbell made the motion to accept staffs report as written, Commissioner Garman seconded the motion.

Presentations (none)

New Business-Action Items

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New Business-Information Items

3. Change COA Meeting Dates

Staff is requesting that the COA meeting day change from Wednesday to Monday. Change meetings from every month to every other month. Change from fourth week to second week of the month.

After discussion, Commissioner Garman made the motion to change the COA meeting to the second Monday of the month at 3:30 p.m. and table bimonthly meeting for March COA meeting, Commissioner Campbell seconded the motion. Motion Carried.

Next meeting date was stated in this meeting as March 7, 2011 but at the typing of the minutes it was confirmed that March 7th was the first Monday of the month not the second. Staff then sent a reminder of the actual date of March 14th to the Commissioner via email.

Haynie will notify City Clerk about the change of meeting date.

4. Seminar Topics for Senior Link (Senior or Legal)

Discussed list of topics that Commissioner Overholt supplied to the Commission, a mobility/exercise to Health Issues of Seniors section, add Emergency response and Medical Resources. Contact Fire and Police departments for potential presentations. Staff is unable to plan or schedule seminars currently, if there would be a cost associated with the seminar. Staff is able to plan for 2012.

Old Business-Action Items

5. Workplan Update-Garman

Commissioner Garman presented the Commission and Staff with a revised draft of the Work Plan. This document outlined objectives, goals, timeline and funding sources. Discussion concerning the items on the work plan followed with the following correction and/or changes.

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Item 1: COA Infomercial Presentation to Woodland City Council, Staff will notify City Clerk that the COA would like this item on the second Council Meeting in May 2011. Commissioner Garman will represent COA at the Council Meeting.

Item 2: Focal Point Coordination Council, COA will wait on this item with potential to implement in 2012.

Item 6: Senior Resource Fair, Timeline, change date to March 2011 to select a Wednesday in May from 9:30-1:30 p.m. Change May 2011-Hold the fair to May 2012

6. Internship

Supervisor Bain supplied the Commission with the job description. Discussion ensued on where to post the job description and to get word out about the Internship opportunity at the Senior Center.

Old Business-Information Items

Committee Reports

Transportation Report

Commissioner Talkington was absent; therefore no report was given at this meeting.

Communication-Commission/Staff Statements and Requests

Discussed the Fall guide and Bain suggested that COA consider thanking SCI and Yolo County Food Bank for the support these groups give to the Seniors at the Community & Senior Center. Care Car and ENP numbers are down, consider a donations request page for the guide for these groups. Target has changed their donation process to SCI; they will now donate all items to the Yolo County Food Bank, Yolo County Food Bank will pass items on to the Senior Center. Details still need to be worked out.

Commissioner Campbell again brought up the poor design of the walkways and parking at the Community Center. Commissioner Campbell stated that a participant tripped on one of the rugs while entering the Center. Staffs were not aware of this incident but assured Commissioner Campbell that Staff would address the issue with the supplier of the rugs.



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Other Business

Business Items for Next Meeting:

- Approve Work Plan
- Confirm Date for Resource
- Meeting Change to every other month

Next Meeting Date:

March 14, 2011

Adjourn:

Chair Wright adjourned the meeting at 5:20p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department