



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

April 12, 2012

Call to Order

Meeting convened at 3:30 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Garman presiding.

Commissioners Present:	Garman, Overholt, Campbell, Wright,
Absent:	Talkington
Staff:	Haynie, Engel
Guests:	

Pledge of Allegiance

Minutes and Staff Report

Commissioner Campbell moved to accept the minutes from March 8, 2012 and the Staff Report; Commissioner Overholt seconded the motion. Motion carried 4-0.

Correspondence (None)

Commissioner Garman shared newspaper clippings with the Commission.

Public Comment (None)

Communications Written-Staff Reports

Bain explained the steps she had taken to advertise the Guest Speaker event on April 24, 2012 and the Resource Fair on May 16, 2012: Creating flyers, notice to the Daily Democrat, Web Pages and Facebook. Bain, Commissioner Wright and Commissioner Talkington are working together on the Guest Speaker event on April 14, 2012. Commissioner Garman will forward the information on to the Davis Enterprise.

Bain reported to the Commission that staff is moving forward with the grout repairs to the front of the building.

A new support group has started using the Senior Center Prostate Support held their first meeting with 30 attendees.

The new "Loop System" has solved the problems that the Hear! Here! Group was having with the Community & Senior Centers "Assisted Listening Devices". Staff is planning to add this loop to the game room for the Senior Movie days.

Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Tax Aide has finished for the year and is booked in the building for next year's tax season. Commissioner Garman asked how many were served through the Tax Aide program. Bain responded that there were 16 spots each day and most days these were full.

Commissioner Campbell stated that a rider of the Care Car wanted to read the newspaper at the Center but there wasn't one available. Commissioner Campbell asked staff to make the newspaper available to seniors.

Important Document Discussion

This item was tabled. Commissioner Overholt will present the documents at the May Commission meeting.

Review COA Code

Commissioner Garman read the code to the Commission.

Sec. 2-7-86. Powers and duties

The commission on aging shall have the following powers, functions and duties:

1. To act as advisory body to the city council by studying, evaluating, and making recommendations on grant and program proposals affecting the well being of senior citizens' programs in the city;
2. To define unmet needs of senior citizens and to identify ways to meet these needs;
3. To identify and inventory various services available to senior citizens';
 - a. Bain's staff report addresses this.
4. To disseminate information to senior citizens regarding the availability and uses of the various activities and services;
 - a. The Speaker Series addresses this.
5. To lend strength and support to existing programs;
 - a. Commission needs to add more support for this.
6. To discuss and recommend appropriate action on all legislative bills concerning senior citizens;
 - a. Consider in future.
7. To recommend and coordinate senior citizens' programs or services of general interest, including, but not limited to, nutrition, transportation, health, housing and recreation;
 - a. ENP, Care Car, Support Groups, Apartment List, Programs meet this.
8. To act as advisory body to the city council concerning the operation and maintenance of the senior center;
 - a. Advisory, Covered.

Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

9. To review the portion of the city budget related to senior programs as developed by the department staff and make recommendations to the city council.
 - a. Would like to see what the budget is for the Senior Center.
 - i. Engel stated that there wasn't much budget for the Senior Center since most of the administration needs are being funded by the Administration Division's budget. Though funding has been added for the part time staff position (Paula Crum) for the next fiscal year. Staff recognizes that this position is crucial to the Senior Center day to day operation.

This item will be added to the June agenda as a Discussion Item.

Council Presentation-May 15, 2012

May is older Americans month; Commissioner Overholt will work on the presentation. Staff will supply her with current pictures of computer, exercise, card games, and past resource fair. Commissioner Garman will present to Council.

Resource Fair-May 16, 2012

Commissioner Wright reported that 40 vendors have committed to attend the Resource Fair. Commissioner Wright asked staff if electricity would be available for vendors. Staff responded that electricity is available around the room, so those vendors who need electricity should be identified and place near the outlets. Commissioner Wright and Talkington will give staff the room set up requirements and staff will set up the room.

Guest Speaker Series-April 24, 2012

Apartment List

This item was tabled.

Communication-Commission/Staff Statements and Requests

Business Items for Next Meeting:

Speaker Guidelines

Grout at front entrance

Important Documents

Next Meeting Date: May 10, 2012



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Adjourn: Commissioner Overholt made the motion to adjourn the meeting at 4:35 p.m., Commissioner Wright seconded the motion, and motion carried 4-0.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department